

**Town of Kennebunkport
Board of Selectmen/Assessor's Meeting
Village Fire Station-32 North Street
September 24, 2015 – 6:00 PM**

Minutes of the Selectmen Meeting of September 24, 2015

Selectmen present: Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Selectman absent: Stuart E. Barwise

Others present: Judy Barrett, Shane Brooks, Ashley Cox, Michael Davis, Werner Gilliam, Jason Hapner, David James, Nathan Jones, Arlene McMurray, Allan Moir, Kurt Moses, Craig and Michelle Sanford, Chris Simeoni, Laurie Smith, Mark Vaughn, and others

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 6 PM.

2. Approve the September 8, 10, and 16, 2015, selectmen meeting minutes.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the September 8, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Hutchins abstained because he was not present at that meeting.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the September 10, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Daggett abstained because he was not present at that meeting.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the September 16, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Hutchins abstained because he was not present at that meeting.

3. Town Manager report.

Police Chief Craig Sanford awarded Officers Nate Jones and Jason Hafner life safety awards. He reported that Mr. Jones assisted with CPR on an individual in distress, and Mr. Hafner rescued a child with a disability on the tidal marsh. He commended them for their life saving actions.

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

5. Award the police department cruiser bid.

Chief Sanford said he sent out 11 Requests for Proposals (RFP's) for the purchase of a new 2016 Dodge Charger and received two responses:

- Newcastle Chrysler Dodge - \$23,537.00 less \$6,500.00 trade in for the 2012 Dodge Charger. Total purchase price is \$17,037.00
- Bodwell Chrysler-Jeep-Dodge, Inc. \$25,254 less \$4,000 trade in for the 2012 Dodge Charger. Total purchase price is \$21,255

Chief Sanford recommended awarding the bid to Newcastle Chrysler Dodge.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to award the bid for the purchase of a new 2016 Dodge Charger to Newcastle Chrysler Dodge for the total purchase price of \$17,037.00 which includes \$6,500.00 for the trade in. **Vote:** 4-0.

6. Meet as Assessors to consider the following property tax supplemental bill:

Property Owner	Location	Map	Blk	Lot(s)	Tax Supplemental Prior years 2011, 2012, 2013,2014	2015 Tax Supplemental
William A. & Laura Glasser	9 Eel Bridge Lane	22	7	25	\$96.98	\$123.5
					\$95.92	
					\$150.63	
					\$135.43	
Subtotal					\$478.96	\$123.5
Total Supplemental					\$602.46	

Chair Matthews-Bull explained that these are supplemental bills. She believes that they have already been paid.

Mr. Glasser had been claiming residency in Florida and had received the Homestead Exemption there since 2012. Assessors Agents Donna Moore Hays and Becky R. Nolette submitted supplemental bills which include interest covering 2011 through 2015.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to accept the supplemental bills for William Glasser in the total amount of \$602.46 as recommended by Assessors Agents Donna Moore Hays and Becky R. Nolette.

Vote: 4-0.

7. Municipal valuation return.

Town Manager Laurie Smith said the Town has to submit this information to the State each year.

She explained that the Municipal Valuation Return verifies to the state the quality of assessed values with sales market data. She said that Kennebunkport is still at 100% market value and saw a net increase of \$10.9 million.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to sign the municipal valuation return. **Vote:** 4-0.

8. Consider Selectmen appointment to the RSU 21 Strategic Planning Committee.

Ms. Smith said the RSU 21 is seeking a Selectman from Arundel, Kennebunk, and Kennebunkport to sit on the RSU 21 Strategic Planning Committee. They meet in September and October on the first Monday of each month, from 5-6 PM at the Kennebunk Elementary School.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to nominate Selectman Barwise to the RSU 21 Strategic Planning Committee. **Vote:** 4-0.

9. Approve a street opening permit for Tim Harrington for property located on Arundel Road (map 15-3-3) for underground services.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve a street opening permit for Tim Harrington for property located on Arundel Road (map 15-3-3) for underground services. **Vote:** 4-0.

Chair Matthews-Bull mentioned that the Highway Superintendant signed off on this street opening permit.

10. Accept the donation of a red maple tree for Perkins Park from the family of Daniel Drinon.

Ms. Smith said a family member of Daniel Drinon notified her that the family wished to donate a tree in memory of Daniel Drinon. When Ms. Smith mentioned that they could use a tree at Silas Perkins Park, they donated \$1,313.00 toward the purchase of a red maple tree.

Motion by Selectman Daggett, seconded by Selectman Briggs, to accept a donation in the amount of \$1,313 for the purchase of a red maple tree to be placed at Silas Perkins Park in memory of Daniel Drinon. **Vote:** 4-0.

11. Other business.

a. MMA Voting Delegate

Ms. Smith said the Board needs to approve a voting delegate for the MMA business meeting. She said she is attending and would be happy to be a voting delegate.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to appoint Laurie Smith as an MMA Voting Delegate. **Vote:** 4-0.

Ms. Smith announced that the Town Hall would be closing early on Friday, October 9, at 2 PM, in order to perform building maintenance work.

Ms. Smith also passed out information on the symptoms of the flu and cold. She said flu shots are forthcoming at the Public Health Department.

Chief Sanford presented a brief overview of the changes in the carrying a concealed handgun in Maine law which changes on October 15, 2015.

Selectman Daggett said that Tom Bradbury, executive director of the Kennebunkport Conservation Trust, would like to put signage at Cape Porpoise Pier recognizing the islands. He would like the Board of Selectmen's approval for this signage.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to allow the Kennebunkport Conservation Trust to post signage at Cape Porpoise. **Vote:** 4-0.

The Board had a recess beginning at 6:30 PM.

The meeting resumed at 7 PM.

12. 7:00 PM—Public Hearing to adopt the MMA Model Ordinance GA Appendices A to C for the period October 1, 2015—September 30, 2016.

Chair Matthews-Bull opened the public hearing at 7 PM.

General Assistance Administrator Judith Barrett explained what the MMA Model Ordinance covers. She said individuals on public assistance are not allowed a phone unless they have a slip from the doctor and are not allowed to have cable tv. She said Kennebunkport is fortunate to have community outreach services that provide food and also the emergency fuel program.

Chair Matthews-Bull closed the public hearing at 7:09 PM.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to adopt the MMA Model Ordinance GA Appendices A to C for the period October 1, 2015—September 30, 2016. **Vote:** 4-0.

13. Approve the September 24, 2015, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the September 24, 2015, Treasurer's Warrant. **Vote:** 4-0.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to adjourn.
Vote: 4-0.

The meeting adjourned at 7:10 PM.

Submitted by

Arlene McMurray
Administrative Assistant