

**Town of Kennebunkport  
Board of Selectmen/Assessors Meeting  
Village Fire Station – 32 North Street  
November 14, 2013 – 7 PM**

Minutes of the Selectmen Meeting of November 14, 2013

**Selectmen present:** Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

**Others present:** Michael Davis, John Fraser, Tom Cashin, Gavin Maloney, and Arlene McMurray

**1. Call to Order.**

Chair Barwise called the meeting to order at 7:04 PM.

**2. Approve the October 24, 29, and 30, 2013, selectmen meeting minutes.**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the October 24, 2013, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Barwise abstained because he was not present at this meeting.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve the October 29, 2013, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Barwise abstained because he was not present at this meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the October 30, 2013, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Barwise abstained because he was not present at this meeting.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda).**

There were no comments.

**4. Consider Energy Policy resolve.**

Tom Cashin contacted the Town about adopting an Energy Policy Resolution. He attended the meeting and explained he became involved in this initiative after long discussions with his son who was studying environmental engineering. Those conversations led to him promising his son that he would do something to address the environmental issues. He met with some members of the Planning Board and Conservation Commission in his town and they crafted the Energy Policy Petition for November 6, 2012, which his town adopted. He also took it to the neighboring towns of Alfred, Shapleigh, and Sanford. He said a

friend searched on the Internet for several days and could not find anyone that was doing something similar. He added that this resolution is homespun and not affiliated with any political party. He would like to come back to another meeting and discuss this further. After the elections in 2014, he hopes to get support from the new legislators in Augusta and Washington.

Discussion followed. Selectman Matthews-Bull thought this policy is redundant in that the federal and state governments already recognize the importance of an energy policy. Selectman Briggs mentioned that this resolve mentions its purpose is "to devise and implement a sustainable Energy Policy for our Nation." Selectman Hutchins added it does not mention anything about energy independence. The Board wanted more time to review this information.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs, to table this discussion and put it on the agenda for a future meeting. **Vote:** 5-0.

**5. Consider proclamation declaring November "Pancreatic Cancer Awareness Month."**

**Motion** by Selectman Hutchins to accept the month of November as "Pancreatic Cancer Awareness Month."

Selectman Briggs mentioned his concerns about information contained in the letter explaining this proclamation, and wanted to table this item so the Board could discuss this further.

Motion was **Seconded** by Selectman Matthews-Bull, **Vote:** 4-1/Selectman Briggs voted against.

**6. Accept the \$1,000 donation from St. Ann's Episcopal Church to the Kennebunkport emergency fuel/food account.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to accept the \$1,000 donation from St. Ann's Episcopal Church to the Kennebunkport emergency fuel/food account. **Vote:** 5-0.

**7. Meeting as Assessors to approve a tax abatement for Cathiann Maiucoro in the amount of \$1,297.42 for property located at 218 Rear Ocean Avenue (Map 7, Block 3, Lot 14).**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve a tax abatement for Cathiann Maiuccoro in the amount of \$1,297.42 for property located at 218 Rear Ocean Avenue (Map 7, Block 3, Lot 14) per Assessors Agent Donna Moore Hayes' recommendation. **Vote:** 5-0.

**8. Countersign the January 21, 2014, RSU #21 Referendum Warrant.**

Selectman Matthews-Bull explained that the Board has no choice but to sign this Referendum.

Chair Barwise added that although they oppose this, they still have to sign it.

Selectman Daggett announced that voters can get absentee ballots at the Town Clerk's office to vote on this Referendum.

Selectman Briggs wanted to make sure this information is posted on the Town Website and bulletin board.

No vote was necessary on this item.

## **9. Other business.**

Interim Town Manager John Fraser made the following announcements:

- A representative from Susan Collin's office will be holding office hours at the Kennebunkport Town Hall on November 20, from 9 to 10 AM.
- Town Offices will be closed for the Thanksgiving holiday on Thursday and Friday, November 28 and 29.
- Trash pickup which is supposed to be on Thursday, November 28, will be picked up the day before on the 27. Friday's trash pick up schedule will not change.
- Secret Santa tags will be available beginning on Wednesday, November 20, at the Town Office and Graves Library.
- The Town currently pays its employees weekly which costs the Town approximately \$6,000 a year. He suggests that the Town change pay-rolls to bi-weekly.
- Three-fourths of the employees have direct deposit for their paychecks. He would like to make direct deposit mandatory starting January 1.
- After a surprise inspection from the Department of Labor, the Town had several violations for safety and for training records that were not up to date. Allan Moir brought the paperwork for the appeal up to the Department of Labor in Augusta, and the Town's fines were reduced. He would like to appoint Dick Stedman as Safety Officer and increase his hours from 37.5 to 40 hours/week so he can make sure all of the necessary training is completed by employees and to keep the Town's Safety Policy up to date.

Discussion followed. Selectman Matthews-Bull suggested letting the employees

get involved in this decision. Selectman Briggs commented that there are two issues to address: direct deposit and the implementation date. Selectman Hutchins said he heard from a constituent who was not happy about this change. Chair Barwise agreed that the Town should save money, but also that employees should have a voice in this decision.

It was agreed that a survey will be taken from employees. Chair Barwise suggested those that object should come to the next meeting with their objections.

The Board agreed to put Dick Stedmen on the next agenda so they could vote on it.

Selectman Briggs welcomed Chair Barwise back.

Selectman Matthews-Bull announced they are working on this year's Prelude and decorating will be taking place on Monday, November 25. She asked that people be careful and drive around them.

Selectman Briggs congratulated the Highway Department for their great job on the roads.

Mr. Fraser mentioned that wiring and upgrades need to be done in the Town Office computer room which will cost approximately \$5,000 through Winxnet.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Daggett to approve the expenditure of \$5,000 to Winxnet to upgrade the wiring in the computer room at Town Hall. **Vote:** 5-0.

#### **10. Consider the November 14, 2013, Treasurer's Warrant.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the November 14, 2013, Treasurer's Warrant. **Vote:** 4-0.

#### **11. Adjournment.**

The meeting adjourned at 7:40 PM.

Submitted by Arlene McMurray  
Administrative Assistant