

Town of Kennebunkport  
Board of Selectmen Meeting  
April 14, 2022  
6:00 PM

## **MINUTES**

**Selectmen in attendance:** Allen Daggett, Patrick Briggs, D. Michael Weston, Edward Hutchins, and Sheila Matthews-Bull.

**Others attending via Zoom:** Ki Leffler.

**1. Call to Order**

Selectman Matthews-Bull called the meeting to order at 6:05 PM. She took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Michael Weston, Edward Hutchins, and Sheila Matthews-Bull.

**2. Approve the March 23 and March 24, 2022, selectmen meeting minutes**

**Motion** by Selectman Daggett seconded by Selectman Hutchins to approve the March 23 and March 24, 2022, selectmen meeting minutes. **Voted: 5-0. Motion passed.**

**3. Public Forum.** (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no comments.

**4. Review and approve the proposed warrant articles for Town Meeting in June.**

The Budget Board opened their meeting at 6:07. The following votes were taken on the warrant articles for June Town Meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve Article 2 of the warrant. **Voted: 5-0. Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve Article 3 of the warrant. **Voted: 5-0. Motion passed.**

**Motion** by Budget Board member Evelyn, seconded by Budget Board member James to approve Article 3 of the warrant. **Voted: 7-0. Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve Article 4 of the warrant. **Voted: 5-0. Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve Article 11 of the warrant. **Voted: 5-0. Motion passed.**

**Motion** by Budget Board member Powell, seconded by Budget Board member Dykstra to approve Article 11 of the warrant. **Voted:** 8-0. **Motion passed.**

**Motion** by Selectman Weston, seconded by Selectman Hutchins to approve Article 12 of the warrant. **Voted:** 5-0. **Motion passed.**

**Motion** by Budget Board member Dykstra, seconded by Budget Board member Evelyn to approve Article 12 of the warrant. **Voted:** 8-0. **Motion passed.**

**5. Consider request for Street Opening Permit and street lane closure on Ocean Avenue.**

Christopher Simeoni, Public Works Director, gave background on the project and the street opening request.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve the request for a Street Opening Permit and street lane closure on Ocean Avenue. **Voted:** 5-0. **Motion passed.**

**6. Presentation of Wastewater Budget.**

Christopher Simeoni, Public Works Director, presented the proposed Wastewater Budget.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to approve the Wastewater Budget for FY23. **Voted:** 5-0. **Motion passed.**

**7. Presentation of Recreation Special Revenue Budget.**

Stephanie Simpson, Director of Parks & Recreation presented the Recreation Special Revenue Budget.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to approve the Recreation Special Revenue Budget for FY23. **Voted:** 5-0. **Motion passed.**

**8. Presentation of Cape Porpoise Pier Budget.**

Denise Brown, Finance Director, and Christopher Mayo, Cape Porpoise Pier Harbormaster, presented the Cape Porpoise Pier Budget.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve the Cape Porpoise Pier Budget. **Voted:** 5-0. **Motion passed.**

**9. Review and consider Conflict of Interest Policy for ARPA Grant Funds.**

Laurie Smith, Town Manager, reviewed the Conflict of Interest Policy for Local Fiscal Recovery Fund Projects which is required to receive funds from ARPA.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to approve the Conflict of Interest Policy for ARPA Grant Funds. **Voted:** 5-0. **Motion passed.**

**10. Short-term rental update.**

Eli Rubin, Community Planner, gave an update on the Short-term rental program. As of April 11<sup>th</sup>, 405 licenses had been issued. Registration fees collected through that date were \$175,000. There were seven applications approved during the late registration extension.

Discussion ensued regarding setting a cap and how that would be determined. It was decided to set the cap at a later date after more information is received.

**11. Update on well water tests along Beachwood Avenue.**

Christopher Simeoni, Public Works Director, updated that the final five homes that were for tested for PFAS came back as negative. That left one home and the Public Works garage that needed a water filtration system installed.

**12. Consider Goose Rocks Beach Advisory Committee recommendation regarding landscaping, construction and maintenance vehicles parking on the street.**

Selectman Matthews-Bull tabled this item until an in-depth discussion can be held.

**13. Consider the request from Maine Lobstermen's Association for donation to support MLA's Legal Defense Fund to Save Maine Lobstermen.**

Selectman Hutchins gave some background on this issue. He suggested that while it is a worthwhile cause, the Town should not contribute financially at this time. A representative from the Association will speak at the next meeting give additional information.

**14. Consider request to purchase back tax acquired property at 133 Main Street.**

Denise Brown, Finance Director, advised that after the Town foreclosed in January on this property the Town heard from her sister in New Zealand. The family would like to pay the taxes and buy the property back.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to allow the family to re-purchase this property. **Voted:** 5-0. **Motion passed.**

**15. Other business.**

Laurie Smith, Town Manager, thanked David Powell and Michael Davis for setting up this hybrid meeting. There were 3 virtual attendees.

**16. Approve the April 14, 2022, Treasurer's Warrant.**

**Motion** by Selectman Hutchins seconded by Selectman Daggett to approve the April 14, 2022, Treasurer's Warrant. **Voted:** 5-0. **Motion passed.**

**17. Executive Session per MRSA 1, §405-6A to consider personnel matters.**

**Motion** by Selectman Daggett seconded by Selectman Hutchins to move into Executive Session per MRSA 1, §405-6A to consider personnel matters. **Voted:** 5-0. **Motion passed.**

**18. Adjournment.**

**Motion** to adjourn meeting was taken during the Executive Session. **Voted:** 5-0. **Motion passed.**

Submitted by,  
Tracey O'Roak  
Administrative Assistant