

Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
March 24, 2022  
6:00 PM

## **MINUTES**

**Selectmen attending via Zoom:** Allen Daggett, Patrick Briggs, D. Michael Weston, Edward Hutchins, and Sheila Matthews-Bull.

**Others attending via Zoom:** David Powell, Tracey O’Roak, Denise Brown, Werner Gilliam, Christopher Simeoni, Kevin Roche and Karen Winton.

**1. Call to Order**

Selectman Matthews-Bull called the meeting to order at 6:00 PM. She took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Michael Weston, Edward Hutchins, and Sheila Matthews-Bull. Selectman Matthews-Bull noted that there were 11 attendees in the audience.

**2. Approve the March 3, March 8, March 10, and March 17, 2022, selectmen meeting minutes**

**Motion** by Selectman Briggs seconded by Selectman Hutchins to approve the March 3, March 8, March 10 and March 17, 2022, selectmen meeting minutes. **Roll Call Vote:** Briggs, Weston, Matthews-Bull, Hutchins, and Daggett. **Voted:** 5-0. **Motion passed.**

**3. Public Forum.** (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no comments.

**4. Consider renewal Special Amusement Application submitted by The Ramp Grill, LLC d/b/a Pier 77 Restaurant located at 77 Pier Road.**

**Motion** by Selectman Hutchins, seconded by Selectman Briggs to approve the request for a renewal Special Amusement License for The Ramp Grill d/b/a Pier 77 Restaurant located at 77 Pier Road. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**5. Review final fiscal year 2023 budgets and make recommendations.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to recommend \$2,192,643 for General Government program expenses. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs to recommend \$3,211,343 for Public Safety program expenses. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins to recommend \$821,509 for Health & Welfare program expenses. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Briggs, seconded by Selectman Daggett to recommend \$1,426,660 for Public Works program expenses. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Daggett, seconded by Selectman Briggs to recommend \$677,409 for Recreation, Culture, Contingency & Misc. program expenses. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to recommend \$3,427,231 for Capital Expenses & Reserve Account and Debt Service Payments. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**6. Presentation by Kevin Roche of Save Our Shores Saco Bay (SOS) regarding the County purchase of dredging equipment.**

Kevin Roche of SOS presented on a proposal to use County ARPA funds to purchase dredge equipment to be owned by a joint commission. He asked for a letter of support for the project. Discussion ensued and after questions from the Board, they decided that this equipment would not benefit the Pier or the River. It was also pointed out that the Army Corp of Engineers handles the dredging for the Town.

**7. Authorize ordinance amendments be placed on the warrant for June Town Meeting.**

Werner Gilliam, Director of Planning, reviewed the sign ordinance revisions being proposed for June.

Laurie Smith, Town Manager reviewed the proposed Kennebunk River Ordinance and Interlocal agreement revisions.

**Motion** by Selectman Weston, seconded by Selectman Daggett to place the ordinance amendments on the June Town Meeting Warrant.

**8. Presentation of *The Kennector* transportation program for seniors in Kennebunk, Arundel and Kennebunkport.**

Karen Winton, Deputy Director of the Community Development Department in Kennebunk presented a proposed program similar to the Fish program that the Senior Center offers. The major difference is that this program would allow residents to use the service for transportation to places other than medical appointments. The funding for the first year will come from a grant. In the future, the plan is to fund the program with fees paid by the client. The model is built upon a national model – ITNCountry.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to support *The Kennector* program. **Roll Call Vote:** Briggs, Weston, Daggett, Matthews-Bull, and Hutchins. **Voted:** 5-0. **Motion passed.**

**9. Annual Appointment of Town Officers.**

**Motion** by Selectman Hutchins, seconded by Selectman Weston to approve the slate of officers for 2022. **Roll Call Vote:** Briggs, Weston, Daggett, Matthews-Bull, and Hutchins. **Voted:** 5-0. **Motion passed.**

**10. Consider establishing Zoning Determination fees.**

Werner Gilliam, Director of Planning & Development, explained the time and effort that it takes to provide Zoning Determinations which are requested for purchase or refinancing of certain properties. He proposed a fee schedule to offset staff time when creating these determinations.

**Motion** by Selectman Weston, seconded by Selectman Dagget to approve the fee schedule for Zoning Determination Fees. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**11. Update on landfill monitoring.**

Christopher Simeoni, Public Works Director, gave an update on the landfill monitoring. To date, only one well has exceeded the PFAS levels set by DEP. The Town is now working with DEP to install a filter system for their water. We are still waiting on results on 4 properties.

**12. Review recommendations of the Beach Advisory Committee.**

There was discussion on the recommendations as follows:

- a. That landscaping, construction and maintenance vehicles must not park on the street. This item was tabled to allow conversations with the businesses that will be affected.

- b. That the Town deploy occasional use of speed monitor on the west end of Kings Highway and continue with sporadic speed monitor use on Dyke Road and New Biddeford Road (placement to be determined). Speed bumps to be used again on New Biddeford Road.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to deploy occasional use of a speed monitor. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

- c. That the Town stripe both edges of the road (one foot from the edge) on the west end of Kings Highway and on Community House Road. If this doesn't help in 2022, we could look at pedestrian/bike path in 2023.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to stripe both edges of the road with the understanding that these are fog lines, not pedestrian or bicycle paths. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

- d. That the Town provides signage at the intersection of Dyke Road and Kings Highway, indicating parking to the left (sign to be approved by town, police, and signage committee). Also that the pictogram for "Towing" be added to signage where appropriate.

**Motion** by Selectman Hutchins to provide signage at the intersection of Dyke Road and Kings Highway as well as a pictogram for towing. After discussion, there was no second to the motion. Motion failed.

- e. That existing crosswalks be repainted in bright white.

Staff indicated that this is done every year.

**Motion** by Selectman Daggett, seconded by Selectman Weston to repaint existing crosswalks bright white. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**13. Accept \$400 donation from Church on the Cape for the emergency fuel fund.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett to accept the donation from Church on the Cape. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

**14. Other business.**

Selectman Daggett reminded everyone that the softball season is coming up and they are looking for players. Contact Allen Daggett for details.

## March 24, 2022, BOS Meeting Minutes

Laurie Smith, Town Manager asked how the Board feels about meeting in person using a hybrid system so that people can still join virtually. It was decided to try it for the April 14<sup>th</sup> meeting.

### 15. Approve the March 24, 2022, Treasurer's Warrant.

**Motion** by Selectman Hutchins seconded by Selectman Daggett to approve the March 24, 2022, Treasurer's Warrant. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

### 16. Adjournment.

**Motion** by Selectman Hutchins seconded by Selectman Daggett to adjourn at 8:15 pm. **Roll Call Vote:** Briggs, Weston, Daggett, Hutchins, and Matthews-Bull. **Voted:** 5-0. **Motion passed.**

Submitted by,  
Tracey O'Roak  
Administrative Assistant