

Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
November 10, 2021  
6:00 PM

## MINUTES

**Selectmen attending via Zoom:** Allen Daggett, Edward Hutchins, Patrick Briggs, and D. Michael Weston.

**Others attending via Zoom:** Tracey O’Roak, Eric Labelle, John Everett, Werner Gilliam, Eli Rubin, Craig Sanford, Leia Lowery.

**1. Call to Order**

Selectman Hutchins called the meeting to order at 6:17 PM. He took roll call of Selectmen present: Allen Daggett, Patrick Briggs, Michael Weston, and Edward Hutchins. Absent: Sheila Matthews-Bull.

**2. Approve the October 28, 2021, meeting minutes.**

**Motion** by Selectman Daggett seconded by Selectman Briggs to approve the October 28, 2021, selectmen meeting minutes. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**3. Public Forum** (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no public comments.

**4. Review of proposal by The Climate Initiative for a student study of the Town owned marsh off Langsford Road.**

Leia Lowery from The Climate Initiative gave a presentation about a project that Kennebunk High School students have been working on over the past few years on Town property off Langsford Road. They have been studying the phragmites as an invasive plant. She advised that they would like to expand the project to include the marsh.

**Motion** by Selectman Daggett seconded by Selectman Briggs, to authorize KCI and KHS students to continue to study the marsh on the Town owned property off Langsford Road. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**5. Approve \$500 request to fund Phase 2 of the Kennebunk Area Response to Substance Use Disorder.**

Laurie Smith, Town Manager, gave information about this project and advised that Kennebunk Police Chief, Robert MacKenzie, has requested a \$500 donation from the Town to be applied to the Kennebunk Area Response to Substance Use Disorder Phase 2. He has requested the same amount from the towns of Kennebunk and Arundel.

**Motion** by Selectman Weston, seconded by Selectman Briggs, to authorize \$500 from the contingency account towards Phase 2 of the Kennebunk Area Response to Substance Use Disorder project. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**6. Update on Short Term Rental licensing process.**

Werner Gilliam, Director of Planning and Eli Rubin, Town Planner, gave an update on the licensing process now that registration is up and running. They also played a video that went through the online registration process from start to finish.

**7. Review North Street Speed Study.**

Police Chief, Craig Sanford, reviewed the results of the State's traffic study that concluded to increase the speed limit to 30 MPH starting at Mill Lane going to the Arundel line on Log Cabin Road (near Arundel Road). The State has ultimate control over setting speed limits. Chief Sanford indicated that the Town would update the speed limit signs and the markings on the roadway.

**8. Award the salt bid for winter 2021-2022.**

Christopher Simeoni, Deputy Public Works Director, gave an overview of the bids that were received. He recommended accepting the bid from Easter Salt Company.

**Motion** by Selectman Daggett seconded by Selectman Briggs, to award the bid to Eastern Salt for \$58 per ton. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**9. Discussion of FY 2023 budget goals.**

Laurie Smith, Town Manager, gave an overview of the most pressing budget concerns for the upcoming budget process and asked for priorities of the Selectboard for the upcoming budget process.

**10. Accept the following donations from the Flynn Family Foundation:**

- \$2,500 to the emergency fuel fund
- \$5,000 to the emergency food fund

- \$12,500 to the nurses' general account

**Motion** by Selectman Daggett, seconded by Selectman Briggs to accept the referenced donations from the Flynn Family Foundation. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**11. Accept the following donations to the Nurses' general account.**

- \$50 from John Kraeuter
- \$50 from Ben Stephens

**Motion** by Selectman Daggett seconded by Selectmen Briggs to accept referenced donations. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**12. Accept a \$2,000 donation from Tim Harrington and the Resort Collection to the Public Health operating supplies account to help purchase COVID test kits.**

**Motion** by Selectman Daggett seconded by Selectmen Briggs to accept a \$2,000 donation from Tim Harrington and the Resort Collection to the Public Health operating supplies account to help purchase COVID test kits. **Roll Call Vote:** Briggs, Weston, Daggett, and Hutchins. **Voted:** 4-0. **Motion passed.**

**13. Other business.**

Laurie Smith, Town Manager reminded everyone of the COVID vaccine clinic on Wednesday, November 17<sup>th</sup> at the Village Fire Station. The hours are 12 pm to 4 pm.

Selectman Hutchins reminded those listening that Thursday is Veteran's Day and to please remember and appreciate our veterans.

**14. Approve the November 10, 2021, Treasurer's Warrant.**

**Motion** by Selectman Daggett seconded by Selectman Briggs to approve the November 10, 2021, Treasurer's Warrant. **Roll Call Vote:** Briggs, Weston, Hutchins, and Daggett. **Voted:** 4-0. **Motion passed.**

**15. Adjournment.**

**Motion** by Selectman Daggett seconded by Selectman Briggs to adjourn. **Roll Call Vote:** Briggs, Weston, Daggett and Hutchins. **Voted:** 4-0. **Motion passed.** Meeting adjourned at 7:12 pm.

Submitted by,  
Tracey O'Roak  
Administrative Assistant