

**Town of Kennebunkport**  
**Joint Board of Selectmen and Budget Board Meeting VIA Zoom**  
**May 4, 2020**  
**6:00 PM**

Minutes of the Selectmen's Meeting of May 4, 2020

**Selectmen attending via Zoom:** Patrick A. Briggs, Allen A. Daggett, Ed Hutchins, Sheila Mathews-Bull, and D. Michael Weston.

**Others attending via Zoom:** Grace Adams, Barbara Barwise, Rick Bogerge, Dan Beard, David Betses, Carol Cook, Jon Dykstra, Allan Evelyn, John Everett, Werner Gilliam, David James, Allison Kenneway, Ki Leffler, Jen Lord, Arlene McMurray, Dimitri Michaud, Tracey O'Roak, Michelle Powell, Craig Sanford, Chris Simeoni, Laurie Smith, Stedman Seavey, Steve Turner, and

**1. Call to Order.**

Chair Daggett called the meeting to order at 6:00 PM. He took **roll call** of Selectmen present: Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull, and D. Michael Weston.

Budget Board Chair Barbara Barwise called the Budget Board Meeting to order and took **roll call** of board members present: Barbara Barwise, Grace Adams, Jon Dykstra, Dan Beard, David Betses, Allan Evelyn, David James, Ki Leffler, Dimitri Michaud, Steve Turner, Michelle Powell, and Stedman Seavey.

Chair Barbara Barwise asked the Budget Board to vote on approval of Budget Board Meeting Minutes for March 12, April 21, and 27, 2020.

**Motion** by Ki Leffler, seconded by Dan Beard to approve the Budget Board Minutes for March 12, April 21, and 27, 2020. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

Chair Daggett explained how to participate in this Zoom Webinar.

**2. Joint meeting with Budget Board to make any recommendations or adjustments in the fiscal year 2021 municipal budget and to vote on Warrant Articles.**

Town Manager Laurie Smith explained the Warrant Articles. She said Articles 2,3, and 4, are housekeeping Articles. Article 2C is a new one. The Board supported this new Article. Article 12 was not previously discussed due to the pandemic. She explained the funds in Article 12 are to be used for opening trails and tidying up some areas of the Village Parcel. She said a lot will be done in house.

Chair Daggett took questions from the Budget Board.

Town Clerk Tracey O'Roak read the Warrant Articles and the Board of Selectman and Budget Board voted.

**Article 2:** To see if the Town will vote to approve the following:

- A. To authorize the Town Treasurer, with the advice and approval of the Municipal Officers on behalf of the Town to sell and dispose of Real Estate acquired by the Town for nonpayment of taxes thereon, and to execute quitclaim deeds on such terms as they deem advisable, and to authorize the Treasurer to discharge unmatured liens on payment of taxes, interest and costs.
- B. To authorize the Town Treasurer, with the advice and approval of the Municipal Officers on behalf of the Town, to waive the foreclosure of any tax lien mortgage by recording a waiver of foreclosure in the York County Registry of Deeds for any real estate title to which they deem not in the best financial interest of the Town to hold, said authorization to waive not to prevent the Town Treasurer, with the advice and approval of the Municipal Officers, from later foreclosing on said tax lien pursuant to law, as they deem advisable.
- C. To make all real and personal property taxes due and payable upon presentment of bills and to charge nine percent (9.00%) per annum on the first half if unpaid after September 10, 2020 (or 45 days after the date of commitment if commitment is after July 28, 2020) and on the second half if unpaid after March 10, 2021.
- D. To set the interest rate to be paid by the town on abated taxes at seven percent (7.00%) for the fiscal year 2021.
- E. To see if the Town will vote to authorize the Tax Collector to enter into a standard agreement with taxpayers establishing a "tax club" payment plan for commercial and/or residential real estate property taxes. (*Explanation: This article allows the Town to establish a tax club for citizens, similar to a Christmas club. Citizens establish a payment plan so that they can make monthly payments throughout the year without risk of penalties or interest charges.*)

**Motion** by Selectman Hutchins, seconded by Selectman Weston, to recommend adoption of Article 2 with the amendment to section C to charge 5% instead of 9%, and the amendment to section D to change the 7% to 3%. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed.**

**Article 3:** To see if the Town will vote to approve the following:

- A. To pay for tax abatements and applicable interest granted during the fiscal year of 2020/2021 from Overlay. (*Explanation: The Selectmen, as Assessors, are authorized to raise Overlay under Title 36 MRSA section 710 but require voter*

*authorization to spend Overlay. Overlay cannot be more than 5% of the Tax Commitment.)*

- B. To authorize the Selectmen to apply for, accept and expend from the following categories of funds as provided by the State of Maine: Municipal Revenue Sharing, Educational Certification Block Grant, Educational Tax Relief Grant, Public Library State Aid, Urban Rural Road Initiative Program, Civil Emergency Funds, Snowmobile Registration Funds, Tree Growth Reimbursement, General Assistance Reimbursement, Veterans Exemption Reimbursement, Department of Economic & Community Development Grant Program, Maine Emergency Management Agency, Homestead Exemption Reimbursement, and all other state and federal grants and funds including, when necessary, the authority to sign grant contracts, documents or other paperwork?
- C. To see if the Town will vote to authorize the Selectmen to carry forward unencumbered surplus fund balances on June 30, 2020 for the purposes originally appropriated and to the extent they deem advisable, such determination to be made at a properly noticed meeting of the Board of Selectmen.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 3. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed.**

**Motion** by Dan Beard, seconded by Allan Evelyn, to recommend adoption of Article 3. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 4:** To see if the Town will vote to approve the following:

- A. To authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506.
- B. To authorize the Selectmen to accept easement deeds on behalf of the Town granting the Town the right to plant and maintain certain trees on private property located within the Town.
- C. To authorize the Selectmen to accept unconditional and conditional gifts of money or property on behalf of the Town, other than gifts of sewer extensions, subject to ratification by the Town at an annual or special town meeting held within one year of the Selectmen's acceptance, except that such ratification shall not be required for a donation of money to the Town to supplement a specific appropriation already made, to reduce the tax assessment, or to reduce the permanent debt.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 4. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Article 5:** To see what sum the Town will vote to raise and appropriate for General Government Program expenses.

**Amount requested: \$1,902,041.00**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 5. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Ki Leffler, seconded by Grace Adams, to recommend adopt of Article 5. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 6:** To see what sum the Town will vote to raise and appropriate for Public Safety Program expenses.

**Amount requested: \$2,956,727.00**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 6. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Dan Beard, seconded by Michelle Powell, to recommend adoption of Article 6. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 7:** To see what sum the Town will vote to raise and appropriate for Health & Welfare Program expenses.

**Amount requested: \$736,753.00**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 7. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Allan Evelyn, seconded by Ki Leffler, to recommend adoption of Article 7. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 8:** To see what sum the Town will vote to raise and appropriate for the Public Works Program expenses.

**Amount requested: \$1,217,949.00**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 8. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Davie James, seconded by Grace Adams, to recommend adoption of Article 8.  
**Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 9:** To see what sum the Town will vote to raise and appropriate for Recreation, Culture, Contingency and Miscellaneous Program expenses.  
Amount requested: \$566,114.00

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 9. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Ki Leffler, seconded by Michelle Powell, to recommend adoption of Article 9.  
**Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 10:** To see what sum the Town will vote to raise and appropriate for Capital Expense & Reserve Account and Debt Service Payments.  
**Amount requested: \$2,174,380.00**

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 10. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Allan Evelyn, seconded by David James, to recommend adoption of Article 10.  
**Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 11:** To see if the Town will vote to appropriate the sum of \$2,303,135 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and to also use \$600,000 from undesignated fund balance and \$325,000 from Capital Projects Reserve Account to reduce the property tax commitment.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 11. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Jon Dykstra, seconded by Allan Evelyn, to recommend adoption of Article 11.  
**Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

**Article 12:** To see if the Town will vote to authorize the transfer, appropriation and expenditure of \$20,000 from the Special Revenue Open Space Fund to the Open Space Management & Parks Maintenance?

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to recommend adoption of Article 12. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed**

**Motion** by Steven Turner, seconded by Ki Leffler, to recommend adoption of Article 12. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

Chair Daggett thanked everyone who participated in the budget process.

### 3. Other Business.

Selectman Matthews-Bull reported that a resident was upset because she received a letter from the Town telling her the Town does not want her to come.

Ms. Smith clarified the letter. It was a letter that goes out about beach stickers which included the Governor's order to make people aware. She said she received a letter from someone in New York that said the Town just wants tax money.

Selectman Hutchins asked if the highway crew could come to Cape Porpoise to move barriers. Ms. Smith said she had discussed this with the police chief.

Ms. Smith announced that the Town of Kennebunk authorized their Board of Selectmen to stop the 4<sup>th</sup> of July fireworks display. Kennebunk holds the contract for the fireworks launch.

Selectmen Matthews-Bull said it was too early to speak about canceling July events, but knows that Kennebunkport cannot have fireworks if Kennebunk is not having them.

### 4. Adjournment.

**Motion** by Dan Beard, seconded by David James, to adjourn. **Roll Call Vote:** David Betses, Jon Dykstra, Ki Leffler, David James, Dan Beard, Steve Turner, Grace Adams, Allan Evelyn, Dimitri Michaud, Stedman Seavey, Michelle Powell, and Barbara Barwise. **Voted:** 12-0. **Motion passed**

The Budget Board adjourned at 6:59 PM.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, Hutchins, and Weston. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 7:00 PM.

Submitted by Arlene McMurray, Administrative Assistant