

**Town of Kennebunkport
Budget Board/Selectmen's Meeting
March 26, 2020
6:00 PM Via Zoom TeleVideo**

Minutes of the Selectmen's Meeting of March 26, 2020

Selectmen attending via Zoom: Patrick A. Briggs, Allen A. Daggett, Ed Hutchins, Sheila Mathews-Bull, and D. Michael Weston.

Others attending via Zoom: Tom Boak, Mike Claus, John Everett, Werner Gilliam, David James, Craig Sanford, Laurie Smith, Arlene McMurray

1. Call to Order.

Chair Daggett called the meeting to order at 6:00 PM. He took roll call of Selectmen present: Matthews-Bull, Briggs, Daggett, Hutchins, and Weston.

Chair Daggett explained that it was a virtual Board of Selectmen's meeting using the Zoom conferencing format. The agenda on the Town's website has the information needed for the public to participate.

He said during the meeting, only the Selectmen and Town Manager will be on screen with audio connected. All other participants will be blacked out and audio muted except when the Board solicits public input. He explained the ground rules: the public should identify themselves and take turns when talking to allow others an opportunity to talk.

1. Approve the March 12, and 16, 2020, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the March 12, and 16, 2020, selectmen meeting minutes. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted: 5-0. Motion Passed.**

2. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no comments.

3. Public Hearing to consider new victualer's license application submitted by Colby Nunan, DBA Sanborn's Lobsters & Vegetables, 130 Main Street.

Chair Daggett opened the public hearing at 6:08 PM. Hearing no comments, he closed the public hearing at 6:09 PM.

Motion by Selectman Hutchins, seconded by Selectman Weston to approve the new victualer's license application submitted by Colby Nunan, DBA Sanborn's Lobsters &

Vegetables, 130 Main Street. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted: 5-0. Motion Passed.**

4. Consider a renewal liquor license application submitted by Nunan's Lobster Hut, Inc., DBA Nunan's Lobster Hut, Cape Porpoise.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the renewal liquor license application submitted by Nunan's Lobster Hut, Inc., DBA Nunan's Lobster Hut, Cape Porpoise. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

5. Consider a renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

6. Consider a renewal special amusement permit application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the renewal special amusement permit application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

7. Award the paving bid.

Mike Claus, Public Works Director, said the Town had received bids for a three-year paving contract as of March 17, 2020, from: Shaw Brothers, Pike Industries, Dayton Sand and Gravel, Libby Scott, and All States Asphalt. Pike Industries was the low bidder and based on good past performance, he recommended approving their bid. Claus noted that the price of paving will go up and down over time based on variation in asphalt binder pricing as published by the Maine DOT. See Exhibit A.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to award the paving bid to Pike Industries. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

8. Other business.

a. Discussion regarding closure of public spaces and beaches.

Town Manager Laurie Smith said Kennebunk beaches are currently open, and they are just warning people to practice social distancing at their beaches.

Police Chief Craig Sanford said he posted signs at Goose Rocks Beach and Colony Beach telling people to practice social distancing – 6 feet apart. If people don't follow this practice, he will have to do more. Officers are currently monitoring the beaches.

The Board agrees to keep the beaches open at this time since everyone is cooperating and to reevaluate as time goes on.

Selectman Hutchins said it looks like everyone is adhering to the Governor so far.

Selectman Briggs said that he thought the video conferencing was working out well and asked if there would be other essential board meetings using Zoom teleconferencing.

Ms. Smith responded that because the Planning Board requires public hearings, she is seeking advice from the town attorney before a decision is made.

Selectman Weston said he was at the beach on Sunday and it was crowded, but in the past three days it was fine.

Selectman Matthews-Bull said she received calls from residents who wish to thank Mike Claus and the highway crew for clearing the sidewalks of the snow that piled up from last week. Also, she wants out of towners to know that Kennebunkport is not a social area, and they need to stay home during this pandemic. She thanked the Board for keeping the beach open. She also thanked everyone who is helping to keep the town running,

9. Approve the March 26, 2020, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the March 26, 2020, Treasurer's Warrant. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

10. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Roll Call Vote:** Matthews-Bull, Briggs, Daggett, Hutchins, and Weston **Voted 5-0. Motion Passed.**

The meeting adjourned at 6:25 PM

Submitted by Arlene McMurray
Administrative Assistant

March 26, 2020 Exhibit A



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Memorandum

To: Laurie Smith, Town Manager
From: Michael Claus, Kennebunkport Public Works Director
Re: Paving Bid Review
Date: March 20, 2020

A handwritten signature in black ink, appearing to read "Michael Claus", written in a cursive style.

The Town of Kennebunkport received the attached paving bids for a three year paving contract on March 17, 2020. I have reviewed the bids and from a cost standpoint, Pike Industries is the low bidder based on our paving work.

An asphalt escalator clause consistent with MaineDOT contracts has been incorporated into our bid specifications. The price of paving will go up and down based on asphalt binder pricing as published by MaineDOT. The formula for determining pricing is based on the MaineDOT paving contract.

Pike Industries is qualified to perform the work under this contract, and I recommend that the Town of Kennebunkport accept their bid.

Town of Kennebunkport
Bituminous Concrete Mix/Paving Bids
Tuesday, March 17, 2020 - 2:00 p.m.

	Bidders				
	Shaw Brothers	Pike Industries	Dayton Sand & Gravel	Libby Scott	All States Asphalt
Roadwork Paving Bid Per Ton: 9.5 mm HMA	\$95.00	\$76.00	\$86.15	\$79.00	\$88.00
Roadwork Paving Bid Per Ton: 12.5 mm HMA	\$92.00	\$74.00	\$86.15	\$78.00	\$85.00
Roadwork Paving Bid Per Ton: 19 mm HMA	\$80.00	\$72.00	\$80.75	\$79.00	\$82.00
Cold Milling Price per sq yd.	\$9.00	\$2.00	\$5.50	\$2.45	\$7.00
Reclaim/Fine Grade Price per sq yd.	\$3.00	\$2.00	\$2.15	\$2.25	\$2.40
2nd Reclaim/Cement Base Price per sq yd.	\$6.50	\$5.25	\$7.00	\$8.75	\$6.50
Cold Milling of Butt Joints, Driveway Aprons/Sidewalks per sq yd.	\$22.00	\$12.00	\$15.00	\$25.00	\$10.00
Sidewalk/Driveway Aprons Fine Grade Price per sq yd.	\$5.00	\$42.00	\$1.50	\$3.00	\$20.00
Sidewalk/Driveway Apron (handwork) Paving Bid Price per ton	\$160.00	\$162.00	\$145.00	\$155.00	\$165.00
Asphalt Curb Price per Lin. Ft.	\$9.00	\$15.00	\$10.00	\$9.50	\$10.00
Asphalt Min. Curb Length Lin Ft.	200 ft	100 ft	100 ft	50 ft	300 ft
Slipform Concrete Curb Price per Lin. Ft.	\$16.00	\$21.50	\$20.00	\$20.00	\$15.00
Slipform Min. Curb Length Lin. Ft.	300 ft	100 ft	100 ft.	100 ft	300 ft
Tack Coat cost per gallon	\$10.00	\$10.00	\$7.00	\$9.00	\$7.50
Small Job Mobilization Charge	\$1,500.00	\$800.00	\$1,000.00	\$300.00	\$3,500.00
Shoulder Gravel Cost per cub. Yd.	\$45.00	\$45.00	\$38.00	\$28.00	\$50.00
Binder Component Bid Price per ton	\$552.50	\$552.50	\$552.50	\$552.50	\$552.50