

**Town of Kennebunkport
Board of Selectmen's Meeting
Village Fire Station, 30 North Street – 7 PM
May 8, 2014**

Minutes of the Selectmen Meeting of May 8, 2014

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins

Selectmen absent: Sheila Matthews-Bull

Others present: Judy Barrett, Jim Burrows, Michael Davis, Steve Doe, Kimberly Gurski, David James, Lee McCurdy, Crystal McCurdy, Arlene McMurray, Allan Moir, Craig Sanford, Karen Schlegel, Bob Sherman, and Laurie Smith

1. Call to Order.

Chair Barwise called the meeting to order at 7:01 PM.

2. Approve the April 28, 2014, selectmen meeting minutes.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the April 28, 2014, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Barwise abstained because he was not present at that meeting.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda).

There were no comments.

4. Consider a renewal liquor license application submitted by Debra Lennon and Timothy Harrington, DBA The Old Fort Inn, 8 Old Fort Avenue.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by Debra Lennon and Timothy Harrington, DBA The Old Fort Inn, 8 Old Fort Avenue. **Vote:** 4-0.

5. Consider a renewal liquor license application submitted by MacDonald Management, Inc., DBA Hurricane Restaurant, 29 Dock Square.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by MacDonald Management, Inc., DBA Hurricane Restaurant, 29 Dock Square. **Vote:** 4-0.

6. Consider a renewal special amusement permit submitted by Brooks F. MacDonald, DBA Hurricane Restaurant, 29 Dock Square.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the renewal special amusement permit submitted by Brooks F. MacDonald, DBA Hurricane Restaurant, 29 Dock Square. **Vote:** 4-0.

7. Consider a renewal liquor license application submitted by Fishing Pole Lane, DBA Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by Fishing Pole Lane, DBA Hidden Pond, 354 Goose Rocks Road. **Vote:** 4-0.

8. Consider a renewal special amusement permit application submitted by Debra Lennon, DBA Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal special amusement permit application submitted by Debra Lennon, DBA Hidden Pond, 354 Goose Rocks Road. **Vote:** 4-0.

Selectman Daggett mentioned that all of the liquor license and special amusement applications have been approved by the fire inspector, police chief and code enforcement officer.

9. Consider opening of clam flats for 2014.

Selectman Daggett, Shellfish Warden Terry Baron, and former Shellfish Warden David Conway walked the flats and have made the following recommendations that:

- The clam flats will be open from June 15 through October 15, 2014.
- The "high flats" will be open. "Back Cove" from the end of Fishers Lane will be closed.
- The flats will only be open Friday, Saturday, and Sunday.
- Diggers can only harvest 1 peck per week for personal consumption only.
- We will issue 75 resident and 8 nonresident recreational licenses.
- The price of the licenses will remain the same at \$15 for resident and \$30 for nonresident.
- We will not issue commercial licenses this year.
- We will not issue daily licenses.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the recommendations of the Shellfish Warden listed above. **Vote:** 4-0.

10. Judy Barrett, public health nurse, to discuss Public Health Department programs.

a. Well water test day-5/17/2014

Ms. Barrett announced that over 1,000 homes in Kennebunkport have wells, and these wells should be tested in order to keep the watershed healthy. Residents can pick up their free water testing kits before May 17 at the Police Department lobby or the Public Health Office, and drop them off at the Village Fire Station on May 17, from 9:00–11:00 AM. Only the testing kit is free, but residents get a reduced date for the testing.

b. Healthy Maine Beach Training–5/19 and 5/20/2014

Ms. Barrett said the Beach Testing program begins from May 27 until September 2. For safety reasons, two volunteers are needed to test the water at Colony Beach and two at Goose Rocks Beach. There are two trainings scheduled: May 19, in Ogunquit from 3:00–5:00 PM and May 20, at the Colony Beach in Kennebunkport from 1:00–3:00 PM.

c. Lawn chemicals

Ms. Barrett informed everyone that any lawn chemicals used will seep into the soil and eventually into the watershed. She asked that people participate in the Best Practices for Lawn Care program developed by the Conservation Commission.

d. Septic pump outs

Ms. Barrett mentioned that septic tanks should be pumped out periodically to prevent leakage into wells.

e. Stuff the bus

Ms. Barrett said people should start saving up their canned goods in preparation for Stuff the Bus on Election Day to help them fill the Kennebunkport Parks and Recreation bus with nonperishable food items and personal needs supplies. These items go to the food pantry. The bus will be located at the 32 North Street parking lot.

Ms. Barrett also mentioned a free Hearing Clinic held at the Public Health Office on May 27, from 10 AM–2 PM. Interested parties should schedule an appointment at the Health Office at 967-4401.

11. Accept an anonymous donation in the amount of \$1,000 to the Kennebunkport Public Health Department.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to accept the anonymous donation in the amount of \$1,000 to the Kennebunkport Public Health Department. **Vote:** 4-0.

12. Consider street names recommended by the Road Naming Advisory Committee.

Town Manager Laurie Smith said that when the state adopted the enhanced 9-1-1 system in 1998, municipalities were asked to do away with duplicate road names or similar sounding names to avoid confusion when emergency personnel respond to calls. She asked the Road Naming Advisory Committee to compile a list of the duplicate or similar sounding road names in town. The Committee provided the following list:

- Birch Court
- Birch Lane
- Kings Highway (GRB)
- Kings Highway
- Lands End Lane
- Lands End Road
- Main Street
- Maine Street
- Maplevue Avenue
- Maplewood Drive
- Marshview Circle
- Marshview Drive
- Mills Lane
- Mills Road
- Ward Avenue
- Ward Road
- Windemere Drive
- Windemere Place

Jim Burrows, road advisory committee member, added that 25 years ago there were no cell phones. Currently, about 20% of the residents have cell phones making it difficult for responders to determine emergency call locations. He said the Committee is trying to be proactive and prevent a disastrous situation and would like the Selectmen to consider changing these road names.

Discussion followed and the Board agreed that the Road Naming Advisory Committee should move forward with this suggestion and let the property owners decide how they want to do this.

There was a question about what to do with Main Street and Maine Street because they sound the same.

Ms. Smith said when determining the road name change, the Committee would like to keep the name of the road that has more properties on it so less people are inconvenienced. She said letters will be sent out to residents, and she will bring back road name recommendations to the Board.

13. Consider Pier Committee recommendations.

Harbormaster/Pier Manager Lee McCurdy was present to answer questions. He said that the Pier Committee has not raised fees in seven years and these fees are more equitable because people with big boats will pay more.

- a. Increase mark up on fuel from \$0.22 to \$0.25 per gallon.**
- b. Increase pier fee for punts from \$310 to \$400**
- c. Increase pier fee for lobster boats from \$605 to \$625.**

Motion by Selectman Daggett, seconded by Selectman Briggs to approve the fee increases recommended by the Cape Porpoise Pier Advisory Committee:

Vote: 4-0.

d. Approve the Cape Porpoise Pier enterprise budget.

Mr. McCurdy explained that he is not adding more projects this fiscal year because he is catching up on current projects.

Motion by Selectman Hutchins seconded by Selectman Daggett, to approve the Cape Porpoise Pier enterprise budget in the amount of \$374,798 which includes the new fee schedule. **Vote:** 4-0

14. Consider Arbor Day Proclamation.

Motion by Selectman Daggett, seconded by Selectman Briggs, to approve the Arbor Day Proclamation as written. **Vote:** 4-0.

15. Consider two appointments to the Shade Tree Committee.

Ms. Smith mentioned that the Administrative Code requires Shade Tree Committee terms to be for one year, so these appointments should be for one month, and then they can be reappointed for one year in June.

a. Karen Schlegel

Motion by Selectman Daggett, seconded by Selectman Hutchins, to appoint Karen Schlegel to a one-month term on the Shade Tree Committee. **Vote:** 4-0.

b. Kimberly Gurski

Motion by Selectman Daggett, seconded by Selectman Hutchins, to appoint Kimberly Gurski to a one-month term on the Shade Tree Committee. **Vote:** 4-0.

16. Appoint Selectman to the Beach Advisory Committee.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to appoint Selectman Matthews-Bull to the Beach Advisory Committee for a one-year term as the Selectmen appointee. **Vote:** 4-0.

17. Allan Moir—discussion on changing the sewer consumption measurements.

Selectmen Daggett said the sewer system came into being in 1974 and they need to see if they are doing the right thing. The Town currently charges by the unit. He would like to check into billing by water in/water out.

Wastewater Superintendent Allan Moir said he did not think changing the sewer billing system was a good idea. He said there are costs involved to research and to implement the water in/water out system such as \$10,000 for water meters and perhaps a new computer billing program, etc. Also, since there are many commercial and part-time residents that do not consume a significant amount of water, the costs will increase for year-round residents.

Ms. Smith said they will begin the process of gathering information from Kennebunk, Kennebunkport, and Wells Water District and if the costs are significant to perform this research, she will report back to the Board.

18. Consider recommendations by the Beach Advisory Committee.

Ms. Smith said the Beach Advisory Committee met last week and made the following recommendations to place two stop signs and one no parking sign. She informed the Board that a public hearing is required to change stop signs.

- a. Stop sign placement on Community House Road at intersection of Wildwood.**
- b. Stop sign on Proctor Road at intersection of Wildwood.**
- c. No Parking signs on right side of Community House Road.**

Motion by Selectman Daggett, seconded by Selectman Hutchins, to hold a public hearing for stop sign placement on Community House Road at the intersection of Wildwood; stop sign placement on Proctor Road at the intersection of Wildwood; and a no parking sign on the right side of Community House Road. **Vote:** 4-0.

- d. Move parking space at intersection of Kings Highway and Bellwood to 251 King's Highway**

Ms. Smith reported that she received new information that the Beach Advisory

Committee did not have from a resident who said the proposed parking space would block the entrance to the existing driveway which was recently extended.

Selectman Daggett said he checked out this location, and a parking space will definitely block her driveway.

Chair of the Beach Advisory Committee Bob Sherman said this is a dangerous location and that is why the Committee suggested this parking place. He said they will look at alternatives at the next Beach Advisory Committee meeting.

When asked about safety issues, Police Chief Craig Sanford said there have not been any accidents reported at that intersection, and he knows the fire truck can fit through there.

Karen Schlegel added that, "It is a hard turn to get around."

e. Expend up to \$150 for a graphic artist to assist with the brochures.

Motion by Selectman Hutchins, seconded by Selectman Daggett to allow the Beach Advisory committee to expend \$150 for a graphic artist to assist with the brochures and to expend up to \$460 for a plover insert to the brochures. **Vote:** 4-0.

f. Expend up to \$460 for a plover insert to the brochures.

This item was addressed in section 18e.

19. Other business.

a. Information regarding the State Revolving Renovation Funds (SRRF), for 2014 projects for Kennebunk High School, Consolidated School, and Mildred L. Day Elementary School.

Ms. Smith made the following announcements:

- The RSU Budget Meeting will take place on May 19, at 7 PM, at the Kennebunk Elementary School.
- The Town Offices have a new phone system which will provide better coverage and customer service. She asked people to let her know if there are any problems.
- The construction on Maine Street is complete with the water main replacement, storm drain construction, and granite curb installation. The base paving work is scheduled to be completed by May 17.
- There will be shim paving on Bellewood, Wildwood, and Proctor Ave on

May 12, followed by the Wastewater Department raising sewer man-holes 1" to finish the paving operations between May 19 and early June.

- The RSU #21 came out with their annual report. It can be picked up at the Town Office or viewed on the Town website.

Maureen King explained the information from Superintendent Andrew Dolloff letter on the State Revolving Renovation fund. Thirty percent of these funds are a grant, and the remaining 70% have a zero interest, 10-year loan.

Selectman Briggs added that he hopes everyone approves these funds because they can use \$1 million per school within a 5-year period.

20. Consider the May 8, 2014, Treasurer's Warrant.

Motion by Selectman Briggs, seconded by Selectman Hutchins, to approve the May 8, 2014, Treasurer's Warrant. **Vote: 4-0.**

21. Adjournment.

Motion by Selectman Briggs, seconded by Selectman Daggett, to adjourn.

The meeting adjourned at 7:55 PM

Submitted by

Arlene McMurray
Administrative Assistant