

Board of Selectmen Meeting
April 25, 2019
5:30 PM—Field Trip at Jeffreys Way
6:00 PM—Village Fire Station—32 North Street

Minutes of the Selectmen's Meeting of April 25, 2019

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull, Edward Hutchins

Others: Michael Davis, Jen Lord, Arlene McMurray, Tracey O'Roak, Harrison Small, Laurie Smith, and others

1. Call to Order.

Chair Hutchins called the meeting to order at 5:30 PM at Jeffreys Way.

2. 5:30 PM—Field Trip at Jeffreys Way.

The Board met at Jeffreys Way to consider recommendations from the Goose Rocks Beach Advisory Committee to only allow local traffic because of safety concerns due to the number of people using Jeffreys Way as a drop off to unload kayaks and children, and visitors using resident's driveways to turn around and exit.

3. 6:00 PM—Approve the April 9 and 11, 2019, selectmen meeting minutes.

The meeting resumed at 6:10 PM.

Motion by Selectman Barwise, seconded by Selectman Briggs, to approve the April 9, 2019, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Daggett abstained because he was not present at that meeting.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve the April 11, 2019, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Daggett abstained because he was not present at that meeting.

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

Harrison Small mentioned K.K.W. Water District blasting on Maine Street and was wondering if the Town was going to finally widen it for a sidewalk.

Town Manager Laurie Smith responded that they are not.

5. Consider a liquor license renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

6. Consider a special amusement permit renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

7. Consider a liquor license renewal application for Ivy One, LLC., d.b.a., The Clubhouse at Cape Arundel Inn, 8 Old Fort Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Ivy One, LLC., d.b.a., The Clubhouse at Cape Arundel Inn, 8 Old Fort Avenue. **Vote:** 5-0.

8. Consider a liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

9. Consider a special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

10. Consider a liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

11. Consider a special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

12. Consider a liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road. **Vote:** 5-0.

13. Consider a special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road. **Vote:** 5-0.

14. Consider a special amusement permit renewal application for Ivy One, LLC., d.b.a., The Old Fort Inn, 8 Old Fort Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Ivy One, LLC., d.b.a., The Old Fort Inn, 8 Old Fort Avenue. **Vote:** 5-0.

15. Consider a liquor license renewal application for Lodge on the Cove, LLC., d.b.a. Lodge on the Cove, 29 South Main St.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Lodge on the Cove, LLC., d.b.a. Lodge on the Cove, 29 South Main St. **Vote:** 5-0.

16. Consider a special amusement permit renewal application for Lodge on the Cove, LLC., d.b.a., Lodge on the Cove, 29 South Main Street.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Lodge on the Cove, LLC., d.b.a., Lodge on the Cove, 29 South Main Street. **Vote:** 5-0.

17. Consider a liquor license renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

18. Consider a special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

19. Motion by Selectman Barwise, seconded by Selectman Daggett, to approve a special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

20. Authorize and sign the June 2019 Town Meeting Warrant.

Motion by Selectman Barwise, seconded by Selectman Daggett, to authorize and sign the June 2019 Town Meeting Warrant. **Vote:** 5-0.

21. Set public hearing date to consider the warrant articles for the June Town Meeting Ballot for May 9, 2019.

Motion by Selectman Daggett, seconded by Selectman Barwise, to set public hearing date to consider the warrant articles for the June Town Meeting Ballot for May 9, 2019. **Vote:** 5-0.

22. Certification of the ballot questions for the June Warrant.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the certification of ballot questions for the June Warrant. **Vote:** 5-0.

23. Countersign the RSU 21 Budget Validation Referendum Election Warrant.

Motion by Selectman Daggett, seconded by Selectman Barwise, to countersign the RSU 21 Budget Validation Referendum Election Warrant. **Vote:** 5-0.

24. Consider Government Wharf budget.

Ms. Smith went over the Government Wharf budget. She said the committee and staff recommended an increase in lobstermen dues from \$250 to \$400 per year. The largest increase in the budget is due to electricity costs for the new bait shed and the need to replace a gangway at the pier. The budget will use \$6,750 of the account's fund balance.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Government Wharf budget. **Vote:** 5-0.

25. Consider Wastewater budget.

Deputy Director of Public Works Chris Simeoni gave a PowerPoint presentation of the Wastewater budget. The budget includes funding to share the costs of the deputy director, replace the loader, and to have the camera view a large amount of the sewer pipes. He said the sewer user rate would increase to \$467.48 per unit. He and his staff spent a lot of time working on clearing up the billing inaccuracies of their client billing list.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Wastewater budget. **Vote:** 5-0.

26. Consider Pier budget.

Pier Manager/Harbormaster Chris Mayo presented the Pier budget. He said he brought two proposals for the Pier Committee, and it chose the option to increase fees and decrease maintenance costs because he can perform the repairs on boats.

Dues for members will increase as shown:

Recreation - \$530.66 to \$552.89

Big Boats - \$829.05 to \$863.87

Punts - \$530.66 to \$552.89

Dealers - \$948.45 to \$988.28

Mr. Mayo added the Cape Porpoise dredging project is in the bidding process and they will need to clear the harbor moorings.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Pier budget. **Vote:** 5-0.

27. Consider Cape Porpoise fee increases effective May 1, 2019.

- a. Moorings: \$30-\$45 \$60-\$90
- b. Fuel Markup: \$0.25-\$0.30
- c. Dues: CPI 2.2% + 2%
- d. Dealers, big boats, recreation, punts.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the following Cape Porpoise fee increases effective May 1, 2019: Moorings: \$30-\$45 and \$60-\$90; Fuel Markup: \$0.25-\$0.30; Dues: CPI 2.2% + 2%; and Dealers, big boats, recreation, punts. **Vote:** 5-0.

28. Consider Dock Square Parking Lot budget.

Ms. Smith presented the Dock Square Parking Lot budget. She said the pay increases are due to the low unemployment rate and will allow for coverage from

11:00 AM to 8:00 PM for most of the season. There is also a new line, expert/professional to account for the transfer of the bus monitoring expense from the general fund budget to the Dock Square Parking Lot budget. She added that more people are using credit cards so Treasurer Jen Lord negotiated credit card fees and which are going to be reduced.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Dock Square Parking Lot budget. **Vote:** 5-0.

29. Consider Recreation Special Revenue Budget.

Director of Parks and Recreation Carol Cook presented the Recreation Special Revenue budget. She said this is the second year using the Special Revenue budget. They have undertaken a wide variety of programming and she encouraged everyone to read the list and sign up.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Recreation Special Revenue budget. **Vote:** 5-0.

30. Presentation by Nina Pearlmutter on Kennebunkport as an arboretum.

This item was postponed to another meeting.

31. Approve the Treasurer's Disbursement Warrant Policy.

Ms. Smith announced that State law requires this approval every year.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve the Treasurer's Disbursement Warrant Policy. **Vote:** 5-0.

32. Authorize write-offs for uncollectable bills.

Treasurer Jen Lord recommended writing off the uncollectable bills that were provided in the Board's meeting packet. These bills were for Cape Porpoise and Government Wharf dues, mooring fees, fuel, recreation, alarms, benches, or tree work. She said six of them are deceased, five have no information for her to pursue this any further, and one sold his boat.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to authorize the Treasurer to write-off the uncollectable bills mentioned above. **Vote:** 5-0.

33. Consider mission and goals for Solid Waste Committee.

The Board received a copy of the mission and goals for the Solid Waste Committee.

Ms. Smith said they are looking to reestablish the Solid Waste Committee which would consist of five members.

Public Works Director Michael Claus said the Solid Waste Committee would plan ways to educate the public on reducing waste and recycling.

Motion by Selectman Barwise, seconded by Selectman Daggett, to endorse the mission and goals of the Solid Waste Committee. **Vote:** 5-0.

34. Consider Goose Rocks Beach Advisory Committee recommendation to hire summer intern as Plover Volunteer Coordinator.

Bob Sherman explained that the Goose Rocks Advisory Committee recommends hiring a summer intern who would work with Maine Audubon on educating visitors and residents on the plovers and tracking data regarding their nesting. It will cost the Town \$2,000 to reimburse Maine Audubon.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the hiring of a summer intern to serve as Plover Volunteer Coordinator at a cost of \$2,000. **Vote:** 5-0.

35. Other business.

Selectman Briggs announced that elm watch volunteers to inspect trees from mid-June to through Labor Day are needed. Volunteers are trained and would spend an hour, twice a week, inspecting trees (from the ground) for any signs of disease. Volunteers should contact John Ripton at jartphotos@gmail.com for more information and should attend the June 1, 2019, orientation meeting at 10:00 AM, at the Graves Library Community Room.

Chair Hutchins thanked everyone who attended this meeting.

36. Approve the April 25, 2019, Treasurer's Warrant.

Motion from Selectman Barwise, seconded from Selectman Daggett, to approve the April 25, 2019, Treasurer's Warrant. **Vote:** 5-0.

37. Adjournment.

Motion from Selectman Barwise, seconded from Selectman Daggett, to adjourn. **Vote:** 5-0.

The meeting adjourned at 7:01 PM.
Submitted by Arlene McMurray
Administrative Assistant