

**Town of Kennebunkport  
Board of Selectmen/Assessors Meeting  
Village Fire Station, 32 North Street  
October 26, 2017 – 6:00 PM**

Minutes of the Selectmen's Meeting of October 26, 2017

**Selectmen Attending:** Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins, and Sheila Matthews-Bull

**Others:** Mike Davis, Dave James, Arlene McMurray, Becky Nolette, Nina Pearlmutter, Laurie Smith, Suzanne Stohlman, and others

**1. Call to Order.**

Chair Briggs called the meeting to order at 6:03 PM.

**2. Approve the September 28, and October 12, 2017, selectmen meeting minutes.**

**Motion** by Selectman Barwise, seconded by Selectman Daggett, to approve the September 28, 2017, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Hutchins abstained because he was not present at that meeting.

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to approve the October 12, 2017, selectmen meeting minutes. **Vote:** 3-0-2/Selectmen Daggett and Matthews-Bull abstained because they were not present at that meeting.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no public comments.

**4. Consider appointment of John Ripton to the Shade Tree Committee.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to appoint John Ripton to the Shade Tree Committee for a term expiring in July 2018. **Vote:** 5-0.

**5. Update on Shade Tree Committee activities presented by Suzanne Stohlman.**

Suzanne Stohlman thanked the Board of Selectmen, Tree Warden Pat Briggs, and Town Manager Laurie Smith for their support for the Shade Tree Committee's activities. She also thanked April Jones for her help with the GIS mapping shade tree inventory. She mentioned some of their accomplishments, e.g., the Kennebunkport tree walking tour of some of the significant trees in the area. She said they are working on another tree walking tour on Langsford Road.

Ms. Stohlman also thanked all of the volunteers who helped with the elm tree watch. She said volunteers selected a set of elms and observed them two or three times a week looking for signs of Dutch elm disease. She complimented Nina Pearlmutter and Steve Powell for spotting the early signs of the disease in one of the trees each of them followed. She also mentioned that although Arborist Bob Palmer has retired, he agreed to be a consultant for the town.

**6. Meet as Assessors to consider tax abatements.**

<b>Property Owner</b>	<b>Location</b>	<b>Map</b>	<b>Blk</b>	<b>Lot</b>	<b>Tax Abatement 2017</b>
Matt & Leigh Eppinger	7 Evening Place	22	1	17A	\$174.60
Univest Capital, Inc.	19 River RD				\$119.78
<b>Total Abatements</b>					\$ 294.38

Assessor's Agent Becky Nolette recommended the abatements above.

**Motion** by Selectman Barwise, seconded by Selectman Matthews-Bull, to follow the recommendations of the Assessor's Agent to approve a tax abatement for Matt & Leigh Eppinger in the amount of \$174.60, and another tax abatement for Univest Capital, Inc. in the amount of \$119.78. **Vote:** 5-0.

**7. Approve sewer supplemental bill for Commonwealth Collective, LLC, 14 Towne Street, in the amount of \$888.00 for 1/1/2017 to 12/31/2017.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to approve the sewer supplemental bill for Commonwealth Collective, LLC, 14 Towne Street, in the amount of \$888.00 for 1/1/2017 to 12/31/2017. **Vote:** 5-0.

**8. Approve street opening permit for Meghan and Dimitri Michaud, Towne Street (map 10, block 6, lot 11B) to install new sewer line to existing manhole in street for new home.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to approve the street opening permit for Meghan and Dimitri Michaud, Towne Street (map 10, block 6, lot 11B) to install new sewer line to existing manhole in the street for a

**9. Other business.**

**a. Set Selectmen Meeting dates for November and December.**

Due to the holidays, Town Manager Laurie Smith asked the Board for dates it would like to hold meetings in November and December. The Board agreed to the following meeting dates:

November 9, at 6 PM at the Village Fire Station  
November 22, at 9 AM a town hall  
December 14, at 6 PM at the Village Fire Station  
December 28, at 9 AM at town hall

Ms. Smith announced that Town Meeting is on November 7, from 8 AM to 8 PM, at the Village Fire Station. She said the Town Clerk/Register of Voters will hold evening hours on Saturday, October 28 and Wednesday November 1, from 4:30 to 7:00 PM to conduct absentee voting, register any person eligible to vote, and to accept any enrollment/address changes. Also, November 2 is the last day to request an absentee ballot.

Selectman Matthews-Bull announced that the Kennebunkport Business Association is searching for a beautiful holiday tree for Dock Square. Anyone interested in donating their tree can contact her or Tina Hewitt Gordon at the Nonantum Resort. Chair Briggs suggested announcing this on the Town Website.

**10. Approve the October 26, 2017, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to approve the October 26, 2017, Treasurer's Warrant. **Vote:** 5-0.

**11. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to adjourn the meeting. **Vote:** 5-0.

The meeting adjourned at 6:24 PM.

Submitted by Arlene McMurray  
Administrative Assistant