

**Town of Kennebunkport  
Board of Selectmen Meeting  
Village Fire Station – 32 North Street  
April 27, 2017 – 6:00 PM**

Minutes of the Selectmen Meeting of April 27, 2017

**Selectmen present:** Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

**Others present:** Ralph Austin, Jim Burrows, Michael Claus, Michael Davis, Steve Doe, Werner Gilliam, Shawn Hayes, David James, Loreta McDonnell, Arlene McMurray, Becky Nolette, Laurie Smith, and others

**1. Call to Order.**

Chair Barwise called the meeting to order at 6:00 PM. He introduced his granddaughter, Olivia, sitting to his right.

**2. Approve the April 6, and 7, 2017, selectmen meeting minutes.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve the April 6 and 7, 2017, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Matthews-Bull abstained because she was not present at those meetings.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

Vice-Commander of the American Legion Shawn Hayes asked for clarification on the process for getting a Mass Gathering Permit for the Memorial Day Parade. He said he never knew he needed a permit and he has been doing this event for six years. He thought this was the Town's event.

Town Manager Laurie Smith explained that the American Legion sponsors this event. She requested that he contact her to discuss this further.

Chair Barwise added that it is just a matter of process that must have been overlooked in the past.

David James asked about the status of the executive session on April 25.

Chair Barwise responded that the Board met with the Town attorney in executive session regarding a legal case. He said the Board voted 4-1 to authorize the Town attorney to prepare an appeal.

**4. Consider a renewal liquor license application submitted by the Peter Ciriello, DBA Edgewater Hospitality, LLC, The Edgewater Inn, 126 Ocean Avenue.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by the Peter Ciriello, DBA Edgewater Hospitality, LLC, The Edgewater Inn, 126 Ocean Avenue. **Vote:** 5-0.

**5. Consider a renewal liquor license application submitted by OWR, LLC, DBA Ocean Woods Resort/PJ's Pub and Dining, 71 Dyke Road.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by OWR, LLC, DBA Ocean Woods Resort/PJ's Pub and Dining, 71 Dyke Road. **Vote:** 5-0.

**6. Consider a renewal liquor license application submitted by MacDonald Management, Inc., DBA Hurricane Restaurant, 29 Dock Square.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by MacDonald Management, Inc., DBA Hurricane Restaurant, 29 Dock Square. **Vote:** 5-0.

**7. Consider a renewal special amusement permit application submitted by Luanne MacDonald, DBA Hurricane Restaurant, 29 Dock Square.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the renewal special amusement permit application submitted by Luanne MacDonald, DBA Hurricane Restaurant, 29 Dock Square. **Vote:** 5-0.

**8. Consider unconditional gift of sewer extension along New Biddeford Road for June Town Meeting Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to place the unconditional gift of a sewer extension along New Biddeford Road on the June Town Meeting Warrant. **Vote:** 5-0.

**9. Sign the June 2017 Town Meeting Warrant.**

Jim Burrow explained why Article 44 below was added to the June 2017 Town Meeting Warrant.

**Article 44:** To see if the Town will vote to authorize the transfer of a 1991 E-One Federal Pumper Truck, VIN # 46J7BAA80M1003536, commonly known as Kennebunkport Engine #33, from the Town of Kennebunkport Fire Department to the Goose Rocks Fire Company with the condition that if the Goose Rocks Fire Company sells said "Engine 33", all proceeds of the sale will be used toward the purchase of fire apparatus to be owned by the Town.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Daggett to recommend the June 2017 Town Meeting Warrant to the voters. **Vote:** 5-0.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to add Article 44 to the June 2017 Town Meeting Warrant. **Vote:** 5-0.

The Board signed the June 2017 Town Meeting Warrant.

**10. Set the public hearing date to consider the warrant articles for the June Town Meeting ballot for May 11, 2017.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to set the public hearing date to consider the warrant articles for the June Town Meeting ballot for May 11, 2017. **Vote:** 5-0.

**11. Countersign the RSU 21 Budget Validation Referendum Election Warrant.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to countersign the RSU 21 Budget Validation Referendum Election Warrant. **Vote:** 5-0.

**12. Award the bid for the purchase of 14 Scott SCBA air cylinders.**

Dick Stedman explained that this is a routine purchase, but could change. He said Fire Tech and Safety and Industrial Protection Services are the only two Scott dealers authorized to sell this product in Maine.

Below are the bids received:

	<b>Quantity</b>	<b>Price Each</b>	<b>Total</b>
Fire Tech and Safety	14	\$760.00	\$10,640.00
Industrial Protection	14	\$840.00	\$11,760.00
Wise Safety	14	\$1,277.64	\$17,886.96
Grainger	14	\$1,471.00	\$20,594.00

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to award the bid for the purchase of 14 Scott SCBA air cylinders to Fire Tech and Safety for a total cost of \$10,640. **Vote:** 5-0.

**13. Consider the Wastewater Department budget.**

Michael Claus, who is filling in for Allan Moir, wastewater superintendent, said the user fee increased by \$13, and is now \$444.00.

**Motion** by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve the Wastewater Department budget. **Vote:** 5-0.

**14. Consider the Dock Square budget.**

Ms. Smith explained the Dock Square budget.

**Motion** by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve Dock Square budget. **Vote:** 5-0.

**15. Authorization to expend up to \$3,000 for a summer Maine Audubon intern to work with piping plover project.**

**Motion** by Selectman Daggett, seconded by Selectman Matthews-Bull, to authorize to expend up to \$3,000 for a summer Maine Audubon intern to work with the piping plover project. **Vote:** 5-0.

**16. Meet as Assessors to consider the following abatement requests:**

Property Owner	Location	Map	Blk	Lot(s)	Tax Abatements 2017
Tracy Ramsey	207 Kings Highway, Unit 1	34	1	20A	\$1,217.99
Babak & Anne Ghayour	Henchey Way	41	2	8	Denied
Babak & Anne Ghayour	22 Skipper Joes Point RD	30	6	5	\$3,385.70

Assessor's Assistant Becky Nolette explained the abatement requests and the reason for denial or approval.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to follow the recommendations of Assessor's Assistant Becky Nolette to approve the tax abatement of \$1,217.99 for Tracy Ramsey, 107 Kings Highway, Unit 1. **Vote:** 5-0.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to follow the recommendations of Assessor's Assistant Becky Nolette and deny the abatement for Babak & Anne Ghayour of Henchey Way. **Vote:** 5-0.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to follow the recommendations of Assessor's Assistant Becky Nolette and approve the tax abatement of \$3,385.70 for Babak & Anne Ghayour, 22 Skipper Joes RD. **Vote:** 5-0.

**17. Consider a street opening permit for Sand Dollar Associates, 19 Ocean Avenue, map 11, lot 1, block 11B, to connect to the town sewer.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve the street opening permit for Sand Dollar Associates, 19 Ocean Avenue, map 11, lot 1, block 11B, to connect to the town sewer. **Vote:** 5-0.

**18. Consider a street opening permit for JTJ Development, Dyke Road, to install a new water main extension.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve the street opening permit for JTJ Development, Dyke Road, to install a new water

**19. Approve the Treasurer's Disbursement Warrant Policy.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the Treasurer's Disbursement Warrant Policy. **Vote:** 5-0.

**20. Authorize sewer waiver of foreclosure for Brian Strack.**

Ms. Smith said the Town is not allowed to foreclose on properties in bankruptcy.

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to authorize the sewer waiver of foreclosure for Brian Strack. **Vote:** 5-0.

**21. Accept a donation in the amount of \$280 from the quilters who meet at Atlantic Hall to be directed to the emergency fuel program.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to accept a donation in the amount of \$280 from the quilters who meet at Atlantic Hall to be directed to the emergency fuel program. **Vote:** 5-0.

**22. Other business.**

**a. Tri-Town meeting re: recreational marijuana – May 1, 6 PM, at KES.**

Ms. Smith announced that attorneys will be presenting information on recreational marijuana at a meeting on May 1, at 6 PM, at the Kennebunk Elementary School.

**b. Southern Maine Regional Planning Commission dredging study grant proposal to Maine State Coastal Planning Office.**

Ms. Smith said Southern Maine Regional Planning Commission is applying for a dredging study grant to see whether it is cost effective and efficient for coastal communities in southern Maine to undertake a dredge project. She said she wrote a letter of support for the project and offered \$1,000 cash match to the grant.

**c. University of Maine Public Policy Intern for summer of 2017.**

Ms. Smith said the Town was able to secure an intern for this summer. She will be coming at the end of May. She also announced that Selectmen meetings will go back to starting at 7 PM.

Selectman Briggs said many towns are having chalk fests or competitions where they take portions of the road, sidewalk, or parking lot to draw. He said they are having an artist come in to see the best way to do this. He will provide more in-

formation at a future meeting of when “chalking” is coming to the Port.

**23. Approve the April 27, 2017, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the April 27, 2017, Treasurer's Warrant. **Vote:** 5-0.

Mrs. Smith requested that the Board go into executive session per MRSA 1, §405-6A to discuss personnel matters.

**Motion** by Selectman Daggett, seconded by Selectman Briggs, to go into executive session per MRSA 1, §405-6A to discuss personnel matters. **Vote:** 5-0.

The Board went into executive session at 6:45 PM.

The Board came out of executive session at 7:32 PM. No action was taken.

**24. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to adjourn. **Vote:** 5-0.

The meeting adjourned at 7:32 PM.

Submitted by

Arlene McMurray  
Administrative Assistant