

**Town of Kennebunkport  
Selectmen/Budget Board Meeting  
April 6, 2017  
6 p.m. – Village Fire Station – 32 North Street**

Minutes of the Selectmen's Meeting of April 6, 2017

**Selectmen attendance:** Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Ed Hutchins

**Selectman absent:** Sheila Matthews-Bull

**Budget Board attendance:** Grace Adams, Barbara Barwise, David Betses, Dan Beard, Douglas Dicey, Dawn Morse, David James, Kathryn Leffler, and Leo Martin, Michelle Powell

**Others:** Michael Davis, Jennifer Lord, Arlene McMurray, Tracy O'Roak, Pat Schwebler, Laurie Smith, and others

**1. Call to Order.**

Chair Stuart Barwise called the meeting to order at 6:05 PM.

Chair Leo Martin also called the Budget Board meeting to order.

**2. Joint meeting with Budget Board to make any recommendations or adjustments in the fiscal year 2018 municipal budget and to vote on Warrant Articles.**

Town Manager Laurie Smith passed out the expense budget, the fiscal year tax commitment updated 3/31/2017, and the fiscal year 2018 budget showing each department, the amount proposed, and the amounts approved by both the Board of Selectmen and Budget Board. (See Exhibit A). The Senior Center was the only fund that both Boards were not in agreement on. The Senior Center requested \$2,500, and the Board of Selectmen approved their request; however, the Budget Board subcommittee proposed \$1,500 funding.

At the March 30, 2017, Budget Board meeting, the Budget Board reconsidered and increased the funding amount for the Senior Center to \$2,000 (See Exhibit B).

Selectman Daggett suggested that both Boards meet half way and fund the Senior Center with \$2,250.

Chair Leo Martin took a straw poll from the Budget Board and the amount of \$2,250 was a unanimous vote.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve \$2,250 funding for the Senior Center. **Vote:** 4-0.

**Motion** by Selectmen Daggett, seconded by Selectman Hutchins, to change the amount in the Miscellaneous Agencies Account to \$7,747.00. **Vote:** 4-0.

The Board of Selectmen voted on the following Warrant Articles:

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 2:** To see if the Town will vote to authorize the Town Treasurer, with the advice and approval of the Municipal Officers on behalf of the Town to sell and dispose of Real Estate acquired by the Town for nonpayment of taxes thereon, and to execute quitclaim deeds on such terms as they deem advisable, and to authorize the Treasurer to discharge unmatured liens on payment of taxes, interest and costs. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 3:** To see if the Town will vote to authorize the Town Treasurer, with the advice and approval of the Municipal Officers on behalf of the Town, to waive the foreclosure of any tax lien mortgage by recording a waiver of foreclosure in the York County Registry of Deeds for any real estate title to which they deem not in the best financial interest of the Town to hold, said authorization to waive not to prevent the Town Treasurer, with the advice and approval of the Municipal Officers, from later foreclosing on said tax lien pursuant to law, as they deem advisable. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 4:** To see if the Town will vote to make all real and personal property taxes due and payable upon presentment of bills and to charge seven percent (7.00%) per annum on the first half if unpaid after September 11, 2017 (or 45 days after the date of commitment if commitment is after July 28, 2017) and on the second half if unpaid after March 12, 2018. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 5:** To see if the Town will vote to set the interest rate to be paid by the town on abated taxes at five percent (5.00%) for the fiscal year 2018. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 6:** To see if the Town will vote to authorize the Selectmen to accept easement deeds on behalf of the Town granting the Town the right to plant and maintain certain trees on private property located within the Town. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 7:** To see if the Town will vote to authorize Binnacle Hill Development, LLC to open the road on New Biddeford Road to install a sewer line to connect to the Town's sewer system and to accept the proposed unconditional gift of the sewer extension providing that the developer complies with all the

requirements of the Sewer Use Ordinance. **Vote: 4-0.**

A condition of acceptance is the requirement that the applicant furnish the Town with an irrevocable letter of credit or cash or cash equivalent in a form acceptable to the Board of Selectmen to ensure proper completion of the project. The guarantee shall be in an amount equal to one hundred twenty-five percent (125%) of the estimated cost of the project and shall remain in effect until after the contractor's warranty period has expired or until any adjustments are made by the Sewer Superintendent. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 8:** To see if the Town will vote to authorize the Tax Collector or Treasurer to accept prepayments of taxes not yet committed pursuant to 36 M.R.S.A. § 506. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 9:** To see if the Town will vote to authorize the Selectmen to accept unconditional and conditional gifts of money or property on behalf of the Town, other than gifts of sewer extensions, subject to ratification by the Town at an annual or special town meeting held within one year of the Selectmen's acceptance, except that such ratification shall not be required for a donation of money to the Town to supplement a specific appropriation already made, to reduce the tax assessment, or to reduce the permanent debt. **Vote: 4-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 10:** To see what sum the Town will vote to raise and appropriate **\$961,512** for the Administration and Community Development account. **Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 11:** To see what sum the Town will vote to raise and appropriate for the Administration and Planning capital expense and reserve account. **Amount requested: \$58,000 Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 12:** To see what sum the Town will vote to raise and appropriate for the Administrative Boards account. **Amount requested: \$6,850 Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 13:** To see what sum the Town will vote to raise and appropriate for the

Administrative Professional Services account.

**Amount requested: \$327,600    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 14:** To see what sum the Town will vote to raise and appropriate for the Planning and Development account.

**Amount requested: \$396,655    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 15:** To see what sum the Town will vote to raise and appropriate for the Police and Communications Department account.

**Amount requested: \$2,019,231    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 16:** To see what sum the Town will vote to raise and appropriate for the Police and Communications Department capital expense account.

**Amount requested: \$29,500    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 17:** To see what sum the Town will vote to raise and appropriate for the Fire Services account.

**Amount requested: \$385,211    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 18:** To see what sum the Town will vote to raise and appropriate for the Fire Services capital expense and reserve account.

**Amount requested: \$209,500    Vote: 4-0**

**Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 19:** To see what sum the Town will vote to raise and appropriate for the Kennebunkport Emergency Medical Services account.

**Amount requested: \$125,000    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 20:** To see what sum the Town will vote to raise and appropriate for the Public Safety Services account.

**Amount requested: \$37,101     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 21:** To see what sum the Town will vote to raise and appropriate for the Piers, Rivers and Harbors reserve account.

**Amount requested: \$150,000     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 22:** To see what sum the Town will vote to raise and appropriate for the Solid Waste account.

**Amount requested: \$469,797     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 23:** To see what sum the Town will vote to raise and appropriate for the Health and Welfare Department account.

**Amount requested: \$162,680     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 24:** To see what sum the Town will vote to raise and appropriate for the Social Service Agency account.

**Amount requested: \$22,400     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 25:** To see what sum the Town will vote to raise and appropriate for the Shellfish Conservation account.

**Amount requested: \$3,945     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 26:** To see what sum the Town will vote to raise and appropriate for the Public Restrooms account.

**Amount requested: \$32,500     Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 27:** To see what sum the Town will vote to raise and appropriate for the Public Works and Mechanic Department account.

**Amount requested: \$938,605    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 28:** To see what sum the Town will vote to raise and appropriate for the Public Works Department capital expense and reserve account.

**Amount requested: \$140,000    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 29:** To see what sum the Town will vote to raise and appropriate for the Road Improvement, Sidewalk and Special Projects capital expense and reserve account.

**Amount requested: \$591,350    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 30:** To see what sum the Town will vote to raise and appropriate for the Utilities account.

**Amount requested: \$174,470    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 31:** To see what sum the Town will vote to raise and appropriate for the Public Works Committees account.

**Amount requested: \$53,025    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 32:** To see what sum the Town will vote to raise and appropriate for the Recreation Department account.

**Amount requested: \$375,725    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 33:** To see what sum the Town will vote to raise and appropriate for the

Recreation Department capital expense and reserve account.

**Amount requested: \$250,000    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 34:** To see what sum the Town will vote to raise and appropriate for the Louis T. Graves Memorial Public Library and Cape Porpoise Library accounts.

**Amount requested: \$138,675    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 35:** To see what sum the Town will vote to raise and appropriate for the Parson's Way account.

**Amount requested: \$3,700    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 36:** To see what sum the Town will vote to raise and appropriate for the Contingency expense and reserve account for unanticipated expenses of the Town's operation.

**Amount requested: \$95,000    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 37:** To see what sum the Town will vote to raise and appropriate for the Miscellaneous Agencies account.

**Amount requested: \$7,747    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 38:** To see what sum the Town will vote to raise and appropriate for the payment of Bonds, Notes and Interest.

**Amount requested: \$253,842    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 39:** To see what sum the Town will vote to raise and appropriate for the Goose Rocks Beach Advisory Reserve account and to authorize the Selectmen to disburse such funds as they deem necessary on behalf of the Town.

**Amount requested: \$40,000    Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 40:** Do you favor authorizing the Board of Selectmen to issue general obligation bonds or notes in the name of the Town of Kennebunkport in a principal amount not to exceed \$450,000 for a term not to exceed 10 years, which bonds or notes may be made callable, and to use the proceeds of said bonds or notes to pay for costs of constructing and equipping a new Parks and Recreation building?

### **TOWN OF KENNEBUNKPORT FINANCIAL STATEMENT**

#### **1. Total Town Indebtedness**

Bonds Outstanding and Unpaid	\$ 944,343.00
Bonds Authorized but Unissued	\$ 2,000,000.00
Bonds to be Issued if this Article is Approved	\$ 450,000.00
Total:	\$ 3,394,343.00

#### **2. Estimated Costs of Proposed Bonds**

At an estimated interest rate of three percent (3%), for a 10-year term, the estimated costs of this bond issue will be:

Principal	\$450,000.00
Interest	\$ 62,436.60
Total Principal & Interest to be Paid at Maturity	\$ 512,436.60

#### **3. Validity**

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above Estimated Costs of Proposed Bonds. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

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Jennifer L. Lord, Treasurer  
Town of Kennebunkport

**Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 41:** To see if the Town will vote to appropriate the sum of \$2,396,728 from estimated non-property tax revenues to reduce the property tax commitment, together with all categories of funds, which may be available from the federal government, and to also use \$250,000 from undesignated fund balance and \$150,000 from the capital reserve fund balance to reduce the property tax commitment. **Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 42:** Shall the Town vote to authorize the Selectmen to apply for, accept and expend from the following categories of funds as provided by the State of Maine: Municipal Revenue Sharing, Educational Certification Block Grant, Educational Tax Relief Grant, Public Library State Aid, Urban Rural Road Initiative Program, Civil Emergency Funds, Snowmobile Registration Funds, Tree Growth Reimbursement, General Assistance Reimbursement, Veterans Exemption Reimbursement, Department of Economic & Community Development Grant Program, Maine Emergency Management Agency, Homestead Exemption Reimbursement, and all other state and federal grants and funds including, when necessary, the authority to sign grant contracts, documents or other paperwork? **Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve **Article 43:** To see if the Town will vote to authorize the Selectmen to carry forward unencumbered surplus fund balances on June 30, 2017, for the purposes originally appropriated and to the extent they deem advisable, such determination to be made at a properly noticed meeting of the Board of Selectmen. **Vote: 4-0**

**The Budget Board recommends the amount requested - Voted 10-0.**

### **3. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to adjourn. **Vote: 5-0.**

The meeting adjourned at 6:30 PM.

Submitted by Arlene McMurray  
Administrative Assistant

## EXHIBIT A - April 6, 2017

Town of Kennebunkport						
FY 2018 Budget						
	2018 Proposed	Board of Selectmen	Budget Board	Warrant Articles	Proposed	
Dept: 25 General government						
01 - Administration	\$ 935,713	\$ 935,713	\$ 935,713	Admin & Cominty Develop	\$ 961,512	
05 - Zoning Board	\$ 500	\$ 500	\$ 500	Admin Committes	\$ 6,850	
07 - Conservation Committee	\$ 4,350	\$ 4,350	\$ 4,350			
08 - Growth Planning	\$ 2,000	\$ 2,000	\$ 2,000			
09 - Legal fees						
	\$ 167,000	\$ 167,000	\$ 167,000	Admin Prof Services (Legal & Insurance)	\$ 327,600	
10 - Insurance	\$ 160,600	\$ 160,600	\$ 160,600			
11 - Community Development	\$ 25,799	\$ 25,799	\$ 25,799			
12 - Planning/Development	\$ 396,655	\$ 396,655	\$ 396,655	Planning / Develop	\$ 396,655	
Dept: 27 Public safety						
01 - Police dept	\$ 1,508,114	\$ 1,508,114	\$ 1,508,114	Police & Communications	\$ 2,019,231	
02 Communications	\$ 511,117	\$ 511,117	\$ 511,117			
03 - Fire dept	\$ 385,211	\$ 385,211	\$ 385,211	Fire Department	\$ 385,211	
04 - KEMS	\$ 125,000	\$ 125,000	\$ 125,000	KEMS	\$ 125,000	
05 - Emergency Management	\$ 1,500	\$ 1,500	\$ 1,500			
06 - Animal Control	\$ 14,987	\$ 14,987	\$ 14,987	Public Services (EMA, Animal Control, Harbormaster)	\$ 37,101	
07 - Harbormaster	\$ 20,614	\$ 20,614	\$ 20,614			
Dept: 29 Health & welfare						
01 - Solid Waste	\$ 469,797	\$ 469,797	\$ 469,797	Solid Wast	\$ 469,797	
02 - Health	\$ 159,345	\$ 159,345	\$ 159,345	Health & Welfare	\$ 162,680	
03 - Welfare	\$ 3,335	\$ 3,335	\$ 3,335			
04 - Social Services	\$ 22,400	\$ 22,400	\$ 22,400	Social Services	\$ 22,400	
07 - Shellfish	\$ 3,945	\$ 3,945	\$ 3,945	Shellfish Conservation	\$ 3,945	
10 - Public Restrooms	\$ 32,500	\$ 32,500	\$ 32,500	Public Restrooms	\$ 32,500	
Dept: 31 Public works						
01 - Highway dept	\$ 840,473	\$ 840,473	\$ 840,473	Public Works & Mechanic	\$ 938,605	
02 - Mechanic	\$ 98,132	\$ 98,132	\$ 98,132			
03 - Utilities	\$ 174,470	\$ 174,470	\$ 174,470	Utilities	\$ 174,470	
04 - Shade Tree				Public Works Cmtee (Shade Tree & Cemetery)		
	\$ 38,571	\$ 38,571	\$ 38,571		\$ 53,025	
06 - Cemetery	\$ 14,454	\$ 14,454	\$ 14,454			

[illegible]

Town of Kennebunkport 2018 Expense Budget				
	2018 Proposed	Notes	Board of Selectmen	Budget Board
Dept: 25 General government				
01 - Administration	935,713.00		935,713.00	935,713.00
05 - Zoning Board	500.00		500.00	500.00
07 - Conservation Committee	4,350.00		4,350.00	4,350.00
08 - Growth Planning	2,000.00		2,000.00	2,000.00
09 - Legal fees	167,000.00		167,000.00	167,000.00
10 - Insurance	160,600.00		160,600.00	160,600.00
11 - Community Development	25,799.00		25,799.00	25,799.00
12 - Planning/Development	396,655.00		396,655.00	396,655.00
Dept: 27 Public safety				
01 - Police dept	1,508,114.00		1,508,114.00	1,508,114.00
02 Communications	511,117.00		511,117.00	511,117.00
03 - Fire dept	385,211.00		385,211.00	385,211.00
04 - KEMS	125,000.00		125,000.00	125,000.00
05 - Emergency Management	1,500.00		1,500.00	1,500.00
06 - Animal Control	14,987.00		14,987.00	14,987.00
07 - Harbormaster	20,614.00		20,614.00	20,614.00
Dept: 29 Health & welfare				
01 - Solid Waste	469,797.00		469,797.00	469,797.00
02 - Health	159,345.00		159,345.00	159,345.00
03 - Welfare	3,335.00		3,335.00	3,335.00
04 - Social Services	22,400.00		22,400.00	22,400.00
07 - Shellfish	3,945.00		3,945.00	3,945.00
10 - Public Restrooms	32,500.00		32,500.00	32,500.00
Dept: 31 Public works				
01 - Highway dept	840,473.00		840,473.00	840,473.00
02 - Mechanic	98,132.00		98,132.00	98,132.00
03 - Utilities	174,470.00		174,470.00	174,470.00
04 - Shade Tree	38,571.00		38,571.00	38,571.00
06 - Cemetery	14,454.00		14,454.00	14,454.00
Dept: 33 Recreation & culture				
01 - Recreation	375,725.00		375,725.00	375,725.00
02 - Graves Library	126,000.00		126,000.00	126,000.00
03 - Cape Porpoise Library	12,675.00		12,675.00	12,675.00
04 - Parsons Way	3,700.00		3,700.00	3,700.00
05 - GRB Advisory	40,000.00		40,000.00	40,000.00
Dept: 37 Unclassified				
07 - Contingency	95,000.00		95,000.00	95,000.00
Dept: 38 Miscellaneous Agencies				
01 - Miscellaneous Agencies	6,997.00	Senior Center @ \$2,500 or \$2,000	7,997.00	7,497.00
Dept: 39 Capital Outlay				
01 - Administration	58,000.00		58,000.00	58,000.00
02 - Police	29,500.00		29,500.00	29,500.00
04 - Fire	209,500.00		209,500.00	209,500.00
06 - Highway	140,000.00		140,000.00	140,000.00
09 - Road Improvement	505,300.00		505,300.00	505,300.00
11 - Sidewalk Construction	86,050.00		86,050.00	86,050.00
13 - Recreation	250,000.00		250,000.00	250,000.00
39 - "Piers	150,000.00		150,000.00	150,000.00
Dept: 41 Debt service				
01 - Debt Service	253,842.00		253,842.00	253,842.00
<b>Expense Totals:</b>	<b>8,458,871.00</b>		<b>8,459,871.00</b>	<b>8,459,371.00</b>

FY 18 Tax Commitment - updated 03.31.17					
	FY 16	FY 17	FY 18	Difference	17 vs 18 % Diff
Gross Municipal Appropriation	7,844,103	8,054,126	8,459,621	405,495	5.03%
Special Building Projects or Capital Reserve	0	0	0	-	
Education Assessment	7,808,390	7,916,997	8,595,051	678,054	8.56%
Education Debt	207,096	1,291,196	1,612,119	320,923	24.85%
County Assessment	1,115,331	1,163,270	1,208,110	44,839	3.85%
Overlay	63,799	87,512	87,512	-	0.00%
Total Expenditures	17,038,719	18,513,101	19,962,413	1,449,311	7.83%
Non Property Tax Revenue	2,155,820	2,247,913	2,396,728	148,815	6.62%
MePers Credit (Year 2 of 3)		152,745	152,745	-	0.00%
General Use of Fund Balance	300,000	275,000	250,000	(25,000)	-9.09%
Reserve Capital Projects Use of Fund Balance			150,000	150,000	100.00%
Total Non-Property Tax Rev & Trans	2,455,820	2,675,658	2,949,473	273,815	10.23%
Net Municipal Commitment	5,452,082	5,618,725	5,750,405	131,680	2.34%
Net Total Commitment	14,582,899	15,837,443	17,012,940	1,175,496	7.42%
Valuation	1,893,882,970	1,912,262,450	1,922,262,450	10,000,000	0.52%
Mil Rate	7.70	8.28	8.85	0.57	6.86%
Municipal portion of mil rate	2.88	2.94	2.99	0.05	1.81%
Education portion of mil rate	4.23	4.74	5.23	0.50	10.45%
County portion of mil rate	0.59	0.61	0.63	0.02	3.31%
ESTIMATES ONLY					

4/7/2017

**EXHIBIT B – April 6, 2017**

To: Kennebunkport Board of Selectmen,

Dated: April 4, 2017

As the Board of Selectmen knows by now, the Kennebunkport Budget Board voted on March 30, 2017, to unanimously approve all of the proposed municipal budget requests for FY 2018, save one.

The one exception was funding for The Senior Center in Lower Village, which was asking for a donation of \$2500.

As is known, the subcommittee of the Budget Board charged with evaluating applications from various non-profit social service organizations originally recommended a funding level of \$1500 for The Center. That recommendation was based on a detailed evaluation of the information provided in the application submitted to the town of Kennebunkport

At the March 30, 2017 meeting, the Budget Board conducted a detailed review of the facts submitted by The Center in its application for funding, both for FY 2017 & FY 2018. It also listened to comments from the newly appointed Director for The Center, Pat Schwebler.

Finally, after some considerable discussion as to what a fair & equitable donation to The Center might be, the Budget Board voted (8/1) to recommend a donation of \$2000.

It is the sincere hope of the Budget Board that the Board of Selectmen and the Budget Board can reach an agreement that a funding level of \$2000 for The Center represents a fair and equitable compromise based on the level of services provided to Kennebunkport residents by The Center.

.....  
To support the position of the Budget Board, the following facts, extracted from the applications for funding submitted by The Senior Center are highlighted.

In the application submitted for FY 2018, the actual membership in The Center is reported to be 400, predominately from Kennebunk, Kennebunkport & Arundel. When outreach clients are added, the total number residents served increases to about 600. That compares to 517 individuals served in the FY 2017 application.

With regard to Kennebunkport, currently there are 80 residents who are members, or about 20% of the total membership. Adding in a dozen non-member residents who avail themselves of assistance from the FISH program, that's a total of ninety-two, or 15% of the total of 600 individuals serviced.

The applicant also states that the services they provide to members typically include health, medical, wellness and legal advice. They also state that the membership indicate a strong desire for more educational, recreational, and social opportunities and programs to be presented by The Center.

With regard to profitability, it is notable that The Center has implemented two significant changes since the FY 2017 application, in an attempt to increase revenue and reduce costs.

The first is that annual dues for members have been increased from \$35 in FY 2017 to \$60 in FY 2018, effective January 1, 2017.

The second is that the position of an assistant director has been eliminated, reducing the paid staff level from three to two positions, saving an estimated \$37,815 a year.

The combined effect would be expected to improve the financial position of The Center by something in the neighborhood of \$52,851.

For fiscal year 2017, estimated income was \$224,795 with \$30,155 which included \$2500 from Kennebunkport & \$1500 from Kennebunk, with nothing from Arundel.) Expenses were estimated at \$227,438.

For fiscal year 2018, estimated income is reported at only \$218,225, which doesn't seem to fully recognize the increased additional income from the higher annual dues.

On questioning, the newly appointed Director of The Center said that it is possible that the estimated income from membership dues reflects last year's actual number and does not take into consideration the increase in dues for FY 2018. She also noted that insurance for the Fish program was more like \$2000 rather than the \$3500 previously reported.

All of the above aside, the question still remains, what is a reasonable and fair amount for Kennebunkport residents to pay in support of The Senior Center?

We certainly agree that The Center provides a valuable service to the senior citizens in our local municipalities. And most agree that the local municipalities should provide some level of taxpayer support to this organization.

To summarize:

The total number of unduplicated individuals serviced in FY 2017: 600, including members & outreach. (Outreach refers to individuals who are not members but received support from The Center. Many were FISH recipients.)

The Total number of members in FY 2017: 400

The total number of Kennebunkport members in FY 2017: 80, representing 20% of the total membership.

The total number of Kennebunkport residents serviced in FY 2017: 92, including 80 members & 12 outreach, representing 15% of the total individuals serviced

For FY 2018, Kennebunk has agreed to fund \$2000, Arundel has not agreed to any funding, and if Kennebunkport were to approve \$2500, it would be funding 56% of the municipal contributions with only 20% of the membership & 15% of total individuals receiving service.

Although, the Budget Board subcommittee originally recommended a donation of \$1500, after much discussion, an overwhelming majority of the Board agrees that the Town should support the Senior Center at a level of \$2000. That equals what Kennebunk is contributing, even though they have far more members of The Center than does Kennebunkport.

The Budget Board believes that this is a fair and equitable compromise and it sincerely hopes that the Board of Selectmen will agree.

Submitted by The Budget Board Subcommittee on non-profit Social Service Agency Funding