

**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station, 32 North Street
September 8, 2016 – 7:00 PM**

Minutes of the Selectmen Meeting of September 8, 2016

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, and Allen A. Daggett, Edward W. Hutchins

Selectmen absent: Sheila Matthews-Bull

Others present: Judy Barrett, Ray Billings, Lauren Brooks, Michael Davis, Arlene McMurray, Allan Moir, Tracey O’Roak, Laurie Smith, and others

1. Call to Order.

Chair Barwise called the meeting to order at 7 PM.

2. Approve the August 25, 2016, selectmen meeting minutes.

Motion by Selectmen Hutchins, seconded by Selectman Briggs, to approve the August 25, 2016, selectmen meeting minutes. **Vote:** 4-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.)

There were no comments.

4. Consider a renewal liquor license application submitted by US Hotels New England LLC, US Hotels New England Management Corp, d.b.a. The Yachtsman Lodge and Marina, 59 Ocean Ave.

Chair Barwise opened the public hearing at 7:02 PM. Hearing no comments, he closed the public hearing.

Motion by Selectmen Hutchins, seconded by Selectman Briggs, to approve the renewal liquor license application submitted by US Hotels New England LLC, US Hotels New England Management Corp, d.b.a. The Yachtsman Lodge and Marina, 59 Ocean Ave. **Vote:** 4-0.

Selectmen Hutchins added that this application was reviewed and approved by the police chief, fire inspector, and code enforcement officer.

5. Public Hearing to adopt the MMA Model Ordinance GA Appendices A to D for the period October 1, 2016–September 30, 2017.

Chair Barwise opened the public hearing at 7:03 PM.

Director of Public Health Judy Barrett explained the revisions to the GA Appendices.

Chair Barwise closed the public hearing at 7:06 PM.

Motion by Selectmen Daggett, seconded by Selectman Hutchins, to adopt the MMA Model Ordinance GA Appendices A to D for the period October 1, 2016–September 30, 2017. **Vote:** 4-0.

6. Sign the November 2016 Special Town Meeting Warrant.

Motion by Selectmen Daggett, seconded by Selectman Hutchins, to sign the November 2016 Special Town Meeting Warrant. **Vote:** 4-0.

Town Clerk Tracey O’Roak made the following announcements:

- Absentee ballots are now available at the Town Clerk’s office for the upcoming State Referendum and Special Municipal Election.
- The Registrar of Voters will hold evening hours on Wednesday, November 2, from 4:30 to 7 PM; and Saturday hours on October 15, 22, and 29, from 9 AM to noon for absentee voting, to register any person eligible to vote and to accept any enrollment/address changes.
- The last day to request an absentee ballot for the upcoming election is Thursday, November 3, at 4:30 PM.

7. Approve the Certification of the Ordinance.

Motion by Selectmen Hutchins, seconded by Selectman Daggett, to approve the Certification of the Ordinance. **Vote:** 4-0.

8. Set the public hearing on proposed amendment to the Land Use Ordinance regarding roomers for October 13.

Motion by Selectmen Hutchins, seconded by Selectman Daggett, to schedule the public hearing on proposed amendment to the Land Use Ordinance regarding roomers for October 13. **Vote:** 4-0.

9. Approve the Government Wharf budget.

Town Manager Laurie Smith explained that at a previous meeting the Board voted to assume the financial account for the Government Wharf.

Motion by Selectmen Daggett, seconded by Selectman Hutchins, to approve the Government Wharf budget. **Vote:** 4-0.

10. Approve street opening permit application from Sand Piper Capital Management, LLC and Woodchuck Development, LLC to connect existing sewer force main at Turbats Creek Road.

Motion by Selectmen Briggs, seconded by Selectman Hutchins, to approve the street opening permit application from Sand Piper Capital Management, LLC and Woodchuck Development, LLC to connect existing sewer force main at Turbats Creek Road. **Vote:** 4-0.

11. Discuss use of funds received from Ebs Cove subdivision.

Ms. Smith explained that the Planning Board went through the process of approving Ebs Cove subdivision following the provision to allow for a payment in lieu of open space. Since this option is used so infrequently, the Planning Board was unsure as to how the funds would be used. She said the Town will receive the money when each lot sells and it will be placed in a dedicated fund. Ms. Smith said the Town Attorney should review this.

Selectman Hutchins suggested using the funds for workforce housing. He would like the Planning Board's thoughts on this.

The Board agreed to continue to explore this with the Town Attorney and Planning Board.

12. Other business.

Selectman Briggs sent happy birthday wishes to Selectman Matthews-Bull.

Selectman Hutchins welcomed the Holbrooks as new members to the community. He mentioned that he gave them the keys to their new house built by Habitat for Humanity.

Chair Barwise said the Selectmen toured the RSU 21 facilities yesterday, and he was comfortable with the construction and pleased with the quality of management and enthusiasm by the faculty.

a. Citizen correspondence.

Mrs. Smith mentioned the letter she received from a resident who was concerned with the noise level of leaf blowers.

13. Approve the September 8, 2016, Treasurer's Warrant.

Motion by Selectmen Hutchins, seconded by Selectman Daggett, to approve the September 8, 2016, Treasurer's Warrant. **Vote:** 4-0.

14. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to adjourn.

Vote: 4-0.

The meeting adjourned at 7:27 PM.

Submitted by

Arlene McMurray
Administrative Assistant