

**Town of Kennebunkport  
Board of Selectmen Meeting  
Village Fire Station-32 North Street  
October 8, 2015 – 7:00 PM**

Minutes of the Selectmen Meeting of October 8, 2015

**Selectmen present:** Stuart E. Barwise Allen A. Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

**Selectman absent:** Patrick A. Briggs

**Others present:** Judy Barrett, Jim Burrows, Michael Davis, Nicholas De-Monte, Michael Dickenson, David Doubleday, Ellen Doubleday, David James, Matthew Leach, Jim McMann, Arlene McMurray, Martin Mead, Allan Moir, Karen Schlegel, Jennifer Scontras, Richard Stedman, Susan Stedman, Laurie Smith, and others

**1. Call to Order.**

Chair Matthews-Bull called the meeting to order at 7:04 PM.

**2. Approve the September 24, 2015, selectmen meeting minutes.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the September 24, 2015, selectmen meeting minutes. **Vote:** 3-0-1/Selectman Barwise abstained because he was not present at that meeting.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no comments.

**4. The American Heart Association awards ceremony.**

Matthew Leach of KEMS and Michael Dickenson of the AHA presented the American Heart Association Lifesaver Award to the people involved in the chain of survival for a lifesaving incident that occurred in July. The bystanders, KEMS staff, and Kennebunkport Police involved and recognized were: David Doubleday, Susan Stedman, Adrian Baracco, Eric Beaulieu, Nicholas DeMonte, Jennifer Scontras, Richard Stedman, Martin Mead, Christopher Welch, Maureen Towne, Nathan Jones, and Marc Laflamme.

**5. Interlocal contract for cooperative purchasing for fire truck.**

Fire Chief Allan Moir found out about the Houston-Galveston Area Council (HGAC) cooperative purchasing process. The cooperative purchases trucks in volume and saves thousands of dollars. He would like to join the cooperative and checked with the town attorney. She saw no issues with Maine laws if the town were to join.

**Motion** by Selectman Barwise, seconded by Selectman Hutchins, to approve the town joining the Houston-Galveston Area Council cooperative purchasing process. **Vote:** 4-0.

**6. Award the following bids:**

**a. Wastewater air release valves bid.**

Wastewater Superintendant Allan Moir solicited bids for air release valves from:

	<b>Stainless Steel Valve</b>	<b>Composite Valves</b>
G.L.Lyons Associates (offers discount)	\$1,435.00	\$1,018.00
Allagash International, Inc.	\$1,559.13	
Atlantic Fluid Technology, Inc.	\$2,986.00	

Mr. Moir recommended purchasing one stainless steel valve and 14 composite valves from G.L. Lyons Associates at a cost of \$15,687.00 minus the discount.

**Motion** by Selectman Daggett, seconded by Selectman Barwise, to award the bid for air release valves to G.L. Lyons Associates at a cost of \$15, 687.00 minus the discount. **Vote:** 4-0.

**b. Wastewater lab equipment bid.**

Mr. Moir solicited bids for lab equipment from three companies:

Q.C. Services:

Autoclave:	\$3940.00
Drying oven:	\$2108.00
DO meter/probe:	\$2425.00

NCL:

Autoclave:	\$4765.00
Drying oven:	\$1550.00
DO meter/probe	\$2060.00

USA BlueBook:

Autoclave:	\$4935.25
Drying oven:	\$1739.05
DO Meter/probe	\$2180.85

Mr. Moir recommended purchasing the autoclave from Q.C. Services, who is local, at a cost of \$3,940.00 and the drying oven and DO meter/probe from North Central labs at a cost of \$3,610.

**Motion** by Selectman Daggett, seconded by Selectman Barwise, to award the bid for an autoclave from QC Services at a cost of \$3,940, and to North Central Labs for a drying oven and DO meter/probe at a cost of \$3,610, for a total cost of \$7,550. **Vote:** 4-0.

**c. Wastewater pumps bid.**

	<b>Cost for 2</b>	
Windward Compliance:	\$6398.00	Blue-White
ANS Industrial	\$6399.82	Blue-White
Maher Corp	\$5792.00	Watson-Marlowe

Mr. Moir recommended awarding the bid for two new chemical feed pumps to Windward Compliance because the replacement cost for pump tubing is lower.

**Motion** by Selectman Barwise, seconded by Selectman Hutchins, to award the bid for two chemical feed pumps to Windward Compliance for a total cost of \$6,398.00. **Vote:** 4-0.

**7. Approval of the Treasurer's Disbursement Warrant Policy.**

Town Manager Laurie Smith explained that it is a state law requirement to adopt an annual Treasurer's Disbursement Warrant Policy to allow an individual Selectman to approve the payroll and other warrant items.

**Motion** by Selectman Barwise, seconded by Selectman Daggett, to approve the Treasurer's Disbursement Warrant Policy. **Vote:** 4-0.

**8. Assessor's return for County Taxes.**

**Motion** by Selectman Barwise, seconded by Selectman Daggett, to approve the Assessor's return for County taxes in the amount of \$1,009,975.63. **Vote:** 4-0.

**9. Other business.**

Selectman Matthews-Bull announced that they are looking for trees for Dock Square and Lower Village for Christmas Prelude. She said to contact her or Mark Dufoe.

**a. Dock Square parking machines.**

Ms. Smith said she would like to purchase another parking payment machine for Dock Square for next year and that she found a good deal. Hollywood Slots has two machines that it purchased and is not using. She would like to buy one. These machines typically cost \$58,000, but they will sell it to her for approximately \$5,000. She said she would have them overhaul and update it

with the current software for approximately \$4,000. She asked the Board for permission to pursue this further. The Board approved.

Ms. Smith made the following announcements:

- The Town received IT proposals today from three companies.
- The Town also received RFQ's for construction management services for the Public Safety Building.
- The solar panels and charging station were installed this week at the Village Fire Station.
- The renovation of Silas Perkins Park is almost complete. A dedication ceremony will be held on October 23, at 10 AM.
- Town Hall will close early tomorrow, at 2 PM, to perform building maintenance.
- Town Offices are closed on Monday, October 12, to observe Columbus Day.
- Residents should find the *Kennebunkport Town Review* in their mail boxes and Post Office boxes next Friday, October 16.
- Absentee ballots are now available for the November 3, 2015, state and municipal election.

#### **10. Approve the October 8, 2015, Treasurer's Warrant.**

**Motion** by Selectman Daggett, seconded by Selectman Barwise, to approve the October 8, 2015, Treasurer's Warrant. **Vote:** 4-0.

#### **11. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to adjourn. **Vote:** 4-0.

The meeting adjourned at 7:40 PM.

Submitted by

Arlene McMurray  
Administrative Assistant