



TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

Board of Selectmen Agenda Village Fire Station – 32 North Street January 28, 2016 – 6:00 PM

1. Call to Order.
2. Approve the January 14, 2016, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. H.M. Payson to present annual investment report.
5. Update on 2016 foreclosures and possible land purchase installment contracts.
6. Update from Amy D'Amico regarding Habitat for Humanity.
7. Review of Dock Square Parking Lot Operations - 2015
8. Set the 2016 fees for Goose Rocks Beach parking stickers.

Current fees are:

Resident seasonal	\$5.00
Nonresident daily	\$15.00
Nonresident weekly	\$50.00
Nonresident seasonal	\$100.00

9. Adopt the Goose Rocks Beach Parking Sticker Rules/Regulations.
10. Accept donation of \$204.50 from the families of Consolidated School to the to the Kennebunkport emergency fuel program. They also donated 100 pounds of nonperishable food to the food pantry, which came from their annual Sock Hop.
11. Authorize the closure of the School Street land purchase account.
12. Appoint Alison Kenneway as Assistant Health Officer

13. Other business.

a. February Meeting Schedule

14. Approve the January 28, 2016, Treasurer's Warrant.

15. Adjournment.

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**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station-32 North Street
January 14, 2016 – 6:00 PM**

Minutes of the Selectmen Meeting of January 14, 2016

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, and Sheila Matthews-Bull and Edward W. Hutchins

Others present: Gordon Ayer, Michael Davis, Susan Graham, David James, Arlene McMurray, Craig Sanford, Laurie Smith, and others

1. Call to Order.

Chair Matthews-Bull called the meeting to order at 6 PM.

2. Approve the December 22, 2015, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the December 22, 2015, selectmen meeting minutes. **Vote:** 5-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Update from Amy D'Amico regarding Habitat for Humanity.

Ms. D'Amico was not able to attend this meeting.

5. Report from Police Chief Sanford regarding Oak, West, and Locke Street parking.

Chief Sanford's research found no accidents and only one parking complaint. He said he sent out 32 traffic and safety surveys to residents of Oak, West, and Locke Streets and 81% responded. He read the survey results, showed photographs, and presented four options:

1. Do nothing, leaving the street as is with parking on one side.
2. Eliminate parking on West Street.
3. Remove some parking at the intersections of West/North and West/Oak to allow for greater turning movements.
4. Widen West Street to allow for parking and full traffic lanes.

Susan Graham said in the Town Road Book that Oak Street and West Street are among the oldest roads in town. She said the width is two rods. She stated that when she looked at roads in town with similar widths, there was no parking.

The Board would like to have more information before making a decision. It would like a report from Highway Superintendent Michael Claus which includes a sche-

matic showing the widened road with a parking lane; information on the needed width for the road with the impact on the abutting properties; the cost of the proposed project; and where paving on West Street is scheduled in the Capital Improvement Plan.

6. Authorize acceptance of the engineering and design proposal from Baker Design Consultants for the Government Wharf project.

The Town received a \$250,000 grant from Maine DOT for the Government Wharf Project. The Town has almost \$400,000 in capital reserve. Town Manager Laurie Smith met with Highway Superintendent Michael Claus, Harbormaster Ray Billings, and Barney Baker of Baker Design Consultants, and representatives from Maine DOT to discuss project goals. They propose that the Town contract with Baker Design Consultants for the final design, value engineering, and bid and construction phase services for Government Wharf.

Motion by Selectman Daggett, seconded by Selectman Barwise, to accept the engineering and design proposal for the Government Wharf project from Baker Design Consultants at a cost of \$54,600. **Vote:** 5-0.

7. Approve the 2016 waste hauling permits.

Oceanside Rubbish, Pine Tree Waste, and Waste Management have applied for permits.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the waste hauling permits for Oceanside Rubbish, Pine Tree Waste, and Waste Management. **Vote:** 5-0.

8. Accept donations to the Kennebunkport emergency fuel program.

a. Betsy and Jim Fitzgerald donated \$1,000.

b. The Church on the Cape donated \$609.00

Motion by Selectman Barwise, seconded by Selectman Hutchins to accept the \$1,000 donation from Betsy and Jim Fitzgerald and the \$609 donation from the Church on the Cape donated to the Kennebunkport emergency fuel program.

Vote: 5-0.

9. Other business.

a. Shellfish Licenses

Ms. Smith said the state requires changing the allocation of the shellfish licenses. The Town is now required to separate regular, resident and nonresident, recreational licenses from the "free" senior, resident and nonresident, recreational licenses. This means they need to decide how many of the 75 recreational licenses will be a regular fee or free to seniors.

Town Clerk April Dufoe sent a memo to the Board with two options:

Option 1 is

75 resident licenses	50 regular	25 free senior AND
8 nonresident	5 regular	3 free senior

Option 2 is

75 resident licenses	55 regular	20 free senior AND
8 nonresident	6 regular	2 free senior

Once the designated "free" senior licenses are gone, a senior would have to pay the \$15 fee.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve option 1 for shellfish license allocations: 75 resident licenses, 50 regular, 25 free senior; and 8 nonresident, 5 regular and 3 free senior. **Vote:** 5-0.

The Board received an emergency street opening permit from Alisson's Restaurant to replace the old unused sewer line with a new one.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the street opening permit for Alisson's Restaurant. **Vote:** 5-0.

10. Approve the January 14, 2016, Treasurer's Warrant.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to approve the January 14, 2016, Treasurer's Warrant. **Vote:** 5-0.

11. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to adjourn.

The meeting adjourned at 6:40PM.

Submitted by

Arlene McMurray
Administrative Assistant

HMPayson

January 2016

**Town of Kennebunkport
Portfolio Review**

Daniel M. Lay, Esq.
Managing Director

Molly C. Reinfried, CFP®
Relationship Manager

Jenny Lynd Robinson
Investment Assistant

H.M. Payson

Town of Kennebunkport Portfolio Overview

Goals:

- Implement an Investment Policy Statement
- Generate income to provide for beneficiaries
- Title 9- Prudent Investor Rule
- Grow the balance of the trusts long term to hedge inflation

Portfolio Composition

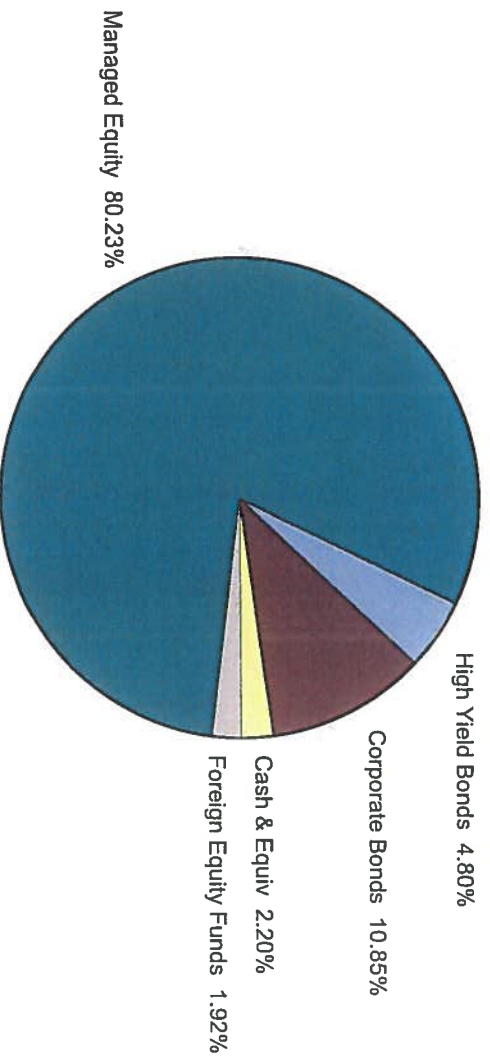
Trust	Market Value 12/31/15	Beneficiaries
Kittredge Trust	\$640,380.80	Vehicles for fire companies (per trust %)
Macomber Trust	\$5,336.51	Support public health nurse
Picavet Trust	\$422,581.19	½ Police Department equipment ½ Equipment and supplies for Public Health and Nursing Service

TOWN OF KENNEBUNKPORT

HM Payson

Account #: 5990438786
Report Period: 02/28/2015 - 12/31/2015

Asset Allocation Detail



	Market Value	Percent of Total
Cash & Equiv	23,554	2.20
Corporate Bonds	116,106	10.85
High Yield Bonds	51,376	4.80
Managed Equity	858,222	80.23
Foreign Equity Funds	20,488	1.92
Total Account	1,069,746	100.00

Town of Kennebunkport Account Activity 1/1/2015 – 12/31/2015

Beginning Market Value - 1/1/2015		\$0
Income		
	Dividends	\$20,036
	Interest	\$0
	Other Income	\$0
Additions		\$1,149,090
Withdrawals		
	Account Fees	-\$6,486
	Taxes Paid <i>(on foreign equities)</i>	-\$252
	Other Disbursements	\$0
Increase in Market Value		-\$94,090
Ending Market Value - 12/31/2015		\$1,068,298

Town of Kennebunkport Performance through 12/31/2015

From Inception*
2/28/2015

Total Account -6.80%

Fixed Income (Bonds) N/A

Equity (Stocks) -8.53%

Benchmark¹ -4.01%

*Annualized

¹ Benchmark mix allocation 75% S&P and 25% MSCI ACWIexUS

Town of Kennebunkport Top 10 Holdings

Company	% of Total Equity	Sector
Southern Company	5.46	<i>Industrials</i>
Sysco Corp.	5.40	<i>Consumer Staples</i>
Berkshire Hathaway Inc. Cl B	5.01	<i>Financials</i>
Intel Corp.	4.73	<i>Information Technology</i>
Exxon Mobil Corp.	4.55	<i>Energy</i>
Apple Inc.	4.48	<i>Information Technology</i>
Chevron Corp	4.2	<i>Energy</i>
Occidental Petroleum Corp.	3.94	<i>Energy</i>
Pfizer Inc.	3.90	<i>Health Care</i>
Procter & Gamble	3.71	<i>Consumer Staples</i>

Income: past vs. future

Past 3 years average income:*

\$10,371 1.5%

2015 Income[^]

\$19,759 1.9%

	Total Portfolio		Projected Income	
		%		%
US Equity: Large Cap	826,575	80%	24,072	2.9%
US Equity: Small Cap	0	0%	0	-
International Equity: Developed	0	0%	0	-
International Equity: Emerging	19,019	2%	468	2.5%
Real Estate	0	0%	0	-
Corporate: High Yield	50,665	5%	2,969	5.9%
Corporate: Investment Grade	116,184	11%	1,374	1.2%
Government	0	0%	0	-
Municipal	0	0%	0	-
Cash	18,840	2%	24	0.1%
Total	\$1,031,283	100%	\$28,907	2.8%

*Does not include Picavet trust; based on 2012, 2013 and 2014

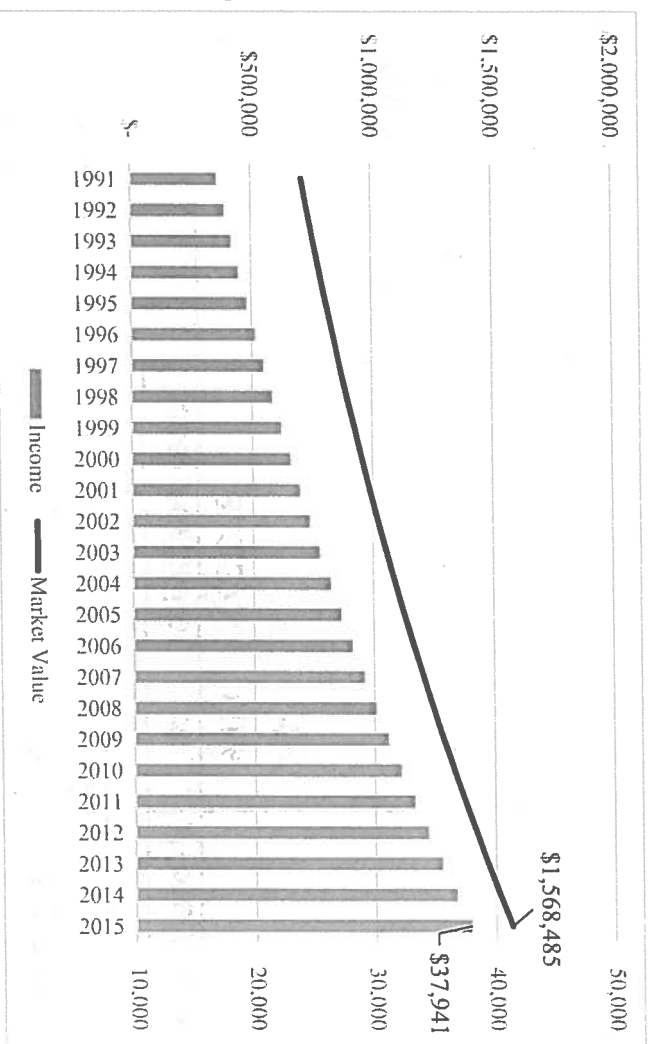
[^] 2015 Income for 10 months (beginning March 2015)

HM Payson

What If?

Assumptions:

- Kittredge Trust principal: \$688,206 (no additional funds added)
- Assume 6% total return beginning 1991
- 2.5% income distribution each year

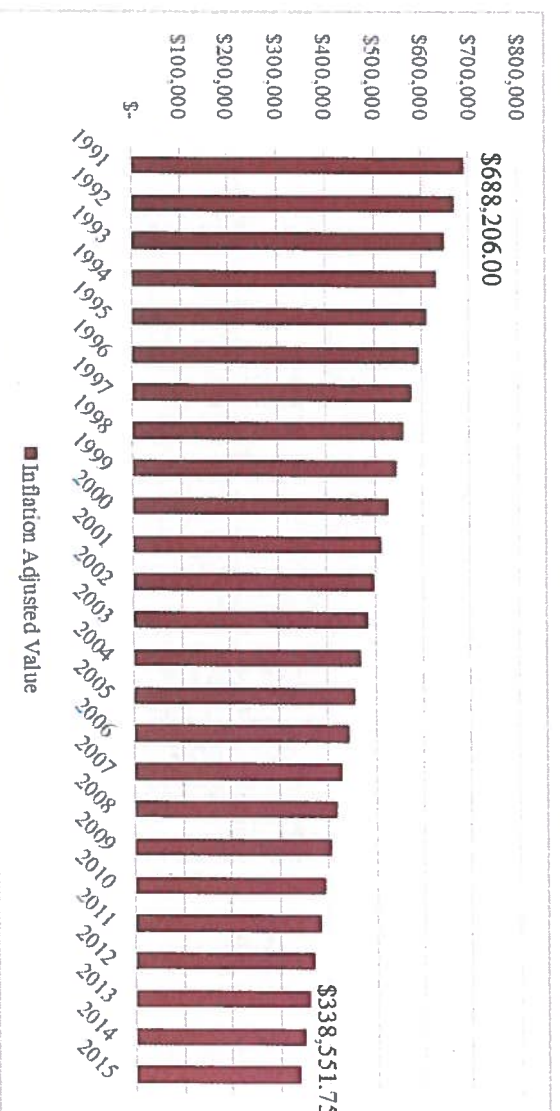


S&P 500 annual return approximately 9% over this time period

Effect of Inflation

Assumptions:

- Kittredge Trust principal: \$688,206 in 1991
- No additional funds added or distributed from principal
- 3% inflation discount applied each year
- \$338,551 value in today's dollars



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MEMORANDUM

To: Board of Selectmen
Fr: Laurie Smith, Town Manager
Craig Sanford, Chief of Police
Re: Review of 2015 Dock Square Parking Lot Operations
Dt: January 19, 2016

The Town has operated the Dock Square Parking Lot for over 30 years. In 1985, Dave Jenkins, wrote that the first year (1984) had been quite successful with revenues slightly over expenses (about \$37,000). He also noted that the first year of operations had taught them a lot about how not to run a parking lot and they would incorporate those lessons into a successful operation the following year. Although our expenses have changed a little and our revenues a lot, I would say that we share Mr. Jenkin's thought that there were many lessons learned in 2015 to apply in 2016.

Historically, the lot operated as a cash only, manned lot. The benefits of the manned lot was the human interaction with visitors, the ability to react to situations as they developed, and the "small town" affect. The "cash only" operation worked well; however, over time the amount of cash collected (about \$350,000) became an issue in tracking, depositing, and safety. The concerns of staff alone with large sums of cash coupled with customer demands that we become current and accept credit/debit cards led staff to examine other options.

The computerized system that was in place had been there for many years and was out of date. The age of the system would not allow for credit/debit payments nor the reporting of data in a user-friendly manner to analyze parking lot operations. The system also did not provide the accountability in financial transactions that we were seeking. Discussions with the current vendor regarding the upgrading of hardware and software made it clear that a large investment was necessary to move the parking lot into the 21st century.

The new system, along with security cameras, was installed in the spring of 2015 with the anticipation that we could operate the parking lot without an attendant. As the date approached, we heard from a number of businesses who were concerned about the large change in lot operations and requested that we consider the use of an attendant for a few hours each day. The attendant's hours went from a previous 15 hours per day to 5 hours per day. The attendants were to assist people exiting the lot, monitor the lot, attend to the parking machines when there were issues, and assist customers with information.

The automated lot went live on June 3, 2015. Although we did have issues reading debit and credit cards at the exit gate, we were amazed at the large number of issues with customers using the machines properly. With the

assistance of attendants working from noon to 5 PM each day and the support of on-duty police and dispatchers, we were able to correct many of the issues. Unfortunately, the nagging issue with the credit/debit card reader continued to cause delays in the exit process. The vendor spent many hours/days at the lot troubleshooting, replacing parts, and tracking errors. In September, the vendor was finally able to convince the manufacturer to replace the entire exit payment machine. Although this occurred late in our season, we were able to see a change in operations immediately.

One main issue was customer confusion as they exited the lot, even though the machine explained the process in detail, along with verbal and written cues. Another complaint was that some customers were still seeking an option to pay by cash, which was no longer available. The problem that developed early on in the season was the timing of a large number of customers leaving the lot during a high transaction time and one of them having an issue with paying at the machine. This would quickly lead to backups and frustrated customers. As you will see by the operating statistics listed below, there were almost 56,000 vehicles that entered the lot, and most stay 1 to 2 hours, this leads to high turnover at certain peak periods. Other parking lots that experience this high volume are usually larger and have multiple exit lanes, if there is an issue with the machine or one lane, vehicles can exit via an alternative lane.

2015 Operating Statistics:

Lot Opened – June 3, 2015

Lot Closed – October 29, 2015

Total days in operation: 147

Gross Revenue: $\$350,271 / 147 \text{ days} = \2382.80 (daily gross revenue)

Approximate Lost Days: (damage, technical, broken) – 11 days

Approximate Lost Revenue: $11 \text{ days} \times \$2,382.80 \text{ (dgr)} = \$26,210.75$

Chaser tickets issued to residents – 5,000 (only 849 were redeemed)

Average parking time of customer: 58% of transactions between 1 – 2.5 hours

Average parking fee: \$6.26

Number of vehicles through lot: 55,968

Busiest transaction times: entry gate (10 AM – 8 PM) exit gate (11 AM – 10 PM)

Number of criminal offenses: PD charged 5 people with theft or criminal mischief.

Lessons and Recommendations:

The first lesson learned was that you can never have too many signs. Over the season we added signs at the entrance, signs at the exit, signs showing where the exit was, signs explaining how to use the machine, signs explaining that someone was watching you break the gate, etc. I think we reached the right balance of signs over time. When we install the additional payment machine, more signs will be needed to alert customers to the payment location.

Although the exit parking machine was replaced near the end of our season, we did see a variety of issues related to payment at the gate that should be addressed for the 2016 season. The first issue would be paying at the exit gate, if customers could pay prior to exiting they would only need to insert their validated ticket. This should prevent issues with credit cards or user error from holding up all vehicles trying to exit the lot. Oftentimes, customers would complain that they were charged an additional hour of parking because a customer in line in front of them forced them to exceed their time limit. If customers pay prior to exiting, they would be allowed a grace period to exit the lot. The Town was able to purchase two cash/credit payment machines from Hollywood Slots at the discounted price of \$3,500 each. Although these machines need updated software, they can be put into service at a fraction of the cost of a new machine. The new machines will allow for customers to pay by cash or credit card. Staff and I recommend placing the new machines at the public restrooms.

Another issue was the inability for vehicles to navigate the lot while vehicles are waiting to exit. This is not a new problem, but it continues to vex the lot. When vehicles enter the lot, they are immediately directed to the exit where they intersect with exiting vehicles as well as those circling the lot for a space. Mike Claus, Chief Sanford and I have met with a traffic engineer to discuss ways in which we might improve this situation. We have a potential design that would divert entering traffic away from the exit and create an exit line while allowing traffic to flow. The design would eliminate a few parking spots, but may improve safety.

The largest lesson was the importance of people in the lot. Although the system is “automated,” the entry and exit gate oftentimes are unable to deal with the many problems generated by the human mind. Issues encountered can be: jamming the entry gate ticket slot with a credit card, the inability to insert the credit card in the exit gate correctly, the struggle at finding the emergency “help” button, the arguments about how much paid time is owed, and damage to the machines. Attendants at the lot identify a variety of issues quickly, gather data and troubleshoot problems, interact with customers and provide directions as well as comfort, and address locked cars and stranded pets without police officers. Chief Sanford and I recommend the continued use of staff at the parking lot in order to limit the impact on police officers and dispatchers during our busiest hours. We would recommend increasing the hours in 2016 to accommodate the busier hours from 11 AM to 8 PM.

Although some of the issues identified this past season have been longstanding problems (prior to automation), the identified solutions will improve lot operations for our customers and the Town. Even though we are recommending the continued use of parking lot attendants, we believe the decisions to automate the lot was the right one. The automation allows for extended use, better collections, and safer operations. The hardware and software was outdated, hence the investment in automation was a good return on our investment in new computerization. The automated system allows for greater revenue collection and decreased expenses, even with attendants in place. It is anticipated that we will see a \$50,000 net increase in 2016 due to the automation. Lastly, the automated system allows us to better understand our operations through the collection and analysis of a wealth of data. We have included several charts with this memorandum to give the Board of Selectmen a peek into the information available with our new system.

(7)
ENTRY/EXIT TIME REPORT

Daily Revenue Report

From: 06/03/2015 00:00

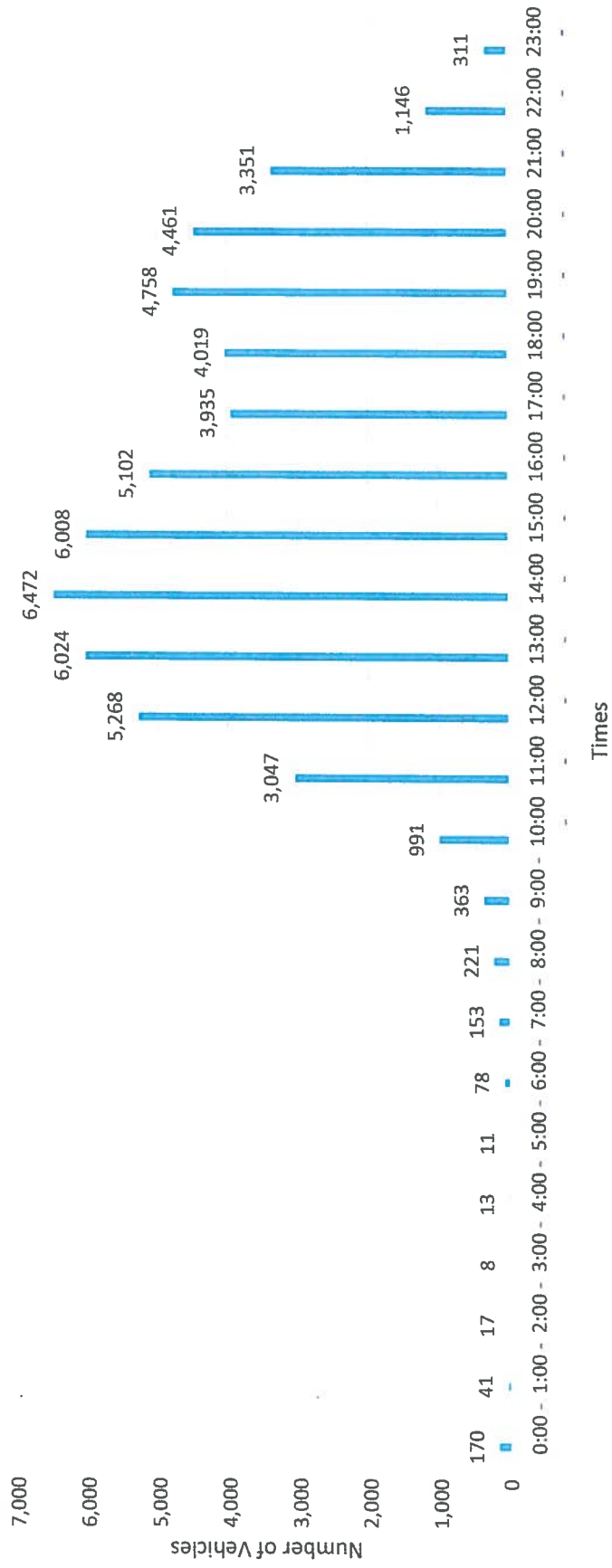
To: 10/29/2015 23:59

Credit Card, Express Parc

Printed on 12/6/2015 10:45

Time Interval	Entry Vehicles	%	Exit Vehicles	%
0:00 - 0:59	35	0.06%	170	0.30%
1:00 - 1:59	26	0.05%	41	0.07%
2:00 - 2:59	5	0.01%	17	0.03%
3:00 - 3:59	4	0.01%	8	0.01%
4:00 - 4:59	14	0.03%	13	0.02%
5:00 - 5:59	14	0.03%	11	0.02%
6:00 - 6:59	148	0.26%	78	0.14%
7:00 - 7:59	184	0.33%	153	0.27%
8:00 - 8:59	402	0.72%	221	0.39%
9:00 - 9:59	1,792	3.20%	363	0.65%
10:00 - 10:59	5,573	9.96%	991	1.77%
11:00 - 11:59	7,042	12.58%	3,047	5.44%
12:00 - 12:59	6,466	11.55%	5,268	9.41%
13:00 - 13:59	5,704	10.19%	6,024	10.76%
14:00 - 14:59	4,973	8.89%	6,472	11.56%
15:00 - 15:59	4,132	7.38%	6,008	10.73%
16:00 - 16:59	3,971	7.10%	5,102	9.12%
17:00 - 17:59	4,994	8.92%	3,935	7.03%
18:00 - 18:59	4,869	8.70%	4,019	7.18%
19:00 - 19:59	3,604	6.44%	4,758	8.50%
20:00 - 20:59	1,448	2.59%	4,461	7.97%
21:00 - 21:59	299	0.53%	3,351	5.99%
22:00 - 22:59	140	0.25%	1,146	2.05%
23:00 - 23:59	129	0.23%	311	0.56%
Totals	55,968	100.00%	55,968	100.00%

Exit Gate Volume



FEE REPORT

Daily Revenue Report Credit Card, Express Parc

From: 06/03/2015 00:00:00

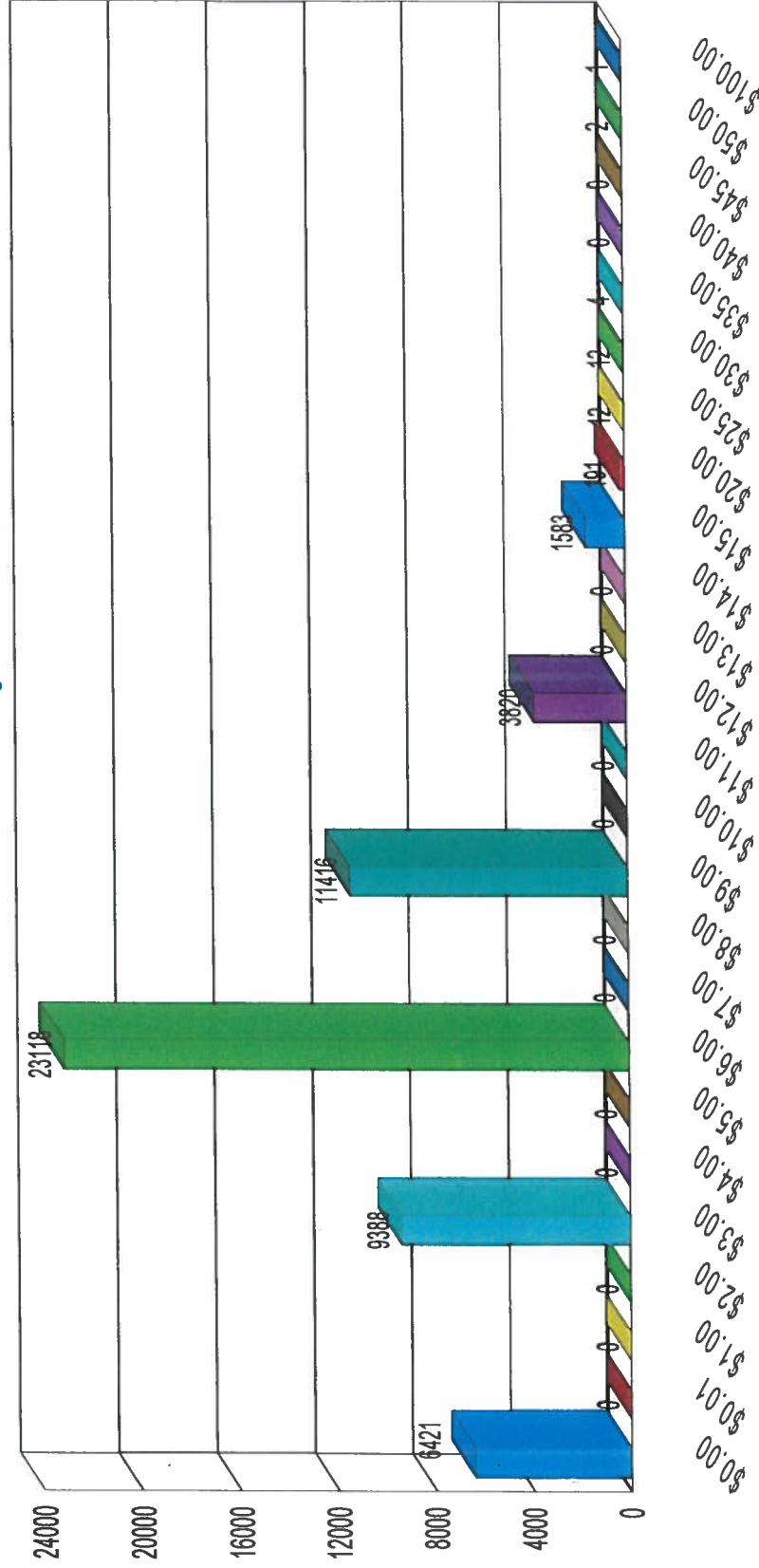
To: 10/22/2015 23:59:59

Dollar Amounts	Credit Cards	Percentage of Total	Total Net Card Amount	% of Total Amount	Average Net Card Amount
\$0.00 - \$0.00	6,366	11.64%	\$0	0.00%	\$0.00
\$0.01 - \$0.99	0	0.00%	\$0	0.00%	\$0.00
\$1.00 - \$1.99	0	0.00%	\$0	0.00%	\$0.00
\$2.00 - \$2.99	0	0.00%	\$0	0.00%	\$0.00
\$3.00 - \$3.99	9,139	16.71%	\$27,417	8.12%	\$3.00
\$4.00 - \$4.99	0	0.00%	\$0	0.00%	\$0.00
\$5.00 - \$5.99	0	0.00%	\$0	0.00%	\$0.00
\$6.00 - \$6.99	22,510	41.16%	\$135,060	40.02%	\$6.00
\$7.00 - \$7.99	0	0.00%	\$0	0.00%	\$0.00
\$8.00 - \$8.99	0	0.00%	\$0	0.00%	\$0.00
\$9.00 - \$9.99	11,176	20.43%	\$100,584	29.80%	\$9.00
\$10.00 - \$10.99	0	0.00%	\$0	0.00%	\$0.00
\$11.00 - \$11.99	0	0.00%	\$0	0.00%	\$0.00
\$12.00 - \$12.99	3,727	6.81%	\$44,724	13.25%	\$12.00
\$13.00 - \$13.99	0	0.00%	\$0	0.00%	\$0.00
\$14.00 - \$14.99	0	0.00%	\$0	0.00%	\$0.00
\$15.00 - \$19.99	1,557	2.85%	\$24,576	7.28%	\$15.78
\$20.00 - \$24.99	186	0.34%	\$4,059	1.20%	\$21.82
\$25.00 - \$29.99	12	0.02%	\$324	0.10%	\$27.00
\$30.00 - \$34.99	12	0.02%	\$375	0.11%	\$31.25
\$35.00 - \$39.99	4	0.01%	\$150	0.04%	\$37.50
\$40.00 - \$44.99	0	0.00%	\$0	0.00%	\$0.00
\$45.00 - \$49.99	0	0.00%	\$0	0.00%	\$0.00
\$50.00 - \$99.99	2	0.00%	\$105	0.03%	\$52.50
\$100.00 - \$9,999.99	1	0.00%	\$102	0.03%	\$102.00
Totals	54,692	100.00%	\$337,476.00	100.00%	\$6.17

CREDIT CARD PARKING FEES

Credit Card Transactions

Based on Fee Categories



Fee Categories

NOTE: The bars are in the same order as the fee categories displayed above.

DURATION OF STAY REPORT

Daily Revenue Report Credit Card, Express Parc

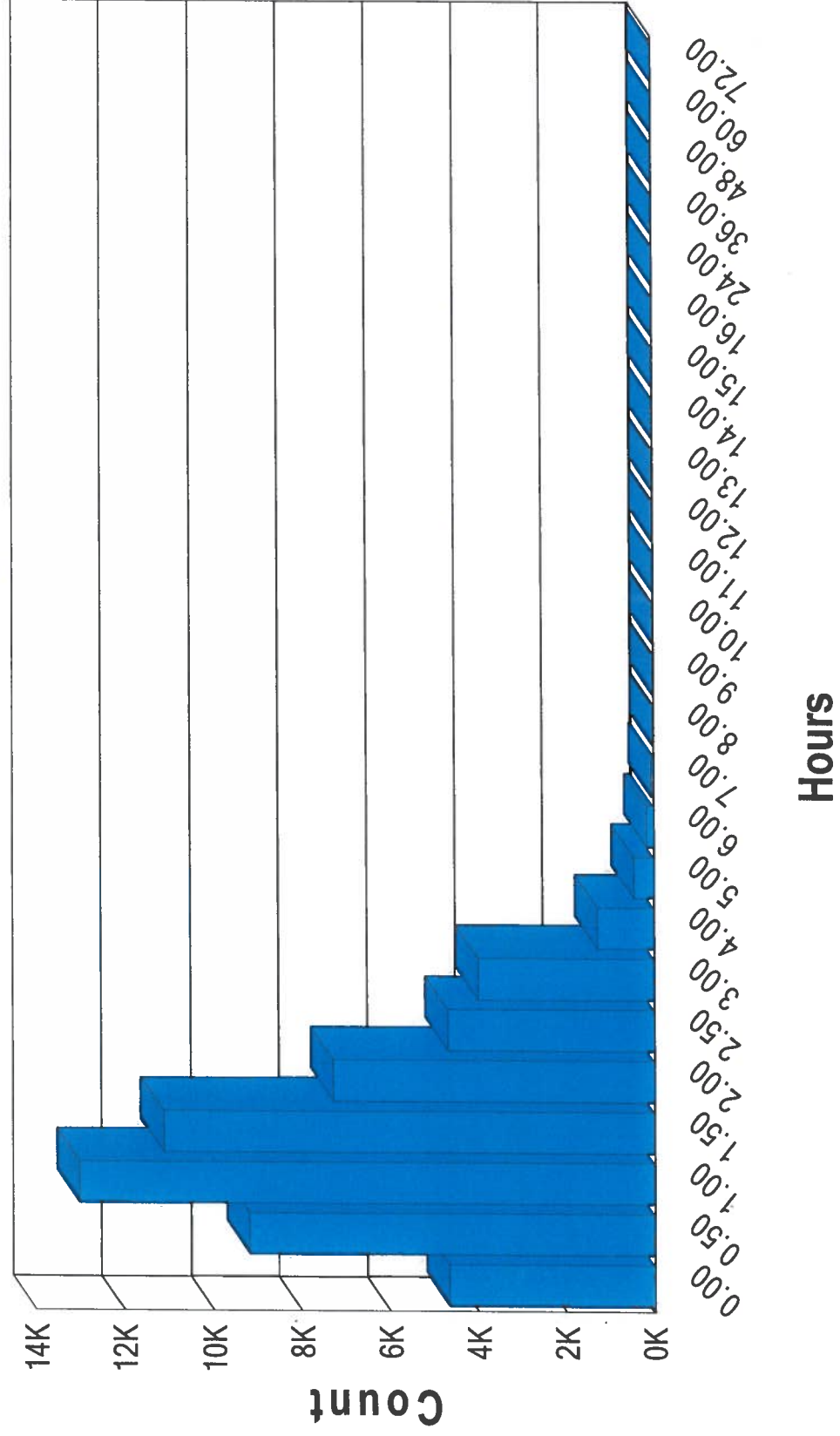
From: 06/03/2015 00:00

To: 10/29/2015 23:59

Time Categories		Transactions	% of Total Transactions	Total Net Amount	% of Total Amount	Average Net Ticket Value
From	To					
0 hr -	0 hr 30 mn	4,665	8.34%	\$0.00	0.00%	\$0.00
0 hr 30 mn -	1 hr	9,185	16.41%	\$25,344.00	7.33%	\$2.76
1 hr -	1 hr 30 mn	13,016	23.26%	\$73,185.00	21.17%	\$5.62
1 hr 30 mn -	2 hr	11,126	19.88%	\$64,350.00	18.62%	\$5.78
2 hr -	2 hr 30 mn	7,290	13.03%	\$63,009.00	18.23%	\$8.64
2 hr 30 mn -	3 hr	4,689	8.38%	\$41,025.00	11.87%	\$8.75
3 hr -	4 hr	3,996	7.14%	\$46,590.00	13.48%	\$11.66
4 hr -	5 hr	1,278	2.28%	\$18,399.00	5.32%	\$14.40
5 hr -	6 hr	455	0.81%	\$7,896.00	2.28%	\$17.35
6 hr -	7 hr	154	0.28%	\$3,099.00	0.90%	\$20.12
7 hr -	8 hr	55	0.10%	\$1,236.00	0.36%	\$22.47
8 hr -	9 hr	15	0.03%	\$387.00	0.11%	\$25.80
9 hr -	10 hr	13	0.02%	\$345.00	0.10%	\$26.54
10 hr -	11 hr	9	0.02%	\$243.00	0.07%	\$27.00
11 hr -	12 hr	3	0.01%	\$81.00	0.02%	\$27.00
12 hr -	13 hr	4	0.01%	\$60.00	0.02%	\$15.00
13 hr -	14 hr	4	0.01%	\$75.00	0.02%	\$18.75
14 hr -	15 hr	3	0.01%	\$51.00	0.01%	\$17.00
15 hr -	16 hr	2	0.00%	\$39.00	0.01%	\$19.50
16 hr -	24 hr	3	0.01%	\$48.00	0.01%	\$16.00
24 hr -	36 hr	2	0.00%	\$105.00	0.03%	\$52.50
36 hr -	48 hr	0	0.00%	\$0.00	0.00%	\$0.00
48 hr -	60 hr	1	0.00%	\$102.00	0.03%	\$102.00
60 hr -	72 hr	0	0.00%	\$0.00	0.00%	\$0.00
72 hr -	99,999 hr	0	0.00%	\$0.00	0.00%	\$0.00
Totals		55,968	100.00%	\$345,669.00	100.00%	\$6.18

Duration of Stay Graph

Based on Report Categories



Goose Rocks Beach Parking Sticker Rules/Regulations

Parking in the Goose Rocks Beach area is regulated during the summer season through a parking sticker program because the demand for parking far exceeds the limited number of on-street parking spaces available. Parking stickers are available for daily, weekly and seasonal use.

Kennebunkport Taxpayers

Seasonal parking stickers are available to Kennebunkport residents and taxpayers at a cost of \$5.00 per vehicle. In order to qualify for the resident sticker an individual must either pay property taxes on property in Kennebunkport or be a resident of Town and pay excise taxes to the Town on a motor vehicle registered in his/her name. Individuals paying property taxes to the Town may obtain parking stickers for more than one vehicle so long as each vehicle is registered in his/her name. Individuals seeking residential stickers shall provide a copy of the vehicle registration for each residential sticker issued. In circumstances where ownership of the property is dispersed among multiple people it is the individual's responsibility to provide proof of ownership interest to the Town. The sticker shall be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. Any sticker not permanently affixed in that location shall be considered void and a violation of these regulations and Kennebunkport Traffic and Parking Control Ordinance.

Non-Kennebunkport Taxpayers

Non-Kennebunkport taxpayers shall pay \$15.00 for daily stickers, \$50.00 for weekly stickers, and \$100.00 for seasonal stickers. Each sticker shall be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. Any sticker not permanently affixed in that location shall be considered void and a violation of these regulations and Kennebunkport Traffic and Parking Control Ordinance.

Hotels, Inns, Rental Properties and the Goose Rocks Beach General Store

Hotels, inns, owners of rental properties (including room rentals) and the Goose Rocks Beach General Store shall be allowed to purchase, for re-sale to their customers, daily and weekly stickers for \$13.00 and \$50.00 each, respectively. Stickers must be marked with a laundry marking pen or other indelible marker to show the date or dates for which they are issued, and each sticker must be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. If these conditions are not met, the sticker will be considered void. The establishment selling the sticker is responsible for recording the license plate number of the vehicle, the sticker number, the day or week for which the sticker is issued and explaining to the customer the beach and parking rules and regulations.

It shall be the policy of the Town of Kennebunkport to deny the issuance of any Goose Rocks Beach Parking Sticker to a registered vehicle that has an outstanding parking ticket(s) until said parking ticket fine(s) has been paid in full.

Adopted by the Kennebunkport Board of Selectmen on March 24, 2005 in accordance with Section 13.II of the Kennebunkport Traffic and Parking Control Ordinance.

Amended January 12, 2006, November 9, 2006, June 14, 2007, November 13, 2008, May 13, 2010, and April 9, 2015.

10

Kennebunkport Public Health

JANUARY 14, 2016

At: Kennebunkport Board of Selectmen
Laurie Smith Kennebunkport Town Manager

Please accept this generous gift of \$ 204.50 from the families of Consolidated School. They also donated 100 pounds of nonperishable food to help fill our food pantry. This generous gift came from the Annual Sock Hop donations. They wish that this gift be dedicated towards the Kennebunkport Emergency Fuel Program

Account # 29-08-01-50

KENNEBUNKPORT PUBLIC HEALTH

January 14, 2016

ATT: Mary Jane Grant,

Please deposit this generous donation of \$204.50 from the families of Consolidated School. They wish that this be deposited into the Emergency Fuel Account # Account, 29-08-0150.

11

McCabe Land Purchase Summary

1/11/2016

Date	Activity		
11/5/2013	Town approved use of Undesignated Fund Balance		400,000.00
11/26/2013	appraisal	800.00	
2/27/2014	recording fees	879.00	
2/27/2014	legal description	180.00	
2/27/2014	Richard McCabe	128,917.59	
2/27/2014	legal	2,590.16	(133,366.75)
			<u>266,633.25</u>
1/22/2015	Richard McCabe	130,000.00	(130,000.00)
			<u>136,633.25</u>
1/14/2016	Richard McCabe	125,000.00	(125,000.00)
	Balance		<u>11,633.25</u>

This will be the last payment and as such, please authorize the Treasurer to close this designated balance back to the undesignated fund balance.

Thank you,

Jennifer Lord
Treasurer