

TOWN OF KENNEBUNKPORT, MAINE

-INCORPORATED 1653-

**Board of Selectmen Agenda
May 23, 2019
6:00 PM
Village Fire Station—32 North Street**

1. Call to Order.
2. Approve the April 25, and May 9, 2019, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Consider a renewal special amusement permit application submitted by Naeba Jerolevich, d.b.a. the Breakwater Inn and Spa, 127-133 Ocean Avenue.
5. Public Hearing to consider applications for victualer's licenses for the period from June 1, 2019, through May 31, 2020.
6. Consider Arbor Day Proclamation.
7. Presentation from the Growth Planning Committee on the Comprehensive Plan Survey Results.
8. Consider request to offer Goose Rocks Beach parking passes to piping plover volunteers.
9. Award Public Works bids.
 - a. Road paving work.
 - b. Road striping.
 - c. Purchase of gravel.
10. Consider Town Manager's contract.
11. Other business.
12. Approve the May 23, 2019, Treasurer's Warrant.
13. Adjournment.



Agenda Item Divider



Board of Selectmen Meeting
April 25, 2019
5:30 PM—Field Trip at Jeffreys Way
6:00 PM—Village Fire Station—32 North Street

Minutes of the Selectmen's Meeting of April 25, 2019

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull, Edward Hutchins

Others: Michael Davis, Jen Lord, Arlene McMurray, Tracey O'Roak, Harrison Small, Laurie Smith, and others

1. Call to Order.

Chair Hutchins called the meeting to order at 5:30 PM at Jeffreys Way.

2. 5:30 PM—Field Trip at Jeffreys Way.

The Board met at Jeffreys Way to consider recommendations from the Goose Rocks Beach Advisory Committee to only allow local traffic because of safety concerns due to the number of people using Jeffreys Way as a drop off to unload kayaks and children, and visitors using resident's driveways to turn around and exit.

3. 6:00 PM—Approve the April 9 and 11, 2019, selectmen meeting minutes.

The meeting resumed at 6:10 PM.

Motion by Selectman Barwise, seconded by Selectman Briggs, to approve the April 9, 2019, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Daggett abstained because he was not present at that meeting.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve the April 11, 2019, selectmen meeting minutes. **Vote:** 4-0-1/Selectman Daggett abstained because he was not present at that meeting.

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

Harrison Small mentioned K.K.W. Water District blasting on Maine Street and was wondering if the Town was going to finally widen it for a sidewalk.

Town Manager Laurie Smith responded that they are not.

5. Consider a liquor license renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

6. Consider a special amusement permit renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Cape Arundel Inn, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

7. Consider a liquor license renewal application for Ivy One, LLC., d.b.a., The Clubhouse at Cape Arundel Inn, 8 Old Fort Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Ivy One, LLC., d.b.a., The Clubhouse at Cape Arundel Inn, 8 Old Fort Avenue. **Vote:** 5-0.

8. Consider a liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

9. Consider a special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

10. Consider a liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

11. Consider a special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

12. Consider a liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road. **Vote:** 5-0.

13. Consider a special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road. **Vote:** 5-0.

14. Consider a special amusement permit renewal application for Ivy One, LLC., d.b.a., The Old Fort Inn, 8 Old Fort Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Ivy One, LLC., d.b.a., The Old Fort Inn, 8 Old Fort Avenue. **Vote:** 5-0.

15. Consider a liquor license renewal application for Lodge on the Cove, LLC., d.b.a. Lodge on the Cove, 29 South Main St.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Lodge on the Cove, LLC., d.b.a. Lodge on the Cove, 29 South Main St. **Vote:** 5-0.

16. Consider a special amusement permit renewal application for Lodge on the Cove, LLC., d.b.a., Lodge on the Cove, 29 South Main Street.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Lodge on the Cove, LLC., d.b.a., Lodge on the Cove, 29 South Main Street. **Vote:** 5-0.

17. Consider a liquor license renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the liquor license renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

18. Consider a special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

19. Motion by Selectman Barwise, seconded by Selectman Daggett, to approve a special amusement renewal application for Yachtsman Hospitality, LLC, d.b.a. the Yachtsman Hotel and Marina, 57 Ocean Avenue. **Vote:** 5-0.

20. Authorize and sign the June 2019 Town Meeting Warrant.

Motion by Selectman Barwise, seconded by Selectman Daggett, to authorize and sign the June 2019 Town Meeting Warrant. **Vote:** 5-0.

21. Set public hearing date to consider the warrant articles for the June Town Meeting Ballot for May 9, 2019.

Motion by Selectman Daggett, seconded by Selectman Barwise, to set public hearing date to consider the warrant articles for the June Town Meeting Ballot for May 9, 2019. **Vote:** 5-0.

22. Certification of the ballot questions for the June Warrant.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the certification of ballot questions for the June Warrant. **Vote:** 5-0.

23. Countersign the RSU 21 Budget Validation Referendum Election Warrant.

Motion by Selectman Daggett, seconded by Selectman Barwise, to countersign the RSU 21 Budget Validation Referendum Election Warrant. **Vote:** 5-0.

24. Consider Government Wharf budget.

Ms. Smith went over the Government Wharf budget. She said the committee and staff recommended an increase in lobstermen dues from \$250 to \$400 per year. The largest increase in the budget is due to electricity costs for the new bait shed and the need to replace a gangway at the pier. The budget will use \$6,750 of the account's fund balance.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Government Wharf budget. **Vote:** 5-0.

25. Consider Wastewater budget.

Deputy Director of Public Works Chris Simeoni gave a PowerPoint presentation of the Wastewater budget. The budget includes funding to share the costs of the deputy director, replace the loader, and to have the camera view a large amount of the sewer pipes. He said the sewer user rate would increase to \$467.48 per unit. He and his staff spent a lot of time working on clearing up the billing inaccuracies of their client billing list.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Wastewater budget. **Vote:** 5-0.

26. Consider Pier budget.

Pier Manager/Harbormaster Chris Mayo presented the Pier budget. He said he brought two proposals for the Pier Committee, and it chose the option to increase fees and decrease maintenance costs because he can perform the repairs on boats.

Dues for members will increase as shown:

Recreation - \$530.66 to \$552.89

Big Boats - \$829.05 to \$863.87

Punts - \$530.66 to \$552.89

Dealers - \$948.45 to \$988.28

Mr. Mayo added the Cape Porpoise dredging project is in the bidding process and they will need to clear the harbor moorings.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Pier budget. **Vote:** 5-0.

27. Consider Cape Porpoise fee increases effective May 1, 2019.

- a. Moorings: \$30-\$45 \$60-\$90
- b. Fuel Markup: \$0.25-\$0.30
- c. Dues: CPI 2.2% + 2%
- d. Dealers, big boats, recreation, punts.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the following Cape Porpoise fee increases effective May 1, 2019: Moorings: \$30-\$45 and \$60-\$90; Fuel Markup: \$0.25-\$0.30; Dues: CPI 2.2% + 2%; and Dealers, big boats, recreation, punts. **Vote:** 5-0.

28. Consider Dock Square Parking Lot budget.

Ms. Smith presented the Dock Square Parking Lot budget. She said the pay increases are due to the low unemployment rate and will allow for coverage from

11:00 AM to 8:00 PM for most of the season. There is also a new line, expert/professional to account for the transfer of the bus monitoring expense from the general fund budget to the Dock Square Parking Lot budget. She added that more people are using credit cards so Treasurer Jen Lord negotiated credit card fees and which are going to be reduced.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Dock Square Parking Lot budget. **Vote:** 5-0.

29. Consider Recreation Special Revenue Budget.

Director of Parks and Recreation Carol Cook presented the Recreation Special Revenue budget. She said this is the second year using the Special Revenue budget. They have undertaken a wide variety of programming and she encouraged everyone to read the list and sign up.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the Recreation Special Revenue budget. **Vote:** 5-0.

30. Presentation by Nina Pearlmutter on Kennebunkport as an arboretum.

This item was postponed to another meeting.

31. Approve the Treasurer's Disbursement Warrant Policy.

Ms. Smith announced that State law requires this approval every year.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to approve the Treasurer's Disbursement Warrant Policy. **Vote:** 5-0.

32. Authorize write-offs for uncollectable bills.

Treasurer Jen Lord recommended writing off the uncollectable bills that were provided in the Board's meeting packet. These bills were for Cape Porpoise and Government Wharf dues, mooring fees, fuel, recreation, alarms, benches, or tree work. She said six of them are deceased, five have no information for her to pursue this any further, and one sold his boat.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to authorize the Treasurer to write-off the uncollectable bills mentioned above. **Vote:** 5-0.

33. Consider mission and goals for Solid Waste Committee.

The Board received a copy of the mission and goals for the Solid Waste Committee.

Ms. Smith said they are looking to reestablish the Solid Waste Committee which would consist of five members.

Public Works Director Michael Claus said the Solid Waste Committee would plan ways to educate the public on reducing waste and recycling.

Motion by Selectman Barwise, seconded by Selectman Daggett, to endorse the mission and goals of the Solid Waste Committee. **Vote:** 5-0.

34. Consider Goose Rocks Beach Advisory Committee recommendation to hire summer intern as Plover Volunteer Coordinator.

Bob Sherman explained that the Goose Rocks Advisory Committee recommends hiring a summer intern who would work with Maine Audubon on educating visitors and residents on the plovers and tracking data regarding their nesting. It will cost the Town \$2,000 to reimburse Maine Audubon.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the hiring of a summer intern to serve as Plover Volunteer Coordinator at a cost of \$2,000. **Vote:** 5-0.

35. Other business.

Selectman Briggs announced that elm watch volunteers to inspect trees from mid-June to through Labor Day are needed. Volunteers are trained and would spend an hour, twice a week, inspecting trees (from the ground) for any signs of disease. Volunteers should contact John Ripton at jartphotos@gmail.com for more information and should attend the June 1, 2019, orientation meeting at 10:00 AM, at the Graves Library Community Room.

Chair Hutchins thanked everyone who attended this meeting.

36. Approve the April 25, 2019, Treasurer's Warrant.

Motion from Selectman Barwise, seconded from Selectman Daggett, to approve the April 25, 2019, Treasurer's Warrant. **Vote:** 5-0.

37. Adjournment.

Motion from Selectman Barwise, seconded from Selectman Daggett, to adjourn. **Vote:** 5-0.

The meeting adjourned at 7:01 PM.
Submitted by Arlene McMurray
Administrative Assistant

**Board of Selectmen Meeting
May 9, 2019
6:00 PM
Village Fire Station—32 North Street**

Minutes of the Selectmen's Meeting of May 9, 2019

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull, Edward Hutchins

Others: Michael Claus, Michael Davis, Jay Everett, Paul Hogan, David James, Chris Mayo, Arlene McMurray, Nina Pearlmutter, Tracey O'Roak, Bob Sherman, Chris Simeoni, Harrison Small, Laurie Smith, and others

1. Call to Order.

Chair Hutchins called the meeting to order at 6:02 PM.

2. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

3. Consider a liquor license renewal application for Musette, LLC, d.b.a. Musette Restaurant, 2 Pier Road.

Motion by Selectman Matthews-Bull, seconded by Selectman Barwise, to approve the liquor license renewal application for Musette, LLC, d.b.a. Musette Restaurant, 2 Pier Road. **Vote:** 5-0.

4. Public Hearing for amendments to the Traffic and Parking Control Ordinance.

Chair Hutchins opened the public hearing at 6:05 PM.

Town Manager Laurie Smith explained the proposal to remove a portion of the fire lane on Chestnut Street to create two additional parking spaces for employees at town hall. The additional parking spaces would be designated for town employees Monday through Friday, from 8:00 AM to 5:00 PM. The Board supports this proposal.

Chair Hutchins closed the public hearing at 6:07 PM.

5. Public Hearing for amendments to the Waterfront Ordinance and the Street Ordinance.

At 6:07 PM, Chair Hutchins opened the public hearing at 6:07 PM.

Harbormaster Chris Mayo explained the changes to the Waterfront Ordinance that

involves adding language to the ordinance requiring people on the mooring waiting lists to renew their application annually in order to stay on the list. This change will keep contact information updated as well as to only retain interested parties on the waiting list in order to streamline the process of harbor administration.

Fire Chief Jay Everett explained the proposed revisions to the Street Opening Ordinance which clarify how numbers will be assigned for two or more residences on a drive, whether public or private. Also, in numbering houses, the change is going by the location of the front door and not the driveway. The switch to the front door also changes the section about how corner lots are numbered. There is also new enforcement language in the ordinance.

Chair Hutchins closed the public hearing at 6:12 PM.

6. Authorize commitment of sewer user rates.

Deputy Public Works Director Chris Simeoni explained the sewer user rate. The fees increased from last year.

Motion by Selectman Daggett, seconded by Selectman Barwise, to authorize the commitment of sewer user rates. **Vote:** 5-0.

7. Presentation by Nina Pearlmutter on Kennebunkport as an arboretum.

Nina Pearlmutter gave a Powerpoint presentation showing the importance of trees and made suggestions as to how the new village parcel could have a pedestrian walkway and be an educational tool about trees. Each tree could have a QR code that would enable visitors to quickly see information about the Town's trees on their phones.

8. Consideration of traffic measures on Jeffreys Way.

Town Manager Laurie Smith said she spoke with the Town attorney and the Town can regulate this road like all other town ways. Jeffreys Way is a dead-end street that has been a spot where people park and drop off their boats, kayaks, and children causing congestion and safety issues. There were requests to allow only local residents' and emergency vehicles.

Discussion followed:

- A lot of people enjoy kayaking, so there is ambivalence to restrict it.
- Prohibit kayak companies from dropping off there.
- Need signage, "No drop off."
- Need handicap parking spread out from one end to the other.
- Move handicap parking off the road.
- Make it pedestrian and bicycles only.
- There would be enforcement issues and not enough manpower to enforce.

- They need to respond to the challenge of safety issues.

Paul Hogan suggested having the person selling beach stickers at that location to limit drop offs. He said he saw people with Florida license plates dropping off kayaks. The Conservation Trust encourages people to use kayak racks.

Bob Sherman said perhaps kayaks could be delivered to someone's house and picked up later at their house.

The Board agreed with prohibiting commercial drop off of kayaks at this right-of-way.

9. Other business.

Selectman Briggs announced that the Kennebunkport Heritage Housing Trust now has a website at KHHT.org.

10. Approve the May 9, 2019 Treasurer's Warrant.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the May 9, 2019, Treasurer's Warrant. **Vote:** 5-0.

11. Executive session per MRSA 1, §405-6A to discuss personnel matters.

Motion by Selectman Barwise, seconded by Selectman Daggett, to go into executive session per MRSA 1, §405-6A to discuss personnel matters. **Vote:** 5-0.

The Board went into executive session at 7:10 PM and came out at 7:45 PM.

No action was taken.

12. Adjournment.

Motion from Selectman Matthews-Bull, seconded from Selectman Daggett, to adjourn. **Vote:** 5-0.

The meeting adjourned at 7:45 PM.

Submitted by Arlene McMurray
Administrative Assistant



Agenda Item Divider



(4)

This application has been reviewed and approved by the following Municipal Officials,
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

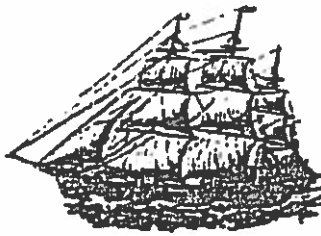
Fire Inspector

✓

Code Enforcement Officer

Tracy O'Leary, Town Clerk

Special Amusement
Breakwater Inn
5/23/19



TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant NARBA JENOLEVICH
Residence Address 984 W. ROAD WATERBORO ME 04087
Home Telephone Number 602 730 7408
Name of Business BREAKWATER INN + SPA - KENNEBUNKPORT LLC
DBA BREAKWATER INN + SPA
Business Address 127-133 OCEAN AVE KENNEBUNKPORT ME
04046
Type of Business LODGING / RESTAURANT / SPA
Business Telephone Number 607 967 5333
Nature of Special Amusement DANCING + ENTERTAINMENT

Has your liquor and or amusement license ever been denied or revoked?

Yes _____ No ☒

If yes, describe circumstances specifically. (Attach additional page if necessary)

1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport)
2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit.

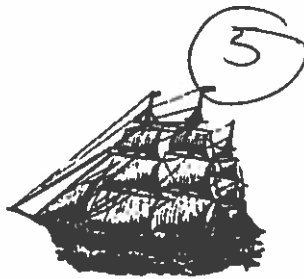
Signature of Applicant
Printed name: _____

N. JENOLEVICH



Agenda Item Divider





KENNEBUNKPORT TOWN CLERK

To: Laurie Smith, Town Manager
Board of Selectmen

From: Tracey O'Roak

Date: May 16, 2019

Re: Victualer License Approvals

It is time for the annual renewal of Victualers' Licenses. Attached is a list of the establishments subject to renewal.

I have received sign-off sheets from the Fire Chief, Police Chief, Code Enforcement Officer and Public Works Director for the businesses. Therefore, I recommend approval for each.

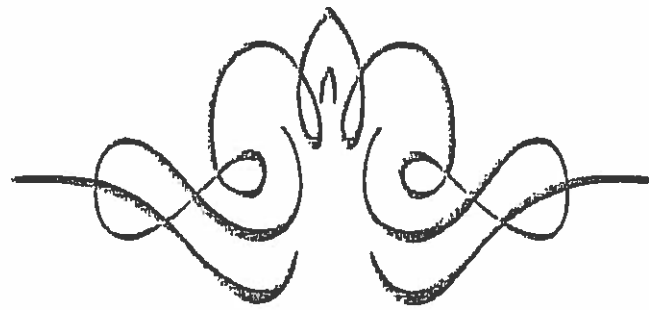
Thank you for your consideration.

VICTUALERS LICENSES 2019-2020

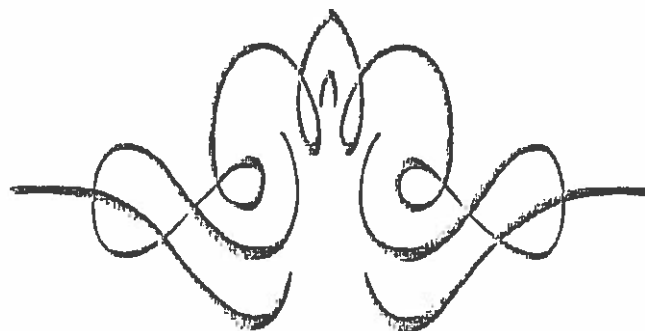
BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ.EXP
1802 House	15 Locke Street	Nicholas Robley	15 Locke Street	Kennebunkport, ME	04046	967-5632	925-300-5301	12	6	3	
A.V. Murray & Company	56 Abenaki Way	Nancy F. Murray	P.O. Box 345	Kennebunkport, ME	04046	710-1213		0	n/a	1	n/a
Alisson's Restaurant	11 Dock Square	Pamela Padgett	P.O. Box 344	Kennebunkport, ME	04046	967-4841	229-1226	130	n/a	20	April 15
Arundel Wharf Restaurant	43 Ocean Ave.	Robert Williamson	P.O. Box 1950	Kennebunkport, ME	04046	468-7194	967-3444	208	n/a	12	June 19
Aunt Marie's Ice Cream	10 Ocean Ave.	J. Steven Kingslon	P.O. Box 1931	Kennebunkport, ME	04046	967-0103	229-4114	0	n/a	3	n/a
Bandaloop	2 Ocean Ave.	W. Scott Lee	5 Oak Grove Lane	Kennebunkport, ME	04046	205-4994	205-0805	78	n/a	10	March 24
Bradbury Bros. Market	167 Main Street	James Faiella	P.O. Box 7287	Cape Porpoise, ME	04014	967-3939	603-490-6600	6	n/a	4-7	n/a
Breakwater Inn	131-133 Ocean Avenue	Naz Jenulevich	P.O. Box M	Kennebunkport, ME	04046	967-5333		125	20	18	July 12
Cape Arundel Golf Club	19 River Road	Stuart Barwise	P.O. Box 1447	Kennebunkport, ME	04046	967-3494	229-7924	0	n/a	20	n/a
Cape Arundel Inn	208 Ocean Ave	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2125	967-1519	75	14	25	May 15
Cape Pier Chowder House	79 Pier Road	Allen & Wanda Daggett	P.O. Box 7217	Cape Porpoise, ME	04014	967-0123	967-4168	24	n/a	4	March 20
Cape Porpoise Kitchen	1 Mills Road	Peggy Smith Liversidge	P.O. Box 231	Kennebunkport, ME	04046	967-1150	985-0252	10	n/a	10	n/a
Captain Fairfield Inn	8 Pleasant Street	Leigh Blood	P.O. Box 3089	Kennebunkport, ME	04046	967-4454	781-249-7852	18	9	3	Jan. 26
Captain Jefferts Inn	5 Pearl Street	Sarah M. Lindblom	P.O. Box 691	Kennebunkport, ME	04046	967-2311	205-1296	20	16	7	August 2
Captain Lord Mansion	6 Pleasant Street	Bev Davis & Rick Litchfield	P.O. Box 800	Kennebunkport, ME	04046	967-3141	985-0122	34	16	8	August 2
Captain's Garden House	35 Maine Street	Bev Davis & Rick Litchfield	P.O. Box 800	Kennebunkport, ME	04046	967-4533	985-0122	10	5	2	n/a
Chetwynd House Inn	4 Chestnut Street	Robert Knowles	P.O. Box 130	Kennebunkport, ME	04046	967-2235	468-2359	8	4	1	n/a
Clubhouse at Cape Arundel Inn	8 Old Fort Ave.	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-5353	967-1519	40	17	10	May 18
Dock Square Coffee House	18 Dock Square	Anette Barba	P.O. Box 3068	Kennebunkport, ME	04046	967-4422	302-932-9838	15	n/a	2	n/a
Edgewater Inn	126 Ocean Ave.	First Serve Edgewater, Inc.	P.O. Box 630	Kittery, ME	03904	203-434-7205	967-3315	24	12	4	February
Five Acre Farm	1 Bryant Lane	Melinda Anderson	43 Bryant Lane	Kennebunkport, ME	04046	286-9848	286-4031	0	n/a	3	n/a
Fontenay Terrace Motel	128 Ocean Ave.	David Reid	128 Ocean Ave.	Kennebunkport, ME	04046	967-3556	967-3550	0	8	2	n/a
From Anne's Garden	230 Beachwood Ave.	Anne Dolinsky	230 Beachwood Ave	Kennebunkport, ME	04046	967-3351		0	n/a	1	n/a
Goose Rocks Beach General Store	3 Dyke Road	H. Sledman Seavey	PO Box 7267	Cape Porpoise, ME	04014	229-9399	590-1597	0	n/a	6	n/a
Goose Rocks Dairy	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677	978-500-9077	12	n/a	6	n/a
Goose Rocks Dairy Breakfast	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677	978-500-9077	120	n/a	15	n/a
Harbor Inn	90 Ocean Avenue	William Dries	P.O. Box 707	Kennebunkport, ME	04046	502-0139	967-2074	20	6	1	
Hidden Pond	354 Goose Rocks Road	Kristin Caouette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-9050	967-1519	120	36	50	May 25
Hurricane Restaurant	29 Dock Square	Taylor-made Hospitality, Inc.	P.O. Box 1801	Kennebunkport, ME	04046	967-9111	286-7127	100	n/a	20	February
Kennebunk River Club	116 Ocean Avenue	Lou Rava	P.O. Box 994	Kennebunkport, ME	04046	967-2090		200	3	8	n/a
Kennebunkport Inn	1 Dock Square	Terr Coakley	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2621	967-1519	150	33	25	March 15
Lodge on the Cove	29 South Main Street	Rachel Pelkey	2 Livewell Drive, #203	Kennebunk, ME	04043	967-3993	967-1519	85	33	12	n/a
Mabels Lobster Claw	124 Ocean Ave.	First Serve KPT Hospitality Group, Inc.	P.O. Box 630	Kittery, ME	03904	203-434-7205	967-2562	50	n/a	9	February
Maine Stay Inn & Cottages	34 Maine Street	Judith Hauer	P.O. Box 1800	Kennebunkport, ME	04046	967-2117	208-7220	34	17	8	n/a
Moon Rose Cafe	8 Spring Street	Tom Murphy	PO Box 1299	Kennebunkport, ME	04046	415-0706	204-0259	12	n/a	5	n/a
Musette LLC	2 Pier Road	Selena Gearinger	P.O. Box 1254	Kennebunkport, ME	04046	204-0707	423-3883	40	n/a	8	March
Nonantum Resort	95 Ocean Ave	Tina Gordon	P.O. Box 2626	Kennebunkport, ME	04046	967-4050	590-0922	200	109	36	April 12
Nunan's Lobster Hut	9 Mills Road	Richard & Keith Nunan	9 Mills Road	Kennebunkport, ME	04046	967-0958	967-4206	88	n/a	15	April 30

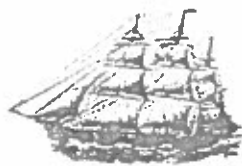
VIRTUALERS LICENSES 2019-2020

BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ EXP
Ocean Woods Resort	71 Dyke Road	Kathleen Spang	71 Dyke Road	Kennebunkport, ME	04046	967-1928	468-6667	145	32	8-10	April 10
Old Patronage Guest House	15 School Street	Christopher Spila	15 School Street	Kennebunkport, ME	04046	967-4352		8	4	1	n/a
Old Salt's Pantry	5 Ocean Ave	John Belyea	P.O. Box 401	Kennebunkport, ME	04046	967-4966	617-320-3931	Take Out	n/a	3	n/a
Papous Pita	24 Ocean Ave. B3-B4	Paulo Casvikis	3 Margaret Circle	Saco, ME	04072	516-395-6757	204-2094	35	n/a	2	n/a
Patten's Berry Farm	76 North Street	Dawn Patten	269 County Road	Gorham, ME	04038	839-4667	400-2223	Take Out	n/a	5	n/a
Port Lobster Company	122 Ocean Ave.	Allen Daggett	P.O. Box 729	Kennebunkport, ME	04046	967-2081	205-7949	Take Out	n/a	9	n/a
Rhumb Line Resort	41 Turbals Creek Road	Sheila Matthews-Bull	41 Turbals Creek Road	Kennebunkport, ME	04046	967-5457	967-3622	50	57	12	Feb. 1
Rococo Ice Cream	6 Spring Street	Lauren Gupilli	538 School Street	Berwick, ME	03901	251-6866	619-4048	n/a	n/a	4	n/a
Roma Pizza & Pasta	5 Union Street	Luca Pizzuli	22 Narcissus Drive	Syosset, NY	11791	516-306-1992	272-2272	30	n/a	2	n/a
Salt and Honey	24 Ocean Ave # 516	Alison Riggieri/Jackson Yordon	P.O. Box 1459	Kennebunkport, ME	04046	204-0195	508-410-1931	42	n/a	6	March 31
Sandy Pines Campground	277 Mills Road	Cheryl Child	2 Livewell Drive, #201	Kennebunk, ME	04043	985-5132	967-2483	0	n/a	12	n/a
Satellite Doughnuts	4 Spring Street	J. Steven Kingston	PO Box 1931	Kennebunkport, ME	04046	229-4114	502-7909	0	n/a	4	n/a
Seashore Trolley Museum	195 Log Cabin Road	Sherrn Alcock	P.O. Box A	Kennebunkport, ME	04046	967-2800 x111	415-6901	0-29	1	4	n/a
The Boatouse Waterfront Hotel	21 Ocean Ave.	Meg Barnes	2 Livewell Drive, #203	Kennebunk, ME	04043	967-8224	967-1519	250	25	40	May 14
The Candy Man	20 Dock Square	John Biagioni	P.O. Box 1271	Kennebunkport, ME	04046	967-2026	781-848-8934	0	n/a	3	n/a
The Colony Hotel	140 Ocean Ave.	John Martin	140 Ocean Ave.	Kennebunkport, ME	04046	967-3331	468-7262	200	124	58	May 15
The Lost Fire	62 Mills Road	Geman Lucarelli	PO Box 3097	Kennebunkport, ME	04046	646-241-7600	603-502-9498	95	1	12	
The Ramp Grill, LLC	77 Pier Road	Yalcin Kaya	P.O. Box 487	Kennebunkport, ME	04046	967-9500	603-785-9084	125	n/a	18	April 30
Three M's Treats LLC dba Ben & Jerry's	5 Union Street	Thomas Murphy	PO Box 1252	Kennebunkport, ME	04046	967-2322	415-0706	0	n/a	7	n/a
Tides Beach Club	254 Kings Highway	Aaron Kane	2 Livewell Drive, #203	Kennebunk, ME	04043	967-3757	967-1519	80	21	24	May 14
Wolff Farm & Lobster	18 Wolff Farm Lane	Bernd Wolff	18 Wolff Farm Lane	Kennebunkport, ME	04046	283-1729	423-5552	0	n/a	2	n/a



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

ARBOR DAY PROCLAMATION 146th Anniversary-1872-2019

- Whereas,** In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and
- Whereas,** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and
- Whereas,** 2019 is the 147th Anniversary of the holiday and Arbor Day is now observed throughout the nation and the world, and
- Whereas,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen, and provide habitat for wildlife, and
- Whereas,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and
- Whereas,** trees in our town increase property values, enhance the economic vitality of business areas, and beautify our community, and
- Whereas,** trees, wherever they are planted, are a source of joy and spiritual renewal.
- Whereas,** Kennebunkport has been recognized as a Tree City USA by The National Arbor Day Foundation for the past 42 years, and desires to continue its tree-planting ways,

NOW, THEREFORE, WE, the Selectmen of the Town of Kennebunkport, do hereby proclaim May 17, 2019, as the 147th Anniversary Celebration of ARBOR DAY.

Further, we urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

Dated this 23rd day of May, 2019

Edward W. Hutchins

Stuart E. Barwise

Patrick A. Briggs

Allen A. Daggett

Sheila Mathews-Bull



Agenda Item Divider

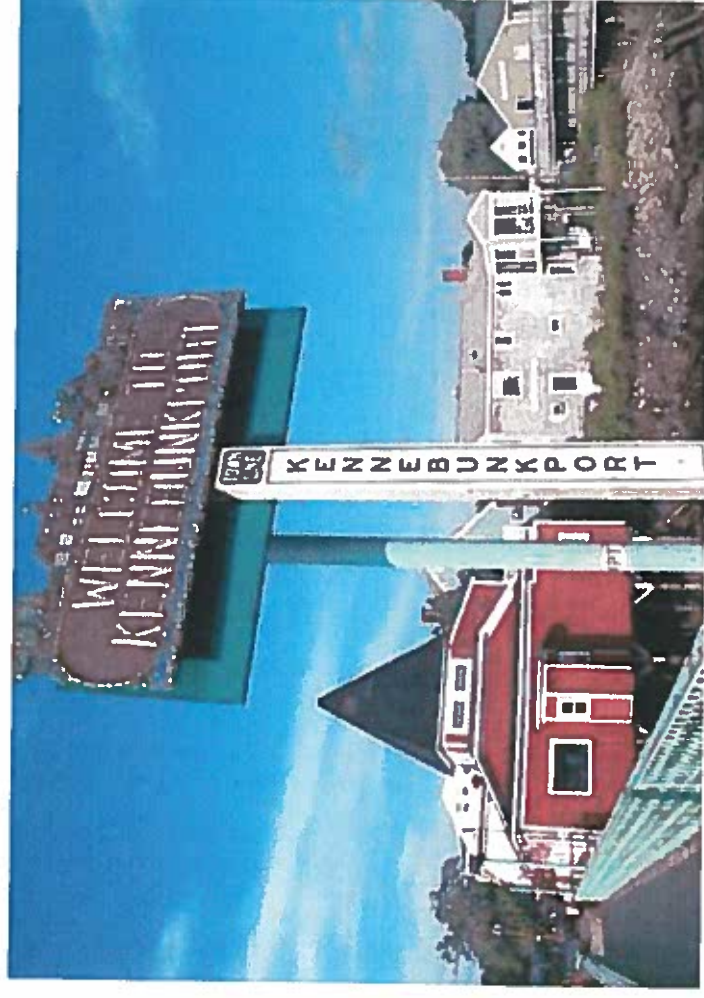




Kennebunkport, Maine Growth Planning Committee



Summary - 2018 Community Survey
May 23, 2019



7



Background

- A community-wide survey was conducted in 2001 to inform Kennebunkport's first Comprehensive Plan
- Growth Planning Committee (GPC) conducted a second community survey in the fall of 2018 to prepare for revisions to Comprehensive Plan
- Comprehensive Plan guides town planning decisions
- Comprehensive Plan conforming to state requirements is necessary to qualify for state grants

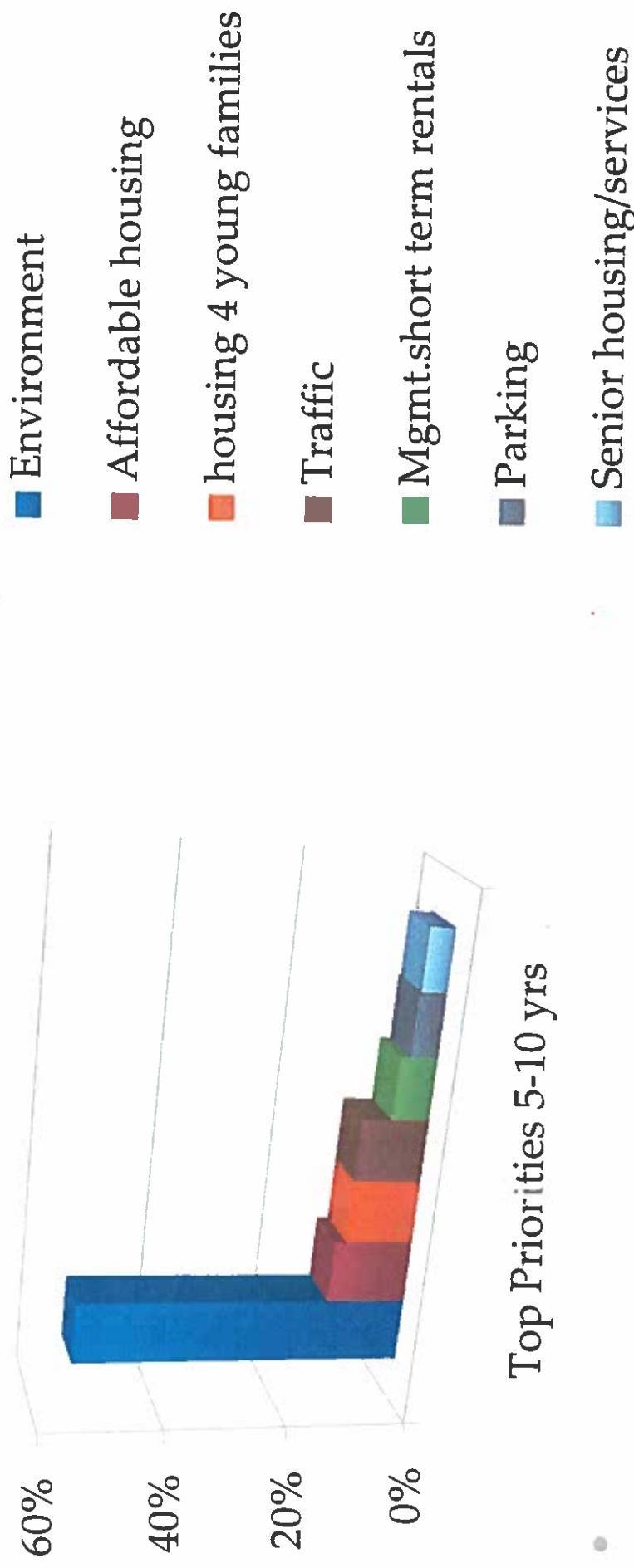
Participation

- 488 Responses to the Survey.
- 74% of surveys from year around residents, 15% from seasonal residents, and 4% from renters.
- 56% of surveys from people with 20+ yrs. in the community, 19% with 11-20 yrs., 9% with 6-10 yrs., & 16% with ≤ 5 yrs.
- 32% of surveys from people associated with Goose Rocks, 20% with the Village, 18% with Cape Porpoise, 1% with Rural, 3% Cape Arundel, 3% Dock Square, 2% not in Kennebunkport, 1% Riverfront
- 58% watch Town meetings on cable access.
- 83% stay current with Town happenings
-

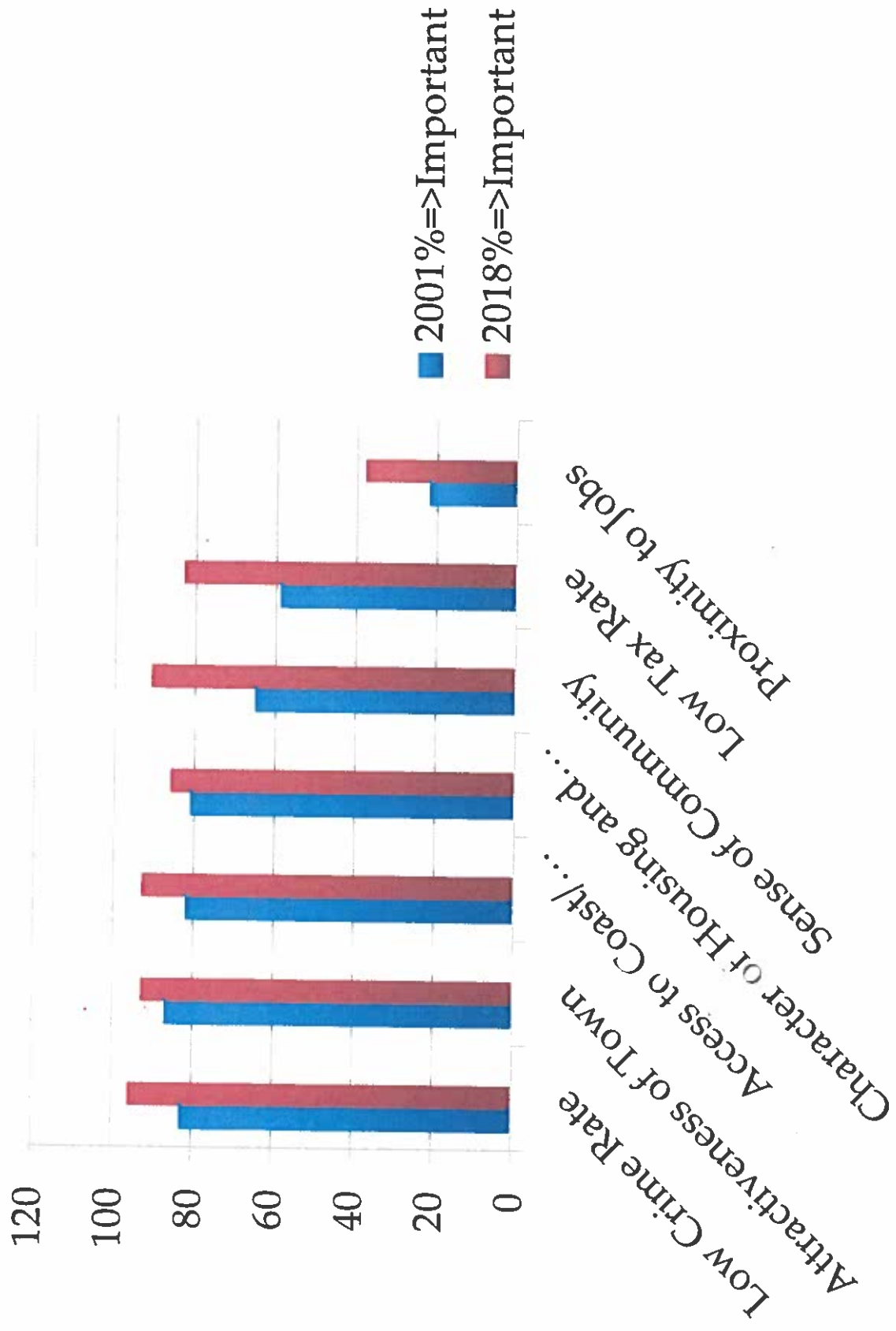
Survey Results

New issues and priorities have emerged

- - "Natural Resource Protection" – Most important issue with 70% of respondents saying it was "very important" (second most important is "housing for young families" with 32% of respondents indicating it was "very important") (Question 7)
- "Preservation of Natural Resources and the Environment" should be town's top priority for next 5-10 years (Question #8)



Importance of Town Characteristics -- Responses slightly stronger than in 2001



Top 10 goals/initiatives

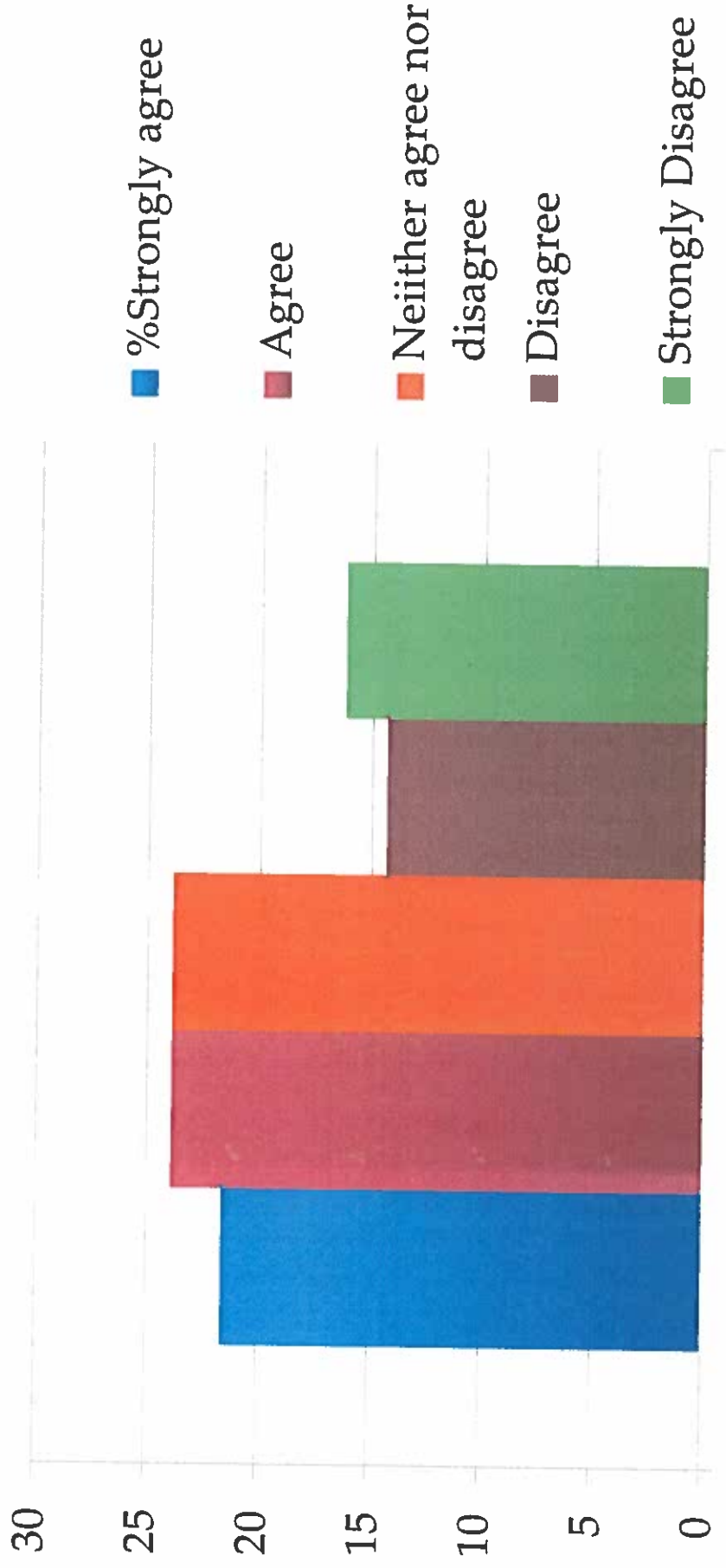
1. Q25 - Preserve fishing/lobstering/shell fishing industries: 96% (69% strongly agree & 27% agree)
2. Q19 - Continue user fees to support municipal services: 94% (44% strongly agreed & 50% agreed)
3. Q23 - Development of bike & pedestrian paths: 89% (50% strongly agreed & 39% agreed)
4. Q33- Town should reduce municipal energy use: 85% (34% strongly agreed & 51 % agreed)
5. Q21 - Preserve high quality elementary school: 82% (53% strongly agree & 29% agree)

Top 10 goals/initiatives

6. Q26 - Town should have more active role in protection of sensitive environment areas by septic/ fertilizer/ pesticide regulation: 82% (49% strongly agreed & 33% agreed)
7. Q34 - Town should develop a sustainability plan: 82% (31% strongly agreed & 51% agreed)
8. Q24 - Improve and construct new sidewalks: 81% (37% strongly agreed & 44% agreed)
9. Q32 - Town should plan for impacts of sea level rise and changing climate: 77% (37% strongly agreed & 40% agreed)
10. Q18 - Developer impact fees should help pay for infrastructure improvements: 76% (34% strongly agreed & 42% agreed)

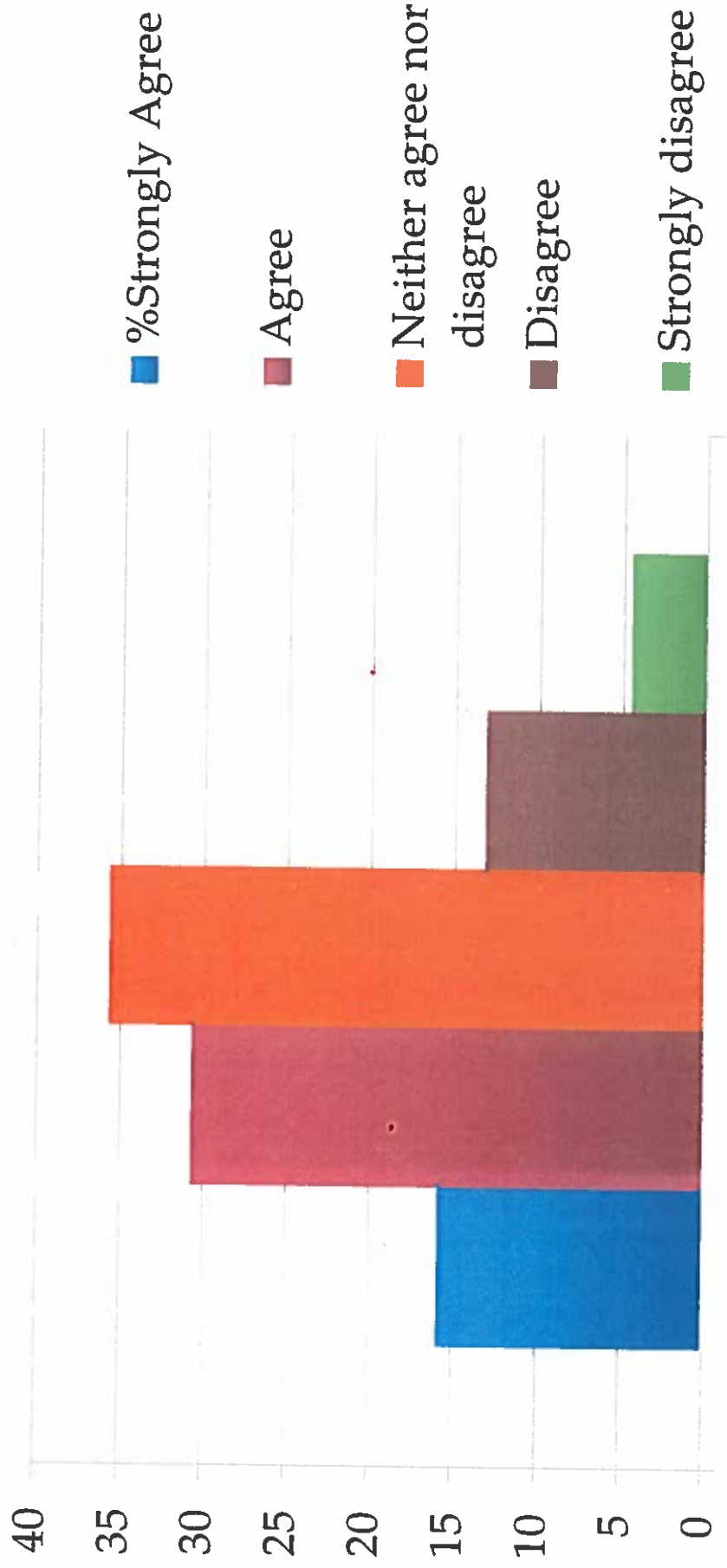
Less Certainty on other Issues

a. regulation of short term rentals



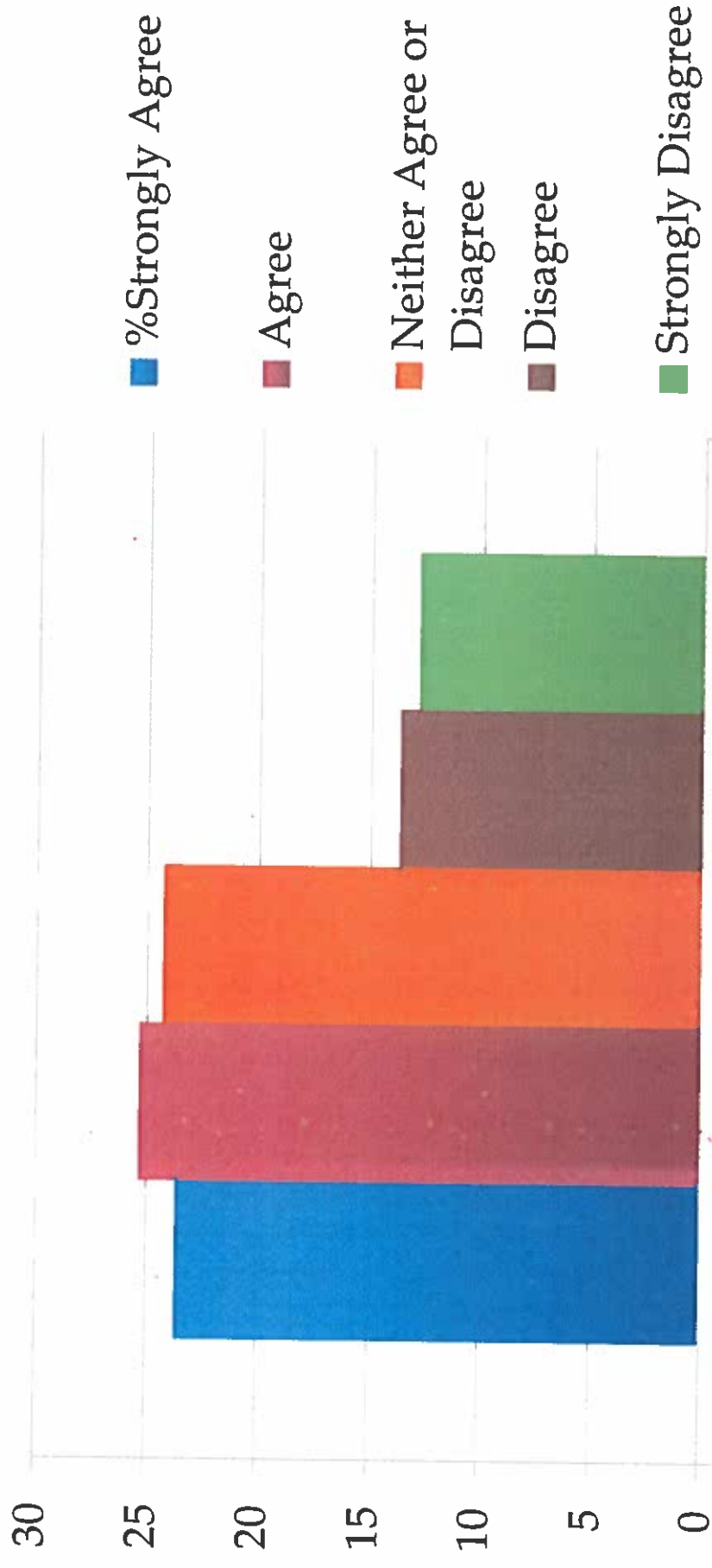
Town should play a more active role in regulating short-term rentals

b. where to locate future development



Locate development near village centers where water/sewer is available

c. affordable housing--paid for by private developers?



Developer obligation to include affordable housing
or pay fee

- Question 36: What one thing would you change about Kennebunkport?

- slow pace of development
- shorten tourist season
- lower taxes

- eliminate bus tours -they clog up dock square and benefit only a few merchants
- too many signs

Many opinions on how to improve our community

(over 400 suggestions)

- change to a more dog friendly community
- pesticide use, dock building
- make sure KRC doesn't change the town more than it already has
- too much overall growth...ruining the very character that people flock here to see

- diversity and affordability
- more elderly and affordable housing for young families
- over-promotion of Kport

- Question 37: What do you enjoy most about living in Kennebunkport? (over 400 comments too!)

- beautiful, historic homes, beaches
- rural character, beach, hiking trails, picturesque downtown
- peace and quiet and interacting with nature

a beloved place

- natural beauty and strong sense of community
- access to beaches and sense of community
- Its rural character, lobstering industry and natural preserves

- location and charm of the community
- Cape Porpoise as a fishing village
- the people and library

- the beauty...of somewhere that swells during summer... and goes back to just residents during winter
- small town atmosphere and ocean access

Next steps

- Survey data will be incorporated into the update of the Comprehensive Plan
- Continue public engagement to broaden the opportunities for input and to drill down on the critical issues facing the Town
- Review best practices for communicating and implementing the Comprehensive Plan in comparative communities
- Public involvement throughout the drafting process on the update to the Comprehensive Plan
- Target June 2021 to put forward the updated Comprehensive Plan for a Town vote



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

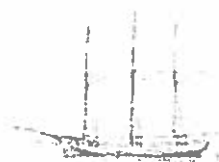
MAINE'S FINEST RESORT

To: Laurie Smith
From: Michael Claus, Public Works Director
Date: April 30, 2019
Re: Road Patching Bid Recommendation

Michael W. Claus

I have received 3 bids for road patching work that is not included in our town paving contract. This work includes paving of road cuts for utilities and drainage work that Public Works has done in the roadway and areas where trucks have damaged the edge of the roadway and maintenance road cuts are required. The paving work is hand placed and requires a skidsteer with high-flow hydraulics for grinding of pavement to match patches into the road surface. Since these are very small quantity paving jobs they are not included in our paving contract in order to keep our mainline paving prices low.

I recommend that a 3 year contract for this work be awarded to the low bidder, Thyng Paving based on their bid dated 3/27/19. I have worked with Thyng Paving in the past and they have produced high quality paving work for me in the past.



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Pavement Restoration Bid – Town of Kennebunkport

Contract Period: July 1, 2019 through June 30, 2022

Method A: Paving of trenches and raised manhole cuts prior to overlay paving including:

Cut pavement edges to provide a clean and straight edge

Completely remove existing pavement, cold patch or gravel

Add road gravel material to match bottom of adjacent asphalt base course elevation

Compact base materials with vibratory compactor

Install tack coat on all pavement edges

Install 12.5 mm binder pavement to match pavement depth (Minimum 2")

Compact pavement with an appropriate roller (Minimum 1 Ton)

Provide traffic control manpower and signage (included in SY Pricing)

Method B: Milling and filling of deteriorated pavement surfaces including:

Mark out limit of deteriorated pavement areas for patching with Town representative

Grind out patch area with a skidsteer mounted cold asphalt planer to a minimum $\frac{3}{4}$ " depth

Cut pavement edges to provide a clean and straight edge

Clean surfaces to be patched and install tack coat on patch surface and edges

Install 9.5 mm surface pavement to match road profile (Minimum $\frac{3}{4}$ "

Compact pavement with an appropriate roller (Minimum 1 Ton)

Provide traffic control manpower and signage (included in SY Pricing)

Bid Form Pavement Restoration – Town of Kennebunkport - Date: 3-27-19

Company: Thyng Paving LLC

Paving Manager: James Thyng

Signed: [Signature]

Office Phone: 499-0059

Cell Phone: 590-1085

Bids Due at Kennebunkport Town Hall, 6 Elm Street, PO Box 566, Kennebunkport, ME 04046

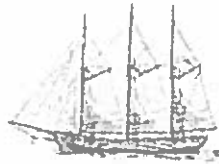
by 1:00 pm on April 16, 2019 or scan and send to: Jen Lord, Finance Director jlord@kennebunkportme.gov

Method A Pavement Restoration Bid Price per Square Yard: 22. Per Sq Yd

Minimum Charge 5 SY per equipment move

Method B Pavement Restoration Bid Price per Square Yard: 18 Per Sq Yd

Minimum Charge 10 SY per equipment move



TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

MAINE'S FINEST RESORT

Pavement Restoration Bid – Town of Kennebunkport

Contract Period: July 1, 2019 through June 30, 2022

Method A: Paving of trenches and raised manhole cuts prior to overlay paving including:

- Cut pavement edges to provide a clean and straight edge
- Completely remove existing pavement, cold patch or gravel
- Add road gravel material to match bottom of adjacent asphalt base course elevation
- Compact base materials with vibratory compactor
- Install tack coat on all pavement edges
- Install 12.5 mm binder pavement to match pavement depth (Minimum 2")
- Compact pavement with an appropriate roller (Minimum 1 Ton)
- Provide traffic control manpower and signage (included in SY Pricing)

Method B: Milling and filling of deteriorated pavement surfaces including:

- Mark out limit of deteriorated pavement areas for patching with Town representative
- Grind out patch area with a skidsteer mounted cold asphalt planer to a minimum ¾" depth
- Cut pavement edges to provide a clean and straight edge
- Clean surfaces to be patched and install tack coat on patch surface and edges
- Install 9.5 mm surface pavement to match road profile (Minimum ¾")
- Compact pavement with an appropriate roller (Minimum 1 Ton)
- Provide traffic control manpower and signage (included in SY Pricing)

Bid Form Pavement Restoration – Town of Kennebunkport - Date: 4/16/19

Company: Pavement Treatments, Inc.

Paving Manager: Mike Jordan

Signed: [Signature]

Office Phone: (207) 883-8589

Cell Phone: (207) 252-6829

Bids Due at Kennebunkport Town Hall, 6 Elm Street, PO Box 566, Kennebunkport, ME 04046
by 1:00 pm on April 16, 2019 or scan and send to: Jen Lord, Finance Director jlord@kennebunkportme.gov

Method A Pavement Restoration Bid Price per Square Yard:
Minimum Charge 5 SY per equipment move

\$ 40.00 / SY

Method B Pavement Restoration Bid Price per Square Yard:
Minimum Charge 10 SY per equipment move

\$ 35.00 / SY



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Pavement Restoration Bid -- Town of Kennebunkport

Contract Period: July 1, 2019 through June 30, 2022

Method A: Paving of trenches and raised manhole cuts prior to overlay paving including:

- Cut pavement edges to provide a clean and straight edge
- Completely remove existing pavement, cold patch or gravel
- Add road gravel material to match bottom of adjacent asphalt base course elevation
- Compact base materials with vibratory compactor
- Install tack coat on all pavement edges
- Install 12.5 mm binder pavement to match pavement depth (Minimum 2")
- Compact pavement with an appropriate roller (Minimum 1 Ton)
- Provide traffic control manpower and signage (included in SY Pricing)

Method B: Milling and filling of deteriorated pavement surfaces including:

- Mark out limit of deteriorated pavement areas for patching with Town representative
- Grind out patch area with a skidsteer mounted cold asphalt planer to a minimum $\frac{3}{4}$ " depth
- Cut pavement edges to provide a clean and straight edge
- Clean surfaces to be patched and install tack coat on patch surface and edges
- Install 9.5 mm surface pavement to match road profile (Minimum $\frac{3}{4}$ ")
- Compact pavement with an appropriate roller (Minimum 1 Ton)
- Provide traffic control manpower and signage (included in SY Pricing)

Bid Form Pavement Restoration -- Town of Kennebunkport - Date: 4/10/19

Company: CARL R. PERKINS PAVING INC.

Paving Manager: MICHAEL C. PERKINS V.P.

Signed: *Michael C. Perkins*

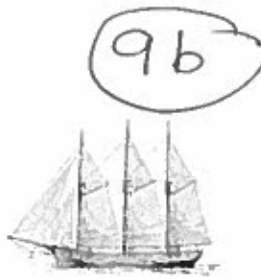
Office Phone: 207-967-2553

Cell Phone: 207-252-4984

Bids Due at Kennebunkport Town Hall, 6 Elm Street, PO Box 566, Kennebunkport, ME 04046
by 1:00 pm on April 16, 2019 or scan and send to: Jen Lord, Finance Director jlord@kennebunkportme.gov

Method A Pavement Restoration Bid Price per Square Yard: \$50.00 per yard
Minimum Charge 5 SY per equipment move

Method B Pavement Restoration Bid Price per Square Yard: \$43.00 per yard
Minimum Charge 10 SY per equipment move



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Laurie Smith
From: Michael Claus, Public Works Director
Date: May 6, 2019
Re: Road Striping Bid Recommendation

Michael W. Claus

We have received the 2019 Road Striping bid for York County done by SMPDC. The low bidder, Atlantic Pavement Marking, would save the town about \$800 over the 2nd lower bid of Poirier Guidelines. While Poirier Guidelines has been striping the town for many years, in checking references for Atlantic Pavement Marking there is no difference in workmanship or ability.

I recommend that a contract for road striping work be awarded to the low bidder, Atlantic Pavement Marking.

2019 PAVEMENT MARKING BID RESULTS

	Poirier Guidelines Matthew King 1-978-249-7652			Atlantic Pavement Marking Marc Stewart 1-203-758-0800			On-The-Line, Inc. Al Griffin 1-207-947-9912			Markings, Inc. Monique Souza 1-781-826-5171		
	Standard Paint with Glass Beads		All Weather Paint	Standard Paint with Glass Beads		All Weather Paint	Standard Paint with Glass Beads		All Weather Paint	Standard Paint with Glass Beads		All Weather Paint
Center Line & Edge Line Markings												
4" Single Yellow (LF)	.045			0.0385			.08		1.14	.046		.065
4" Double Yellow (LF)	.085			0.0760			.08		1.14	.092		.13
4" Single White Edge (LF)	.045			0.0375			.08		1.14	.046		.065
4" Single White w/skip (LF)	.045			0.0385			.08		1.14	.046		.065
4" White Edge (LF)	.045			0.0385			.08		1.14	.046		.065
4" Yellow Edge (LF)	.045			0.0385			.08		1.14	.046		.065
8" White (LF)	.10			.30			.10		1.70	.28		.35
12" White (LF)	.50			.50			.14		2.28	.48		.55
24" White (LF)	.95			.70			.22		3.42	.95		1.15
Other:												
							Town of York Quantities for ALL Weather, not listed					



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Laurie Smith
From: Michael Claus, Public Works Director
Date: May 6, 2019
Re: Gravel Purchasing Bid Recommendation

Michael W. Claus

We have obtained 3 prices for gravel purchasing after RH Brown discontinued its town discount pricing for gravel this year. We have been paying \$10 per ton for crushed gravel at RH Brown since at least 2014. The lowest price for ¾" crushed gravel trucked to Kennebunkport is \$12.88 per ton from Stonefield Quarry. Price from Pike in Wells is \$16.85 per ton delivered. I do not think it is economical to run our trucks to either the Wells or Lyman quarries to pick up crushed gravel. The current cost at RH Brown for gravel is \$14.25 per ton.

I recommend that a contract for gravel be awarded to Stonefield Quarry for \$12.88 per ton delivered.

Stonefield Aggregates

Operated by Hissong Ready-Mix & Aggregates, LLC

Old Kennebunk Road Lyman, Maine

2019 Loaded Aggregate Town of Kennebunkport

Effective April 15, 2019

Hours of operation are Monday-Friday from 7:00 am - 3:30 pm
Saturday morning loading available by appointment only

We manufacture all of the products listed below

Stone Products	Price per ton
3/8" Crushed Stone (washed)	\$18.00
3/4" Crushed Stone (washed)	\$16.20
1 1/2 Crushed Stone (washed)	\$16.20
Rip Rap	\$18.00
Big Rocks	\$27.00
Stone Dust	\$4.05
Gravel Products	
3/4" Crushed Gravel	\$7.88
4" Minus Gravel	\$8.10
Reclaimed Asphalt	\$14.40
4" Minus Recycled Concrete	\$5.40
Common Borrow	\$3.15
Other Products	
Screened Loam <u>Cubic Yard</u>	\$18.00

Minimum load charge \$25.00

We take asphalt at no charge

We take concrete demo upon request - charges may apply

We take clean asphalt at no charge

Job quantity pricing available upon request

Please contact us at:

Sales (207) 423-2006

Billing (207) 985-9345



Hissong Ready Mix and Aggregates

48 York Street, Suite 2
Kennebunk, Maine 04108



John >

Can we get pricing for trailer dump delivery of 3/4 crushed gravel. If you want to charge per trip to 105 Beachwood that is fine.

Thursday 9:26 AM

Hi Mike

Please add \$5.00 per ton for delivery of all materials

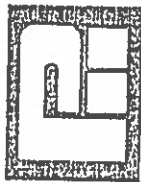
Thanks

Jon

Subject

iMessage





PIKE INDUSTRIES
A CRH COMPANY

ESTABLISHED 1872

Wells 624

81 Boyd Road
Wells, ME 04090
Phone 207-676-9973
Fax 207-676-3230

2019 Price List

New Pricing Effective January 2, 2019

- Material And Pricing F.O.B. Wells
- Prices Are Subject To Change Without Notice
- All Products Are Subject To Availability
- Minimum Load Charge \$15.00

Deliveries:

Call 207-676-9973

Please schedule deliveries 2-3 days in advance

Website: www.pikeindustries.com

	Crushed Stone	
6214	1 1/2" Washed Ledge	TON \$19.00
6223	1 1/2 - 2" Railroad Ballast	TON \$30.00
6301	1/4" Crushed Ledge	TON \$27.50
6303	3/8" Crushed Ledge	TON \$21.65
6306	1/2" Crushed Ledge	TON \$20.40
6310	3/4" Crushed Ledge	TON \$16.00

	Base Products	
6328	3/4" Crushed Stone Base	TON \$11.85
6327	3/4" Cr. Stone Base Type A	TON \$13.25
6331	1 1/2 - 2" Crushed Stone Base	TON \$9.50
6342	1 1/2" Cr. Stone Base Typc A	TON \$13.50
6344	3" Crushed Stone Base	TON \$11.00

	Erosion / Rip-Rap	
6102	3 - 12" Erosion Stone	TON \$19.00
6106	Shot Rock/Quarry Run	TON \$19.00
6113	Landscaping Stone	TON \$65.00

	Sands/Fill	
6215	Washed Stone Dust	TON \$18.25
6218	Dry Stone Dust	TON \$7.00
6222	Infield mix/JOK Sand	TON \$30.00
7206	Washed Sand	TON \$17.50
7307	Underdrain Sand	TON \$15.00
7401	Screened Sand	TON \$14.50
7409	Fill	TON \$4.00

	Miscellaneous	
904/908	High Performance Cold Patch	TON \$120.00
46002	Tack Coat (5 gallons)	Pail \$60.00
6402	Salt & Sand Mix	TON \$67.00



John >

Can we get pricing for trailer dump delivery of 3/4 crushed gravel. If you want to charge per trip to 105 Beachwood that is fine.

Thursday 9:26 AM

Hi Mike

Please add \$5.00 per ton for delivery of all materials

Thanks

Jon



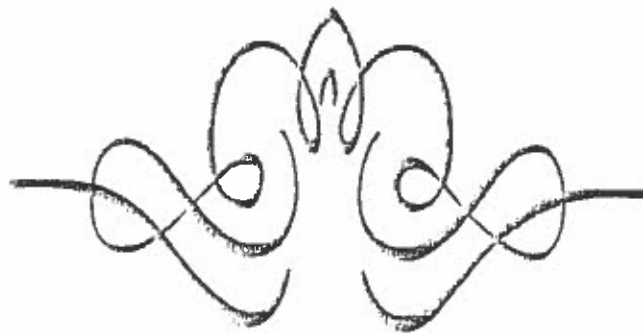
Subject

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Agenda Item Divider



**Employment Agreement Between
Town of Kennebunkport and Laurie A. Smith**

This Agreement, confirmed by the action of the Board of Selectmen, hereinafter "the Board," on the 23rd day of May, 2019, by and between the Town of Kennebunkport, Maine, hereinafter called "Town" and Laurie A. Smith, hereinafter "the Town Manager" both of whom understand as follows:

Whereas, the Town desires to employ of said Laurie A. Smith as Town Manager of the Town of Kennebunkport to perform the functions and duties specified in the Town's Administrative Code, ordinances of the Town, and applicable State law; and

Whereas, Town Manager desires to be employed with the Town;

Now, therefore, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Section 1. Term

- A. This employment agreement shall remain in full force and effect beginning May 23, 2019, and concluding December 31, 2022, except as provided in Section 2 of this Agreement.
- B. The Town Manager agrees to remain in the exclusive employ of the Town for the term of this Agreement. The term "exclusive employ," however, shall not be construed to preclude the Town Manager from occasional teaching, writing, speaking or consulting performed on personal time off, even if outside compensation is provided for such services. Said activities are expressly allowed, provided that no such activity presents a conflict of interest with the Town as employer or detract from the Town Manager's ability to execute the duties of Town Manager.

Section 2. Termination and Severance Pay

- A. The Town shall have the right to terminate this Agreement without cause. Termination of the Town Manager's employment requires an affirmative, public vote of the Board. In the event of such termination, the Town agrees to pay the Town Manager a lump sum cash payment equal to six (6) months total salary and International City Manager's Association (ICMA) retirement plan contributions, plus any accrued but unused vacation time and accrued but unused sick time as described in Section 9, Paragraphs A and C.
- B. In the event the Town Manager voluntarily resigns her position with the Town, the Town Manager shall give the Town six weeks' notice in advance, and the Town shall not be liable for payment of severance pay as described in Section 2, Paragraph A of this Agreement. The Town Manager shall be compensated for any accrued but unused vacation time as described in Section 9, Paragraph A, and, if of retirement age, for fifty percent (50%) of the unused portion of the Town Manager's accrued but unused sick

leave, provided such sick leave payment shall not exceed the dollar value of 45 regular work days, in accordance with Section 14.1 of the Town's Personnel Policy.

- C. The Town has a right to terminate this Agreement for cause as provided in State statute. Cause shall include but not be limited to incompetence, gross insubordination, or misconduct impairing seriously the continued usefulness or ability of the Town Manager to perform the duties of the position. The Town Manager's reasonable exercise of professional judgment regarding matters within the scope of the Town Manager's employment, including matters of policy, political judgments, and interpretations of laws, regulations and ordinances shall not constitute cause for termination. Prior to any termination for cause, the Town Manager shall be provided a written notice of the reasons for the proposed termination and an opportunity for a hearing before the Board of Selectmen, in accordance with State statute. In the event the Town Manager's employment is terminated for cause, the Town's only obligation to the Town Manager is to pay all compensation due, plus any accrued but unused vacation time as described in Section 9, Paragraph A, but shall forfeit any accrued but unused sick time.

Section 3. Salary

The Town Manager's salary shall be \$135,000 annually to be in effect on May 23, 2019. The Manager's salary shall be increased at the beginning of each fiscal year by an amount equal to a 3% adjustment.

Section 4. Performance Evaluation

The Town and Town Manager acknowledge the importance of regular and complete performance evaluations of the Town Manager. The Board shall perform an annual written evaluation of the Town Managers performance.

Section 5. Retirement and Insurance

- A. The Town Manager shall have the right to participate in the Maine Public Employees Retirement System (MainePERS) COLA plan, #0188 PLD, and the Town agrees to contribute the prescribed employer contribution to MainePERS.
- B. The Town shall contribute an amount equal to eight percent (8%) of the Town Manager's base salary to the International City Manager's Association retirement (ICMA) fund that is available to other Town employees. If the Town Manager chooses not to participate in the MainePERS plan, the Town shall increase its contribution to the ICMA retirement fund by the amount equivalent to the Town's MainePERS contribution were the Town Manager a MainePERS participant.
- C. The Town shall provide medical, dental, disability and income protection insurance coverage under the same provisions and policies provided to Town employees not covered by a collective bargaining agreement.

Section 6. Residency

The Town Manager shall not be required to be a resident of the Town; however the Manager shall reside within a 30-minute commute to Town. An exception to the residency requirement will be allowed to accommodate the family needs of the Town Manager, including a transfer of residency to Brunswick, Maine.

The Town agrees to reimburse the Town Manager for expenses related to relocation up to a maximum of \$5,000. These include, but are not limited to, moving and housing costs.

Section 7. Professional Development

The Town shall provide the Town Manager with reasonable opportunities to continue her education through conferences and workshops. The Town agrees to budget for all costs associated with the Town Manager attending the annual ICMA conference, MTCMA twice yearly training institutes and the MMA annual meeting, including reasonable travel, food and lodging expenses.

Section 8. Vehicle Expenses

The Town agrees to pay the Town Manager \$6,000 annually for vehicle transportation expenses in lieu of per mile reimbursement.

Section 9. Other Benefits

- A. The Town Manager shall accrue vacation at the rate of 30 days per year. The Town Manager shall take no more than ten consecutive days of vacation without permission from the Board. The Town Manager may accrue all earned vacation time. Upon resignation or termination for cause, the Town Manager shall be compensated at her current rate of pay for any accrued but unused vacation time up to a maximum of eight (8) weeks.
- B. The Town agrees to provide the Town Manager with a laptop computer of her selection for her exclusive business and personal use. The computer will remain at all times the property of the Town and the Town Manager agrees to comply with any applicable Town policies concerning computer use policy.
- C. The Town Manager shall accrue sick leave at the same rate as Town employees not covered by a collective bargaining agreement. Upon termination without cause by the Town in accordance with Section 2, Paragraph A, the Town Manager shall be compensated at her current rate of pay for any accrued but unused sick leave at a rate of one (1) week (40 hours) of sick leave per full year of service to the Town up to a maximum of eight weeks (320 hours). The Town Manager shall begin employment with 10 days of sick time banked.
- D. The Town agrees to pay the Town Manager seventy (\$100) per month for cell phone service.

- E. The Town agrees to reimburse the Town Manager at the rate of seventy (\$100) per month for the cost of broadband connection at her residence in order to facilitate the conduct of Town responsibilities during non-business hours.
- F. The Town Manager shall be entitled to those benefits provided other full time Town employees not covered by a collective bargaining agreement except where this Agreement provides other or alternate benefits or compensation, in which cases this Agreement shall control.

Section 10. General Provisions

- A. This Agreement sets forth and establishes the entire agreement between the Town and the Town Manager. The parties may, by mutual written agreement, amend any provision of this Agreement during the life of the Agreement. Any such amendments shall be incorporated and made a part of this Agreement.
- B. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties.
- C. The Town shall defend, save harmless and indemnify Manager against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Manager's duties as Town Manager.

IN WITNESS WHEREOF, the Board of Selectmen of the Town of Kennebunkport has caused this Agreement to be signed and executed by a majority of the Board, and the Town Manager has signed and executed this Agreement as well, both in duplicate.

Laurie Smith, Town Manager

Date: _____

Chair, Board of Selectmen

Date: _____

Board of Selectmen

Date: _____

Board of Selectmen

Date: _____

Board of Selectmen

Date: _____

Board of Selectmen

Date: _____