

## TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

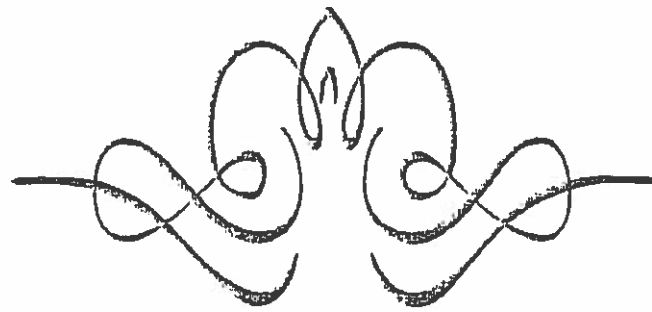
**Board of Selectmen Agenda  
Village Fire Station – 32 North Street  
December 13, 2018 – 5:30PM**

1. Call to Order.
2. **5:30 PM** - Executive session per MRSA 1, §405-6E to discuss legal rights and duties with the Town Attorney.
3. Approve the November 20, 2018, selectmen meeting minutes.
4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
5. Public Hearing to consider an application for a bed and breakfast malt and vinous liquor license submitted by Haiser Gasthaus, Inc. d.b.a. the Maine Stay Inn, 34 Maine St.
6. Reappoint Tracey O'Roak to a two-year term as Registrar of Voters.
7. Adopt Government Wharf Rules and Regulations.
8. Consider the following abatement request:

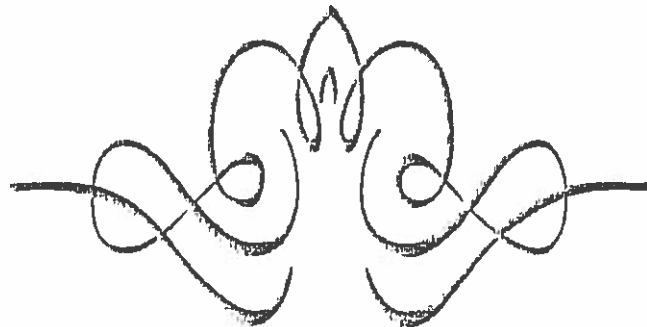
Property Owner	Location	Map	Blk	Lot(s)	Tax Abatements 2018
Dino Spugnardi	26 Windemere Place	20	3	1	\$1,052.96

9. Accept the Clean Water State Revolving Loan Fund (CWSRF) bond extension.
10. Consider a street opening permit from the Secret Service Command Station at Walkers Point to uncover communication pull box.
11. Consider nine supplemental commitments of sewer user rates for 2016, 2017, and 2018.
12. Authorize expenditures for Pavement Treatments, Inc.

13. Accept a donation of \$1,000 from the Arundel Lodge Masons to be split between holiday food baskets with Community Outreach Services and Secret Santa.
14. Accept a donation of \$100 from James Harris for the Public Health Department's emergency fuel fund.
15. Approve the December 13, 2018, Treasurer's Warrant.
16. Other
  - a. Holiday Office Hours
17. Executive Session per 30-A M.R.S.A. § 2702 to discuss personnel matters.
18. Adjournment.



# Agenda Item Divider



**Board of Selectmen Meeting  
Town Hall – 6 Elm Street  
November 20, 2018 – 9:00 AM**

Minutes of the Selectmen's Meeting of November 20, 2018

**Selectmen Attending:** Stuart E. Barwise, Allen A. Daggett, Edward W. Hutchins, Sheila Matthews-Bull

**Others:** Michael Claus, Chris Simeoni, Arlene McMurray, Laurie Smith

**1. Call to Order.**

Chair Hutchins called the meeting to order at 9:03 AM.

**2. Approve the October 11, and November 8, 2018, selectmen meeting minutes.**

**Motion** by Selectman Briggs, seconded by Selectman Barwise, to approve the October 11, 2018, selectmen meeting minutes. **Vote:** 3-0-2/Selectmen Daggett and Matthews-Bull abstained from voting because they were not present for that meeting.

**Motion** by Selectman Daggett, seconded by Selectman Matthews-Bull to approve the November 8, 2018, selectmen meeting minutes. **Vote:** 4-0-1. Selectman Barwise abstained from voting because he was not present at that meeting.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no comments.

**4. Consider supplemental sewer assessments.**

Public Works Deputy Director Chris Simeoni provided a list to the Board identifying properties that were not being assessed a yearly sewer charge.

Discussion followed about 8 Boatswain Lane. The original property owner constructed a foundation for a new home and paid the impact fee. Once an owner pays the impact fee, they are free to begin using the sewer; however, the new owner removed the foundation and did not understand having to pay a sewer bill for a lot that doesn't have a house attached. The new owner was informed that the user fee would not be charged if he removed or filled in the sewer line.

**Motion** by Selectman Briggs, seconded by Selectman Daggett, to approve all nine supplemental sewer assessments, and to waive fees on 8 Boatswain Lane for six months to allow the owner time to seal his service entry. **Vote:** 5-0.

**5. Accept donation of \$1,000 from an anonymous donor to the public health general needs account.**

**Motion** by Selectman Daggett, seconded by Selectman Barwise, to accept the donation of \$1,000 from an anonymous donor to the public health general needs account. **Vote:** 5-0.

**6. Accept donation of \$100 from Debra and Brian Bonollo to the nurses general account.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Barwise, to accept the \$100 donation from Debra and Brian Bonollo to the nurses general account. **Vote:** 5-0.

**7. Other business.**

**a. Critical dates for June 11, 2019, Annual Town Meeting.**

The Board received important dates to have items ready for June Town Meeting.

**8. Approve the November 20, 2018, Treasurer's Warrant.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Daggett, to approve the November 20, 2018, Treasurer's Warrant. **Vote:** 5-0.

**9. Adjournment.**

**Motion** by Selectman Barwise, seconded by Selectman Daggett, to adjourn. **Vote:** 5-0.

The meeting adjourned at 9:14 AM.

Submitted by Arlene McMurray  
Administrative Assistant



# Agenda Item Divider



5

This application has been reviewed and approved by the following Municipal Officials,  
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

✓

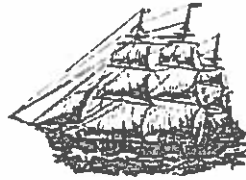
Code Enforcement Officer

Tracy O'Roak

Town Clerk

maire stay Inn  
12/13/18

5



## TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

### TOWN OF KENNEBUNKPORT

### NOTICE OF PUBLIC HEARING

**NOTICE** is hereby given that the Municipal Officers of the Town of Kennebunkport will hold a Public Hearing on Thursday, December 13, 2018 at 6:00 PM at the Village Fire Station, 32 North Street, Kennebunkport, Maine, to act on the application of **Hauer Gasthaus, Inc d/b/a Maine Stay Inn** for a Bed & Breakfast Malt and Vinous Liquor License.

Dated at Kennebunkport, Maine on November 19, 2018.

Tracy O'Roak

Town Clerk



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT  
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail)  
10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)  
TEL: (207) 624-7220 FAX: (207) 287-3434  
EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	
Good SOS & DBA: YES <input type="checkbox"/> NO <input type="checkbox"/>	

PRESENT LICENSE EXPIRES: \_\_\_\_\_

NEW application: ☒ Yes ☐ No

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection (New Licensees/ Ownership Changes Only) Date : \_\_\_\_\_ Business hours: \_\_\_\_\_

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)     | <input type="checkbox"/> CLASS A LOUNGE (Class X)             |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV)      | <input type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input checked="" type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V)    | <input type="checkbox"/> CLUB with CATERING (Class I)     | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV)      |
| <input type="checkbox"/> TAVERN (Class IV)              | <input type="checkbox"/> QUALIFIED CATERING               | <input type="checkbox"/> OTHER: _____                         |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>INC</u>		Business Name (D/B/A)	
<u>Hanser Gasthaus</u>		<u>Maine Stay Inn</u>	
APPLICANT(S) - (Sole Proprietor) DOB:		Physical Location:	
		<u>34 Maine ST.</u>	
DOB:		City/Town	State Zip Code
		<u>KENNEBUNK</u>	<u>PORT ME 04046</u>
Address		Mailing Address	
<u>34 Maine St P.O. Box 1800</u>		<u>PO BOX 1800</u>	
City/Town	State Zip Code	City/Town	State Zip Code
<u>Kennebunkport</u>	<u>ME 04046</u>	<u>KENNEBUNKPORT</u>	<u>ME 04046</u>
Telephone Number	Fax Number	Business Telephone Number	Fax Number
<u>207 962 2117</u>		<u>207 962-2117</u>	
Federal I.D. #		Seller Certificate #: or Sales Tax #:	
<u>26-2323658</u>			
Email Address: <u>innkeeper@</u>		Website:	
Please Print <u>mainestayinn.com</u>		<u>Mainestayinn.com</u>	

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 17  
769, 764.09
- State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ N/A LIQUOR \$ N/A
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐  
If Yes, please complete the Corporate Information required for Business Entities who are licensees.
- Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒
- Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☒ NO ☐

If YES, give details: MORTGAGE

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: Kennebunkport, ME on 11-7-2018, 20 18  
Town/City, State Date

Walter Hauer  
Signature of Applicant or Corporate Officer(s)  
Walter Hauer  
Print Name

Please sign in blue ink

\_\_\_\_\_  
Signature of Applicant or Corporate Officer(s)  
\_\_\_\_\_  
Print Name

### FEE SCHEDULE

<b>FILING FEE: (must be <u>included</u> on all applications)</b>	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt	<b>\$ 900.00</b>
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only)	<b>\$1,100.00</b>
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only	<b>\$ 550.00</b>
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only	<b>\$ 220.00</b>
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only	<b>\$ 220.00</b>
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class III &amp; IV</b> Malt & Vinous Only	<b>\$ 440.00</b>
<b>CLASS III &amp; IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	<b>\$ 495.00</b>
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge	<b>\$2,200.00</b>
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge	<b>\$1,500.00</b>
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

1.20 acres

MAG.  
1983

MAINE STREET

251.46'

N3

POLE

N/F MILLER

231.0'

POLE

N/F TOV

56.16'

20.62'

\* M. = Motel

M.

M.

M.

222.75'

S 12° E

N/F WELLS

NOTE  
Distances & bearings  
from deed.

I hereby certify to Sun Savings Bank and Fidelity Title Insurance Corporation that this map depicts the results of a current on-site inspection of the premises described in deed from N. TAYLOR to J. & C. GAGNON dated 3/1/83 and recorded with the Kennebec County Registry of Deeds in Book 2152, Page 209 and that all apparent easements, encroachments and buildings are located on the ground as shown herein.

This is a 1983 boundary survey. The drawing conforms to zoning laws and is not in flood hazard zone.

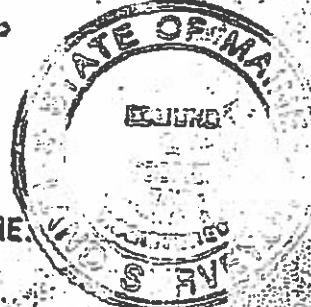
ECCO ENGINEERING  
965-6627

SCALE:  
1" = 50'

12/5/83

J.D.B.

SKETCH MAP  
for  
Jacques & Carol  
GAGNON  
in  
Kennebunkport, ME.



Edna P. Gagnon



Division of Alcoholic Beverages and Lottery  
Operations  
Division of Liquor Licensing and Enforcement

**Corporate Information Required for  
Business Entities Who Are Licensees**

**For Office Use Only:**

License #: \_\_\_\_\_

SOS Checked: \_\_\_\_\_

100% Yes ☐ No ☐

Questions 1 to 4 must match information on file with the Maine Secretary of State's office. If you have questions regarding this information, please call the Secretary of State's office at (207) 624-7752.

Please clearly complete this form in its entirety.

1. Exact legal name: HAUER GASTHAUS INC.
2. Doing Business As, if any: Maine Stay Inn
3. Date of filing with Secretary of State: 4-30-2008 State in which you are formed: ME
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: \_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attach additional sheets as needed)

NAME	ADDRESS (5 YEARS)	Date of Birth	TITLE	Ownership %
JUDITH HAUER	14 Greenwich Way Kennebunk, ME	12-6-47	V P	50
WALTER HAUER	14 Greenwich Way Kennebunk, ME	12-20-41	Pres	50

(Stock ownership in non-publicly traded companies must add up to 100%.)

6. If Co-Op # of members: \_\_\_\_\_ (list primary officers in the above boxes)

7. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States? ☐ Yes ☒ No

8. If Yes to Question 8, please complete the following: (attached additional sheets as needed)

Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_

Location of Conviction: \_\_\_\_\_

Disposition: \_\_\_\_\_

Signature:



Signature of Owner or Corporate Officer

11-7-2018

Date

Walt Hauer

Print Name of Owner or Corporate Officer

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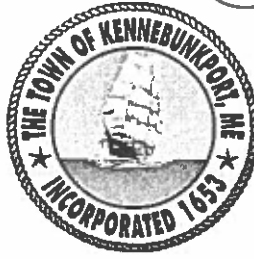
Submit Completed Forms to:

Bureau of Alcoholic Beverages  
Division of Liquor Licensing and Enforcement  
8 State House Station, Augusta, Me 04333-0008 (Regular address)  
10 Water Street, Hallowell, ME 04347 (Overnight address)  
Telephone Inquiries: (207) 624-7220 Fax: (207) 287-3434  
Email Inquiries: [MaineLiquor@Maine.gov](mailto:MaineLiquor@Maine.gov)



# Agenda Item Divider






# TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Board of Selectmen/Assessors

From: Becky R. Nolette, CMA, Assessors Agent 

Date: November 16, 2018

Re: Abatement – Dino Spugnardi – 26 Windemere Place

I received an abatement application, from Dino Spugnardi, requesting a reduction in the land value, as he felt the assessment was higher in comparison to the other properties in the neighborhood, considering the limitations of the parcel.

Mr. Spugnardi submitted documentation showing excessive wetland and limited building envelope on his lot. After reviewing the documents, I did confirm a condition factor for topographical issues was warranted.

After making the adjustment, the land value is decreased by \$120,200, resulting in an abatement of \$1,052.96.

For your information, I have included the abatement application, my response to Mr. Spugnardi and the necessary documents for your signatures.

It is my recommendation that the abatement be granted at your December 13<sup>th</sup>, 2018 meeting.

**Town of Kennebunkport**

**Number 2018-1**

**Certificate of Abatement**

**36 M.R.S.A. § 841**

**2018**

We, the undersigned Assessors/Municipal Officers of the municipality of Kennebunkport, Maine hereby certify to Laurie Smith, Tax Collector, that an abatement of property taxes has been granted as follows:

Date Granted: December 13<sup>th</sup>, 2018

Type of Tax: Real Estate

Tax Year: April 1, 2018

Amount Abated: \$1,052.96

Value abated: \$120,200

Taxpayer: Dino Spugnardi  
3 Laurence Way  
Falmouth, ME 04105

Location: 26 Windemere Place

MBL: 20/3/1 – Tax Acct.# 2819

Reason: Land Adjustment/Topographical issues

You are hereby discharged from any further obligation to collect the abated amount.

Date: December 13<sup>th</sup>, 2018

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Patrick A. Briggs

---

Stuart Barwise

---

Allen A. Daggett

---

Edward W. Hutchins

---

Sheila Matthews-Bull

Board of Assessors/Selectmen





# TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

November 14, 2018

Dino Spugnardi  
3 Laurence Way  
Falmouth, ME 04105

RE: 26 Windemere Pl./MBL: 20-3-1

Dear Mr. Spugnardi,

This is in response to your request for abatement on your property identified as Map 20 Block 3 Lot 1. Thank you for allowing me to explain how the land assessment was arrived at.

As you were aware, the parcel was being assessed as an unbuildable lot. When you purchased the property and were issued a building permit for a new single-family dwelling, the classification of the parcel was deemed a buildable lot.

After reviewing the information you provided regarding wetland and limited building area, I have applied a 20% condition factor. After the adjustments, it resulted in a net reduction of value in the amount of \$120,200, for a tax abatement in the amount of \$1,052.96.

It will be my recommendation to the Board of Selectmen/Assessors, this abatement be granted at their December 13<sup>th</sup>, 2018 meeting.

If you have any questions, please contact the office at 967-1603.

Sincerely,

A handwritten signature in black ink, reading "Becky R. Nolette". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Becky R. Nolette, CMA  
Assessors' Agent

**KENNEBUNKPORT ASSESSOR'S OFFICE**  
**APPLICATION FOR ABATEMENT OF PROPERTY TAXES**  
(Pursuant to Title 36 M.R.S.A. § 841)

**RECEIVED**  
NOV 14 2018

1. NAME OF APPLICANT: Dino A Spagnardi
2. ADDRESS OF APPLICANT: 26 Windemere Place
3. TELEPHONE NUMBER: 207-650-8968 BY: \_\_\_\_\_
4. STREET ADDRESS OF PROPERTY: 26 Windemere Place
5. MAP/BLOCK/LOT: 20/3/1
6. ASSESSED VALUATION:
- |     |           |    |                |
|-----|-----------|----|----------------|
| (a) | LAND:     | \$ | <u>600,000</u> |
| (b) | BUILDING: | \$ | <u>320,000</u> |
| (c) | TOTAL:    | \$ | <u>920,000</u> |
7. OWNER'S OPINION OF CURRENT VALUE:
- |     |           |    |                |
|-----|-----------|----|----------------|
| (a) | LAND:     | \$ | <u>400,000</u> |
| (b) | BUILDING: | \$ | <u>375,000</u> |
| (c) | TOTAL:    | \$ | <u>775,000</u> |
8. ABATEMENT REQUESTED (VALUATION AMOUNT): \$145,000
9. TAX YEAR FOR WHICH ABATEMENT REQUESTED: 2018
10. AMOUNT OF ANY ABATEMENT(S) PREVIOUSLY GRANTED BY THE ASSESSOR FOR THE ASSESSMENT IN QUESTION: —

1. REASONS FOR REQUESTING ABATEMENT. PLEASE BE SPECIFIC, STATING GROUNDS FOR RELIEF THAT PROPERTY IS "OVER-VALUED" FOR ASSESSMENT PURPOSES. ATTACH EXTRA SHEETS IF NECESSARY. Please submit any documentation available to support your claim.

Limited building envelope due to extreme wetland area of lot.  
Majority of lot is unbuildable with wetlands and setbacks required by DEP.

The above statements are correct to the best of my knowledge and belief.

11/13/18  
Date

[Signature]  
Signature of Applicant

**THIS APPLICATION MUST BE SIGNED**

separate application form should be filed for each separately assessed parcel of real estate believed to be over-valued."

NOTE: SOIL DISTURBANCE IN THE SHADED AREA REQUIRES, AT A MINIMUM, A PERMIT BY THE MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION

NOTE: A PORTION OF STREAM HAS BEEN RECENTLY CULTIVATED BY PUBLIC WORKS DEPARTMENT

APPROX. PROPOSED DWELLING (MIN. 20' FROM PROPOSED DISPOSAL AREA)

WINDEMERE DRIVE

WINDEMERE DRIVE

DEP STREAM

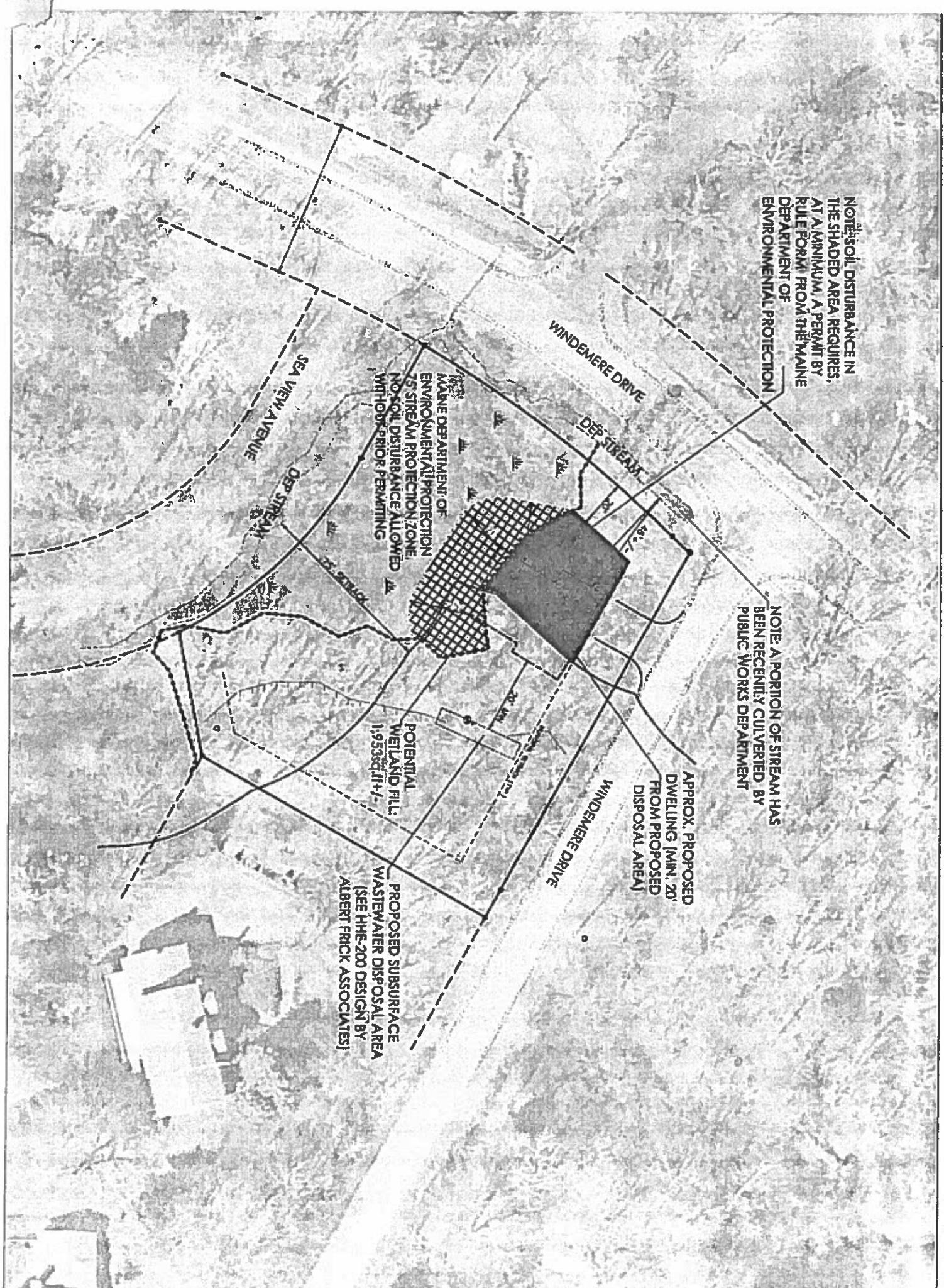
SEA VIEW AVENUE

DEP STREAM

MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION 25' STREAM PROTECTION ZONE. NO SOIL DISTURBANCE ALLOWED WITHOUT PRIOR PERMITTING

POTENTIAL WETLAND FIL: 1:9336411-1-

PROPOSED SUBSURFACE WASTEWATER DISPOSAL AREA (SEE HHE-200 DESIGN BY ALBERT FRICK ASSOCIATES)





# Agenda Item Divider



December 13, 2018

Motion: I move that the resolution entitled, "Resolution to Authorize Town of Kennebunkport to Amend Loan Agreements and Notes Issued for a Wastewater Treatment Plant and Pump Station Upgrades Project," be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting.

**RESOLUTION TO AUTHORIZE TOWN OF KENNEBUNKPORT TO AMEND LOAN AGREEMENTS AND NOTES ISSUED FOR A WASTEWATER TREATMENT PLANT AND PUMP STATION UPGRADES PROJECT**

Whereas, at the Annual Town Meeting duly called and held on June 14, 2016, the voters of the Town of Kennebunkport (the "Town") authorized the Board of Selectmen to issue general obligation bonds of the Town in a principal amount not to exceed \$2,000,000 for a term not to exceed 20 years to pay costs of a wastewater treatment plant and pump station upgrades (the "Project"),

Whereas, on December 28, 2017, the Board of Selectmen adopted a certain "Resolution to Authorize Town of Kennebunkport to Issue up to \$2,000,000 in Bonds for Wastewater Treatment Plant and Pump Station Upgrades Project;

Whereas, on January 4, 2018, the Town entered into two Loan Agreements with the Maine Municipal Bond Bank to borrow \$300,000 and \$1,700,000 for the Project (collectively, the "Loan Agreements"), which borrowings were evidenced by two 2018 Clean Water State Revolving Fund Bond Anticipation Notes in the principal amounts of \$1,700,000 and \$300,000 (collectively, the "Notes"), which Loan Agreements and Notes are payable on January 4, 2019, or the first business date after the date on which the Town issues and sells permanent financing to repay the Notes, whichever occurs sooner; and

Whereas, due to Project delays, the Town and the Maine Municipal Bond Bank have agreed to extend the term of the Loan Agreements and the Notes;

Now therefore, the Board of Selectmen hereby resolves as follows:

1. That in accordance with Section 6.F of each of the Loan Agreements, the Treasurer in consultation with bond counsel is authorized to arrange with the Maine Municipal Bond Bank to amend the Loan Agreements and the Notes to extend the terms of the aforesaid borrowings until January 4, 2020, or the first business day after the day on which the Town shall issue and sell permanent bonds to repay the Notes, with all other provisions of the Loan Agreements and Notes to remain in full force and effect;
2. That the amendments to the Loan Agreement and the Notes shall be executed by a majority of the Board of Selectmen and the Treasurer, and that the Loan Agreements be in the form that the Treasurer may approve, the execution and delivery thereof to be conclusive evidence of such approval;

3. That the Chair of the Board of Selectmen, the Treasurer, and other appropriate officials of the Town, acting singly, be authorized in the name and on behalf of the Town to execute and deliver such other instruments, documents, certificates, assignments, and agreements, and to take or cause to be taken such further actions for and on behalf of the Town, as may be necessary, convenient, or appropriate to effect said amendments to the Loan Agreements and the Bonds, and that the Clerk of the Town be authorized to attest to the foregoing and attach the Town's seal to any of the foregoing; and
4. That the Town Clerk file an attested copy of this Resolution with the minutes of this meeting.

Dated this December 13, 2018:

\_\_\_\_\_  
Patrick A. Briggs

\_\_\_\_\_  
Edward W. Hutchins

\_\_\_\_\_  
Stuart A. Barwise

\_\_\_\_\_  
Allen A. Daggett

\_\_\_\_\_  
Sheila Matthews-Bull

A majority of the Board of Selectmen

A true copy, attest:

\_\_\_\_\_  
Tracey O'Roak  
Town Clerk



9

TOWN OF KENNEBUNKPORT  
AMENDMENT TO 2018 CLEAN WATER STATE REVOLVING FUND BOND  
ANTICIPATION NOTE  
(ALLONGE)

The undersigned duly authorized representatives of the **Town of Kennebunkport** and for good and valuable consideration do hereby amend the 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 in the face amount of Three Hundred Thousand and 00/100 Dollars (\$300,000.00) running from the Town of Kennebunkport to the Maine Municipal Bond Bank to change the maturity date of said Note to read as follows:

"On or before the first business day after the date on which the Town of Kennebunkport, Maine (the "Town") issues and sells permanent financing to repay this Note or twelve (12) months from the date hereof, whichever occurs sooner, for value received, the Town promises to pay the Maine Municipal Bond Bank, or its registered assigns, in lawful money of the United States of America, the principal sum of"

In all other respects, the provisions of the original \$300,000 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 shall remain in full force and effect.

IN WITNESS WHEREOF, the said Town of Kennebunkport has caused this Amendment to 2018 Clean Water State Revolving Fund Bond Anticipation Note to be signed in its name and on its behalf by its Treasurer and a majority of its Board of Selectmen, and attested by its Clerk as of this January 4, 2018.

TOWN OF KENNEBUNKPORT

\_\_\_\_\_  
Jennifer Lord  
Treasurer

\_\_\_\_\_  
Patrick A. Briggs  
Chair of the Board of Selectmen

\_\_\_\_\_  
Edward W. Hutchins  
Board of Selectmen

\_\_\_\_\_  
Stuart A. Barwise  
Board of Selectmen

[SEAL]

Attest:

\_\_\_\_\_  
Allen A. Daggett  
Board of Selectmen

\_\_\_\_\_  
Tracey O'Roak  
Town Clerk

\_\_\_\_\_  
Sheila Matthews-Bull  
Board of Selectmen

**AMENDMENT TO LOAN AGREEMENT**

**WHEREAS**, the Maine Municipal Bond Bank (the "Bank") and the **Town of Kennebunkport** (the "Municipality") entered into a Loan Agreement dated as of January 4, 2018 (the "Agreement"); and

**WHEREAS**, under the terms of the Agreement the Bank agreed to lend to the Municipality Three Hundred Thousand and 00/100 Dollars (\$300,000.00) which amount was evidenced by a \$300,000 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 (the "Note"); and

**WHEREAS**, the amount borrowed by the Municipality under the Note was to be due and payable on or before the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, or twelve months from the date of said Note, whichever occurred sooner; and

**WHEREAS**, the parties do now agree to extend the term of said borrowing until January 4, 2020, or until the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, whichever occurs sooner.

**NOW, THEREFORE**, for good and valuable consideration, the parties do hereby agree to amend the Loan Agreement and the Note in this matter to provide that the Note shall be due and payable in full, together with interest accrued thereon, on or before the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, or on January 4, 2020, whichever occurs sooner.

In all other respects the provisions of the January 4, 2018 Loan Agreement and Note shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereunto have each caused this Amendment to Loan Agreement to be duly executed as of the 4<sup>th</sup> day of January 2019.

Witness:

MAINE MUNICIPAL BOND BANK

By: \_\_\_\_\_

Michael R. Goodwin  
Its Executive Director

TOWN OF KENNEBUNKPORT

\_\_\_\_\_  
Jennifer Lord  
Treasurer

\_\_\_\_\_  
Patrick A. Briggs  
Chair of the Board of Selectmen

\_\_\_\_\_  
Edward W. Hutchins  
Board of Selectmen

\_\_\_\_\_  
Stuart A. Barwise  
Board of Selectmen

\_\_\_\_\_  
Allen A. Daggett  
Board of Selectmen

\_\_\_\_\_  
Sheila Matthews-Bull  
Board of Selectmen

Attest:

[SEAL]

\_\_\_\_\_  
Tracey O'Roak  
Town Clerk



9

TOWN OF KENNEBUNKPORT  
AMENDMENT TO 2018 CLEAN WATER STATE REVOLVING FUND BOND  
ANTICIPATION NOTE  
(ALLONGE)

The undersigned duly authorized representatives of the Town of **Kennebunkport** and for good and valuable consideration do hereby amend the 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 in the face amount of One Million Seven Hundred Thousand and 00/100 Dollars (\$1,700,000.00) running from the Town of Kennebunkport to the Maine Municipal Bond Bank to change the maturity date of said Note to read as follows:

"On or before the first business day after the date on which the Town of Kennebunkport, Maine (the "Town") issues and sells permanent financing to repay this Note or twelve (12) months from the date hereof, whichever occurs sooner, for value received, the Town promises to pay the Maine Municipal Bond Bank, or its registered assigns, in lawful money of the United States of America, the principal sum of"

In all other respects, the provisions of the original \$1,700,000 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 shall remain in full force and effect.

IN WITNESS WHEREOF, the said Town of Kennebunkport has caused this Amendment to 2018 Clean Water State Revolving Fund Bond Anticipation Note to be signed in its name and on its behalf by its Treasurer and a majority of its Board of Selectmen, and attested by its Clerk as of this January 4, 2018.

TOWN OF KENNEBUNKPORT

\_\_\_\_\_  
Jennifer Lord  
Treasurer

\_\_\_\_\_  
Patrick A. Briggs  
Chair of the Board of Selectmen

\_\_\_\_\_  
Edward W. Hutchins  
Board of Selectmen

\_\_\_\_\_  
Stuart A. Barwise  
Board of Selectmen

[SEAL]

Attest:

\_\_\_\_\_  
Allen A. Daggett  
Board of Selectmen

\_\_\_\_\_  
Tracey O'Roak  
Town Clerk

\_\_\_\_\_  
Sheila Matthews-Bull  
Board of Selectmen

**AMENDMENT TO LOAN AGREEMENT**

**WHEREAS**, the Maine Municipal Bond Bank (the "Bank") and the **Town of Kennebunkport** (the "Municipality") entered into a Loan Agreement dated as of January 4, 2018 (the "Agreement"); and

**WHEREAS**, under the terms of the Agreement the Bank agreed to lend to the Municipality One Million Seven Hundred Thousand and 00/100 Dollars (\$1,700,000.00) which amount was evidenced by a \$1,700,000 2018 Clean Water State Revolving Fund Bond Anticipation Note dated January 4, 2018 (the "Note"); and

**WHEREAS**, the amount borrowed by the Municipality under the Note was to be due and payable on or before the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, or twelve months from the date of said Note, whichever occurred sooner; and

**WHEREAS**, the parties do now agree to extend the term of said borrowing until January 4, 2020, or until the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, whichever occurs sooner.

**NOW, THEREFORE**, for good and valuable consideration, the parties do hereby agree to amend the Loan Agreement and the Note in this matter to provide that the Note shall be due and payable in full, together with interest accrued thereon, on or before the first business day after the day on which the Municipality issues and sells permanent financing to repay the Note, or on January 4, 2020, whichever occurs sooner.

In all other respects the provisions of the January 4, 2018 Loan Agreement and Note shall remain in full force and effect.

**IN WITNESS WHEREOF**, the parties hereunto have each caused this Amendment to Loan Agreement to be duly executed as of the 4<sup>th</sup> day of January 2019.

Witness:

MAINE MUNICIPAL BOND BANK

By: \_\_\_\_\_  
Michael R. Goodwin  
Its Executive Director

TOWN OF KENNEBUNKPORT

\_\_\_\_\_  
Jennifer Lord  
Treasurer

\_\_\_\_\_  
Patrick A. Briggs  
Chair of the Board of Selectmen

\_\_\_\_\_  
Edward W. Hutchins  
Board of Selectmen

\_\_\_\_\_  
Stuart A. Barwise  
Board of Selectmen

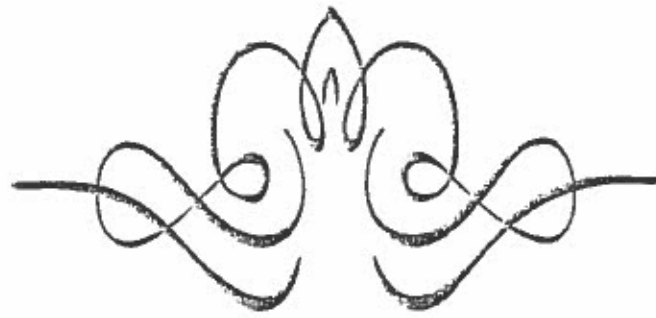
\_\_\_\_\_  
Allen A. Daggett  
Board of Selectmen

\_\_\_\_\_  
Sheila Matthews-Bull  
Board of Selectmen

Attest:

[SEAL]

\_\_\_\_\_  
Tracey O'Roak  
Town Clerk



# Agenda Item Divider



10

**TOWN OF KENNEBUNKPORT**  
**Street Opening Permit**

**PROPERTY INFORMATION**

Name of Homeowner: Secret Service Command Station Date: 11/26/18  
Address: Walkers Point  
Telephone: \_\_\_\_\_ Map, Block, Lot: \_\_\_\_\_  
Street to be excavated: Sidewalk  
Size of excavation (length and width): 24" x 24"  
Reason for excavation: Uncover communication pull box  
Permit Conditions: If there is, any intrusion into the black top, road should be paved from curb to curb.

**CONTRACTOR INFORMATION**

Date of excavation: 11/26/18  
Name of Contractor: Prowire Inc / Mat Striegel  
Address: 87 Elm Hill Rd South Paris ME 04281  
Telephone: 207 890-6625 Fax: 207 743-2451

**BOND & INSURANCE INFORMATION**

Performance Bond: ☐ Cash ☐ Check ☐ Money Order ☒ Surety Bond ☐ Other  
Bond Amount: \$2000.00 / 2 year  
Company that issued the bond (if applicable): Liberty Mutual / MSA  
Person or entity providing the bond to the Town (contractor, property owner, other): Contractor - Prowire  
Insurance Company: Main St America  
Signature of person completing the application: [Signature] Date: \_\_\_\_\_

**APPROVED**

Highway Superintendent: [Signature]  
Selectmen: \_\_\_\_\_  
Selectmen: \_\_\_\_\_  
Selectmen: \_\_\_\_\_  
Date Approved: \_\_\_\_\_

Selectmen: \_\_\_\_\_  
Selectmen: \_\_\_\_\_  
Selectmen: \_\_\_\_\_

Application Fee: \$25.00  
Date Paid: 11/26/18  
Amount Paid: \$25.00  
☒ Cash ☐ Check ☐ Money Order

\*Please attach map or sketch showing the location and size of any cuts to be made; a bond; and proof of insurance.



# Agenda Item Divider





## TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

### Supplemental Commitment of Sewer User Rates

To: Jennifer Lord, the Treasurer of the municipality of Kennebunkport, Maine, within said County of York.

**Property Locations:** 11 Touchstone Drive (08-003-01J); 42 South Main Street (08-003-14A1); 42 South Main Street (08-003-14A2); 42 South Main Street (08-003-14A3); 42 South Main Street (08-003-14A4); 19 Wildes District Road (09-010-24); 1 Wildes District Road (08-003-05); 4 Glazier Lane (35-014-13); 13 Locke Street (12-001-05E)

We, the undersigned municipal officers of the municipality of Kennebunkport, hereby certified and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the municipality, for the period beginning January 1, 2016 and ending December 31, 2016. The date(s) on which the rates included in this list are due and payable is (are) February 11, 2019. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum of those lists being \$3,879.00. You are hereby required to charge interest at a rate of 7.00% per annum on any unpaid account balance beginning February 12, 2019. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before December 31, 2018 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 13th day of December 2018.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Municipal Officers, Town of Kennebunkport

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046  
Tel: (207) 967-4243 Fax: (207) 967-8470

Created Bills Report

Rate Key : 96 Interest As Of: 12/13/2018

Book : 99

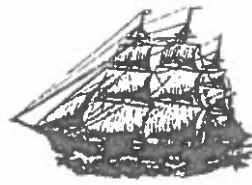
Book	Seq	Cons	Regular	Misc	Tax	Past Due	Interest	Amount	Account	Name
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14204	SCRIBNER, ROBERT H & JULIAN, CLAIRE A
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14205	JANN B LEVIN REVOCABLE TRUST
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14206	ALLER, CAROLYN R & HARRIS C
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14207	MARCUCCI, JEAN
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14208	MARIANO, RICHARD M & SUSAN L
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14209	WOODMAN PROPERTIES LLC
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14210	KENNETH E & MARY ELIZABETH DAHER
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14211	PEARLMUTTER, NINA & FRINK, ORRIN
*99	0	0	431.00	0.00	0.00	0.00	0.00	431.00	14212	ELIZABETH S NAPLES REVOCABLE TRUST

Book: 99  
9 bills

3,879.00

Total:  
9 bills

3,879.00



## TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

### Supplemental Commitment of Sewer User Rates

To: Jennifer Lord, the Treasurer of the municipality of Kennebunkport, Maine, within said County of York.

Property Locations: 11 Touchstone Drive (08-003-01J); 42 South Main Street (08-003-14A1); 42 South Main Street (08-003-14A2); 42 South Main Street (08-003-14A3); 42 South Main Street (08-003-14A4); 19 Wildes District Road (09-010-24); 1 Wildes District Road (08-003-05); 4 Glazier Lane (35-014-13); 13 Locke Street (12-001-05E)

We, the undersigned municipal officers of the municipality of Kennebunkport, hereby certified and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the municipality, for the period beginning January 1, 2017 and ending December 31, 2017. The date(s) on which the rates included in this list are due and payable is (are) February 11, 2019. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum of those lists being \$3,996.00. You are hereby required to charge interest at a rate of 7.00% per annum on any unpaid account balance beginning February 12, 2019. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before December 31, 2018 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 13th day of December 2018.

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Municipal Officers, Town of Kennebunkport

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046  
Tel: (207) 967-4243 Fax: (207) 967-8470



# Created Bills Report

Rate Key : 97 Interest As Of: 12/13/2018

Book : 99

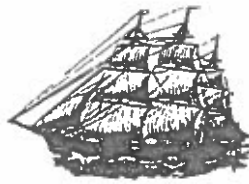
Book	Seq	Cons	Regular	Misc	Tax	Past Due	Interest	Amount	Account	Name
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14204	SCRIBNER, ROBERT H & JULIAN, CLAIRE A
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14205	JANN B LEVIN REVOCABLE TRUST
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14206	ALLER, CAROLYN R & HARRIS C
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14207	MARCUCCI, JEAN
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14208	MARIANO, RICHARD M & SUSAN L
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14209	WOODMAN PROPERTIES LLC
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14210	KENNETH E & MARY ELIZABETH DAHER
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14211	PEARLMUTTER, NINA & FRINK, ORRIN
*99	0	0	444.00	0.00	0.00	431.00	0.00	875.00	14212	ELIZABETH S NAPLES REVOCABLE TRUST

Book: 99  
9 bills

0	3,996.00	0.00	0.00	3,879.00	0.00	7,875.00
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Total:  
9 bills

0	3,996.00	0.00	0.00	3,879.00	0.00	7,875.00
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## TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

### Supplemental Commitment of Sewer User Rates

To: Jennifer Lord, the Treasurer of the municipality of Kennebunkport, Maine, within said County of York.

Property Locations: 11 Touchstone Drive (08-003-01J); 42 South Main Street (08-003-14A1); 42 South Main Street (08-003-14A2); 42 South Main Street (08-003-14A3); 42 South Main Street (08-003-14A4); 19 Wildes District Road (09-010-24); 1 Wildes District Road (08-003-05); 4 Glazier Lane (35-014-13); 13 Locke Street (12-001-05E)

We, the undersigned municipal officers of the municipality of Kennebunkport, hereby certified and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the municipality, for the period beginning January 1, 2018 and ending December 31, 2018. The date(s) on which the rates included in this list are due and payable is (are) February 11, 2019. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum of those lists being \$4,104.00. You are hereby required to charge interest at a rate of 8.00% per annum on any unpaid account balance beginning February 12, 2019. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before December 31, 2018 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 13th day of December 2018.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Municipal Officers, Town of Kennebunkport

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046  
Tel: (207) 967-4243 Fax: (207) 967-8470

## Created Bills Report

Rate Key : 98 Interest As Of: 12/13/2018

Book : 99

Book	Seq	Cons	Regular	Misc	Tax	Past Due	Interest	Amount	Account	Name
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14204	SCRIBNER, ROBERT H & JULIAN, CLAIRE A
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14205	JANN B LEVIN REVOCABLE TRUST
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14206	ALLER, CAROLYN R & HARRIS C
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14207	MARCUCCI, JEAN
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14208	MARIANO, RICHARD M & SUSAN L
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14209	WOODMAN PROPERTIES LLC
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14210	KENNETH E & MARY ELIZABETH DAHER
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14211	PEARLMUTTER, NINA & FRINK, ORRIN
*99	0	0	456.00	0.00	0.00	875.00	0.00	1,331.00	14212	ELIZABETH S NAPLES REVOCABLE TRUST

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Book: 99  
9 bills

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0 4,104.00 0.00 7,875.00 0.00 11,979.00

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Total:  
9 bills

0 4,104.00 0.00 7,875.00 0.00 11,979.00



# Agenda Item Divider



12

**Pavement Treatments Inc.**

PO Box 775

Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180294

Bill To
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
72.67	INVOICE - CURB CHINKING 9-19-18: Provided equipment, labor and materials to do curb chinking at North St and Arundel Rd in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads North Street  <i>Mike W. Clause</i>	40.00	2,906.80
		<b>Total</b>	\$2,906.80

**Pavement Treatments Inc.**

PO Box 775  
Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180288

<b>Bill To</b>
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
58.67	INVOICE - PATCHWORK 8-30-18: Provided crew, equipment, and materials for patchwork on Turbats Creek Rd in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads Turbats Creek Road  <i>Mike W Clause</i>	40.00	2,346.80
		<b>Total</b>	\$2,346.80

**Pavement Treatments Inc.**

PO Box 775  
Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180291

<b>Bill To</b>
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
23.33	INVOICE - PATCHWORK 8-30-18: Provided crew, equipment, and materials for patchwork at 9 Towne St in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads Towne Street  <i>Mike W. Clause</i>	40.00	933.20
		<b>Total</b>	\$933.20

**Pavement Treatments Inc.**

PO Box 775

Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180295

<b>Bill To</b>
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
17.78	<b>INVOICE - PATCHWORK</b> 10-09-18: Provided crew, equipment, and materials for patchwork at 54 Pier Rd in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital Roads Pier Road  <i>Mike W Clause</i>	40.00	711.20
<b>Total</b>			\$711.20



**Pavement Treatments Inc.**

PO Box 775  
Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180289

Bill To
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
18.67	INVOICE - PATCHWORK 8-30-18: Provided crew, equipment, and materials for patchwork on Pier Rd @ Causeway in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads Pier Road  <i>Mike W Clause</i>	40.00	746.80
<b>Total</b>			\$746.80

**Pavement Treatments Inc.**

PO Box 775

Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180292

Bill To
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
20.06	<p>INVOICE - PATCHWORK 8-30-18: Provided crew, equipment, and materials for patchwork for 2 holes on North St in Kennebunkport</p> <p><b>Catch Basins</b></p> <p>SYs Patchwork per SY @</p> <p>45-12-50-47 Highway Capital - Roads North Street</p> <p><i>Mike W. Clause</i></p>	40.00	802.40
<b>Total</b>			802.40

**Pavement Treatments Inc.**

PO Box 775

Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180296

Bill To
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
13.22	INVOICE - PATCHWORK 10-09-18: Provided crew, equipment, and materials for patchwork at 174 Goose Rocks Rd in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads Goose Rocks Road  <i>Mike W. Clause</i>	40.00	528.80
		<b>Total</b>	\$528.80

**Pavement Treatments Inc.**

PO Box 775  
Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180290

Bill To
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
70.22	INVOICE - PATCHWORK 8-30-18: Provided crew, equipment, and materials for patchwork at 132 Main St in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital - Roads Main Street  <i>Mike W. Clause</i>	40.00	2,808.80
		<b>Total</b>	\$2,808.80

**Pavement Treatments Inc.**

PO Box 775

Kennebunk, ME 04043

**Invoice**

Date	Invoice #
11/13/2018	20180293

<b>Bill To</b>
Kennebunkport Highway Dept. Attn: Mike Clause PO Box 566 Kennebunkport, ME 04046

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
32.35	INVOICE - PATCHWORK 9-19-18: Provided equipment, labor and materials to pave around catch basins and shoulder work on Mill St in Kennebunkport  SYs Patchwork per SY @  45-12-50-47 Highway Capital Roads - Mills Road  <i>Mike W. Clause</i>	40.00	1,294.00
		<b>Total</b>	\$1,294.00



# Agenda Item Divider



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## **Kennebunkport Public Health**

November 26, 2018

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$1000.00 from The Arundel Lodge Masons. It was designated for the Holiday Food Baskets with Community Outreach Services and Secret Santa. It will be split \$500.00 to each place. Thank you!

Alison Kenneway RN

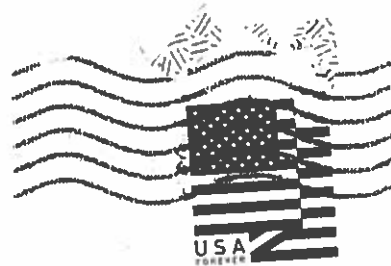
Kennebunkport Public Health



**Arundel Lodge, No. 76**  
Ancient Free and Accepted Masons  
P.O. BOX 228  
KENNEBUNKPORT, MAINE 04046

SO. MAINE F&DC 040

20 NOV 2018 PM 2 L



Kennebunkport Health Council  
Attn: Allison Kenneway  
101A Main Street  
Kennebunkport, ME 04046

4046-671201



<b>ARUNDEL LODGE 76</b> 10/78		<b>1812</b>	
<b>JOHN S. PEABODY FUND</b>		51-7218/2211 B0402	
Pay to the Order of	<u>TOWN OF KENNEBUNKPORT</u>	Date	<u>11/18/18</u>
<u>ONE THOUSAND AND NO/100</u>		\$	<u>1000.00</u>
<b>People's United Bank</b>		Dollars	<input type="checkbox"/>
peoples.com		Security Features on Back	
For	<u>HOLIDAY FOOD BASKETS/SECRET SANTA</u>		
		<u>Philip A. Lyndon</u>	
		<b>1812</b>	





# Agenda Item Divider



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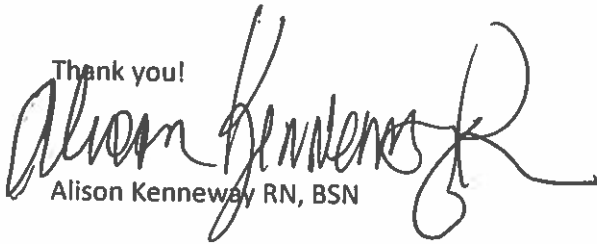
## Kennebunkport Public Health

December 3, 2018

ATN: Kennebunkport Board of Selectman, Laurie Smith- Kennebunkport Town Manager

Please accept this generous donation of \$100.00 from the James Harris. This gift is dedicated towards the emergency fuel fund.

Thank you!

A handwritten signature in black ink, appearing to read 'Alison Kenneway', with a large, stylized flourish at the end.

Alison Kenneway RN, BSN

JAMES I. HARRIS

52-7450/2112

1368

DATE 11/25/18 PM

© DELLOS "GENUS" CORPORATION  
SPECIALTY BLUE INK SECURITY



PAY TO Kennebunkport-Town Fuel Assistance \$ 100<sup>00</sup>  
THE ORDER OF

ONE HUNDRED 00/100 DOLLARS

← Heat  
Reactive  
Ink



Kennebunk Savings

MEMO \_\_\_\_\_

*James Harris* NP

1368

LOOK FOR FRAUD-DETERRING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.