TOWN OF KENNEBUNKPORT, MAINE

INCORPORATED 1653

Board of Selectmen Agenda
Village Fire Station- 32 North Street
June 14, 2018 – 6:00 PM

1. Call to Order.

2. Approve the May 22, and 24, 2018, selectmen meeting minutes.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

4. Consider a renewal liquor license application submitted by Richard W. Litchfield and Beverly D. Davis, DBA Captain Lord Mansion, 6 Pleasant St.

5. Consider a renewal liquor license application submitted by the US Hotels New England Management Corp and US Hotels New England, LLC, DBA The Breakwater Inn, 133 Ocean Avenue.

6. Consider a special amusement permit license application submitted by the US Hotels New England Management Corp and US Hotels New England, LLC, DBA The Breakwater Inn, 133 Ocean Avenue.

7. Public hearing to consider a victualer's license application submitted by Panama, LLC, DBA The Lost Fire, 62 Mills Road.

8. Public hearing to consider a new liquor license application submitted by Asador, LLC, DBA The Lost Fire, 62 Mills Road.

9. Public hearing to consider a victualer's license application submitted by Jackson Yordon, DBA Salt and Honey, 24 Ocean Avenue.

10. Consider a seasonal, residential dock application submitted by Mary Banks Strohm Revocable Trust on property located at 86 Ocean Avenue.

11. Consider Planning Board appointments.

12. Consider Senior Advisory Committee appointments.

13. Assessor's Agent Becky Nolette to discuss certified ratio for 2018.

14. Award the bid for the purchase of fire pagers and portable radios for the Fire Department.

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046
Tel: (207) 967-4243 Fax: (207) 967-8470

15. Consider maintaining a 26,000 gross vehicle weight restriction on River Road with the exemption for municipal vehicles, RSU 21 vehicles, and local deliveries to River Road properties.

16. Authorize waiving of principal for foreclosed property located on Josiah Curtis Lane, Map 8, Block, 1, Lot 8A.

17. Consider the following sewer abatements of $456.00.

    a. Stephen Glauz-Todrank & Josephine Heth, 24 Turbats Creek Road 2nd Drive, map 21, block 3, lot 7, 6 Beach Rose Lane.

    b. Ocean Pointe, LLC, 4 Josiah Curtis Lane, map 8, block 1, lot 21.

    c. Christopher & Lisa Hanson, 3 Mill Lane, map 9, block 1, lot 1A.

18. Sign the Certificates of Commitment for supplemental Sewer User Rate for Josephine Todrank-Heth, map 21, block 3, lot 7-A, 10 Beach Rose Lane.

19. Approve the bid for shade tree disease prevention.

20. Authorize the hiring of two additional school resource officers.

21. Accept donations of $250 from Paul and Margaret Chisholm to the Kennebunkport G.A. food account and $250 to the emergency fuel Account.

22. Other business.

23. Approve the June 14, 2018, Treasurer's Warrant.

24. Executive session per MRSA 1, §405-6D to discuss union negotiations.

25. Adjournment.

Town of Kennebunkport
Board of Selectmen Site walk
May 22, 2018 – Noon
155 Wildes District Road

Minutes of the Selectmen's Meeting of May 22, 2018

Selectmen attending: Patrick A. Briggs, Allen A. Daggett, and Sheila Mathews-Bull

Selectman absent: Stuart E. Barwise and Ed Hutchins

Others: Tom Boak, Dan Beard, Ed Francis, Lee McCurdy, Nina Pearlmutter, Laurie Smith, and others

1. Call to Order.

Chair Briggs called the meeting to order at noon

2. Site Walk at 155 Wildes District Road regarding application submitted by Dana and Robert Holland for construction of a residential pier system consisting of an access ramp, a permanent pier, a seasonal ramp, and seasonal float with skids

Mr. Holland described the project. The Board checked out the site of the proposed dock.

3. Adjournment.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to adjourn. **Vote**: 3-0.

The meeting adjourned at 12:15 PM.

Submitted by

Laurie Smith
Town Manager

Agenda Item Divider

Agenda Item Divider

Board of Selectmen Meeting
Village Fire Station – 32 North Street
May 24, 2018 – 6:00 PM

Minutes of the Selectmen's Meeting of May 24, 2018

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull

Others: Ted Baker, Barbara Barwise, Stan Barwise, Mike Claus, Annie Cox, Doug Dicey, Richard Driver, David James, Bill Leffler, Ki Leffler, Crystal McCurdy, Lee McCurdy, Arlene McMurray, Tracey O'Roak, Nina Pearlmutter, Michelle Powell, Craig Sanford, Bob Sherman, Laurie Smith, and others

1. Call to Order.

Chair Briggs called the meeting to order at 6:05 PM.

After asking the Barwise family to come to the podium, Chair Briggs made the surprise announcement that the Town Report was dedicated to Barbara Barwise. Selectman Barwise read the dedication. She was very surprised and grateful.

2. Approve the May 10, 2018, selectmen meeting minutes.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the May 10, 2018, selectmen meeting minutes. **Vote:** 5-0.

4. Consider the Arbor Day Proclamation.

This item was addressed next.

Nina Pearlmutter read the Arbor Day Proclamation.

Motion by Selectman Barwise, seconded by Selectman Daggett, to authorize the Arbor Day Proclamation. **Vote**: 5-0.

3. Review of School Resource Officer budget proposal with Budget Board.

Leo Martin called the Budget Board Meeting to order.

Town Manager Laurie Smith announced that the RSU Board voted to include 75%
of the cost of four additional resource officers. The three towns were to divide the costs. At another meeting, the town of Arundel voted not to pursue the hiring of an officer but are open to having an officer from Kennebunk or Kennebunkport. She said Kennebunkport's School Resource Officer (SR0) is at the Middle School and Kennebunk has one at the High School. They could hire an additional officer at Consolidated School and Mildred Day School.

Police Chief Craig Sanford said his budget can absorb the hiring costs due to his shortage of staff being on leave, and he can certainly use more officers in the summer when school is out. He said recruiting officers is a challenge because of the training required, but he will not drop Kennebunkport's standards to hire one.

Ms. Smith said no action was required from the Board and that this is dependent upon the passage of the school budget, but she did not want this to be a surprise to the Budget Board.

There were questions or comments from: David James, Dan Beard, and Leo Martin.

The Budget Board Meeting adjourned at 6:17 PM.

5. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

6. Public Hearing to consider applications for victualer's licenses for the period from June 1, 2018, through May 31, 2019.

Motion by Selectman Barwise, seconded by Selectman Matthews-Bull, to open the public hearing for victualer's licenses. **Vote**: 5-0.

Chair Briggs opened the public hearing at 6:27 PM.

There were 62 businesses on the victualer's licenses application list which included Salt and Honey, but to date Salt and Honey did not turn in their application.

Chair Briggs closed the public hearing at 6:29 PM.

Motion by Selectman Daggett, seconded by Selectman Barwise, to approve the list of applicants except for Salt and Honey. **Vote**: 5-0.

7. Public Hearing for new liquor license, victualer's license, and special amusement permit for The Yachtsman Hotel and Marina, 57, Ocean Avenue.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to open the public hearing for the new liquor license for the Yachtsman Hotel and Marina. **Vote**: 5-0.

Chair Briggs opened the public hearing at 6:30 PM.

Selectman Matthews-Bull added that they are under new management but are following the same guidelines.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the new liquor license, victualer's license, and special amusement permit for The Yachtsman Hotel and Marina, 57, Ocean Avenue. **Vote**: 5-0.

8. Public Hearing for new victualer's license for SCP Corp., 24 Ocean Avenue.

Motion by Selectman Barwise, seconded by Selectman Daggett, to open the public hearing for a new victualer's license for SCP Corp. **Vote**: 5-0.

Chair Briggs opened the public hearing at 6:34 PM. He mentioned that SCP Corp needs to get state health department approval. He closed the public hearing at 6:35 PM.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve a new liquor license, victualer's license, and special amusement permit for The Yachtsman Hotel and Marina, 57, Ocean Avenue on the condition it passes state health department inspection. **Vote**: 5-0.

9. Appointment of Election Clerks for 2018 to 2020.

Motion by Selectman Daggett, seconded by Selectman Barwise, to appoint the list of Election Clerks for 2018 to 2020. **Vote**: 5-0.

10. Annie Cox, Coordinator of the Coastal Training Program at Wells National Estuarine Research Reserve, to discuss the coastal business resiliency project.

Annie Cox said they are closing the project whose mission was to help businesses with disaster planning to increase their resilience. She said she interviewed over 30 businesses and the information can be found online at wellsreserve.org.

11. Consider application by Dana and Robert Holland to construct a residential pier system at 155 Wildes District Road.

The Board attended the site walk and found no problems.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to send the dock application from Dana and Robert Holland to Planning Board review. **Vote**: 5-0.

12. Consider recommendations for placement of speed bumps on New Biddeford Road.

Police Chief Craig Sanford said he used different technologies to diagnose for placement of the speed bumps, and the state also did a study and actually said the speed limit could be increased. Chief Sanford stated, "Please don't."

Director of Public Works Michael Claus said the cushions cost $1,500 a lane so it would cost $3,000 to block a road. So, for two it would cost $6,000. Also, an additional $500 for signs. They would remove it in the fall and re-install it in the summer.

Ms. Smith said they can report the results to the Board at the end of the season.

Chief Sanford added that he had no accidents in that area due to speed.

David James remarked his daughter on Beaver Pond Road has speed bumps on her road, and they work well.

Richard Driver commented that for 5 ½ years, the Beach Advisory Committee has heard complaints about speeding on New Biddeford Road. He said there is parking, carts, and kids on two lanes and a small pedestrian walkway, and it's an accident waiting to happen. He thinks speed bumps are reasonable. It is an investment from the Town, and he encouraged Board approval.

Bob Sherman added that Public Works Director Mike Claus did a great job with his crew on the paving of New Biddeford Road. He said warning signs should be installed ahead of the speed bumps.

Funds for the speed bumps will come out of the Beach Use reserve.

Motion by Selectman Barwise, seconded by Selectman Daggett to approve the placement of speed bumps on New Biddeford Road. **Vote**: 5-0.

13. Revisit sewer budget.

Acting Wastewater Superintendent Mike Claus explained the discrepancy in the sewer budget. The user fee will be $456.00.

Motion by Selectman Barwise, seconded by Selectman Daggett, to approve the sewer budget. **Vote**: 5-0.

14. Authorize commitment of sewer user rates.

Motion by Selectman Barwise, seconded by Selectman Daggett, to authorize the commitment of sewer user rates. **Vote**: 5-0.

15. Authorize resolution to issue up to $450,000 in bonds for construction of Parks and Recreation building.

Motion by Selectman Daggett, seconded by Selectman Barwise, that the resolution entitled, "Resolution to Authorize Town of Kennebunkport to Issue up to $450,000 in Bonds for Construction of a Parks and Recreation Building," be adopted in form presented to this meeting and that an attested copy of said Resolution be filed with the minutes of this meeting. **Vote:** 5-0.

16. Other business.

a. MMA Legislative Policy Committee Nomination

Ms. Smith reported that no names have been submitted for nomination.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to nominate Laurie Smith to the MMA Legislative Policy Committee. Vote: 5-0.

17. Approve the May 24, 2018, Treasurer's Warrant.

Motion by Selectman Daggett, seconded by Selectman Barwise, to approve the May 24, 2018, Treasurer's Warrant. **Vote:** 5-0.

18. Executive session pursuant to MRSA 1, §405-6A to discuss personnel.

Motion by Selectman Daggett, seconded by Selectman Barwise, to go into executive session pursuant to MRSA 1, §405-6A to discuss personnel and per MRSA 1, §405-6D to discuss union negotiations. **Vote:** 5-0.

The Board went into executive session at 7:00 PM.

19. Executive session per MRSA 1, §405-6D to discuss union negotiations.

The Board came out of executive session at 8:20 PM.

No action was taken on either item.

20. Adjournment.

Motion by Selectman Barwise, seconded by Selectman Daggett, to adjourn.

The meeting adjourned at 8:20 PM.

Submitted by Arlene McMurray
Administrative Assistant

Agenda Item Divider

4

This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

✓ Police Chief

✓ Fire Inspector

✓ Code Enforcement Officer

Tracy Orcutt Town Clerk

Captain Lord mansion
06/14/18

Agenda Item Divider

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ■ No

PRESENT LICENSE EXPIRES 7/12/18

INDICATE TYPE OF PRIVILEGE: ■ MALT ■ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

☐ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ■ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: US Hotels New England Management Corp. US Hotels New Egland LLC	Business Name (D/B/A) The Breakwater Inn
APPLICANT(S) –(Sole Proprietor) DOB:	Physical Location: 133 Ocean Avenue
DOB:	City/Town State Zip Code Kennebunkport, ME 04046
Address PO Box M	Mailing Address PO Box M
City/Town State Zip Code Kennebunkport, ME 04046	City/Town State Zip Code Kennebunkport, ME 04046
Telephone Number (207) 967-5333 Fax Number (207) 967-6075	Business Telephone Number (207) 967-5333 Fax Number (207) 967-0675
Federal I.D. # Mgt Corp: 010541805 LLC: 202050229	Seller Certificate #: or Sales Tax #: 1080892
Email Address: Please Print dhunt@thebreakwaterinn.com	Website: www.stripersrestaurant.com / www.thebreakwaterinn.com

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 20
2. State amount of gross income from period of last license: ROOMS $ 1,361,000 FOOD $ 527,000 LIQUOR $ 304,000
3. Is applicant a corporation, limited liability company or limited partnership? YES ■ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ■ Yes ☐ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

See attached _____ (Use an additional sheet(s) if necessary.)
License # Name of Business

Physical Location City / Town

Agenda Item Divider

(6)

TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653-

MAINE'S FINEST RESORT

APPLICATION

SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant: US Hotels New England LLC

Residence Address: PO Box M Kennebunkport

Home Telephone Number: (207) 967-5333

Name of Business: The Breakwater Inn

Business Address: 133 Ocean Ave Kennebunkport

Type of Business: Hotel and Restaurant

Business Telephone Number: (207) 967-5333

Nature of Special Amusement: Live music, dancing

Has your liquor and or amusement license ever been denied or revoked?

Yes _____ No X

If yes, describe circumstances specifically. (Attach additional page if necessary)

1. Permit Fee: $ 50.00 (payable to the Town of Kennebunkport)
2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit.

applicant

P.O. Box 566, 6 Elm Street, Kennebunkport, Maine 04046 • Tel: (207) 967-4243 Fax: (207) 967-8470

Agenda Item Divider

7

This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

✓ Police Chief

✓ Fire Inspector

✓ Code Enforcement Officer (conditionally)

Tracy Crook, Town Clerk

Panama LLC
d/b/a The Lost Fire
6/14/18

TOWNOFKENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

TOWN OF KENNEBUNKPORT

NOTICE OF PUBLIC HEARINGS

NOTICE is hereby given that the Kennebunkport Board of Selectmen, acting in their capacity as the Victualer's Licensing Board will conduct a public hearing on Thursday, June 14, 2018 at 6:00 PM at the Village Fire Station, 32 North Street, Kennebunkport, Maine to consider an application for a Victualer's License for **Panama, LLC d/b/a The Lost Fire** for the period June 15, 2018 through May 31, 2019, in accordance with the provisions of the Victualer's Licensing Ordinance adopted by the Town on March 21, 2000.

NOTICE is given that the Municipal Officers of the Town of Kennebunkport will also hold another Public Hearing at the same time and place to act on the application of **Asador, LLC d/b/a The Lost Fire** for a Restaurant Malt, Spirituous and Vinous Liquor License.

Dated at Kennebunkport, Maine on June 1, 2018.

Tracey O'Roak
Town Clerk

Victualer's License Application Form
Town of Kennebunkport

Applicant Information	Business Information
GERMAN LUCARELLI	PANKMA LLC / DBA THE LOST FIRE
Name	Business Name, d/b/a, etc.
4 WESTERN AVE	62 MILLS ROAD, KENNEBUNKPORT ME 04046
Home Address	Location (Do not use P.O. Box #)
KENNEBUNK ME 04043	PO BOX 3097 KENNEBUNKPORT ME 04046
City/Town State Zip	Mailing Address (if different)
646-241-7600	
Telephone Number	City/Town State Zip
AMARILDA STARLEY	
Managers Name	Telephone Number
	RESTAURANT
Manager's Phone #	Type of Business

Total number of seats for food service: 100

Total number of rooms for rent: 0

Maximum number of employees per shift: 14

In making this application for a Victualer's License, I agree to conform to the provisions of the law relating to the business for which I am licensed and to all rules and regulations as provided by the Licensing Board in reference thereto; and shall not violate any law of the State relating to intoxicating liquors.

German Lucarelli

Applicant's signature

The fee must be enclosed with the application. The license will be mailed to you, after the hearing date, if approved.

Date of Application: 05/21/2018 Hearing Date: 6/14/18 **

**Feel free to come to the Selectmen's Meeting for the Public Hearing if you choose.

Filing Fee: $50.00 (Payable to the Town of Kennebunkport)

TOWNOFKENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

VICTUALER'S LICENSING HEARING

June 14, 2018

North Street Fire Station
32 North Street

We, the undersigned officials of the Town of Kennebunkport and Members of the Victualer's Licensing Board, do authorize the Town Clerk to issue a Victualer's License to **Panama LLC d/b/a The Lost Fire.** The license shall be valid from June 15, 2018 through May 31, 2019 in accordance with the provisions of the Victualer's Licensing Ordinance adopted by the Town on March 21, 2000.

Sheila Matthews-Bull	Edward W. Hutchins, II
Patrick A. Briggs	Allen A. Daggett

Stuart E. Barwise

Agenda Item Divider

8

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☑ Yes ☐ No

PRESENT LICENSE EXPIRES_____

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

☑ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: Asador, LLC	Business Name (D/B/A) The Lost Fire
APPLICANT(S) –(Sole Proprietor) GERMAN LUCARELLI DOB: 03/24/197	Physical Location: 62 Mills Road
4 WESTERN AVE DOB:	City/Town Kennebunkport State ME Zip Code 04046
Address KENNEBUNK ME 04043	Mailing Address P.O. Box 3097
City/Town State Zip Code 646 241 7600	City/Town Kennebunk State ME Zip Code 04046
Telephone Number 82-4756335 Fax Number	Business Telephone Number 646 · 241 · 7600 Fax Number
Federal I.D. # 82-4756335	Seller Certificate #: or Sales Tax #:
Email Address: Please Print GALUCARELLI@GMAIL.COM	Website: www.thelostfire.com

If business is NEW or under new ownership, indicate starting date: 6·17·18

Requested inspection date: 06/04/2018 Business hours: 4-10pm

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: n/a
2. State amount of gross income from period of last license: ROOMS $ _____ FOOD $ _____ LIQUOR $ _____
3. Is applicant a corporation, limited liability company or limited partnership? YES ☑ NO ☐
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☑ Yes ☐ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

CARL-2016-9486 PORTS of ITALY The KENNEBUNK (Use an additional sheet(s) if necessary.)
License # Name of Business
4 WESTERN AVE KENNEBUNK
Physical Location City / Town

Agenda Item Divider

9

This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

✓ Police Chief

✓ Fire Inspector

✓ Code Enforcement Officer

Tracy O'Rourke Town Clerk

Sent to Honey
6/14

Agenda Item Divider

10

Town of Kennebunkport

PUBLIC NOTICE

In response to an application to construct a seasonal, residential dock, the Kennebunk River Harbormaster and the Kennebunkport Board of Selectmen in compliance with 38 M.R.S.A., Section 1022, will conduct a Site Walk at property owned by the Mary Banks Strohm Revocable Trust, at 86 Ocean Avenue, Kennebunkport, Maine on Tuesday, June 12, at 4 PM. This application is available for review at the Town Office, 6 Elm Street, Kennebunkport.

10

Kennebunk River Committee

5/16/2018

Re: 86 Ocean Avenue Kennebunkport, ME. – new dock installation

The Kennebunk River Committee reviewed the 86 Ocean Avenue dock proposal during our May 15 meeting. The Committee reviewed the revised proposal based on new info regarding averaged river width dimensions to determine if proposed dock met the 1/5th rule. After reviewing the new info, the Committee was satisfied with the averaged river widths and the proposed dock would be within the 1/5th rule.
The Committee voted a unanimous approval.

The Kennebunk River Committee hereby approves this proposal.

Regards,

Rick Roberts

Chairman – Kennebunk River Committee

10

TOWNOFKENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

NOTICE TO ABUTTERS
RECEIPT OF APPLICATION FOR SELECTMEN REVIEW
Reconstruction of an existing dock

You are receiving this notice of site walk because you are an abutting property owner.

Date: May 30, 2018

In accordance with Title 38 Section 1022 M.R.S.A., the Kennebunkport Board of Selectmen has received an application for review from Mary Banks Strohm Revocable Trust. The subject's property is located on **86 Ocean Avenue,** identified as Assessor's Tax Map **8**, Block **2**, Lot **3**. The applicant proposes to construct a seasonal, residential dock that will connect to an existing deck and will consist of a 3-foot wide by 20-foot long, seasonal ramp and an 8-foot wide by 10-foot long, seasonal float. This application is available for review at the Kennebunkport Town Office.

Our records indicate that you own property abutting the proposed site. A copy of the tax map is enclosed to assist you in locating the proposed site.

All site walks regarding the placement of a bridge, wharf, dock, or pier are open to the public. The site walk for this application is scheduled for June 12, 2018, at 4:00 P.M., at 86 Ocean Avenue, Kennebunkport.

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046 • Tel: (207) 967-4243 Fax: (207) 967-8470

Agenda Item Divider

11

December 14, 2017

Planning Board

Terms: Three years on a staggered basis. Limited to serving three, full, consecutive terms. Reappointment may occur after one-year period of nonservice. The Board of Selectmen may for good cause appoint a member for an additional one year of service beyond the three consecutive terms.

Members: five members and two alternates	**Term Expiration**
Thomas Boak, Vice-Chair	July 2018
D. Scott Mahoney	July 2019
~~E. Russell Grady, Jr., Chair~~	July 2019
~~Mark Messer~~	July 2020
Nina L. Pearlmutter	July 2020
Alternates:	
Neil Higgins	July 2018
Edward Francis	July 2018

Selectmen's Representative
Patrick A. Briggs

11

Arlene McMurray

From: vtsdmailer@vt-s.net on behalf of Town of Kennebunkport, ME <vtsdmailer@vt-s.net>
Sent: Wednesday, May 09, 2018 9:37 AM
To: Arlene McMurray
Subject: Form submission from: Online Application for Boards/Committees

Submitted on Wednesday, May 9, 2018 - 9:36am Submitted by anonymous user: 66.3.2.92 Submitted values are:

Choose from the following:
- Conservation Commission
- Growth Planning Committee
- Planning Board

==Please provide the following information:==
Full Name: George Lichte
Email:
Residential Address: 40 So Maine St
Residential Phone:
Business Address:
Business Phone: 7813929633
Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed: Mixed volunteer work over the 26 years I have lived here.
Do you have any skills, experience, or training you would like to mention?
First job was coordinator for the planning commission in Rockland, ME.

Decades of business and management experience. Worked as independent consultant, facilitator and trainer.

Originally trained as a field biologist.
What is your reason for wanting to serve on this board or committee? I would like to be a contributor.
List the top 3 choices that you would like to serve on(1. 2. 3. in desired order)?
Planning
Growth
Conservation

The results of this submission may be viewed at:
https://www.kennebunkportme.gov/node/2661/submission/4743

11

TOWN OF KENNEBUNKPORT
Application for Boards, Committees & Commissions

To the Town Manager:

I hereby request to be considered for membership to the following board(s) and/or committee(s): (If more than one, please indicate your preference: 1,2,3...)

- ☐ Administrative Code Committee
- ☐ Board of Assessment Review
- ☐ Budget Board
- ☐ Cape Porpoise Pier Advisory Committee
- ☐ Cemetery Committee
- ☐ Conservation Commission
- ☐ Government Wharf Committee
- ☐ Growth Planning Committee
- ☐ Kennebunk River Committee
- ☐ Lighting Committee
- ☐ Parsons Way
- ☒ Planning Board
- ☐ Road Book Committee
- ☐ Sewer Advisory Committee
- ☐ Shade Tree Committee
- ☐ Shellfish Advisory Committee
- ☐ Sidewalk Committee
- ☐ Solid Waste Committee
- ☐ Zoning Board of Appeals

Charles L. Simmons — Signature of Applicant

19 May 2018 — Date

Preliminary Information

Name (Print): CHARLES L. (LARRY) SIMMONS

Residence Address: 8 TOUCHSTONE DR, KENNEBUNKPORT Phone: [illegible]

Business Address: " Phone: 760-803-5797

Mailing Address: [illegible]

(if different)

E-mail Address: [illegible]

Membership in community organizations:

Organization	Dates	Activities

Do you have any skills, experience, or training you would like to mention?

MY PRIOR WORK EXPERIENCE HAS BEEN IN THE CAPACITY OF "OWNER'S ENGINEER" FOR ABOUT 40 YEARS.

I HAVE A DEGREE IN CIVIL ENGINEERING AND CONTINUE TO SATISFY ANNUAL CONTINUING EDUCATION REQUIREMENTS. I AM LICENSED IN TEXAS, LOUISIANA, AND GEORGIA

What is your reason for wanting to serve on this board or committee?

HAVING RELOCATED TO KENNEBUNKPORT SUBSEQUENT TO MY RETIREMENT, I WOULD LIKE AN OPPORTUNITY TO CONTRIBUTE TO THE COMMUNITY IN THE AREAS OF DEVELOPMENT AND LAND USE.

Are you registered to vote in Kennebunkport? Please check one: ☐ **Yes** ☒ **No**
(NOT YET)

Please return the completed application to: Town Manager, 6 Elm St., P.O. Box 566, Kennebunkport, ME 04046. You will be contacted upon receipt.

Agenda Item Divider

(12)

Arlene McMurray

From: vtsdmailer@vt-s.net on behalf of Town of Kennebunkport, ME <vtsdmailer@vt-s.net>
Sent: Tuesday, June 05, 2018 8:25 AM
To: Arlene McMurray
Subject: Form submission from: Online Application for Boards/Committees

Submitted on Tuesday, June 5, 2018 - 8:24am Submitted by anonymous user: 74.75.244.216 Submitted values are:

Choose from the following: Senior Advisory Committee
==Please provide the following information:==
Full Name: Amy Francis
Email:
Residential Address: 2 Touchstone Drive , Kennebunkport ME 04046
Residential Phone:
Business Address:
Business Phone:
Mailing Address (if different): Kennebunkport ME 04046

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:
2011-2014
Volunteer driver for "A Little Help", a Denver organization whose goal was to help residents age in place.
Do you have any skills, experience, or training you would like to mention?
Some classroom training, provided by A Little Help, regarding communicating with the elderly and raising awareness of their special needs and concerns.
What is your reason for wanting to serve on this board or committee? I'd like to help raise awareness of senior needs and concerns. Helping people age in place strengthens the fabric of our community. The preliminary work done by the Senior Advisory Committee is impressive and provides a good framework for going forward with improvements to senior quality of life in Kennebunkport.
List the top 3 choices that you would like to serve on(1. 2. 3. in desired order)? Senior Advisory Committee

The results of this submission may be viewed at:
https://www.kennebunkportme.gov/node/2661/submission/4913

12

Arlene McMurray

From: vtsdmailer@vt-s.net on behalf of Town of Kennebunkport, ME <vtsdmailer@vt-s.net>
Sent: Wednesday, June 06, 2018 12:59 PM
To: Arlene McMurray
Subject: Form submission from: Online Application for Boards/Committees

Submitted on Wednesday, June 6, 2018 - 12:59pm Submitted by anonymous user: 205.209.69.193 Submitted values are:

Choose from the following: Senior Advisory Committee
==Please provide the following information:==
Full Name: george acker
Email:
Residential Address: 14 squier lane Kennebunkport
Residential Phone: .
Business Address:
Business Phone:
Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:
Habitat for Humanity 2002-2004
KBPT Lighting Committee last 4+ years
Do you have any skills, experience, or training you would like to mention?
What is your reason for wanting to serve on this board or committee? Town needs it. I have the time, and old enough to see the need.
List the top 3 choices that you would like to serve on(1. 2. 3. in desired order)?

The results of this submission may be viewed at:
https://www.kennebunkportme.gov/node/2661/submission/4933

(12)

Arlene McMurray

From: vtsdmailer@vt-s.net on behalf of Town of Kennebunkport, ME <vtsdmailer@vt-s.net>
Sent: Thursday, May 17, 2018 4:29 PM
To: Arlene McMurray
Subject: Form submission from: Online Application for Boards/Committees

Submitted on Thursday, May 17, 2018 - 4:29pm Submitted by anonymous user: 72.224.233.167 Submitted values are:

Choose from the following: Senior Advisory Committee
==Please provide the following information:==
Full Name: Kenneth Olson
Email: .
Residential Address: 112 Main Street, Kennebunkport, ME 04046
Residential Phone:
Business Address:
Business Phone: 207-956-5111
Mailing Address (if different): '
04046

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:
AWARDS AND AFFILIATIONS
Patriotic Employer Award - ESGR – Office of the Secretary of Defense - Recipient in 2015 & 2016

Maine Outstanding Deaf Advocate Award 2009 - Creating Employment Opportunities for Deaf Individuals in Maine

Disaster Response Committee Chairman – Patriots Day Storm - United Ways of York & Cumberland County 2009

Board of Directors Member – Thatcher Brook Center, supporting adults with Developmental Disabilities

Board of Directors Member – Boots2Roots, supporting transitions from active duty military to veteran status in Maine

Member - Arundel Masonic Lodge #76, Kennebunkport

Do you have any skills, experience, or training you would like to mention? I have 30 years of experience working in the non-profit sector, and the last 20 of those as an executive director supporting individuals with physical and cognitive disabilities in community based residences. A large focus of this work was in working with community members to make their services accessible.
For the last two years I have run my own small business, which consists primarily of providing professional development and training opportunities to employees of non-profits and small businesses.
What is your reason for wanting to serve on this board or committee? I live in Kennebunkport, and plan to retire hear, so I have a vested interest in the mission of this committee. I would also relish the opportunity to assist in making our town a welcoming and accessible place for all of our neighbors and guests.
List the top 3 choices that you would like to serve on(1. 2. 3. in desired order)? 1. Senior Advisory Committee

The results of this submission may be viewed at:
https://www.kennebunkportme.gov/node/2661/submission/4803

Agenda Item Divider

13

TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

To: Board of Selectmen/Assessors

From: Becky R. Nolette, CMA, Assessors' Agent

Date: June 7th, 2017

Re: Certified Ratio for 2018

As you are aware, the Property Tax Division completes an audit of our sales on an annual basis in preparation for the State Valuation and determining our reported Certified Ratio. The sales occurring between 7/2015 – 6/2016 are used to determine our 2018 Certified Ratio. While the sales occurring between 7/2016-6/2017 are used as preliminary numbers for the 2019 State Valuation report.

The State provides municipalities with a Developed Parcel Ratio. This value is obtained by assessed values vs. sale prices. The State allows municipalities to deviate 10% on either side of the developed parcel ratio, which becomes the ratio to which a municipality certifies. Over the past 3 years I have seen the developed ratio decline; 2016 was 96%, 2017 was 93%, these ratios, with the 10% deviation, allowed for the Town of Kennebunkport to continue to certify at 100%.

For 2018, our developed parcel ratio is 88%, and with the 10% deviation, this is the first time since the re-valuation in 2009, we are not able to certify at 100%. Our certified ratio for our 2018-19 tax year will be 97%. Not certifying at 100% will mean adjustments to all our exemptions, homestead, veterans, etc. and special use programs, i.e. tree growth. Our quality rating is 13. A quality rating of 15 or below is considered very good.

It is not uncommon for a ratio to fluctuate from year to year, the Town of Kennebunkport has been fortunate to have maintained a certified ratio of 100%, for nearly 10 years. Over the next few years and with the current market factors, I believe the Town will continue to see a decline in our certified ratio. As we look to the future, the town will need to look at either completing a market analysis or a town wide revaluation to maintain equity.

As the Assessors' Agent, it's important for me to track and analyze the sales, watching for any areas that show significant changes. It is vital that values remain equitable throughout the town, and if there are areas that need to be addressed, we can make necessary adjustments to maintain fair and equitable assessments.

Should you have any questions, please do not hesitate to contact me.

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046 • Tel: (207) 967-4243 Fax: (207) 967-8470

Agenda Item Divider

14

Kennebunkport Fire Department
Proposed Purchase of Fire Pagers & Portable Radios
From Act #3904-5049 Radio Reserve

Motorola Minitor VI Pagers

	QTY	EACH	SUB-TOTAL	TOTAL
Maine Radio Scarborough, ME	10	369.00	3,690.00	3,690.00
Paging & Wireless Service Center Venus, FL	10	375.00	3,750.00	
2-Way Communications Service Newington, NH	10	395.00	3,950.00	

Request purchase of 10 pagers from Maine Radio at $369 each, total $3690.00

Motorola XPR3500e Portable Radios w/PMMN4075 Speaker Mics

	QTY	EACH	SUB-TOTAL	TOTAL
Maine Radio Scarborough, ME	10 Radios 10 Mics	461.00 75.00	4,610.00 750.00	
			5,360.00	
	LESS $300.00 rebate		-300.00	5,060.00
CDW Technology (Internet dealer) Vernonshire, IL	10 Radios 10 Mics	562.99 75.00	5,629.90 750.00	
			6,379.00	
2-Way Communications Service Newington, NH	10 Radios 10 Mics	600.00 96.80	6,000.00 968.00	
			6,968.00	

Request purchase of 10 radios from Maine Radio at $506.00 each, total $5060.00

Total Request 8,750.00

The present balance on the FY2018 Radio Reseve account is $10,500

Dick Stedman 5/30/2018

MAINE RADIO

Equipment Proposal

Proposal for:	Submitted By:
Dick Stedman	***Maine Radio***
Kennebunkport FD	***PO Box 7264 68 Mussey Rd.***
	Scarborough, Me. 04074
	883-2929 or (800)452-4464 Fax: 883-1437

Item	Quantity	Model Number	Description	Unit Price	Total
1	1	1 to 9	Motorola Minitor 6, 1 frequency, stored voice, non intrinsically safe, VHF pager. Includes: battery, charger, two year warranty (one year battery), delivery and initial programming.	$379.00	$379.00
1a	1	10-up		$369.00	$369.00
			MAINE STATE SALES TAX WILL BE ADDED TO INVOICE WHERE APPLICABLE		

Terms: down Net 30 days.

Lease or installment purchase contract:

$ per mo. for years.

Tax: %

Proposal valid for: 30 Days

Proposal Date: April 26, 2018

Proposal/Invoice Number:

EXCEPT WHERE REQUIRED BY LAW, THE INFORMATION WITHIN THIS DOCUMENT SHALL NOT BE SHARED WITH ANY THIRD PARTY WITHOUT THE EXPRESS WRITTEN CONSENT OF MAINE RADIO

Total Equipment Cost:	
Labor, Installation, and Test:	
Tax	
Total Purchase	
Licensing	
Total	
Less Down Payment	
Amount Due	

MOTOROLA SOLUTIONS
Radio Solutions Channel Partner

Vertex Standard
Authorized Dealer

Price shown is an automated estimate and not guaranteed.

VHF

143-174Mhz

Motorola Minitor VI (6) Pager - One channel Minitor VI Pager with stored voice, vibrate, standard USB charger and Li-Ion battery pack.

- Add $45 for a **5 Channel** model with scan
- Add $55 for us to **program** the first pager, then $12 for each additional clone
- **Intrinsically Safe (UL)** version available

One model covers the entire VHF band split.

Price 1-5 Pagers	Price 6-11 Pagers	Price 12-20 Pagers	Price 21+ Pagers*
$379	$375	$367	$359

Buy it Now

Low Price Guarantee

If you find a lower Minitor 6 fire pager price elsewhere we will match the same price, plus give you a free spare rechargeable battery pack for each pager (maximum of 5 batteries). For more information about our guarantee click here.

Trade in your old Minitor V (5) pagers towards the purchase of the new Motorola Minitor 6 pager, ask your sales associate for more details

UHF

406-430

450-483

479-512

One channel stored voice Minitor VI firepager with vibrate, standard USB charger and Li-Ion battery pack.

- Add $45 for a **5 Channel** model with scan
- Add $55 for us to **program** the first pager, then $12 for each additional clone
- **Intrinsically Safe (UL)** version available

Price shown is for the standard band split (450-483 MHz). Two other special order bands are available for $30 more per pager (406-430) (479-512). If you order 4 or more pagers the extra $30 special band charge does not apply.

Price 1-5 Pagers	Price 6-11 Pagers	Price 12-20 Pagers	Price 21+ Pagers
$389	$385	$377	$369

Buy it Now

Low Price Guarantee

If you find a lower Minitor VI firepager price elsewhere we will match the same price, plus give you a free spare rechargeable battery pack for each pager (maximum of 5 batteries). For more information about our guarantee click here.

Trade in your old Minitor V (5) pagers towards the purchase of a Minitor 6 fire pager ask your sales associate for more details

Minitor VI FirePager Options (discounted price shown is with pager purchase)		1-5 Pagers	6-11 Pagers	12-20 Pagers	21+ Pagers
Programmer package	Cradle & Cable (USB)	$95	$89	$85	$79
5 Year warranty	Total of 5 full years (special order allow 3 weeks)	$79	$70	$63	$55
3 Year warranty	Total of 3 full years (special order allow 3 weeks)	$49	$40	$33	$25
Amplified Charger	Charger with audio amplifier (in place of the standard charger)	$94	$86	$78	$74
Battery pack	Spare Minitor VI battery pack (non-IS) IS add $1.75	$22	$20	$19	$18
Battery tray	Spare battery tray to use disposable AAA batteries	$20.50	$18.25	$17.75	$16.50
Carry case	Nylon carry case with belt loop (Motorola original)	$20	$17.75	$16.50	$14.75
IS Version	(Intrinsically Safe UL)	$70	$59	$55	$49

2-Way Communications Service, Inc.
23 River Road
Newington, NH 03801

2-Way Communications Service INCORPORATED

Proposal

39034

Date: 4/23/2018

Name / Address:

Kennebunkport Fire Service
PO Box 505
Kennebunkport, ME 04046

Phone : 1-800-441-6288

Fax : 603-431-4832

E-mail us : sales@2-way.biz

Visit our Web Site : www.2-way.biz

MOTOROLA *SOLUTIONS*
Service Elite Specialist

P.O. No.	Terms	Rep
	Net 15	798

Qty	Item	Description	Total
		New Motorola Minitor VI:	
10	A03JAC8JA2AN	Single Channel, non-IS: Motorola Minitor VI Single Channel Pager. 143-174MHz. Includes: Li-Ion Battery Pack, Standard Charger, Belt Clip and 2-Year Warranty. Non-Intrinsically Safe.	3,950.00
10	RA00641	Minitor VI - 3 Year Service from the Start LITE Provides 3 years of extended hardware repair coverage beginning after the standard warranty period expires. (5 Years total coverage)	~~600.00~~

Subtotal	$4,550.00
Sales Tax (0.0%)	$0.00
Total	$4,550.00

Thank you for taking the time to review my proposal. Sign and return to accept. Valid for 30 days.

Signature _____

MAINE RADIO

Equipment Proposal

Proposal for:	Submitted By:
Dick Stedman	***Maine Radio***
Kennebunport FD/EMS	***PO Box 7264 68 Mussey Rd.***
	Scarborough, Me. 04074
	883-2929 or (800)452-4464 Fax: 883-1437

Item	Quantity	Model Number	Description	Unit Price	Total
1	10		Motorola XPR3500E, 16ch, 5 watt, VHF, analog digital (non P25) portable. Includes:2100 mah Impres lit-ion battery, Impres charger, antenna, belt-clip,limited key pad, alpha display, three year warranty, 18 month battery, and initial programming.	$461.00	$4,610.00
2	10		Motorola submersible speaker microphones	$75.00	$750.00
3	1		Motorola Rebate* $ 350.00 rebate with ten radios purchased, requires 10 trade radios (Maine Radio to provide)	($350.00)	($350.00)
4	1		Box to send trade radios to Motorola	$50.00	$50.00
			* MOTOROLA TRADE IN REBATE VALID TILL 6-29-18		
			Payment 30 days net		
			Radio has channel stop at channels 1 and 16.		

Terms:	down Net 30 days.	Total Equipment Cost:	$5,060.00
Lease or installment purchase contract:		Labor, Installation, and Test:	
$	per mo. for years.	Tax	
Tax:	%	Total Purchase	$5,060.00
Proposal valid for:	30 Days	Licensing	
		Total	
Proposal Date:	May 23, 2018	Less Down Payment	
Proposal/Invoice Number:		Amount Due	

MOTOROLA SOLUTIONS
Radio Solutions Channel Partner

Vertex Standard
Authorized Dealer

Introducing My CDW Advantage: save 5% on products when you create an account.

800.800.4239

Write the first review

Motorola MOTOTRBO XPR 3500e two-way radio - VHF

Mfg.Part: AAH02JDH9VA1AN | CDW Part: 5003608 | UNSPSC: 52161523

Availability: Call
Call for availability

$562.99 Advertised Price

Claim Your 5% Discount
Create an account to get My CDW Advantage today.

Lease Option ($16.61/month)

Norton SHOPPING GUARANTEE $10,000 ID Protection $1,000 Purchase $100 Lowest

Product Details

- Portable
- two-way radio
- VHF
- 136
- 174 MHz
- 128-channel

Product Overview

Main Features

- Portable
- two-way radio
- VHF
- 136
- 174 MHz
- 128-channel

With this dynamic evolution of MOTOTRBO digital two-way radios, you're better connected, safer and more efficient. The XPR 3000e Series is designed for the everyday worker who needs effective communications. With systems support and loud, clear audio, these next-generation radios deliver cost-effective connectivity to your organization.

Technical Specifications

Environmental Parameters

Max Operating Temperature:	140 °F
Max Storage Temperature:	185 °F
Min Operating Temperature:	-22 °F
Min Storage Temperature:	-40 °F

Service & Support

Type:	2 years warranty

Antenna

Antenna Type:	External

Battery

Capacity:	1500 mAh
Rechargeable Battery:	Rechargeable
Run Time (Up To):	11.5 hour(s)
Technology:	Lithium Ion

Display

Norton SHOPPING GUARANTEE

2-Way Communications Service, Inc.
23 River Road
Newington, NH 03801

2-Way Communications Service INCORPORATED

Proposal

39204

Date: 5/21/2018

Name / Address:

Kennebunkport Fire Service
PO Box 505
Kennebunkport, ME 04046

Phone : 1-800-441-6288

Fax : 603-431-4832

E-mail us : sales@2-way.biz

Visit our Web Site : www.2-way.biz

MOTOROLA SOLUTIONS
Service Elite Specialist

P.O. No.	Terms	Rep
	Net 15	798

Qty	Item	Description	Total
		New Motorola Analog Portable Radios:	
10	AAH02JDH9VA1AN	MotoTRBO XPR™3500e 128ch 136-174MHz Portable Radio. Incl. Display & Limited Keypad, Wi-Fi Capable	6,000.00
10	PMMN4071	IMPRES RSM large 3.5 jack NC XPR3000 Series.	968.00

Subtotal	$6,968.00
Sales Tax (5.0%)	$0.00
Total	**$6,968.00**

Thank you for taking the time to review my proposal. Sign and return to accept. Valid for 30 days.

Signature _____

Agenda Item Divider

(15)

TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Memorandum

To: Laurie Smith, Town Manager
Date: June 5, 2018
Re: River Road Vehicle Weight Limit

Due to the width of River Road the Town of Kennebunkport has a vehicle weight limit on River Road of 26,000 pounds Gross Vehicle Weight. Trucks over this weight limit require a CDL to operate. Currently we exempt municipal trash collection vehicles, municipal snow removal vehicles and school buses from this requirement.

The reason for the restriction is that River Road in Kennebunkport would break down on the edges from truck wheel loads if all truck traffic between North Street in Kennebunkport and on River Road in Arundel were to travel on the River Road in Kennebunkport. Current through truck traffic on this route stays on North Street and Arundel Road in Kennebunkport. These roads are wider and have better subgrade support for truck traffic.

There are occasions when property owners on River Road need deliveries from a truck that exceeds 26,000 lbs. GVW. I would anticipate that the frequency of such deliveries would be one or two trucks per week. I recommend that the Selectmen vote to maintain a 26,000 GVW weight restriction on River Road in Kennebunkport with an exemption for municipal vehicles, RSU 21 vehicles and local deliveries to River Road properties.

Michael W. Claus,

Michael W Claus

Town of Kennebunkport Public Works Director

Beachwood Avenue, P.O. Box 566, Kennebunkport, Maine 04046 • Tel: (207) 967-5728 Fax: (207) 967-5372

Agenda Item Divider

16

Town of Kennebunkport

Memo

To: Laurie Smith, Town Manager

Board of Selectmen

From: Jennifer Lord, Treasurer

Date: 5/31/18

Re: Josiah Curtis Lane

Property located on Josiah Curtis Lane, Map/Lot 008-001-008A, was considered Town property, but there was no proof of a perfected lien and foreclosure.

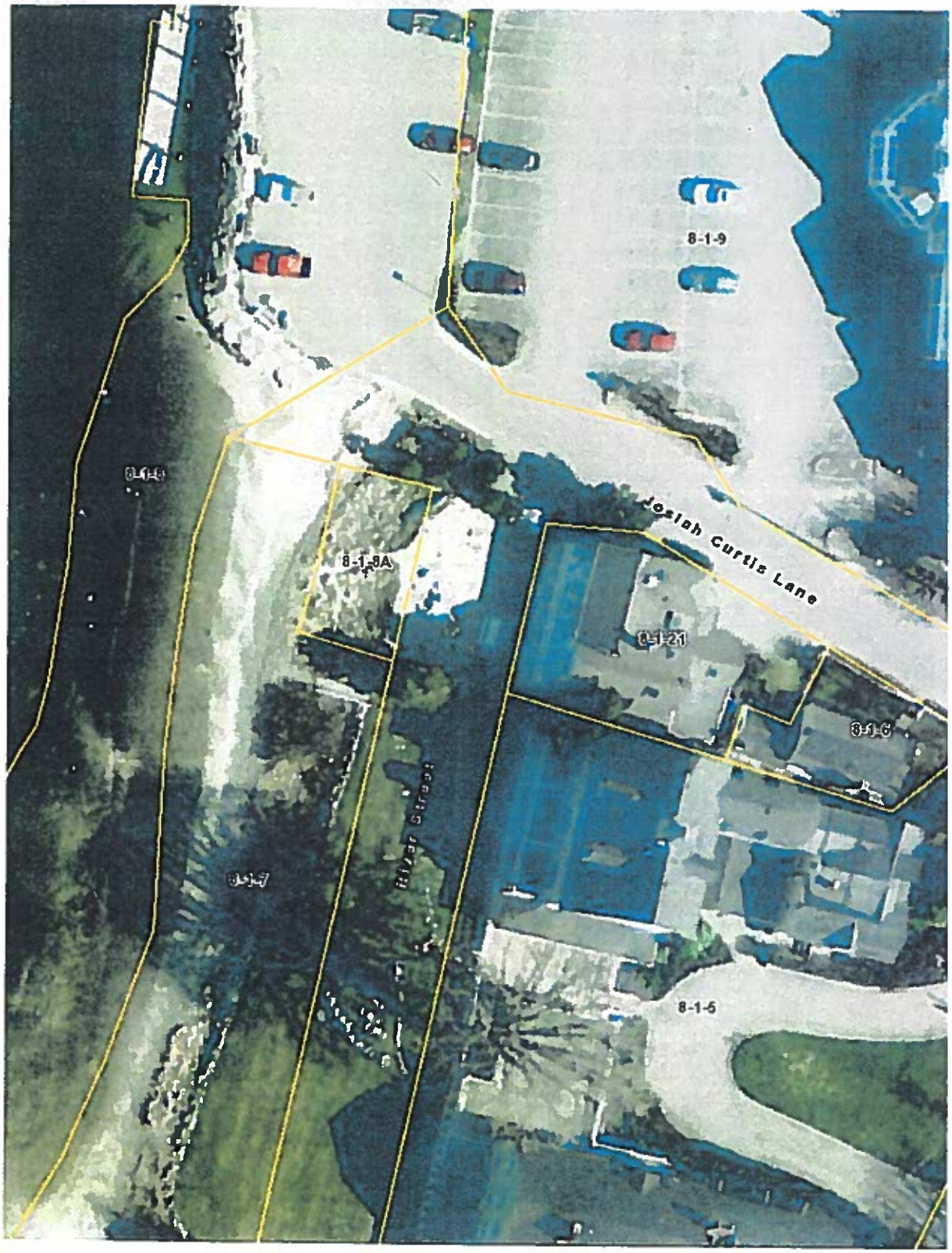
The Town has gone through the process to perfect the lien and foreclosure on the property. It is my understanding that the Town wants to keep the property as it is the beach property next to Government Wharf.

At this time, I would request that the Board of Selectmen authorize me to write off the outstanding principal on taxes as follows:

2014 Lien	$541.41
2015 Lien	548.60
2016 Lien	553.63
2017 Lien	595.33
2018 Taxes	627.69
Total to write off	$2,866.66

The assessing department will change the ownership to the Town and mark the status as exempt for future commitments.

Thank you!


8-1-9
Josiah Curtis Lane
8-1-8A
8-1-21
8-1-6
8-1-5

05/15/2018

Account: 27194

CHAMBERLAIN, LEWIS
PO BOX 566
KENNEBUNKPORT ME 04046

JOSIAH CURTIS LANE
008-001-008A

********** Reminder Statement **********

The Town of KENNEBUNKPORT's records indicate that you have Real Estate taxes due for the following year(s):

Year	Principal	Interest	Cost	Total
LIEN 2014	541.41	170.85	60.22	772.48
LIEN 2015	548.60	134.47	19.21	702.28
LIEN 2016	553.63	97.15	66.94	717.72
LIEN 2017	595.33	62.62	57.59	715.54
2018	627.69	21.19		648.88
Total:	2,866.66	486.28	203.96	3,556.90

****Please be advised that the 2018 tax lien process will commence on June 12, 2018 with the mailing of the 30-day notice of lien. We are sending you this notice in advance to save you additional fees and charges.****

The above amounts reflect interest through June 12, 2018. Please call the Tax Department at 207-967-1601 or 207-967-1611 for the current interest amount as this figure changes daily.

Payments - can be mailed to: Town of Kennebunkport, Attn.: Tax Dept., P.O. Box 566, Kennebunkport, ME 04046
- can be paid online through the Town's website: www.kennebunkportme.gov. (there is a convenience fee for using this service)
- delivered overnight mail to: Town of Kennebunkport, Attn.: Tax Dept., 6 Elm Street, Kennebunkport, ME 04046

For your convenience, partial payments are accepted, but do not waive the lien or the lien process.

Thank you,

Tax Department
(207)967-4243 ext. 101 or 111

Property Lo[illegible]n: JOSIAH CURTIS LANE | MAP ID: 8/ 1/ 8/A / | Bldg Name: | State U[illegible] 1303

Vision ID: [illegible]78 | Account # 106178 | B[illegible] 1 of 1 | Sec #: 1 of 1 | Card 1 of 1 | Print D[illegible] 10/27/2017 08:52

CURRENT OWNER	TOPO.	UTILITIES	STRT./ROAD	LOCATION
CHAMBERLAIN, LEWIS				R Riverfront
PO BOX 566				11 Riverfront-Vacant L
KENNEBUNKPORT, ME 04046				

Additional Owners:

SUPPLEMENTAL DATA

Other ID: 27194

CURRNT USE:
1ST YEAR 27194
FMP EXPIRES

GIS ID: 106178

House Color

ASSOC PID#

CURRENT ASSESSMENT

Description	Code	Appraised Value	Assessed Value
RES LAND	1303	71,900	71,900
	Total	71,900	71,900

4512
KENNEBUNKPORT, MI

VISION 2017

RECORD OF OWNERSHIP

	BK-VOL/PAGE	SALE DATE	q/u	v/i	SALE PRICE	V.C.
CHAMBERLAIN, LEWIS	1288/ 6	01/01/1900	U	I		1N

PREVIOUS ASSESSMENTS (HISTORY)

Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value
2016	1303	71,900	2015	1303	71,900	2014	1303	71,900
	Total:	71,900		Total:	71,900		Total:	71,900

EXEMPTIONS

Year	Type	Description	Amount
		Total:	

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm. Int.

This signature acknowledges a visit by a Data Collector or Assessor

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised XF (B) Value (Bldg)	0
Appraised OB (L) Value (Bldg)	0
Appraised Land Value (Bldg)	71,900
Special Land Value	0
Total Appraised Parcel Value	71,900
Valuation Method:	C
Exemptions	0
Adjustment:	0
Net Total Appraised Parcel Value	71,900

ASSESSING NEIGHBORHOOD

NBHD/ SUB	NBHD Name	Street Index Name	Tracing	Batch
0001/A				

NOTES

BUILDING PERMIT RECORD

Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp	Date Comp.	Comments

VISIT/ CHANGE HISTORY

Date	ID	Cd.	Purpose/Result

LAND LINE VALUATION SECTION

B #	Use Code	Use Description	Zone	D	Front	Depth	Units		Unit Price	I. Factor	S.A.		C. Factor	ST. Idx	Adj.	Notes- Adj	Special Pricing Spec Use	Special Pricing Spec Calc	S Adj Fact	Adj. Unit Price	Land Value
1	1303	RES ACLNDV River	RF				964	SF	69.75	4.7500	R		0.10	700	2.25	UNBUILDABLE			1.00	74.55	71,900

Total Card Land Units: 0.02 AC | Parcel Total Land Area: 0.02 AC | Total Land Value: 71,900

operty Location: JOSIAH CURTIS LANE | MAP ID: 8/ 1/ 8/A / | Bldg Name: | State Use: 1303

sion ID: 106178 | Account # 106178 | Bldg #: 1 of 1 | Sec #: 1 of 1 | Card 1 of 1 | Print Date: 10/27/2017 08:52

CONSTRUCTION DETAIL

Element	Cd.	Ch	Description
odel	00		Vacant

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd.	Ch.	Description

MIXED USE

Code	Description	Percentage
1303	RES ACLNDV River	100

COST/MARKET VALUATION

Adj. Base Rate:	0.00
Replace Cost	0
AYB	
EYB	0
Dep Code	
Remodel Rating	
Year Remodeled	
Dep %	
Functional Obslnc	
External Obslnc	
Cost Trend Factor	1
Condition	
% Complete	
Overall % Cond	
Apprais Val	
Dep % Ovr	0
Dep Ovr Comment	
Misc Imp Ovr	0
Misc Imp Ovr Comment	
Cost to Cure Ovr	0
Cost to Cure Ovr Comment	

OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)

ode	Description	Sub	Sub Descript	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Gross Area	Eff. Area	Unit Cost	Undeprec. Value

No Photo On Record

Agenda Item Divider

17a

Town of Kennebunkport
Certificate of Abatement
36 M.R.S.A. § 841
2018

Account #: 652

We, the undersigned Assessors/Municipal Officers of the municipality of Kennebunkport, Maine hereby certify to Laurie Smith, Tax Collector, that an abatement of sewer taxes has been granted as follows:

Date: June 5, 2018

Amount Abated: $456.00

Taxpayer: Stephen Glauz-Todrank & Josephine Heth

Location: 64 Turbats Creek Road 2ndr

MBL: 21-003-07

Reason: Property was split into 2 separate parcels in February 2017. We are abating one unit from this account, and billing the new parcel owner.

Mike Claus

You are hereby discharged from any further obligation to collect the abated amount.

Date: June 14, 2018

Patrick A. Briggs

Stuart Barwise

Allen A. Daggett

Edward W. Hutchins

Sheila Matthews-Bull

Agenda Item Divider

176

Town of Kennebunkport
Certificate of Abatement
36 M.R.S.A. § 841
2018

Account #: 115

We, the undersigned Assessors/Municipal Officers of the municipality of Kennebunkport, Maine hereby certify to Laurie Smith, Tax Collector, that an abatement of sewer taxes has been granted as follows:

Date: June 5, 2018

Amount Abated: $456.00

Taxpayer: Ocean Pointe LLC

Location: 4 Josiah Curtis Lane

MBL: 08-001-21

Reason: One unit is being abated on this property. The account was billed for 3 units and should have been billed for 2 units.

Mike Claus

You are hereby discharged from any further obligation to collect the abated amount.

Date: June 14, 2018

Patrick A. Briggs

Stuart Barwise

Allen A. Daggett

Edward W. Hutchins

Sheila Matthews-Bull

Agenda Item Divider

17c

Town of Kennebunkport
Certificate of Abatement
36 M.R.S.A. § 841
2018

Account #: 210

We, the undersigned Assessors/Municipal Officers of the municipality of Kennebunkport, Maine hereby certify to Laurie Smith, Tax Collector, that an abatement of sewer taxes has been granted as follows:

Date: June 5, 2018

Amount Abated: $456.00

Taxpayer: Christopher & Lisa Hanson

Location: 3 Mill Lane

MBL: 09-001-01A

Reason: One unit is being abated on this property. The account was billed for 2 units and should have been billed for 1 unit.

Mike Claus

You are hereby discharged from any further obligation to collect the abated amount.

Date: June 14, 2018

Patrick A. Briggs

Stuart Barwise

Allen A. Daggett

Edward W. Hutchins

Sheila Matthews-Bull

Agenda Item Divider

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TOWNOFKENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

Certificate of Commitment of Sewer User Rates

To: Jennifer Lord, the treasurer of the municipality of Kennebunkport, Maine.

We, the undersigned municipal officers of the municipality of Kennebunkport, hereby certified and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the municipality, for the period beginning January 1, 2018 and ending December 31, 2018. This list is comprised of the pages numbered 1 to 1 inclusive which are attached to this certificate. The date(s) on which the rates included in this list are due and payable is (are) July 16, 2018. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum of those lists being $456.00. You are hereby required to charge interest at a rate of 7.00% per annum on any unpaid account balance beginning July 17, 2018. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before December 31, 2018 you shall complete and make an account of your collections of the whole sum herein committed to you.

Given under our hands this 14th day of June 2018.

_____

_____

_____

_____

_____

Municipal Officers, Town of Kennebunkport

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046
Tel: (207) 967-4243 Fax: (207) 967-8470

Created Bills Report

Rate Key : 89 Interest As Of: 06/14/2018

Book : 99

Book	Seq	Cons	Regular	Misc	Tax	Past Due	Interest	Amount	Account	Name
*99	0	0	456.00	0.00	0.00	0.00	0.00	456.00	1722	TODRANK-HETH, JOSEPHINE
Book: 99 1 bill		0	456.00	0.00	0.00	0.00	0.00	456.00		
Total: 1 bill		0	456.00	0.00	0.00	0.00	0.00	456.00		

* = Override

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BARTLETT TREE EXPERTS

SCIENTIFIC TREE CARE SINCE 1907

Client: 1105588

Printed on: 6/4/2018
Created on: 5/29/2018

Shade Tree Committee
PO Box 566
Kennebunkport, ME 04046
Mobile Phone: 207-229-8050
E-Mail Address: pandab@roadrunner.com

Bartlett Tree Experts
Noah Tucker - Representative
P.O. Box 6828
Scarborough, ME 04070-6828
E-Mail Address: ntucker@bartlett.com
Business: 207-883-3340
Fax Number: 207-883-1934

The following program is recommended for certain trees and shrubs on your property. In addition to a thorough plant health care program, Bartlett Tree Experts recommends having a qualified arborist inspect your property periodically to assist you in identifying potential risks or hazardous conditions relating to your trees or shrubs. THIS IS NOT AN INVOICE.

Pest Management

Perform a systemic root flare injection treatment to the following plant to help suppress Dutch elm disease.

- 13 Elm Trees located at the road side with the Town of Kennebunkport

Provide 1 treatment at 13,390.00 per treatment.

Estimated Treatment Date: 6/6/2018 thru 7/2/2018.

- The Total number if DBH is 515 inches.

The trees that will be treated are as follows:
Tree #:
279,
277,
1823,
215,
582,
41,
295,
294,
314,
1831,
339,
1817,
276,

We will be using a product that is labeled to protect the trees for three years.

Amount: $13,390.00

Total Amount: $13,390.00

Client: 1105588

Printed on: 6/4/2018
Created on: 5/29/2018

Please review the information and the terms and conditions attached, which become part of the agreement, and sign and return one copy authorizing the program.

(Customer Signature)	(Date)
Noah Tucker	6/4/2018
(Bartlett Representative - Noah Tucker)	(Date)

Prices are guaranteed if accepted within thirty days.
All accounts are net payable upon receipt of invoice.
Work is done in accordance with ANSI A300 Tree Care Standards.

To access a certificate of liability insurance for Bartlett Tree Experts, please navigate to http://www.bartlett.com/BartlettCOI.pdf

Agenda Item Divider

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Kennebunkport Public Health

May 29, 2018

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of $500.00 from Paul and Margaret Chisholm. We would like to divide it in half with $250.00 donating into the food account (1-320-09 food) and $250.00 donating into the fuel account (1-320-08 fuel) as stated on their check.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health