

TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

**Board of Selectmen Agenda
Village Fire Station- 32 North Street
May 10, 2018 – 6:00 PM**

1. Call to Order.
2. Approve the April 25, and 26, 2018, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Consider a renewal liquor license application submitted by the Peter Ciriello, DBA Edgewater Hospitality “The Edgewater Inn,” 126 Ocean Avenue.
5. Joint Public Hearing with Planning Board to take public comment on the items to be voted on by Referendum Ballot at the June 12, 2018, Annual Town Meeting.
 - a. Amendment to the Administrative Code regarding restructuring of the organizational chart of the Town.
 - b. Amendment to the Cape Porpoise Pier Ordinance regarding supervision of the Pier Manager.
 - c. Amendment to the Land Use Ordinance regarding Growth Area Map.
 - d. Amendment to the Land Use Ordinance to clarify setbacks related to lot lines and rights of way.
 - e. Amendment to the Land Use Ordinance regarding removal of reduction of lot coverage credit for semipervious materials.
 - f. Amendment to the Kennebunkport Floodplain Management Ordinance removing the floodplain permit fee and placing it in a fee schedule set annually by the Board of Selectmen.
 - g. Amendment to the Street Ordinance adding a Naming System section, Street Numbering section, and a Compliance section.

6. Annie Cox, Coordinator of the Coastal Training Program at Wells National Estuarine Research Reserve, to discuss the coastal business resiliency project.
7. Consider authorization of two beach use agreements.
8. Award bid for Parks and Recreation building bond.
9. Approve street opening permit submitted by Colony Hotel, 140 Ocean Avenue, to connect the pool drain to the catch basin.
10. Consider Senior Advisory Committee.
11. Other business.
 - a. Discussion of summer meeting schedule.
12. Approve the May 24, 2018, Treasurer's Warrant.
13. Executive session pursuant to MRSA 1, §405-6A to discuss personnel.
14. Executive session per MRSA 1, §405-6D to discuss union negotiations.
15. Adjournment.



Agenda Item Divider



**Board of Selectmen Meeting
Town Hall – 6 Elm Street
April 25, 2018 – 5:00 PM**

Minutes of the Selectmen's Meeting of April 25, 2018

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins

Selectmen Absent: Sheila Matthews-Bull

Others: Laurie Smith, Amy Tchao

1. Call to Order.

Chair Briggs called the meeting to order at 5:04 PM.

2. Executive Session with the Town Attorney pursuant to MRSA 1, §405-6E to discuss litigation.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to go into executive session pursuant to MRSA 1, §405-6E to discuss litigation. **Vote:** 4-0.

The Board went into executive session at 5:04 PM and came out at 6:08 PM.

There was no action taken.

3. Adjournment.

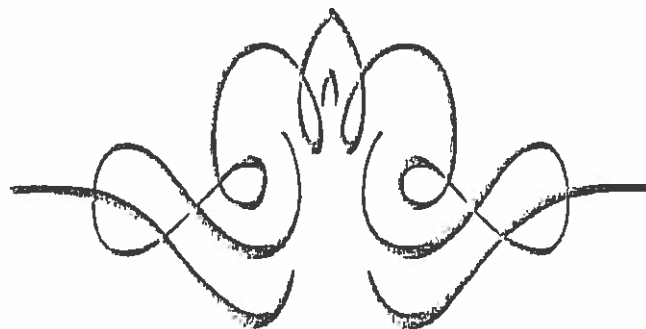
Motion by Selectman Hutchins, seconded by Selectman Barwise, to adjourn. **Vote:** 4-0.

The meeting adjourned at 6:08 PM.

Submitted by Laurie A. Smith
Town Manager



Agenda Item Divider



**Board of Selectmen Meeting
Village Fire Station – 32 North Street
April 26, 2018 – 6:00 PM**

Minutes of the Selectmen's Meeting of April 26, 2018

Selectmen Attending: Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull

Others: Arlene McMurray, Laurie Smith

1. Call to Order.

Chair Briggs called the meeting to order at 6:05 PM.

2. Approve the April 9 and 12, 2018, selectmen meeting minutes.

Motion by Selectman Barwise, seconded by Selectman Hutchins, to approve the April 9, and 12, 2018, selectmen meeting minutes. **Vote:** 3-0-2/Selectmen Matthews-Bull and Daggett abstained because they were not present at those meetings.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

Selectmen Barwise said now that the decision regarding the Goose Rocks Beach litigation came down from Superior Court, people are asking, "What's next?" He said there could be an appeal, or the plaintiffs could ask to be a part of the Beach Use Agreement. He explained that this agreement has been functioning for five years, and it preserves the public use of the beach. A copy of this agreement is on the Town's website. The Board invites people to join in the Beach Use Agreement.

Motion by Selectman Barwise, seconded by Selectman Daggett, to invite requests by any plaintiffs and parties-in-interest in the Goose Rocks Beach lawsuit to join the Beach Use Agreement and to authorize the Town Manager to communicate the requests as they come in to the Town Attorney and the Board of Selectmen. Any request to join the agreement must be in writing and must be received by the Town Clerk no later than 12:00 PM on Friday, June 15, 2018. **Vote:** 5-0.

4. Consider a renewal liquor license application submitted by Luanne MacDonald, DBA Hurricane Restaurant, 20 Dock Square.

Motion by Selectman Hutchins, seconded by Selectman Barwise, to approve the renewal liquor license application submitted by Luanne MacDonald, DBA Hurricane Restaurant, 20 Dock Square. **Vote:** 5-0.

5. Consider a renewal special amusement permit application submitted by the MacDonald Management, DBA Hurricane Restaurant, 20 Dock Square.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the renewal special amusement permit application submitted by the MacDonald Management, DBA Hurricane Restaurant, 20 Dock Square. **Vote:** 5-0.

6. Consider a liquor license renewal application for Coveside Resort, LLC., DBA The Lodge on the Cove, 29 South Main St.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Coveside Resort, LLC., DBA The Lodge on the Cove, 29 South Main St. **Vote:** 5-0.

7. Consider a special amusement permit renewal application for Coveside Resort, LLC., DBA The Lodge on the Cove, 29 South Main Street.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to approve the special amusement permit renewal application for Coveside Resort, LLC., DBA The Lodge on the Cove, 29 South Main Street. **Vote:** 5-0.

8. Consider a liquor license renewal application for Ivy One, LLC., DBA The Clubhouse at Cape Arundel Inn, 8 Old Fort Ave.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Ivy One, LLC., DBA The Clubhouse at Cape Arundel Inn, 8 Old Fort Ave. **Vote:** 5-0.

9. Consider a liquor license renewal application for CAI Properties, LLC DBA The Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve a liquor license renewal application for CAI Properties, LLC DBA The Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

10. Consider a special amusement permit renewal application for CAI Properties, LLC, DBA Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for CAI Properties, LLC, DBA Cape Arundel Inn, 208 Ocean Avenue. **Vote:** 5-0.

11. Consider a liquor license renewal application for Tides Beach Club, LLC, DBA Tides Beach Club, 254 Kings Highway.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Tides Beach Club, LLC, DBA Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

- 12. Consider a special amusement permit renewal application for Tides Beach Club, LLC, DBA Tides Beach Club, 254 Kings Highway.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for Tides Beach Club, LLC, DBA Tides Beach Club, 254 Kings Highway. **Vote:** 5-0.

- 13. Consider a liquor license renewal application for The Boathouse of Kennebunkport, LLC, DBA The Boathouse Hotel, 21 Ocean Avenue.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for The Boathouse of Kennebunkport, LLC, DBA The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

- 14. Consider a special amusement permit renewal application for The Boat house of Kennebunkport, LLC, DBA The Boathouse Hotel, 21 Ocean Ave.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, DBA The Boathouse Hotel, 21 Ocean Avenue. **Vote:** 5-0.

- 15. Consider a liquor license renewal application for Fishing Pole Lane, LLC., DBA Hidden Pond, 356 Goose Rocks Road.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Fishing Pole Lane, LLC., DBA Hidden Pond, 356 Goose Rocks Road. **Vote:** 5-0.

- 16. Consider a special amusement permit renewal application for Fishing Pole Lane, LLC., DBA Hidden Pond, 356 Goose Rocks Road.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for Fishing Pole Lane, LLC., DBA Hidden Pond, 356 Goose Rocks Road. **Vote:** 5-0.

- 17. Consider street opening permit application for 98 Ocean Avenue for 6" water main for fire and 2" for domestic.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the street opening permit application for 98 Ocean Avenue for 6" water main for fire and 2" for domestic. **Vote:** 5-0.

- 18. Consider street opening permit application from K.K. & W. for Wildes District Road to replace 1,300 + or - of 8" AC main with 12" PVC from Lands End to Roselieth Lane.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the street opening permit application from K.K. & W. for Wildes District Road to replace 1,300 + or - of 8" AC main with 12" PVC from Lands End to Rose-lieth Lane. **Vote:** 5-0.

19. Consider street opening permit application from K.K. & W. for North Street to replace 2000 +/- of 6" CI with 12" DI from Walkers Lane to Beachwood Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the street opening permit application from K.K. & W. for North Street to replace 2000 +/- of 6" CI with 12" DI from Walkers Lane to Beachwood Avenue. **Vote:** 5-0.

20. Consider street opening permit application from K.K. & W for Oak Street and West Street for new/replacement of existing water main bursting old main and evacuate all water services (8' x 8').

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the street opening permit application from K.K. & W for Oak Street and West Street for new/replacement of existing water main bursting old main and evacuate all water services (8' x 8'). **Vote:** 5-0.

21. Revisit Fire Department one-ton truck bid.

This item was not addressed by the Board.

22. Accept the \$200 donation from Edward Macleod to the nurses general account.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept the \$200 donation from Edward Macleod to the nurses general account. **Vote:** 5-0.

23. Other business.

Town Manager Laurie Smith thanked all of the people who came to the Cape Porpoise Pier Advisory Committee Meeting on April 25. She said it was a productive meeting and Selectmen Daggett and Hutchins also came.

24. Approve the April 26, 2018, Treasurer's Warrant.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the April 26, 2018, Treasurer's Warrant. **Vote:** 5-0.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Vote:** 5-0.

The meeting adjourned at 6:21 PM.

Submitted by Arlene McMurray
Administrative Assistant



Agenda Item Divider



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This application has been reviewed and approved by the following Municipal Officials,
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

✓

Code Enforcement Officer

Tracy O'Roark

Town Clerk

The Edgewater
Inn
5/10/18

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES 02/19/18

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|---|--|--|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) | <input type="checkbox"/> CLASS A LOUNGE (Class X) |
| <input type="checkbox"/> HOTEL (Class I,II,III,IV) | <input checked="" type="checkbox"/> HOTEL, FOOD OPTIONAL (Class I-A) | <input type="checkbox"/> BED & BREAKFAST (Class V) |
| <input type="checkbox"/> CLUB w/o Catering (Class V) | <input type="checkbox"/> CLUB with CATERING (Class I) | <input type="checkbox"/> GOLF COURSE (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> QUALIFIED CATERING | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:		Business Name (D/B/A) <u>EDGEWATER HOSPITALITY</u> <u>"THE EDGEWATER INN"</u>	
APPLICANT(S) - (Sole Proprietor) <u>PETER W. CIRIELLO</u>		DOB: <u>09/09/53</u>	
Address <u>126 OCEAN AVENUE</u>		Physical Location: <u>126 OCEAN AVENUE</u>	
City/Town <u>KENNEBUNKPORT</u>	State <u>ME</u>	Zip Code <u>04046</u>	
Mailing Address <u>PO BOX 2578</u>			
City/Town <u>KENNEBUNKPORT</u>	State <u>ME</u>	Zip Code <u>04046</u>	
Telephone Number <u>207 967-1899</u>	Fax Number	Business Telephone Number <u>207 967-3315</u>	Fax Number
Federal I.D. # <u>45-5420294</u>	Seller Certificate #: <u>1157460</u> or Sales Tax #:		
Email Address: Please Print <u>peterciriello@gmail.com</u>	Website: <u>www.edgewaterinnmaine.com</u>		

If business is NEW or under new ownership, indicate starting date: N/A

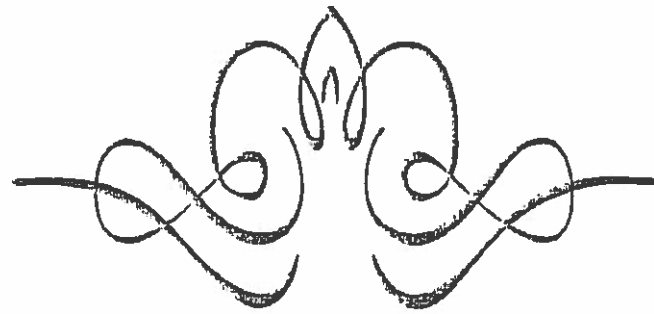
Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 12
2. State amount of gross income from period of last license: ROOMS \$ 371,011 FOOD \$ 49,934 LIQUOR \$ 3,758
3. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐
 If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
 If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

 License # Name of Business (Use an additional sheet(s) if necessary.)

 Physical Location City / Town



Agenda Item Divider



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**TOWN OF KENNEBUNKPORT
NOTICE OF PUBLIC HEARINGS
PLEASE TAKE NOTICE**

A joint public hearing will be held at the
Kennebunkport Village Fire Station at 32 North Street
on Thursday, May 10, 2018 at 6:00 p.m.
by the Kennebunkport Board of Selectmen and Planning Board
to take public comment on the following topic
to be voted on by Referendum Ballot at the
June 12, 2018 Annual Town Meeting.

1. Amendment to the Kennebunkport Administrative Code regarding restructuring of the organizational chart of the Town.
2. Amendment to the Cape Porpoise Pier Ordinance regarding supervision of the Pier Manager.
3. Amendment to the Land Use Ordinance regarding Growth Area Map.
4. Amendment to the Land Use Ordinance to clarify setbacks related to lot lines and rights of way.
5. Amendment to the Land Use Ordinance regarding removal of reduction of lot coverage credit for semi-pervious materials.
6. Amendment to the Kennebunkport Floodplain Management Ordinance removing the floodplain permit fee and placing it in a fee schedule set annually by the Board of Selectmen.
7. Amendment to the Street Ordinance adding Naming System section, a Street Numbering section and a Compliance section.

Copies of the proposed amendments are available
for inspection at the office of the Town Clerk
and on the Town's website at www.kennebunkportme.gov

Tracey O'Roak, Town Clerk



Agenda Item Divider



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**SUPPLEMENTAL AGREEMENT REGARDING JOINDER OF
BEACHFRONT OWNER TO BEACH USE AGREEMENT**

THIS SUPPLEMENTAL AGREEMENT REGARDING JOINDER OF BEACHFRONT OWNER TO BEACH USE AGREEMENT (this "Supplemental Agreement") is entered into by and between the TOWN OF KENNEBUNKPORT, a Maine municipal corporation located in Kennebunkport, Maine, whose mailing address is 6 Elm Street, Kennebunkport, Maine 04046 (the "Town") and SHERMAN / KINNEY PROPERTIES II, LLC, a Maine limited liability company, whose mailing address is 109 Kings Highway, Kennebunkport, Maine 04046 ("Sherman Kinney II").

RECITALS

WHEREAS, the Town and certain owners of properties on or in the vicinity of Goose Rocks Beach (the "Beach") entered into a certain Beach Use Agreement dated July 30, 2012, and recorded in the York County Registry of Deeds in Book 16397, Page 492, as supplemented by Affidavit of Amy K. Tchao dated January 11, 2013, and recorded in said Registry of Deeds in Book 16508, Page 335 (collectively, the "Agreement"), relating to the use of portions of the Beach by members of the general public and by certain owners of property in the vicinity of, but not on, the Beach; and

WHEREAS, Sherman Kinney II, owner of property on the Beach, desires to join in the Agreement; and

WHEREAS, pursuant to Paragraph 13 of the Agreement, the Town may permit any owner of property on the Beach to join in the Agreement by supplemental agreement executed by said owner and the Town and duly recorded in the said Registry of Deeds.

NOW THEREFORE, in consideration of the foregoing, Sherman Kinney II and the Town, by their execution of this Supplemental Agreement, hereby acknowledge and agree that Sherman Kinney II has, by this Supplemental Agreement, joined in the Agreement as a Beachfront Owner, as that term is defined in the Agreement, and shall be subject to, and shall have the benefit of, all terms and provisions of the Agreement as if it had been a party to the Agreement and the Stipulation referred to therein, as of the date of the Agreement. Schedule A of the Agreement is hereby supplemented by the Supplement to Schedule A to Beach Use Agreement attached hereto and made a part hereof.

IN WITNESS WHEREOF, the TOWN OF KENNEBUNKPORT, acting by and through its Board of Selectmen, hereunto duly authorized, and SHERMAN / KINNEY PROPERTIES II, LLC, acting by and through its Members, hereunto duly authorized, have hereby executed this Supplemental Agreement as of the 7th day of May, 2018.

[End of page. Execution pages follow.]

WITNESS:

TOWN OF KENNEBUNKPORT

By its Board of Selectmen, hereunto
duly authorized

Patrick A. Briggs, Chair

Edward W. Hutchins, Vice-Chair

Stuart A. Barwise

Allen A. Daggett

Sheila Matthews-Bull

STATE OF MAINE
COUNTY OF YORK, ss.

May ____, 2018

Then personally appeared the above-named Patrick A. Briggs, Chair of the Board of Selectmen of the TOWN OF KENNEBUNKPORT, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of the TOWN OF KENNEBUNKPORT.

Before me,

Notary Public/Maine Attorney at
Law

Print name

My commission expires _____

WITNESS:

SHERMAN / KINNEY
PROPERTIES II, LLC

By: _____
Jonathan C. Sherman
Its Member, hereunto duly
authorized

STATE OF TEXAS
COUNTY OF PARKER, ss.

May ____, 2018

Then personally appeared the above-named Jonathan C. Sherman, Member of
SHERMAN / KINNEY PROPERTIES II, LLC, and acknowledged the foregoing instrument to
be his free act and deed in his said capacity, and the free act and deed of SHERMAN / KINNEY
PROPERTIES II, LLC.

Before me,

Notary Public

Print name

My commission expires _____

WITNESS:

SHERMAN / KINNEY
PROPERTIES II, LLC

By: _____
Jeffrey F. Sherman
Its Member, hereunto duly
authorized

STATE OF TEXAS
COUNTY OF DALLAS, ss.

May ____, 2018

Then personally appeared the above-named Jeffrey F. Sherman, Member of SHERMAN / KINNEY PROPERTIES II, LLC, and acknowledged the foregoing instrument to be his free act and deed in his said capacity, and the free act and deed of SHERMAN / KINNEY PROPERTIES II, LLC.

Before me,

Notary Public

Print name

My commission expires _____

Supplement to Schedule A to Beach Use Agreement

Beachfront Owner

Sherman / Kinney
Properties II, LLC

Property Address

223 Kings Highway
Kennebunkport, Maine
(Tax Map 34, Block 1, Lot 10)

Deed Reference

York County Registry
of Deeds, Maine
Book 16965, Page
833



Agenda Item Divider



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**SUPPLEMENTAL AGREEMENT REGARDING JOINDER OF
BEACHFRONT OWNER TO BEACH USE AGREEMENT**

THIS SUPPLEMENTAL AGREEMENT REGARDING JOINDER OF BEACHFRONT OWNER TO BEACH USE AGREEMENT (this "Supplemental Agreement") is entered into by and between the TOWN OF KENNEBUNKPORT, a Maine municipal corporation located in Kennebunkport, Maine, whose mailing address is 6 Elm Street, Kennebunkport, Maine 04046 (the "Town") and AARON COOPER and EMILY COOPER, as TRUSTEES of the EMILY COOPER REVOCABLE TRUST AGREEMENT, of Lexington, Massachusetts, whose mailing address is 31 Winthrop Road, Lexington, Massachusetts 02421 (the "Trustees").

RECITALS

WHEREAS, the Town and certain owners of properties on or in the vicinity of Goose Rocks Beach (the "Beach") entered into a certain Beach Use Agreement dated July 30, 2012, and recorded in the York County Registry of Deeds in Book 16397, Page 492, as supplemented by Affidavit of Amy K. Tchao dated January 11, 2013, and recorded in said Registry of Deeds in Book 16508, Page 335 (collectively, the "Agreement"), relating to the use of portions of the Beach by members of the general public and by certain owners of property in the vicinity of, but not on, the Beach; and

WHEREAS, the Trustees, owners of property on the Beach, desire to join in the Agreement; and

WHEREAS, pursuant to Paragraph 13 of the Agreement, the Town may permit any owner of property on the Beach to join in the Agreement by supplemental agreement executed by said owner and the Town and duly recorded in the said Registry of Deeds.

NOW THEREFORE, in consideration of the foregoing, the Trustees and the Town, by their execution of this Supplemental Agreement, hereby acknowledge and agree that the Trustees have, by this Supplemental Agreement, joined in the Agreement as a Beachfront Owner, as that term is defined in the Agreement, and shall be subject to, and shall have the benefit of, all terms and provisions of the Agreement as if they had been a party to the Agreement and the Stipulation referred to therein, as of the date of the Agreement. Schedule A of the Agreement is hereby supplemented by the Supplement to Schedule A to Beach Use Agreement attached hereto and made a part hereof.

IN WITNESS WHEREOF, the TOWN OF KENNEBUNKPORT, acting by and through its Board of Selectmen, hereunto duly authorized, and AARON COOPER and EMILY COOPER, TRUSTEES as aforesaid, have hereby executed this Supplemental Agreement as of the 7th day of May, 2018.

[End of page. Execution pages follow.]

WITNESS:

TOWN OF KENNEBUNKPORT

By its Board of Selectmen, hereunto
duly authorized

Patrick A. Briggs, Chair

Edward W. Hutchins, Vice-Chair

Stuart A. Barwise

Allen A. Daggett

Sheila Matthews-Bull

STATE OF MAINE
COUNTY OF YORK, ss.

May ____, 2018

Then personally appeared the above-named Patrick A. Briggs, Chair of the Board of Selectmen of the TOWN OF KENNEBUNKPORT, and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of the TOWN OF KENNEBUNKPORT.

Before me,

Notary Public/Maine Attorney at
Law

Print name

My commission expires _____

WITNESS:

Aaron Cooper, Trustee as aforesaid

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF _____ ss.

May _____, 2018

Then personally appeared the above-named AARON COOPER, TRUSTEE as aforesaid,
and acknowledged the foregoing instrument to be his free act and deed in his said capacity.

Before me,

Notary Public

Print name

My commission expires _____

WITNESS:

Emily Cooper, Trustee as aforesaid

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF _____, ss.

May _____, 2018

Then personally appeared the above-named EMILY COOPER, TRUSTEE as aforesaid,
and acknowledged the foregoing instrument to be her free act and deed in her said capacity.

Before me,

Notary Public

Print name

My commission expires _____

Supplement to Schedule A to Beach Use Agreement

<u>Beachfront Owner</u>	<u>Property Address</u>	<u>Deed Reference</u>
Aaron Cooper and Emily Cooper, as Trustees of the Emily Cooper Revocable Trust Agreement	165 Kings Highway Kennebunkport, Maine (Tax Map 33, Block 1, Lot 3)	York County Registry of Deeds, Maine Book 16888, Page 920

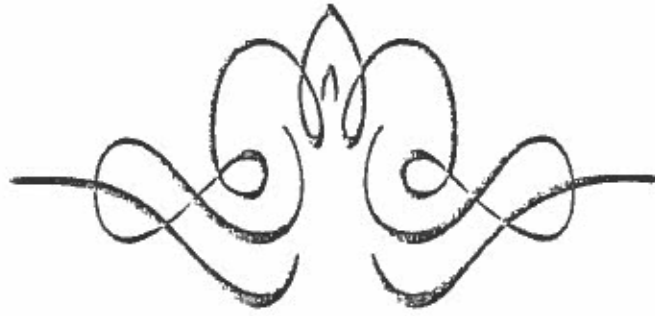


Agenda Item Divider



Town of Kennebunkport									
Parks and Recreation Building Bond									
Bank	Rate	Principal	Totals with Yearly Payments		Interest	Total	year length	budget	
			Principal	Interest					
Biddeford Savings Bank	3.36%	450,000.00		72,362.03		522,362.03	360	1st annual payment due 7/18	
Biddeford Savings Bank	3.36%	450,000.00		88,613.17		538,613.17	360	1st annual payment due 7/19	
<i>Savings</i>				<i>16,251.14</i>					
Camden National Bank	3.27%	450,000.00		69,242.14		519,242.14	360	1st annual payment due 7/18	
Camden National Bank	3.27%	450,000.00		84,831.92		534,831.92	360	1st annual payment due 7/19	
<i>Savings</i>				<i>15,589.78</i>					
Century Bank	3.51%	450,000.00		93,426.75		543,426.75	360	1st annual payment due in 2019	
Norway Savings Bank	3.70%	450,000.00		98,041.23		548,041.23		1st annual payment due in 2019	

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Agenda Item Divider



TOWN OF KENNEBUNKPORT

Street Opening Permit

PROPERTY INFORMATION

Name of Homeowner: Boughton Hotel Corp. Colony Hotel (Boughton House) Date: 5-3-18

Address: 140 Ocean Ave

Telephone: _____ Map, Block, Lot: 8/6/4

Street to be excavated: Ocean Ave

Size of excavation (length and width): 5' x 2'

Reason for excavation: Install Drain line to catch Basin

Permit Conditions: If there is, any intrusion into the black top, road should be paved from curb to curb.

CONTRACTOR INFORMATION

Date of excavation: _____

Name of Contractor: George Burr + Son Inc.

Address: 69 Old Falls Rd Kennebunk ME, 04043

Telephone: 207-468-1646 Fax: _____

BOND & INSURANCE INFORMATION

Performance Bond: ☐ Cash ☐ Check ☐ Money Order ☒ Surety Bond ☐ Other

Bond Amount: \$2,000.00

Company that issued the bond (if applicable): _____

Person or entity providing the bond to the Town (contractor, property owner, other): George Burr + Son Inc.

Insurance Company: _____

Signature of person completing the application: x Mr. Burr Date: 5-3-18

APPROVED

Highway Superintendent: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Date Approved: _____

Application Fee: \$25.00

Date Paid: _____

Amount Paid: \$25.

☐ Cash ☒ Check ☐ Money Order

PAID
5-3-18

*Please attach map or sketch showing the location and size of any cuts to be made; a bond; and proof of insurance.

AGENCY: 18-0138 Lyons Agency For Insurance

CONTINUATION CERTIFICATE	BOND S-834921
--------------------------	---------------

Principal:

George Burr & Son Inc
69 Old Falls Road
Kennebunk, ME 04043

Obligee:

Town of Kennebunkport
6 Elm St
Kennebunkport ME 04046

Bond Term in Months: 12**Effective Date:** 10/9/2017**Expiration Date:** 10/9/2018**Penalty Amount:** \$2,000**Type of Bond:** License**Classification:** Highway/Street Permit**Remarks:**

Street Opening

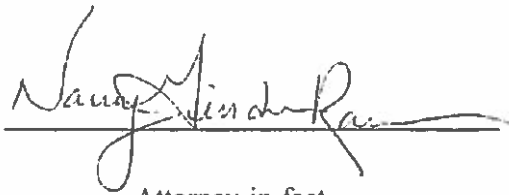
It is hereby agreed that the captioned numbered Bond is continued in force in the above amount for the period of the continued term stated above and is subject to all the covenants and conditions of said Bond.

This continuation shall be deemed a part of the original Bond, and not a new obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date".

NGM INSURANCE COMPANY

By:


Attorney-in-fact



This Continuation Certificate needs to be filed with the obligee. No other proof of renewal has been sent to any other party.

Direct Bill

Town of WENNEBUNGO
Receipt

Thank You for Your Payment

05/03/16 11:59 AM 19.NLE \$12753-1
TYPE----- PER--- AMOUNT
Administration

Miscellaneous 25.00

Total: 25.00

Paid By G. Burt - 140 Green Street Apt

Remaining Balance: 0.00

Balance reflects all related amounts

Draw : 25.00

10002 - 25.00



Agenda Item Divider



10

MEMO

To: Board of Selectmen
Fr: Laurie Smith, Town Manager
Re: Senior Advisory Committee
Dt: May 4, 2018

The Senior Advisory Ad-Hoc .Committee was appointed by the Board of Selectmen on January 12, 2017 for a one year period. The committee was given a two month extension in order to complete their work.

The committee was charged with assisting the Board of Selectmen with the development of a vision and plan for:

1. How the needs of the Kennebunkport senior citizens can be met.
2. What role the Town should have in offering and/or facilitating the delivery of services.
3. Offering recommendations for consideration by the Board of Selectmen including developing a list of programs, services and facilities that could be offered or enhanced and identify how those could be funded and implemented.
4. Identifying a list of current and future needs of senior citizens and how the Town should be prepared to respond to those needs.

The Committee members were Bill Leffler, Susan Boak, Susan Gesing, Dean Auriemma, Penelope Gruen, Loretta McDonnell. In February of 2018, the committee came forward with their report and recommended the creation of a standing committee (Senior Advisory Committee) to oversee the process of making Kennebunkport more age friendly though engaging the community, continuing to identify needs of older residents and coordinating or initiating programs to help them age successfully in this community.

The work undertaken by the committee was impressive, especially considering the short time period under which they worked. I would recommend to the Board of Selectmen that the Senior Advisory Committee continue in its ad-hoc status for an additional two years to work on the following issues:

1. Consider the benefits to becoming a WHO/AARP age friendly community. Study the eight domains for livability that influence the quality of life of older adults (from The Maine Guide – Building Livable Age-Friendly Communities: www.who.int/ageing/projects/age-friendly-cities-communities/en/); identify what is going well in each domain,

determine areas of concern and how they could be addressed. After the committee's review the recommendation would be brought to the Board of Selectmen.

2. Educate citizens and promote programs and services available to seniors through the Town departments or other governmental and/or non-profit organizations.
3. Evaluate the needs of residents by holding focus groups, listening sessions, and forums.
4. Strengthen relationships, through the Town Manager, with each Town department to discuss survey data as it relates to their departments.
5. Recommend to the Board of Selectmen any additional services, issues, or actions that they determine are needed in the community.

The Board could determine whether the original members wished to continue on the board or seek volunteers from the greater community.