



# TOWN OF KENNEBUNKPORT, MAINE

*- INCORPORATED 1653 -*

MAINE'S FINEST RESORT

**Board of Selectmen Agenda  
Town Hall – 6 Elm Street  
November 22, 2017 – 9:00 AM**

1. Call to Order.
2. Approve the November 9, 2017, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Other business.
5. Approve the November 22, 2017, Treasurer's Warrant.
6. Adjournment.

**Town of Kennebunkport  
Board of Selectmen Meeting  
Village Fire Station, 32 North Street  
November 9, 2017 – 6:00 PM**

Minutes of the Selectmen's Meeting of November 9, 2017

**Selectmen Attending:** Stuart Barwise, Patrick A. Briggs, Allen Daggett, Edward Hutchins, Sheila Matthews-Bull

**Others:** Michael Davis, Brendan Donovan, Arlene McMurray, Laurie Smith, and others

**1. Call to Order.**

Chair Briggs called the meeting to order at 6:02 PM.

**2. Approve the October 26, 2017, selectmen meeting minutes.**

**Motion** by Selectman Hutchins, seconded by Selectman Daggett, to approve the October 26, 2017, selectmen meeting minutes. **Vote:** 5-0.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

Brendan Donovan expressed his concerns regarding the Board's decision to make address changes on Kings Highway due to inconsistencies in street numbering. The renumbering was requested by the EMS to help improve emergency response time. He gave the Board a packet containing a letter from him, a *Kennebunk Post* article regarding the address changes, a list of all the properties on Kings Highway, a map survey, etc. He wanted to know why the whole street has to be renumbered when it is only 15 or 20 addresses that have problems. He said he thought the majority prevails. He stated that Kings Highway is a straight street, and so they have the least need for renumbering. He mentioned everything that needs to be changed when you have an address change, particularly the mortgage. He said he wanted to have an open discussion with everyone regarding this issue and said that there are other ways to locate an address with the new GIS technology available.

Chair Briggs explained the town attorney determined that a change of address will not have an adverse impact to the residents of Kings Highway. He said this will be done on other problem streets as well. He added that banks and the Post Office adjust and are accommodating.

The other Selectmen all had address changes in the past and said it was an inconvenience, but not as bad as Mr. Donovan fears. In fact, Selectman Matthews-Bull had her address changed four or five times.

Town Manager Laurie Smith mentioned that the issues are houses out of sequence with A's, B's, rear lots, and lots that can be developed. They want to fix everything now to avoid future problems.

Chair Briggs encouraged people to subscribe to the Town Website to get more information.

#### **4. Consider budget development schedule for FY 2019.**

The Board received a schedule of dates to consider for budget development.

Selectman Barwise asked if the Selectmen could participate remotely if there was a scheduling problem.

Ms. Smith said she would check with the town attorney.

**Motion** by Selectman Daggett, seconded by Selectman Hutchins, to approve the budget development schedule for FY2019 as presented. **Vote:** 5-0.

#### **5. Board submits budget priorities and requests.**

Town Manager Laurie Smith said she would like direction from the Board on its priorities for the coming year.

#### **Current Ongoing Projects:**

- Construction of new Parks and Recreation building (undergoing final design with start date 2018)
- Construction of new Government Wharf project (December – April)
- Replacement of sewer lines and pump stations at Chicks Creek and Green Street (\$1M – currently underway to finish in first quarter of 2018)
- Replacement of outdated equipment at Wastewater Treatment Plant (\$1M – to begin in 2018)
- Development of pedestrian/bike paths along Mills Road (currently underway to complete in 2019/20)
- FEMA map plan revisions – seven communities in project (Kittery, Wells, Kennebunkport, Old Orchard Beach, Biddeford, and Harpswell) Phase I modeling complete at end of November. Phase II to begin in December. Appeal period has been postponed until 2018.
- Housing Assessment and Strategies – Data gathering and public feedback through fall of 2017 with final report to BOS in December 2017.
- Fire Department Committees – Recruitment & Retention and Engineer Position committee.
- Succession Planning throughout departments.
- Review of Policies and Procedures throughout Town.
- Codification of Ordinances for 2018.

- Cape Porpoise Pier investigation and development of rehabilitation options
- Cape Porpoise dredging to take place in November 2018
- Planned capital investment in equipment, buildings and infrastructure

Selectman Hutchins would like to have weekly recycling. Selectman Barwise supports this suggestion. His only concern is to make sure it ends up recycled and not put in a landfill.

Ms. Smith said she can have Karl Ekstedt from Oceanside Rubbish attend a meeting to answer questions. The Board was agreeable to her suggestion.

Selectman Daggett would like more tree trimming done.

## **6. Other business.**

### **a. Meetings in November and December:**

November 22, 9 AM, Town Hall

December 14, 6 PM, Village Fire Station

December 28, 9 AM, Town Hall

Ms. Smith said she wanted these dates on the agenda just to remind everyone.

Ms. Smith announced that Town Offices are closed tomorrow to observe Veterans Day.

Selectman Matthews-Bull encouraged everyone to call a veteran and thank them for their service. She also announced that the town will be decorating for Prelude on November 20.

## **7. Approve the November 9, 2017, Treasurer's Warrant.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to approve the November 9, 2017, Treasurer's Warrant. **Vote:** 5-0.

## **8. Adjournment.**

**Motion** by Selectman Hutchins, seconded by Selectman Barwise, to adjourn the meeting. **Vote:** 5-0.

The meeting adjourned at 6:42 PM.

Submitted by Arlene McMurray  
Administrative Assistant