

TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

Board of Selectmen
Village Fire Station – 32 North Street
May 25, 2017 – 7:00 PM

1. Call to Order.
2. Approve the May 1, 11, and 18, 2017, selectmen meeting minutes.
3. Public Hearing to consider applications for victualer's licenses for the period from June 1, 2017, through May 31, 2018.
4. Consider a renewal liquor license application submitted by Richard W. Litchfield and Beverly D. Davis, DBA Captain Lord Mansion, 6 Pleasant St.
5. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
6. Consideration of recreational marijuana.
7. Amend Sewer Use Ordinance Article V. Sections 2 and 14.
8. Authorize write-off of uncollected parking ticket balances.
9. Appoint Rebecca Nolette as alternate Street Naming and Numbering Delegate effective until March 31, 2018.
10. Accept Dennis Thayer's resignation from the Ad Hoc Senior Advisory Committee.
11. Executive session pursuant to MRSA 1, §405-6A to discuss personnel.
12. Consider Donna Moore Hays' resignation as Assessors Agent.
13. Other business.
14. Approve the May 25, 2017, Treasurer's Warrant.
15. Adjournment.



Agenda Item Divider



**Town of Kennebunkport
Board of Selectmen Special Meeting
Kennebunk Elementary School – 177 Alewife Road
May 1, 2017 – 6:00 PM**

Minutes of the Selectmen Meeting of May 1, 2017

Selectmen present: Stuart E. Barwise, Patrick Briggs, Allen A. Daggett, Edward W. Hutchins

Selectman absent: Sheila Matthews-Bull

Others present: Ben McCall, Durwood Parkinson, Leah Rachin, Laurie Smith, members of RSU 21 Board of Directors, and Selectmen, Planning Board, and Public Safety members from Arundel and Kennebunk.

1. Call to Order.

Chair Barwise called the meeting to order at 6:00 PM.

2. Presentation on potential impacts of recreational marijuana.

Attorney Durwood Parkinson, Leah Rachin, and Ben McCall presented information on recreational marijuana and answered questions from the audience.

3. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to adjourn.
Vote: 4-0.

The meeting adjourned at 7:42 PM.

Submitted by

Laurie A. Smith
Town Manager



Agenda Item Divider



**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station – 32 North Street
May 11, 2017 – 7:00 PM**

Minutes of the Selectmen Meeting of May 11, 2017

Selectmen present: Stuart E. Barwise, Edward W. Hutchins, and Sheila Matthews-Bull

Selectmen absent: Allen A. Daggett and Patrick A. Briggs

Others present: Sarah Adams, Ralph Austin, Ted Carter, Michael Claus, Michael Davis, Steve Doe, Werner Gilliam, David James, Crystal McCurdy, Lee McCurdy, Arlene McMurray, Nina Pearlmutter, Laurie A. Smith, Chris Welch, and others

1. Call to Order.

Chair Barwise called the meeting to order at 7:00 PM.

2. Approve the April 13, 25, 27, and May 1, 2017, selectmen meeting minutes.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the April 13, 25, and 27, 2017, selectmen meeting minutes. **Vote: 3-0**

3. Consider a liquor license renewal application for CAI Properties, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the liquor license renewal application for CAI Properties, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue. **Vote: 3-0.**

Town Manager Laurie Smith announced that the inspections have not been performed on any of the liquor licenses and asked if the Board would approve them on condition they pass inspection.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to withdraw her motion. **Vote: 3-0.**

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the liquor license renewal application for CAI Properties, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue with the condition that it passes inspection. **Vote: 3-0.**

4. Consider a special amusement permit renewal application for CAI Properties, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for CAI Properties, LLC, d.b.a. Cape Arundel Inn, 208 Ocean Avenue with the condition that it passes inspection. **Vote: 3-0.**

5. Consider a liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway with the condition that it passes inspection. **Vote: 3-0.**

6. Consider a special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for Tides Beach Club, LLC, d.b.a. Tides Beach Club, 254 Kings Highway with the condition that it passes inspection. **Vote: 3-0.**

7. Consider a liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue, with the condition that it passes inspection. **Vote: 3-0.**

8. Consider a special amusement permit renewal application for The Boat house of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for The Boathouse of Kennebunkport, LLC, d.b.a. The Boathouse Hotel, 21 Ocean Avenue, with the condition that it passes inspection. **Vote: 3-0.**

9. Consider a liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road with the condition that it passes inspection. **Vote: 3-0.**

10. Consider a special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the special amusement permit renewal application for Fishing Pole Lane, LLC., d.b.a. Hidden Pond, 354 Goose Rocks Road, with the condition that it passes inspection. **Vote: 3-0.**

11. Consider a liquor license renewal application for Ivy One, LLC., d.b.a., Old Fort Inn, 8 Old Ford Avenue.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the liquor license renewal application for Ivy One, LLC., d.b.a., Old Fort Inn, 8 Old Ford Avenue, with the condition that it passes inspection. **Vote: 3-0.**

12. 7 PM Public Hearing to consider the following warrant articles for June Town Meeting:

Chair Barwise opened the public hearing at 7:06 PM.

Ms. Smith explained each warrant article.

- a. Amendment to the Shellfish Ordinance.**
- b. Amendment to the Administrative Code.**
- c. Enactment of Key Lock Box Ordinance.**

There were no comments.

Chair Barwise closed the public hearing at 7:07 PM.

13. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

14. Approve certification of the proposed ordinances.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the certification of the proposed ordinances. **Vote: 3-0.**

15. Consider the Arbor Day Proclamation.

Sarah Adams, member of the Shade Tree Committee, read the Arbor Day Proclamation.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the Arbor Day Proclamation. **Vote: 3-0.**

16. Consider request to install landscaping material in the Town right of way at the corner of Langsford Road and Pier Road.

Ms. Smith said that she along with Public Works Director Mike Claus, Selectmen Barwise and Matthews-Bull met with Tim Harrington on site to address parking and other concerns discussed at the August 13 Selectmen's Meeting. They came up with a new plan that was also reviewed by Town Attorney Amy Tchao.

Selectman Hutchins requested some delineation so that people recognize that it is public parking. The Board agreed to leave this up to Mr. Claus to work with the landscaper and determine which materials to use.

Attorney Ralph Austin reminded them that the agreement would be recorded at the Registry of Deeds.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the request to install landscaping material in the Town right of way at the corner of Langsford Road and Pier Road with the modifications mentioned above. **Vote: 3-0.**

17. Award bid for Chicks Creek and Green Street pump stations upgrades.

Mike Claus announced that two bids were received:

Vendor	Bid
Penta Corporation	\$813,900.00
T. Buck Construction	\$941,976.00

He said staff recommends awarding the bid to Penta Corp. The project will begin after Columbus Day.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to award the Chicks Creek and Green Street pump station upgrades bid to Penta Corporation for a total cost of \$813,900. **Vote: 3-0.**

18. Consider the Government Wharf budget.

Chris Welch, chair of the Government Wharf Committee, explained their budget.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the Government Wharf budget. **Vote: 3-0.**

19. Consider a request to reserve parking spaces at Government Wharf for commercial fishermen.

Mr. Welch explained that their request is time based. He said the Government Wharf Committee would like to have 6-8 parking spaces reserved for only commercial fishermen from 5 AM to 10 AM. There are approximately 20 spaces on the lot, depending on how people park. He said that the spaces would only be for captains.

Ms. Smith said that they would use a parking sticker system and monitor it.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the request for up to 10 parking spaces at Government Wharf for commercial fishing boats from 5 AM to 10 AM and to give the Town Manager and Police Department the authority to determine parking space locations and the monitoring system. **Vote: 3-0.**

20. Consider the Cape Porpoise Pier budget.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the Cape Porpoise Pier budget as written. **Vote: 3-0.**

21. Authorize rounding to the nearest dollar in collection of building permit fees.

Director of Planning and Development Werner Gilliam explained that his department uses two software programs: Vision for assessing and Trio for finances. Vision rounds out numbers to the nearest dollar, while Trio puts in the exact amount. For ease of accounting, he would like authorization to round out the numbers to the nearest dollar for permit fees.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to authorize the Planning and Development Department to round out numbers to the nearest dollar for permit fees. **Vote: 3-0.**

22. Authorize write-off of uncollected personal property taxes.

Ms. Smith said that they were reviewing uncollected personal property taxes and found out that they were left from businesses that no longer exist. She said the oldest one is from 2004. She commented that she received payment from Lanigan which now leaves a balance of \$788.39.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to authorize the write-off of uncollected personal property taxes. **Vote: 3-0.**

23. Amend Sewer Use Ordinance Article V. Sections 2 and 14.

This item was deferred until the next meeting.

24. Review of Recreational Marijuana Presentation.

The Board attended a meeting on May 1 regarding recreational marijuana (see Exhibit B) which will be on the Town's cable channel 2.

The Board discussed the need to get information out to the public and to also receive public input to properly manage this. Some suggestions were to publish information in the Town newsletter and to have a public forum with experts from both sides.

Ms. Smith explained the five types of licenses and announced the schedule of dates and steps in the paperwork process for this item to be on the November Town Meeting Warrant (see Exhibit C).

David James said 90% of the public still does not understand the law regarding recreational marijuana and suggested sending out a survey. He said they need an explanation on the difference between medical and recreational marijuana and that Dr. Mary Rice is a good source.

Nina Pearlmutter also commented about how little people know about the newer forms of marijuana and the need for more information about the effects of cannabis.

Ms. Smith said Amy Tchao's office gives a good presentation which might be helpful. She will talk to Ms. Tchao and have a representative come to a Selectmen's Meeting and present the highlights. She will also try to put together some educational pieces to send out with the tax bills.

Chair Barwise would like to retain this on future agendas to keep people talking.

25. Accept a \$50 donation from Peter and Ann Bergin to the Conservation Commission in memory of Elizabeth "Pixie" Lown.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept a \$50 donation from Peter and Ann Bergin to the Conservation Commission in memory of Elizabeth "Pixie" Lown. **Vote:** 3-0.

26. Sign the Certificates of Commitment of Sewer User Rates.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the Certificates of Commitment of Sewer User Rates of \$444. **Vote:** 3-0.

Ms. Smith announced that the rededication of the Mat Lanigan Bridge is at 4 PM, on May 19. She stated there will be a ribbon cutting. She said the old bridge had flower boxes and that the DOT is allowing them to put them back at the Town's expense. She said the Town's share of the maintenance cost with Kennebunk is \$1,375.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve taking \$1,375 from the Dock Square Parking Lot account to plant and maintain the flowers in the flower boxes at Dock Square. **Vote:** 3-0.

28. Approve the May 11, 2017, Treasurer's Warrant.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the May 11, 2017, Treasurer's Warrant. **Vote:** 3-0.

29. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Vote:** 3-0.

The meeting adjourned at 8:10 PM.

Submitted by

Arlene McMurray
Administrative Assistant

EXHIBIT A – May 11, 2017

Narrative to accompany landscape plan revisions for:

#1 Pier Road

#3 Langsford Road

For many years the parking was never clearly defined for either of these two buildings.

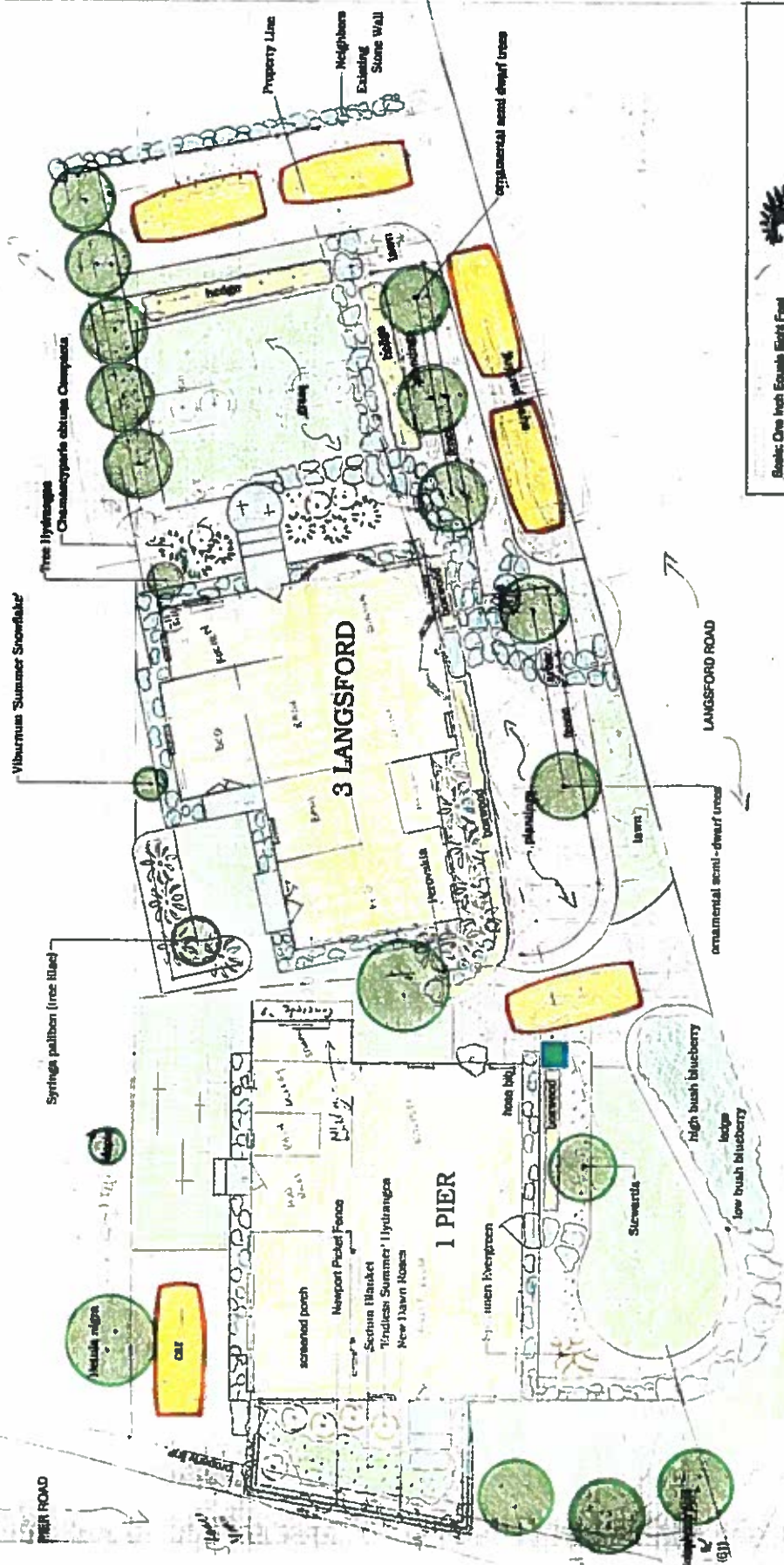
With extensive renovations and re-purposing of these two buildings establishing clarity to off street parking is essential. The attached plan allows two full size vehicles to park completely off Langsford Road. The parking at #1 Pier Road has been in place for many years and will remain unchanged. A new driveway will be cut in and used for the residents in #3 Langsford Road.

A small 3.5 foot picket fence with one arbor and two gates will also be installed with climbing plantings to provide a bit of privacy primarily for #3 Langsford Road.

It is understood that much of this work is being executed on town land and that the owners of these properties will need to repair any damage done by the town with snow plowing and removal.

All proposed parking areas will be finished in crushed shell.

March 13, 2017
April 3, 2017
April 27, 2017
May 4, 2017



Basic: One Inch Square Eight Feet



Lighting

PIPER ROAD

TED CARTER
Inspired Landscapes

100

LANDSCAPING AGREEMENT

JTJ Development, LLC ("JTJ"), the owner of property at 1 Pier Road in Cape Porpoise (the "Property"), in consideration of the Town of Kennebunkport (the "Town") allowing certain landscaping adjacent to the Property, located within the bounds of Langsford Road, hereby agrees as follows:

1. JTJ will install the landscaping in accordance with the Plan approved by the Board of Selectmen at its meeting on May 11, 2017. JTJ agrees that there will be no changes to the landscaping (other than removing any of the landscaping) without prior approval from the Board of Selectmen.

2. JTJ understands and agrees that it is responsible for the maintenance and upkeep of the landscaping within the bounds of Langsford Road, and that the Town has no responsibility for any such maintenance and upkeep. JTJ further understands that the Town may damage some of the landscaping in the process of winter snowplowing or other road maintenance; and JTJ agrees that the Town will have no responsibility or liability for the repair of any such damage.

3. JTJ further understands that, by virtue of the Board of Selectmen's decision to allow landscaping within the bounds of Langsford Road, it does not acquire any rights in or to the land area on which the landscaping is located. JTJ understands and agrees that the Town can require JTJ to remove any or all of the landscaping within the bounds of Langsford Road, upon thirty (30) days written notice to JTJ, if the Town needs all or a portion of the landscaped area for road widening or other reasons.

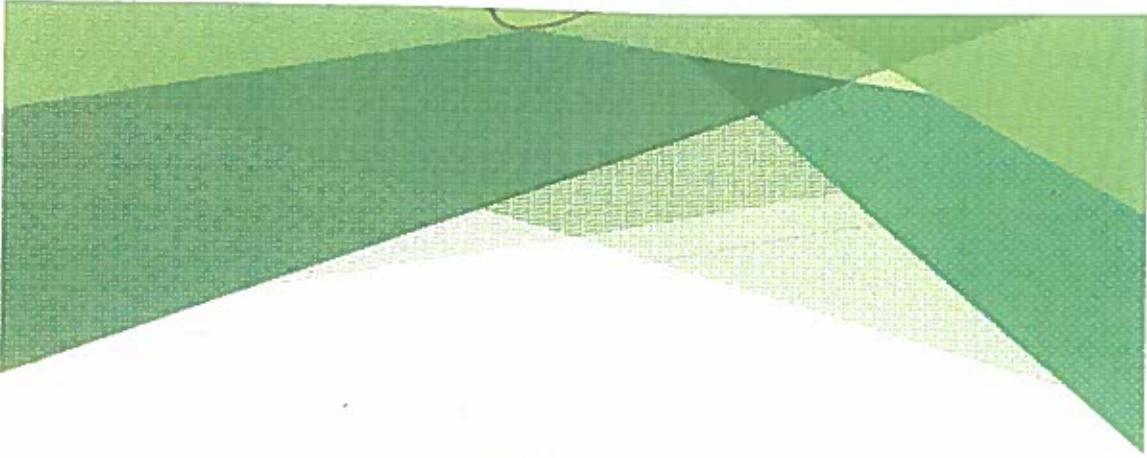
4. JTJ, or its successor, shall maintain general liability and automobile liability insurance in amounts sufficient to protect itself against risks associated with this Agreement. JTJ and its successor shall indemnify, defend and hold harmless the Town from any and all claims arising from JTJ's performance under this Agreement.

5. JTJ agrees that this Agreement shall be recorded in the York County Registry of Deeds, with reference to the deed into JTJ dated July 14, 2016 and recorded in the York County Registry of Deeds in Book 17276, Page 357.

Dated: May ____, 2017

JTJ Development, LLC

By: _____
Timothy Harrington, Manager

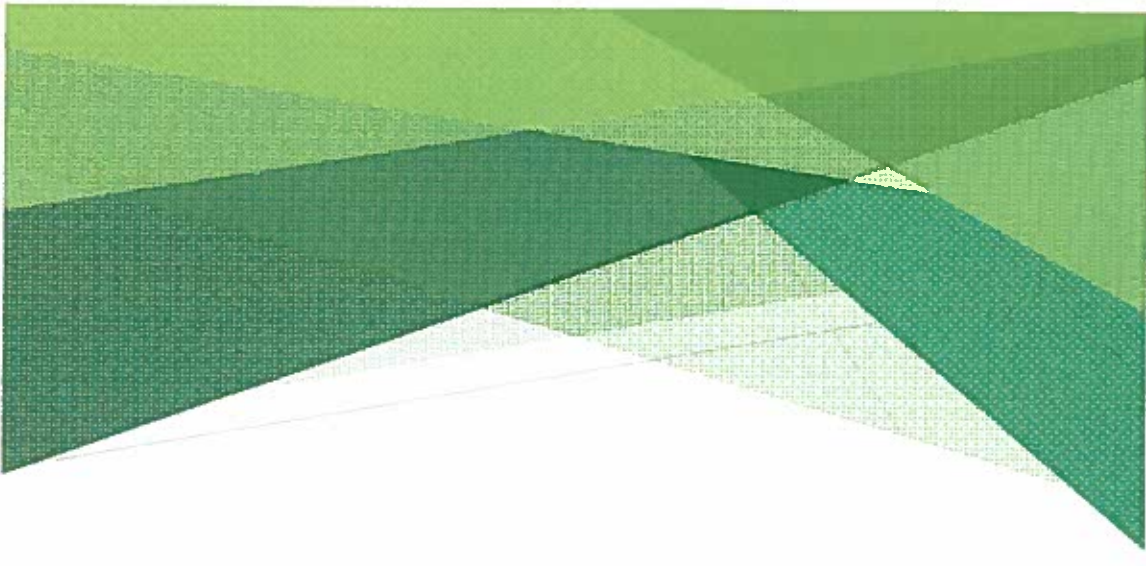


Recreational Marijuana



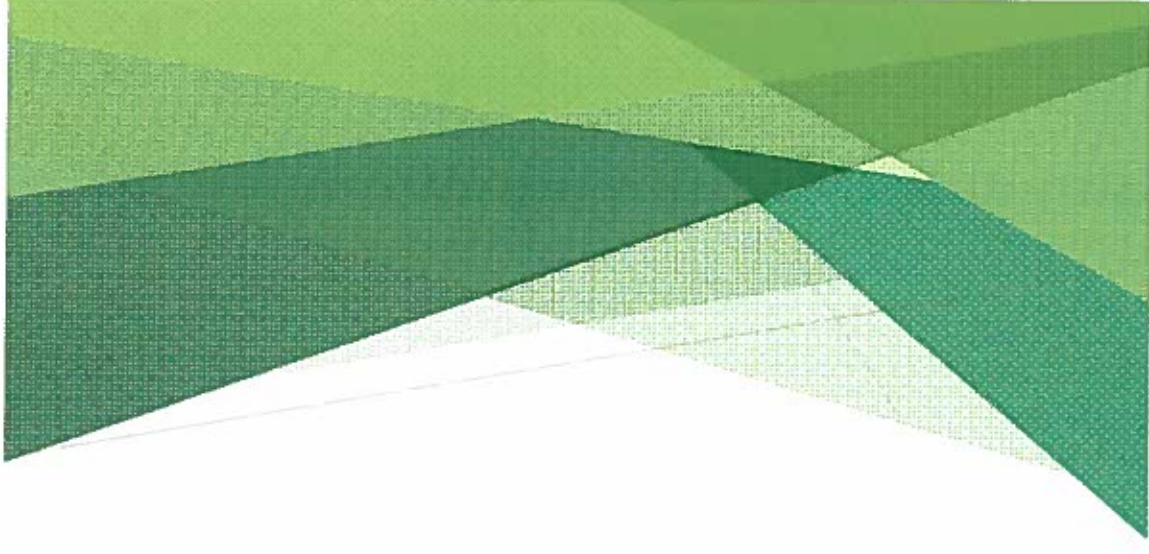
November 2016

- ▶ Maine legalized recreational marijuana
 - ▶ Title 7: AGRICULTURE AND ANIMALS, Part 5: PLANT INDUSTRY, Chapter 417: MARIJUANA LEGALIZATION ACT
- ▶ 29 states with medical marijuana
- ▶ 8 with full “adult use,” i.e., recreational legalization (CO, OR, WA, AK, CA, MA, NE and ME)



Marijuana Legalization Act

- Legalizes cultivation, production, and possession of marijuana for retail sale to individuals 21 year of age and older.
- Effective January 30, 2017: at that time, possession and use in private became legal, and growing marijuana for personal use became legal
- Legalization Act contemplates creation of state-wide, licensed commercial system of cultivation, processing and retail sale of marijuana
- This will come after issuance of state regulations and licenses (February 2018)





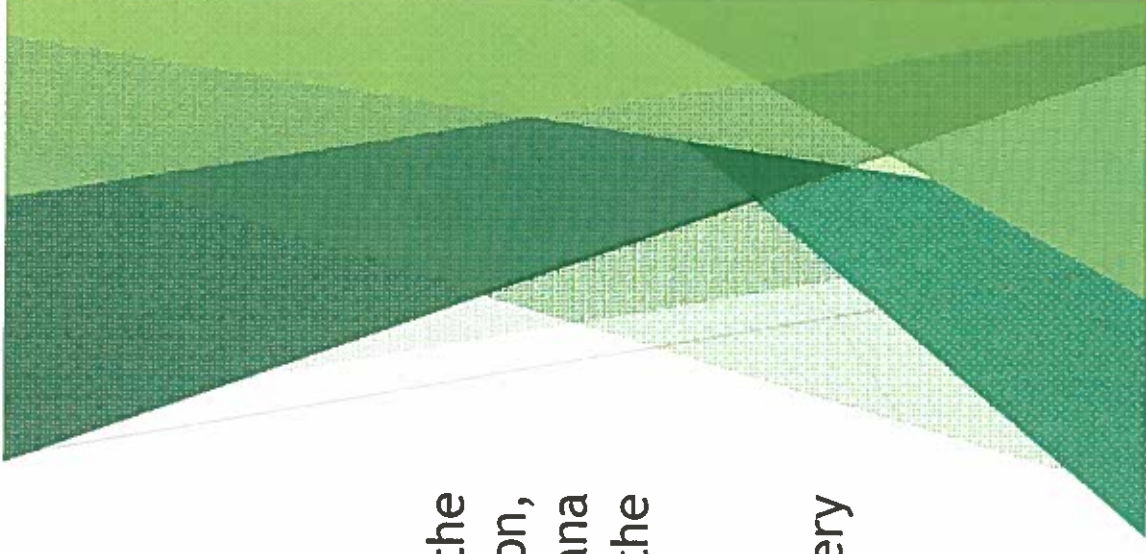
Marijuana Legalization Act - Local Level

- ▶ It allows a municipality to regulate the number of retail marijuana stores and the location and operation of retail marijuana establishments and to prohibit the operation of retail marijuana establishments in the municipality. It also allows a municipality to require separate local licensing of retail marijuana establishments.
- ▶ The initiated bill allows a person to consume marijuana in a nonpublic place including a private residence. It provides that the prohibitions and limitations on smoking tobacco products in specified areas as provided by law apply to smoking marijuana and that a person who smokes marijuana in a public place other than as governed by law commits a civil violation for which a fine of not more than \$100 may be adjudged.

Who at the State level will oversee licensing?

§ 2444. State licensing authority

- ▶ For the purpose of regulating and controlling the licensing of the cultivation, manufacture, distribution, testing and sale of retail marijuana and retail marijuana products in this State, the state licensing authority is the Department of Agriculture, Conservation and Forestry.
- ▶ However, Bureau of Alcoholic Beverages and Lottery Operations (BABLO) will oversee licensing



State licensing

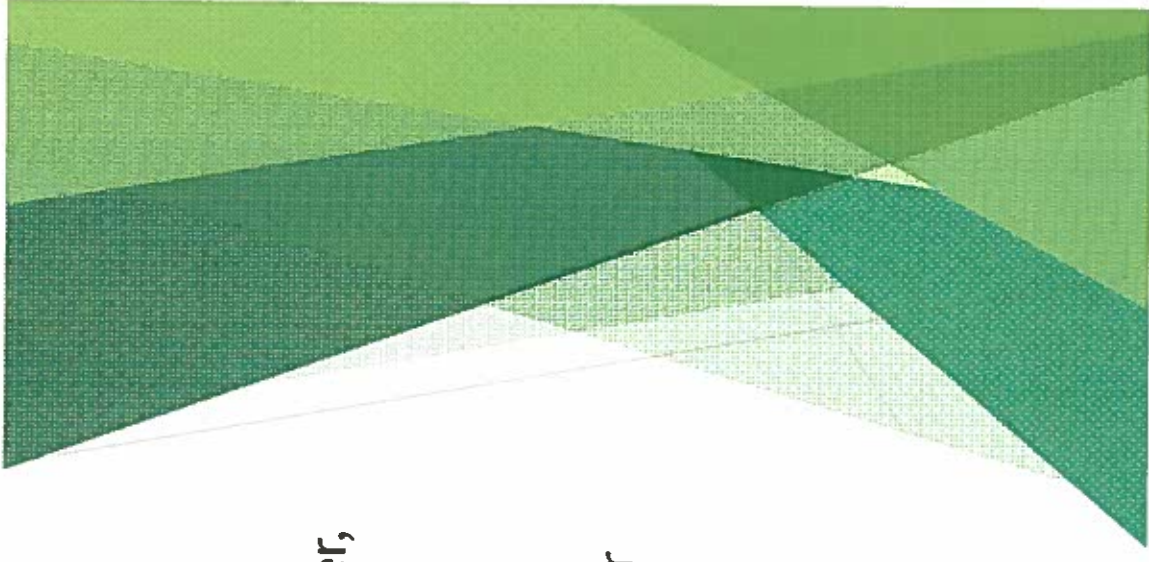
► §2447. License application and issuance

An application for a license under the provisions of this chapter must be made to the state licensing authority on forms prepared and furnished by the state licensing authority and must set forth such information as the state licensing authority may require to enable the state licensing authority to determine whether a license should be granted. The information must include the name and address of the applicant and the names and addresses of the applicant's officers, directors or managers. Each application must be verified by the oath or affirmation of such person or persons as the state licensing authority may prescribe.

The state licensing authority may issue a license to an applicant pursuant to this section upon completion of the applicable criminal history record check associated with the application. The license is conditioned upon municipal approval. An applicant is prohibited from operating a retail marijuana establishment or retail marijuana social club without state licensing authority and municipal approval. If the applicant does not receive municipal approval within one year from the date of state licensing authority approval, the license expires and may not be renewed. If an application is not approved by the municipality, the state licensing authority shall revoke the license.

Five License Types:

- ▶ Cultivation - grow marijuana for wholesale sale of flower, two tiered system of licenses
- ▶ Manufacturing - convert cannabis flower into edible products, topicals, concentrates, etc.
- ▶ Testing - perform lab tests on cannabis flower to test for purity, potency, heavy metals, etc.
- ▶ Retail sales - sell marijuana products to the public
- ▶ Social clubs - sell marijuana and marijuana products for purposes of on-premises consumption only



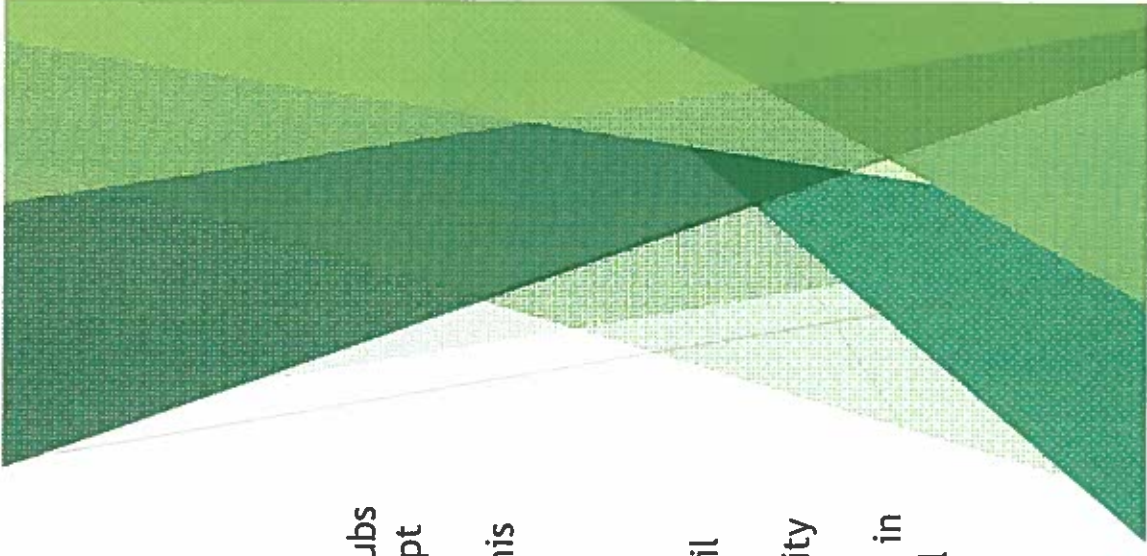


§2447. State License application and issuance

- ▶ 4. Limitation on number of retail marijuana stores. The state licensing authority may not limit the total number of retail marijuana stores in this State. A municipality may regulate the number of retail marijuana stores and the location and operation of retail marijuana establishments and retail marijuana social clubs and may prohibit the operation of retail marijuana establishments and retail marijuana social clubs within its jurisdiction
- ▶ §2442. Definitions
 - ▶ 36. Retail marijuana establishment. "Retail marijuana establishment" means a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana products manufacturing facility or a retail marijuana testing facility.

§2449. Local licensing

- ▶ **1. Municipality may regulate retail marijuana establishments and retail marijuana social clubs.** A municipality may regulate the location and operation of retail marijuana establishments and retail marijuana social clubs pursuant to Title 30-A, chapter 187, subchapter 3. A municipality may adopt and enforce regulations for retail marijuana establishments and retail marijuana social clubs that are at least as restrictive as the provisions of this chapter and any rule adopted pursuant to this chapter. Nothing in this chapter prohibits the registered voters of a municipality from calling for a vote on any regulations adopted by a municipal legislative body.
- ▶ **2. Municipal approval required.** A retail marijuana establishment or retail marijuana social club may not operate until it is licensed by the state licensing authority pursuant to this chapter and approved by the municipality in which it is located. If an application is denied by the municipality, the licensee has 90 days to locate and obtain legal interest in another property in a municipality that approves of the retail marijuana establishment or retail marijuana social club before the license is revoked.



§2449. Local licensing Cont...

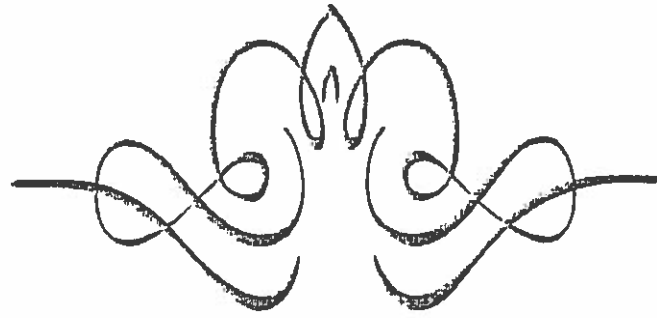
- ▶ **3. Notice and portion of fee must be given to municipality.** When the state licensing authority receives an application for original licensing, or renewal of an existing license, for any retail marijuana establishment or retail marijuana social club, the state licensing authority shall, within 7 business days, provide a copy of the application and 50% of the licensing fee to the municipality in which the establishment or club is to be located.....
- ▶ **4. Municipality may impose licensing requirement.** A municipality may impose a separate local licensing requirement as a part of its restrictions on time, place, manner and the number of marijuana businesses. A municipality may decline to impose any local licensing requirements, but a municipality shall notify the state licensing authority that it either approves or denies each application forwarded to it within 14 business days.
- ▶ **5. Public hearing notice.** The following provisions govern local public hearings and notice.
 - A. If a municipality issues local licenses for a retail marijuana establishment or retail marijuana social club, a public hearing on the application may be scheduled. If the municipality schedules such a hearing, it shall post and publish public notice of the hearing not less than 10 days prior to the hearing.....
 - B. If a municipality does not issue local licenses, the municipality may give public notice of the state application by posting a sign in a conspicuous place on the premises identified in the application and by publication in a newspaper of general circulation in the county in which the premises are located.

**CRITICAL DATES FOR TOWN MEETING
November 7, 2017**

- June 30, 2017 Paperwork of proposed ordinance changes (in underline/strike through format) due to Town Manager from Boards, Committees and Department Heads. [See Town Clerk in advance for assistance in formatting if necessary.]
- July 13, 2017 Presentation to Board of Selectmen by Boards, Committees and Department Heads of proposed ordinance changes. [Afterwards, proposals sent to appropriate Boards, Committees and Legal for review.]
- July 27, 2017 Public discussion and input at Board of Selectmen meeting.
- Aug. 10, 2017 Suggested changes by Town Attorney presented to Board of Selectmen.
- Aug. 24, 2017 Final draft presentation to the Board of Selectmen with any last minute changes made.
- Sept. 14, 2017 Last Selectman's Meeting to sign Warrant.
- Sept. 14, 2017 Selectmen set Public Hearing Date. (Perhaps for Oct. 26, 2016)
- Sept. 22, 2017 The following documents due to Town Clerk: 30-A MRSA, Sec. 2528(5) (45Days)
Warrant
Certification of Proposed Ordinance
Order to Post Copies of Ordinance
Return of Warrant
- Oct. 31, 2017 Last date to post Warrant of Town Meeting 30-A MRSA, Sec. 2523(4) (7 days)
- Oct. 31, 2017 Last day to send Notice of Town Meeting to all boxholders (Administrative Code)
- Nov. 07 2017 Town Meeting with polls open from 8:00 AM to 8:00 PM.

**CRITICAL DATES FOR PUBLIC HEARING
(Minimum Requirements)**

- 10 days prior to voting
(at least) Public Hearing required. (Conducted by the Selectmen with the Growth Planning Committee and the Planning Board in attendance.) 30-A MRSA
- 7 days prior to P.H. Return to Town Clerk
30-A MRSA, Sec. 2528(5)
- 7 days prior to P.H. Last day to publish notice of P.H. in newspaper
30-A MRSA, Section 4352(9)(B)



Agenda Item Divider



**Board of Selectmen Special Meeting
Town Office-6 Elm Street
May 18, 2017 – 9:00 AM**

Minutes of the Special Selectmen Meeting of May 18, 2017

Selectmen present: Stuart E. Barwise, Patrick Briggs, Edward W. Hutchins

Selectman absent: Allen A. Daggett

Others present: Werner Gilliam, Laurie Smith, Arlene McMurray

1. Call to Order.

Chair Barwise called the meeting to order at 9:00 AM.

2. Executive session pursuant to 1 M.R.S.A. Section 405 (6) (c) regarding discussion or consideration of the acquisition of real property.

Motion by Selectman Briggs, seconded by Selectman Hutchins, to go into executive session pursuant to 1 M.R.S.A. Section 405 (6) (c) regarding discussion or consideration of the acquisition of real property. **Vote:** 4-0.

The Board went into executive session at 9:00 AM.

The Board came out of executive session at 9:30 AM

3. Consideration of a special town meeting on Thursday, May 25, 2017.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to call a special town meeting on Thursday, May 25, 2017, to vote on Article 2 (See Exhibit A). **Vote:** 4-0.

4. Other business.

There was no other business.

5. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to adjourn. **Vote:** 4-0.

The meeting adjourned at 9:32 AM.

Submitted by

Arlene McMurray
Administrative Assistant

**Exhibit A – 5-18-2017
TOWN WARRANT
SPECIAL TOWN MEETING
May 25, 2017**

State of Maine

County of York, SS

To: Tracey O'Roak, Constable of the Town of Kennebunkport, in the County of York, State of Maine.

GREETINGS:

You are hereby required in the name of the State of Maine to notify and warn the voters of the Town of Kennebunkport in said County of the Town Meeting described in this warrant.

To the voters of Kennebunkport: You are hereby notified that a Special Town Meeting of this municipality will be held at the Village Fire Station, 32 North Street in said Town on Thursday, the twenty-fifth day of May A.D. 2017, at 6:00 o'clock in the afternoon, then and there to act upon the following article:

ARTICLE 1. To choose a Moderator to preside at said meeting.

ARTICLE 2. To see if the Town will vote to authorize the Board of Selectmen to authorize and direct the Town Manager to bid on behalf of the Town at a real estate foreclosure auction to acquire an 87+/- parcel of land comprised of three (3) lots referenced on the Town's Tax Maps at Map 12, Block 5, Lots 21, 21A and 22 (hereinafter, collectively the "Olde Port Village Parcel"); and in order to finance the acquisition of the Olde Port Village Parcel and related costs, including but not limited to required deposits and legal expenses, to authorize the issuance of up to \$5,000,000.00 in general obligation bonds or notes of the Town with the dates, maturities, denominations, interest rate(s), call date(s), if any, and other details of the bonds or notes to be determined by the Board of Selectmen; and to authorize the Board of Selectmen to accept and expend additional donations and/or grant funds for the acquisition of said Parcel.

Recommended by Selectmen

**Treasurer's Financial Statement
[30-A-M.R.S.A. §5772 (2-A)]**

1. Total Town Indebtedness:

A. Bonds outstanding and unpaid:	\$ 944,343.00
B. Bonds authorized/not yet issued:	\$ 2,000,000.00

C. Bonds to be issued if this Question is approved: \$ 5,000,000.00

TOTAL

\$ 7,944,343.00

2. **Estimated Debt Service Costs:** At an estimated interest rate of 3.0%, the estimated costs to finance this Project over a term of 20 years are:

Principal: \$ 5,000,000.00

Interest: \$ 1,839,287.50

Total Debt Service to be paid through maturity: \$ 6,839,287.50

3. **Validity:** The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service or the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

_____, Treasurer,
Town of Kennebunkport

HEREOF FAIL NOT TO MAKE DUE SERVICE of this Warrant and a return of your doing thereon, at a time and place of said meeting.

GIVEN UNDER OUR HANDS this 18th day of May, 2017, Kennebunkport, Maine.

Edward W. Hutchins, II

Stuart Barwise

Allen A. Daggett

Sheila W. Matthews-Bull

Patrick Briggs

A majority of the Selectmen of the Town of Kennebunkport, Maine

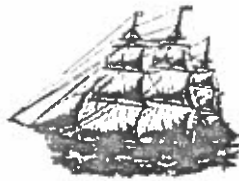
A true copy of the warrant attest:

Tracey O'Roak, Town Clerk



Agenda Item Divider





3

TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

VICTUALER'S LICENSING HEARING

MAY 25, 2017

KENNEBUNKPORT VILLAGE FIRE STATION 32 NORTH STREET

We, the undersigned officials of the Town of Kennebunkport and Members of the Victualer's Licensing Board, do authorize the Town Clerk to issue a Victualer's License to the business establishments on the attached sheet. The license shall be valid from June 1, 2017 through May 31, 2018 in accordance with the provisions of the Victualer's Licensing Ordinance adopted by the Town on March 21, 2000.

Sheila Matthews-Bull

Edward W. Hutchins, II

Patrick A. Briggs

Allen A. Daggett

Stuart E. Barwise

BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ. EXP
1802 House	15 Locke Street	Ten Walker	15 Locke Street	Kennebunkport, ME	04046	967-5632		12	6	2	
A. V. Murray & Company	56 Abenaki Way	Nancy F. Murray	P.O. Box 345	Kennebunkport, ME	04046	710-1213		0	0	1	n/a
Alison's Restaurant	11 Dock Square	Adam Padgett	P.O. Box 344	Kennebunkport, ME	04046	967-4841	332-1442	130	0	20	April 15
Arundel Wharf Restaurant	43 Ocean Ave.	Robert Williamson	P.O. Box 1950	Kennebunkport, ME	04046	468-7194	967-3444	225	0	25	June 19
Aunt Marie's Ice Cream	10 Ocean Ave.	J. Steven Kingston	P.O. Box 620C	Kennebunkport, ME	04046	967-3321	229-4114	0	0	3	n/a
Bandaloop	2 Ocean Ave.	W. Scott Lee	5 Oak Grove Lane	Kennebunkport, ME	04046	967-4994	205-4994	78	0	10	March 24
Bradbury Bros. Market	167 Main Street	James Faiella	P.O. Box 7287	Cape Porpoise, ME	04014	967-3939	603-490-6600	6	0	4	
Breakwater Inn	131-133 Ocean Avenue	Naz Jenulevich	P.O. Box M	Kennebunkport, ME	04046	967-5333		125	20	18	July 12
Breakwater Spa	127 Ocean Avenue	Naz Jenulevich	P.O. Box M	Kennebunkport, ME	04046	967-5333		25	15	7	April 24
Cape Arundel Golf Club	19 River Road	Stuart Barwise	P.O. Box 1447	Kennebunkport, ME	04046	967-3494	229-7924	0	0	5	
Cape Arundel Inn	208 Ocean Ave.	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2125	967-1503	75	14	20	Ma 15
Cape Pier Chowder House	79 Pier Road	Allen & Wanda Daggelt	P.O. Box 7217	Cape Porpoise, ME	04014	967-0123	967-0900	14	0	4	March 20
Cape Porpoise Kitchen	1 Mills Road	Peggy Smith Liversidge	P.O. Box 231	Kennebunkport, ME	04046	967-1150	985-9258	12	0	10	
Captain Fairfield Inn	8 Pleasant Street	Leigh Blood	P.O. Box 3089	Kennebunkport, ME	04046	967-4454	781-249-7852	18	9	3	Jan. 26
Captain Jefferts Inn	5 Pearl Street	Sarah M. Lindblom	P.O. Box 691	Kennebunkport, ME	04046	967-2311	205-1296	20	16	8	August 2
Captain Lord Mansion	6 Pleasant Street	Bev Davis & Rick Litchfield	P.O. Box 800	Kennebunkport, ME	04046	967-3141	985-0122	34	16	8	August 2
Captain's Garden House	35 Maine Street	Bev Davis & Rick Litchfield	P.O. Box 800	Kennebunkport, ME	04046	967-4533	985-0122	12	4	2	n/a
Chelwynd House Inn	4 Chestnut Street	Robert Knowles	P.O. Box 130	Kennebunkport, ME	04046	967-2235	468-2359	8	4	1	
Cove House	11 South Main Street	Barry Jones	11 South Main St.	Kennebunkport, ME	04046	251-0499		8	4	1	n/a
Dock Square Coffee House	18 Dock Square	Samantha Asher	P.O. Box 542	Kennebunkport, ME	04046	967-4422	284-3957	14	0	3	n/a
Dock Square Inn	3 Temple Street	Kymara Lonergan	P.O. Box 1123	Kennebunkport, ME	04046	286-7399		18	6	1	n/a
Edgewater Inn	126 Ocean Ave.	Peter Cinello & Caroline Neish	P.O. Box 2578	Kennebunkport, ME	04046	967-3341	229-8810	22	12	7	n/a
Five Acre Farm	1 Bryant Lane	Melinda Anderson	43 Bryant Lane	Kennebunkport, ME	04046	286-9848	286-4031	0	0	2	n/a
Fontenay Terrace Motel	128 Ocean Ave.	David Reid	128 Ocean Ave.	Kennebunkport, ME	04046	967-3556	967-3550	0	8	2	n/a
From Anne's Garden	230 Beachwood Ave.	Anne Dolinsky	230 Beachwood Ave.	Kennebunkport, ME	04046	967-3351		0	0	1	n/a
Goose Rocks Beach General Store	3 Dyke Road	H. Stedman Seavey	154 Wildes District Rd	Kennebunkport, ME	04046	229-9399	967-5991	0	0	5	n/a
Goose Rocks Dairy	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677		16	0	8	n/a
Goose Rocks Dairy Breakfast	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677		120	0	15	n/a
Harbor Inn	90 Ocean Ave.	William Dnes	P.O. Box 707	Kennebunkport, ME	04046	502-0139	967-2074	24	6	2	
Hidden Pond	354 Goose Rocks Road	Kristin Caquette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-9050	967-1503	120	36	30	May 25
Hurricane Restaurant	29 Dock Square	Luanne MacDonald	P.O. Box 1801	Kennebunkport, ME	04046	967-9111	967-5772	108	0	14	May 30
Kennebunk River Club	116 Ocean Avenue	Joe Brooke	P.O. Box 994	Kennebunkport, ME	04046	967-2090	772-766-1206	150	2	6	
Kennebunkport Inn	One Dock Square	Morgan Campbell	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2621	967-1503	150	33	25	March 15
Lodge on the Cove	29 South Main Street	Aja Bowley	2 Livewell Drive, #203	Kennebunk, ME	04043	967-3993	967-1503	85	33	12	n/a
Labels Lobster Claw	124 Ocean Ave.	Robert Fischer	P.O. Box 1956	Kennebunkport, ME	04046	967-2562	646-4691	50	0	8	April 14
Maine Stay Inn & Cottages	34 Maine Street	Judith & Walter Hauer	P.O. Box 1800	Kennebunkport, ME	04046	967-2117	208-7220	34	17	8	n/a
Three M's Treats LLC dba Ben & Jerrys	5 Union Street	Thomas Murphy	PO Box 1252	Kennebunkport, ME	04046	967-2322	415-0706	0	0	6	n/a
Moon Rose Cafe	8 Spring Street	Tom Murphy	PO Box 1299	Kennebunkport, ME	04046	415-0706	204-0259	12	0	5	n/a
Musette LLC (lik/a The Wayfare)	2 Pier Road	Jonathan Cartwright	P.O. Box 1254	Kennebunkport, ME	04046	251-3903		60	0	10	

VICTUALERS LICENSES 2017-2018

BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ EXP
Nonantum Resort	95 Ocean Ave.	Tina Hewett-Gordon	P.O. Box 2626	Kennebunkport, ME	04046	967-4050	590-0922	200	109	35	April 12
Nunan's Lobster Hut	9 Mills Road	Richard & Keith Nunan	11 Mills Road	Kennebunkport, ME	04046	967-4362	967-4206	84	0	14	April 30
Ocean Woods Resort	71 Dyke Road	Kathleen Spang	71 Dyke Road	Kennebunkport, ME	04046	967-1928	468-6667	145	32	12	April 10
Old Fort Inn	8 Old Fort Ave.	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-5953	967-1503	40	17	10	May 18
Old Parsonage Guest House	15 School Street	Christopher Spita	15 School Street	Kennebunkport, ME	04046	967-4352		8	4	1	
Old Salt's Pantry	5 Ocean Ave.	John Belyea	P.O. Box 401	Kennebunkport, ME	04046	967-4966	617-320-3931	Take Out	0	4	
Patten's Berry Farm	76 North Street	Don & Dawn Patten	269 County Road	Gorham, ME	04038	839-4667	400-2223	Take Out	0	5	n/a
Port Lobster Company	122 Ocean Ave.	Allen Daggett	P.O. Box 729	Kennebunkport, ME	04046	967-2081	205-7949	Take Out	0	10	
Rhumb Line Resort	41 Turbais Creek Road	Sheila Matthews-Bull	41 Turbais Creek Road	Kennebunkport, ME	04046	967-5457	967-3622	50	59	10	Feb. 1
Rococo Ice Cream	6 Spring Street	Lauren Gupitil	538 School Street	Berwick, ME	03901	251-6866	619-4048	0	0	6	n/a
Roma Pizza & Pasta	5 Union Street	Luca Pizzuti	22 Narcissus Drive	Syosset, NY	11791	516-306-1992		35	2	3	
Salt and Honey	24 Ocean Ave # 516	Alison Riggieri/Jackson Yordon	P.O. Box 1459	Kennebunkport, ME	04046	204-0195	617-755-0226	44	0	5	March 31
Sanborn's Seafood & Vegetables	Westvale Road	Roberta Sanborn	130 Main Street	Kennebunkport, ME	04046	967-2293		Take Out	0	1	
Sandy Pines Campground	277 Mills Road	Debbie Lennon	2 Livewell Drive, #203	Kennebunk, ME	04043	604-5177	251-6098	0	0	4-5	
Seashore Trolley Museum	195 Log Cabin Road	Sherr Alcock	P.O. Box A	Kennebunkport, ME	04046	967-2800 x110	415-6901	0-29	1	3	n/a
Springer Hill Farm	52 Old Cape Road	Caroline Cluff	52 Old Cape Road	Kennebunkport, ME	04046	344-9103		Take Out	0	1	
The BoatHouse Waterfront Hotel	21 Ocean Ave.	Holly White	2 Livewell Drive, #203	Kennebunk, ME	04043	967-8223	967-1503	250	25	40	May 14
The Candy Man	20 Dock Square	John Biagioni	P.O. Box 1271	Kennebunkport, ME	04046	967-5693	781-508-5281	0	0	3	
The Colony Hotel	140 Ocean Ave.	John Martin	140 Ocean Ave.	Kennebunkport, ME	04046	967-3331	468-7262	200	124	58	May 15
The Ramp Grill LLC	77 Pier Road	Yalcin Kaya	P.O. Box 487	Kennebunkport, ME	04046	967-6500	603-785-9084	125	0	8	April 30
Tides Beach Club	254 Kings Highway	Emily Nelson	2 Livewell Drive, #203	Kennebunk, ME	04043	967-6550	967-1503	80	21	25	May 25
Wolff Farm & Lobster	376 Mills Road	Bernad Wolff	18 Wolff Farm Lane	Kennebunkport, ME	04046	283-1729	282-1856	0	0	3	n/a
Yachtsman Lodge & Marina	57 Ocean Ave	Naz Jenulevich	P.O. Box M	Kennebunkport, ME	04046	967-2511	967-5333	30	30	8	

All victualers

(3)

This application has been reviewed and approved by the following Municipal Officials,
whose signatures are on file with the Town Clerk:

✓ Police Chief

✓ Fire Inspector

 Code Enforcement Officer * pending final inspections

Tracy Orsak, Town Clerk



Agenda Item Divider



4

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application: ☐ Yes ☐ No

PRESENT LICENSE EXPIRES 8-2-17

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☐ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- | | | |
|---|---|---|
| ☐ RESTAURANT (Class I,II,III,IV) | ☐ RESTAURANT/LOUNGE (Class XI) | ☐ CLASS A LOUNGE (Class X) |
| ☐ HOTEL (Class I,II,III,IV) | ☐ HOTEL, FOOD OPTIONAL (Class I-A) | ☒ BED & BREAKFAST (Class V) |
| ☐ CLUB w/o Catering (Class V) | ☐ CLUB with CATERING (Class I) | ☐ GOLF COURSE (Class I,II,III,IV) |
| ☐ TAVERN (Class IV) | ☐ QUALIFIED CATERING | ☐ OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name: <u>CAPTAIN LORD MANSION TWO</u>		Business Name (D/B/A) <u>CAPTAIN LORD MANSION</u>	
APPLICANT(S) - (Sole Proprietor) <u>BEVERLY D. DAVIS</u>		Physical Location: <u>6 PLEASANT ST.</u>	
DOB: <u>RICHARD W. LITCHFIELD</u>		DOB:	
Address: <u>KEENE BLVD</u>		City/Town State Zip Code <u>KEENE BLVD ME 04046</u>	
City/Town State Zip Code <u>KEENE BLVD ME 04046</u>		Mailing Address <u>P.O. BOX 800</u>	
Telephone Number Fax Number <u>207-967-3141</u> <u>207-967-3172</u>		City/Town State Zip Code <u>KEENE BLVD ME 04046</u>	
Federal I.D. #		Business Telephone Number Fax Number <u>207-967-3141</u> <u>207-967-3172</u>	
Email Address: Please Print		Seller Certificate #: or Sales Tax #: <u>0168882</u>	
		Website: <u>WWW.CAPTAINLORD.COM</u>	

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

- If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 20
- State amount of gross income from period of last license: ROOMS \$ 148,145 FOOD \$ 6,780 LIQUOR \$ 9,311
- Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐ SUB-S

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

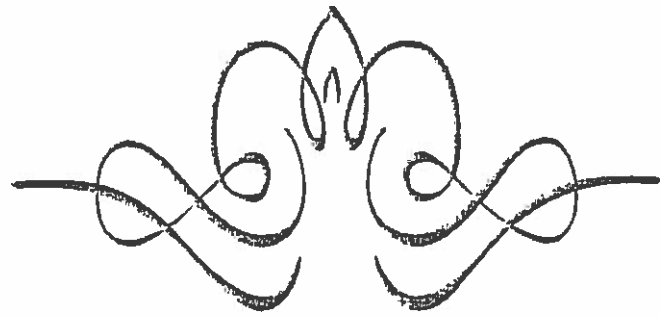
4. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☒

5. If manager is to be employed, give name: _____

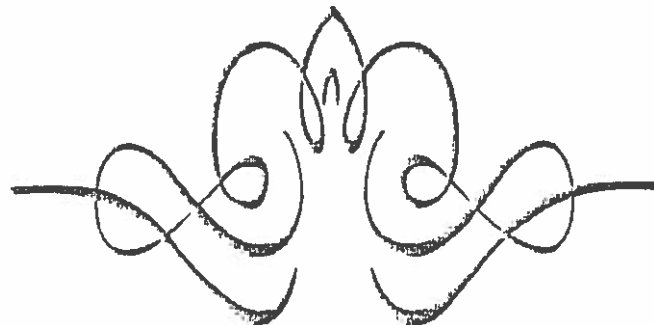
6. Business records are located at: _____

7. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

8. Is/are applicant(s) residents of the State of Maine? YES ☒ NO ☐



Agenda Item Divider

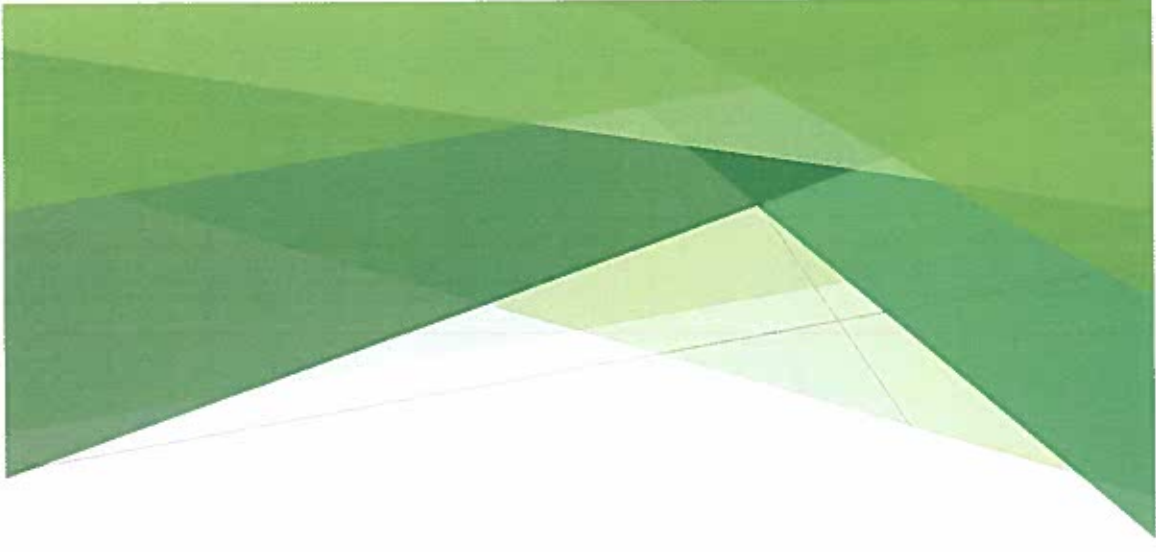


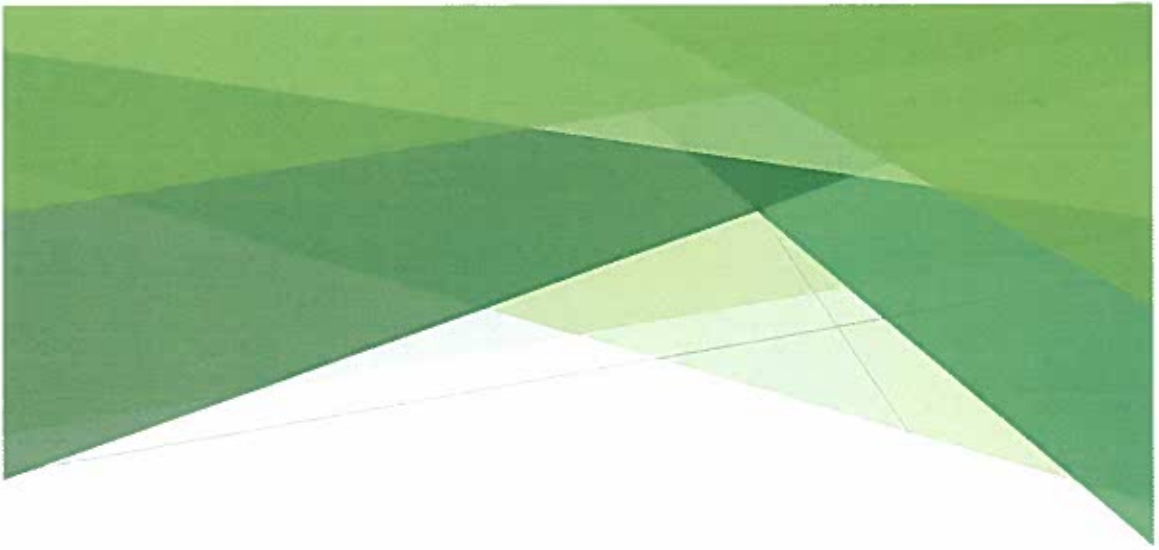
Recreational Marijuana



November 2016

- ▶ Maine legalized recreational marijuana
 - ▶ Title 7: AGRICULTURE AND ANIMALS, Part 5: PLANT INDUSTRY, Chapter 417: MARIJUANA LEGALIZATION ACT
- ▶ 29 states with medical marijuana
- ▶ 8 with full “adult use,” i.e., recreational legalization (CO, OR, WA, AK, CA, MA, NE and ME)





Marijuana Legalization Act

- Legalizes cultivation, production, and possession of marijuana for retail sale to individuals 21 year of age and older.
- Effective January 30, 2017: at that time, possession and use in private became legal, and growing marijuana for personal use became legal
- Legalization Act contemplates creation of state-wide, licensed commercial system of cultivation, processing and retail sale of marijuana
- This will come after issuance of state regulations and licenses (February 2018)



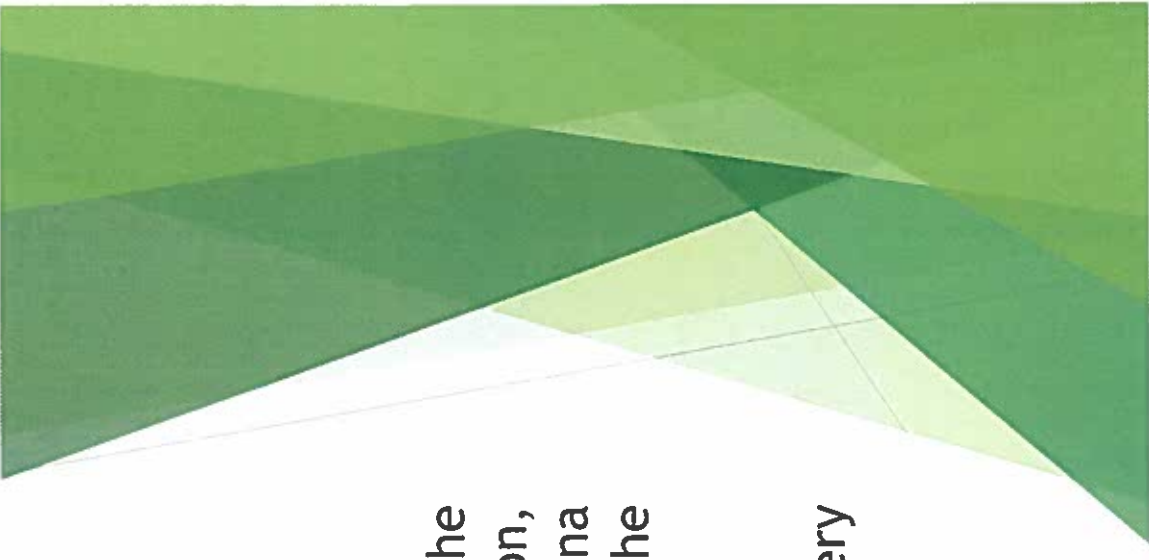
Marijuana Legalization Act - Local Level

- ▶ It allows a municipality to regulate the number of retail marijuana stores and the location and operation of retail marijuana establishments and to prohibit the operation of retail marijuana establishments in the municipality. It also allows a municipality to require separate local licensing of retail marijuana establishments.
- ▶ The initiated bill allows a person to consume marijuana in a nonpublic place including a private residence. It provides that the prohibitions and limitations on smoking tobacco products in specified areas as provided by law apply to smoking marijuana and that a person who smokes marijuana in a public place other than as governed by law commits a civil violation for which a fine of not more than \$100 may be adjudged.

Who at the State level will oversee licensing?

§ 2444. State licensing authority

- ▶ For the purpose of regulating and controlling the licensing of the cultivation, manufacture, distribution, testing and sale of retail marijuana and retail marijuana products in this State, the state licensing authority is the Department of Agriculture, Conservation and Forestry.
- ▶ However, Bureau of Alcoholic Beverages and Lottery Operations (BABLO) will oversee licensing



State licensing

► §2447. License application and issuance

An application for a license under the provisions of this chapter must be made to the state licensing authority on forms prepared and furnished by the state licensing authority and must set forth such information as the state licensing authority may require to enable the state licensing authority to determine whether a license should be granted. The information must include the name and address of the applicant and the names and addresses of the applicant's officers, directors or managers. Each application must be verified by the oath or affirmation of such person or persons as the state licensing authority may prescribe.

The state licensing authority may issue a license to an applicant pursuant to this section upon completion of the applicable criminal history record check associated with the application. The license is conditioned upon municipal approval. An applicant is prohibited from operating a retail marijuana establishment or retail marijuana social club without state licensing authority and municipal approval. If the applicant does not receive municipal approval within one year from the date of state licensing authority approval, the license expires and may not be renewed. If an application is not approved by the municipality, the state licensing authority shall revoke the license.

Five License Types:

- ▶ Cultivation - grow marijuana for wholesale sale of flower, two tiered system of licenses
- ▶ Manufacturing - convert cannabis flower into edible products, topicals, concentrates, etc.
- ▶ Testing - perform lab tests on cannabis flower to test for purity, potency, heavy metals, etc.
- ▶ Retail sales - sell marijuana products to the public
- ▶ Social clubs - sell marijuana and marijuana products for purposes of on-premises consumption only



Statute Definitions of License Types:

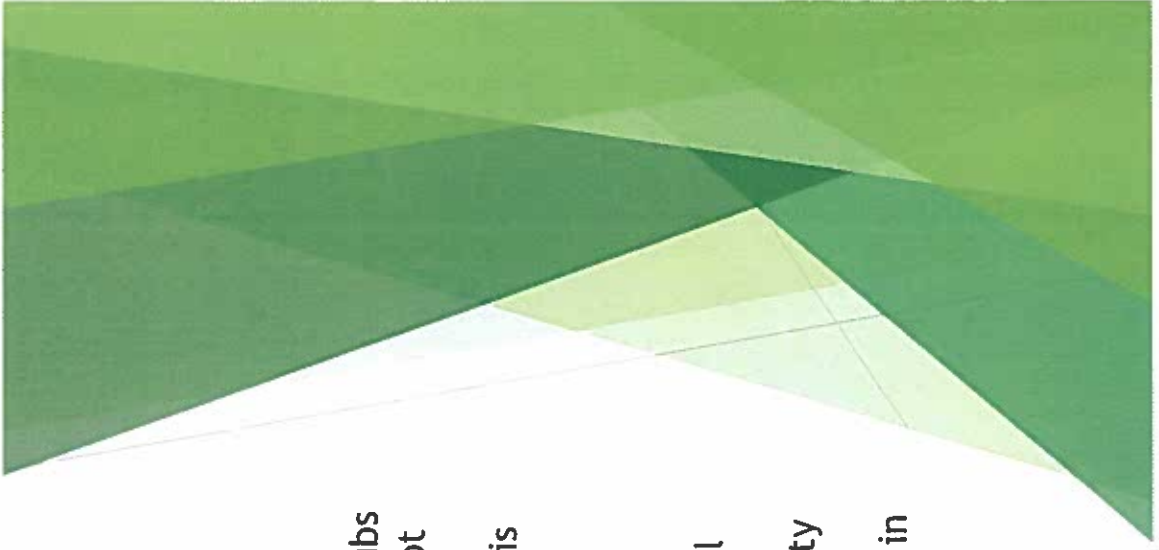
- ▶ **Retail marijuana cultivation facility.** "Retail marijuana cultivation facility" means an entity licensed to cultivate, prepare and package retail marijuana and sell retail marijuana to retail marijuana establishments and retail marijuana social clubs.
- ▶ **Retail marijuana products manufacturing facility.** "Retail marijuana products manufacturing facility" means an entity licensed to purchase retail marijuana; manufacture, prepare and package retail marijuana products; and sell retail marijuana and retail marijuana products only to other retail marijuana products manufacturing facilities, retail marijuana stores and retail marijuana social clubs.
- ▶ **Retail marijuana social club.** "Retail marijuana social club" means an entity licensed to sell retail marijuana and retail marijuana products to consumers for consumption on the licensed premises.
- ▶ **Retail marijuana store.** "Retail marijuana store" means an entity licensed to purchase retail marijuana from a retail marijuana cultivation facility and to purchase retail marijuana products from a retail marijuana products manufacturing facility and to sell retail marijuana and retail marijuana products to consumers.
- ▶ **Retail marijuana testing facility.** "Retail marijuana testing facility" means an entity licensed and certified to analyze and certify the safety and potency of retail marijuana and retail marijuana products.



§2447. State License application and issuance

- ▶ 4. Limitation on number of retail marijuana stores. The state licensing authority may not limit the total number of retail marijuana stores in this State. A municipality may regulate the number of retail marijuana stores and the location and operation of retail marijuana establishments and retail marijuana social clubs and may prohibit the operation of retail marijuana establishments and retail marijuana social clubs within its jurisdiction

- ▶ §2442. Definitions
 - ▶ 36. Retail marijuana establishment. "Retail marijuana establishment" means a retail marijuana store, a retail marijuana cultivation facility, a retail marijuana products manufacturing facility or a retail marijuana testing facility.



§2449. Local licensing

- ▶ **1. Municipality may regulate retail marijuana establishments and retail marijuana social clubs.** A municipality may regulate the location and operation of retail marijuana establishments and retail marijuana social clubs pursuant to Title 30-A, chapter 187, subchapter 3. A municipality may adopt and enforce regulations for retail marijuana establishments and retail marijuana social clubs that are at least as restrictive as the provisions of this chapter and any rule adopted pursuant to this chapter. Nothing in this chapter prohibits the registered voters of a municipality from calling for a vote on any regulations adopted by a municipal legislative body.
- ▶ **2. Municipal approval required.** A retail marijuana establishment or retail marijuana social club may not operate until it is licensed by the state licensing authority pursuant to this chapter and approved by the municipality in which it is located. If an application is denied by the municipality, the licensee has 90 days to locate and obtain legal interest in another property in a municipality that approves of the retail marijuana establishment or retail marijuana social club before the license is revoked.

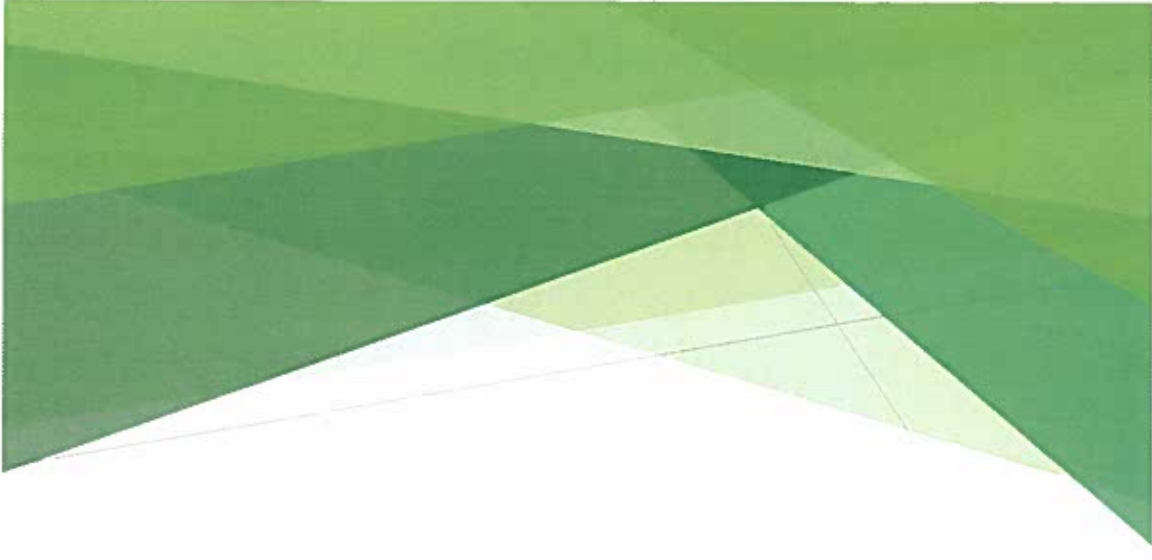
§2449. Local licensing Cont...

- ▶ **3. Notice and portion of fee must be given to municipality.** When the state licensing authority receives an application for original licensing, or renewal of an existing license, for any retail marijuana establishment or retail marijuana social club, the state licensing authority shall, within 7 business days, provide a copy of the application and 50% of the licensing fee to the municipality in which the establishment or club is to be located....
- ▶ **4. Municipality may impose licensing requirement.** A municipality may impose a separate local licensing requirement as a part of its restrictions on time, place, manner and the number of marijuana businesses. A municipality may decline to impose any local licensing requirements, but a municipality shall notify the state licensing authority that it either approves or denies each application forwarded to it within 14 business days.
- ▶ **5. Public hearing notice.** The following provisions govern local public hearings and notice.
 - A. If a municipality issues local licenses for a retail marijuana establishment or retail marijuana social club, a public hearing on the application may be scheduled. If the municipality schedules such a hearing, it shall post and publish public notice of the hearing not less than 10 days prior to the hearing....
 - B. If a municipality does not issue local licenses, the municipality may give public notice of the state application by posting a sign in a conspicuous place on the premises identified in the application and by publication in a newspaper of general circulation in the county in which the premises are located.

Local Decisions

Marijuana Legalization Act contains provisions giving municipalities substantial control over commercial marijuana activities, although some provisions of the law are unclear or inconsistent.

- ▶ Decisions:
 - ▶ Do you allow retail marijuana establishments?
 - ▶ Zoning? (Consistent with Comprehensive Plan)
 - ▶ Fire Regulations?
 - ▶ Security?
 - ▶ Retail Stores -How Many?
 - ▶ Licensing process? (Criteria for choosing)



KPort Zoning Definitions:

Agriculture: The cultivation of soil for the production or raising of food, crops, or other valuable or useful products including commercial gardening, and the growing of nursery stock. Agriculture does not include forest management and timber harvesting activities.

Manufacturing: The making of goods and articles by hand or machinery including assembly, fabrication, finishing, packaging and processing

Retail Business: A business establishment engaged in the sale of goods or services to an ultimate consumer for direct use or consumption and not for resale, not including automobile oriented businesses, electronic, mechanical or video game arcades, or other retail businesses expressly defined elsewhere in this Article.

Wholesaling: A business establishment engaged in the bulk sale of goods or materials not manufactured or processed on the premises.

Warehouse: A structure or building used primarily for the storage of articles, goods or materials

Five Types of Licenses:

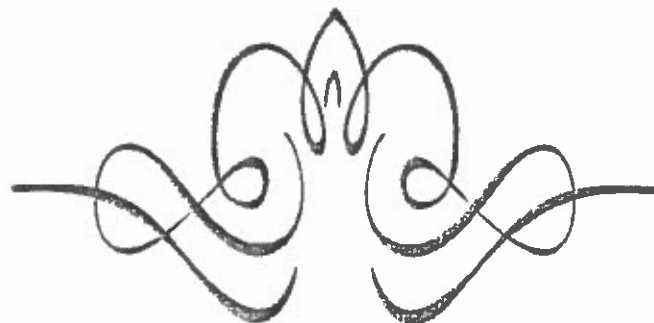
- ▶ **Retail marijuana cultivation facility.** "Retail marijuana cultivation facility" means an entity licensed to cultivate, prepare and package retail marijuana and sell retail marijuana to retail marijuana establishments and retail marijuana social clubs.
- ▶ **Retail marijuana products manufacturing facility.** "Retail marijuana products manufacturing facility" means an entity licensed to purchase retail marijuana; manufacture, prepare and package retail marijuana products; and sell retail marijuana and retail marijuana products only to other retail marijuana products manufacturing facilities, retail marijuana stores and retail marijuana social clubs.
- ▶ **Retail marijuana social club.** "Retail marijuana social club" means an entity licensed to sell retail marijuana and retail marijuana products to consumers for consumption on the licensed premises.
- ▶ **Retail marijuana store.** "Retail marijuana store" means an entity licensed to purchase retail marijuana from a retail marijuana cultivation facility and to purchase retail marijuana products from a retail marijuana products manufacturing facility and to sell retail marijuana and retail marijuana products to consumers.
- ▶ **Retail marijuana testing facility.** "Retail marijuana testing facility" means an entity licensed and certified to analyze and certify the safety and potency of retail marijuana and retail marijuana products.

RECREATIONAL MARIJUANA ZONING

Land Use Zone	Permitted and Conditional Uses	Recreational Marijuana Use
Village Residential Zone	Residences, agriculture, farm stand, eldercare facility, public buildings, museum	None
The Village Residential East Zone	Residences, agriculture, farm stand, public buildings, eldercare facility, museum	None
The Dock Square Zone	Residences, inns, hotels, restaurants, retail, banks, marinas, boatyards	Retail Social Clubs
The Riverfront Zone	Residences, Agriculture, farm stand, Bed & Breakfast, banks, community building, hotel, inns, marinas, museum, professional offices, residential mixed use, restaurant, retail	Retail Social Clubs
The Cape Arundel Zone	Residences, agriculture, farm stand, library, church, museum, community building	None
The Goose Rocks Zone	Residences, farm stand, public hospitality facility, community building, library, museum	None
The Cape Porpoise East Zone	Residence, farm stand, agriculture, boatyard, marina, eldercare facility, fish processing, library, museum, residential mixed use	None
The Cape Porpoise Square Zone	Residences, agriculture, farm stand, automobile repair, service station, bed & breakfast, boatyard, marina, church, bank, fish processing, inn, Library, Museum, Professional offices, restaurant, retail business	Retail Social Clubs
The Farm & Forest Zone	Residences, agriculture, animal husbandry, farm stand, manufactured housing, bed & breakfast, boatyard, campground, commercial recreation outdoor, extractive industry, fish processing, funeral home, golf course, health institution, hotel, inn, kennel, library, manufacturing mobile home park, motel, museum, nursing home, professional offices, public utilities, restaurant, retail, veterinary clinic, warehouse, wholesaling	Cultivation Manufacturing Testing Retail Social Clubs
Free Enterprise Zone	Residences, agriculture, animal husbandry, farm stand, manufactured housing, automobile oriented business, automobile repair shop, service station, bed & breakfast, boatyard, campground, commercial recreation outdoor, eldercare facility, extractive industry, banks, fish processing, funeral home, golf course, health institution, hotel, inn, kennel, library, manufacturing, mobile home park, motel, museum, nursing home, professional offices, public utilities, restaurant, retail, veterinary clinic, warehouse, wholesaling, warehouse	Cultivation Manufacturing Testing Retail Social Clubs



Agenda Item Divider



7

MEMORANDUM

To: Board of Selectmen
Fr: Laurie Smith, Town Manager
Re: Amendments to Sewer Use Ordinance
Dt: May 3, 2017

As we discussed in April, it appears that the connection fees listed in the sewer use ordinance have not been amended since the adoption of the ordinance in 1985. Staff is recommending that the fees be updated to more accurately reflect the costs associated with connection and to contribute to future infrastructure investment. Staff have also investigated neighboring communities and found the following fees:

Sewer Connection Fees for Single Family Home		
Old Orchard	\$3,300	
Kennebunk	\$3,887	
Wells	\$1,300	1 bdrm
	\$2,000	2 bdrm
	\$3,360	3 bdrm
Ogunquit	\$5,300	
York	\$2,500	

As most homes are a 3 bedroom or higher, the average is calculated at \$3,669. Staff is recommending a charge of \$4,000 per unit, which may be slightly higher than average but more fairly reflects the current costs.

ARTICLE V - BUILDING SEWERS AND CONNECTIONS

Sec. 2. There shall be two (2) classes of building sewer permits: (a) for residential and (b) commercial service, for service to establishments producing industrial wastes. In either case, the owner or his agent shall make application on a special form furnished by the Sewer Superintendent. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Superintendent. A permit and inspection fee of ~~one dollar (\$1.00)~~ two dollars (\$2.00) per gallon based on the Design Flows Tables 501.1 and 501.2 in the Maine Subsurface Wastewater Disposal Rules residential or commercial building sewer permit shall be paid to the Town at the time the application is filed.

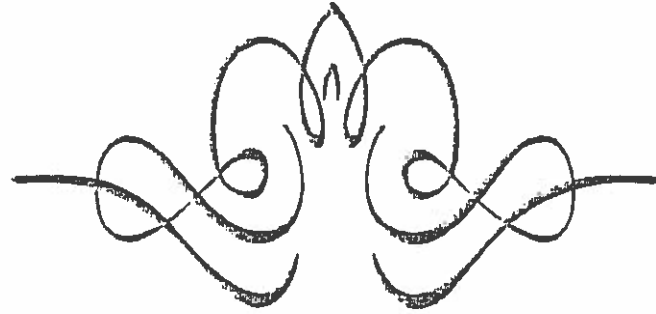
Sec. 14. Unless exempted under subparagraph (B) below, every person seeking to, or required to, make connection with the public sewer system shall pay the charge under this section. Such charge is in addition to any other charge imposed by this Ordinance.

(A) The fee for each unit change imposed under Article XIII shall be ~~\$2,000~~ 4,000. For those uses to be assigned a special charge under that Article, the connection charge shall be established by the Selectmen. Any person seeking to make connection shall fill out an appropriate form provided by the Superintendent. When the form has been approved and the fee paid, the Superintendent shall notify the Building Inspector. No building permit or occupancy permit may be issued until the fee has been paid.

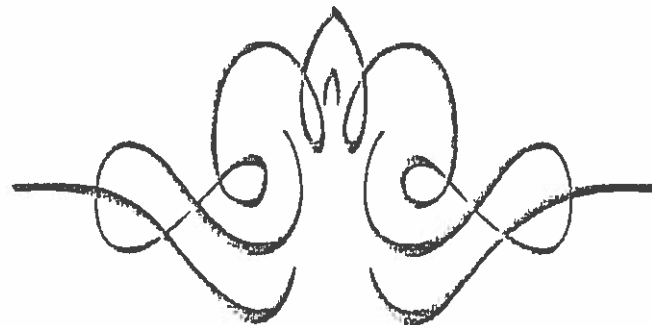
(B) Any building or structure in existence or for which a building permit has been obtained prior to July 1, 1986, is exempted from the charge under this Section 13 for the initial building or structure connection to the Public Sewer System, except as provided in subparagraph (C) below.

(C) After July 1, 1986, for any change of use within a building, or expansion or alteration to a building, which results in an increase in the unit charge imposed under Article XIII, a connection charge is due for each additional unit change.

(D) All charges generated by this section shall be placed in a non-lapsing fund, to be known as the "Water Pollution Control Facility Fund," to be used for improvements to or expansion of or replacement of the existing treatment plant and facilities.



Agenda Item Divider



8

5/19/17

To: Board of Selectmen
Laurie Smith, Town Manager

From: Jen Lord, Treasurer

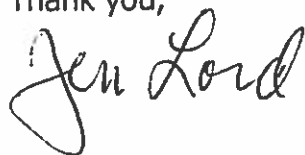
It has been almost 1 year since we have contracted with Sunrise Collections to pursue payments for the old outstanding parking violations. I have spoken with David, the account manager, and reviewed the following:

The majority that will pay – pay within the first 120 days
The average percent collected is 13% we are at 12.16%
Sunrise's timeline has them reaching out to debtors every 2 weeks.
The majority are unreachable since these are old and they moved, died, etc.

I have attached the updated spreadsheet for your review. On the last page the stats are listed. In a nutshell of the \$10,670.27 outstanding, \$1,375.00 was collected.

I am requesting that the Board of Selectmen vote to authorize me to write off the outstanding parking tickets for FY12, FY13 and FY14 in the amount of \$9,295.27.

Thank you,



Town of Kennebunkport						
FY 15 A/R					Fees for	Town
		Amount		Total	Collections	Revenue
		Due		Collected		
12-7-1	Omeara Sharon	55.00	E1145			
12-7-101	Plato Donald	55.00	E0728			
12-7-102	Sicotte Ann	55.00	E1090			
12-7-103	Black Charles	30.00	D3820			
12-7-107	Kuzniak Diana	30.00	E0769			
12-7-109	Shatilla Jennifer	2.27	E1873			
12-7-11	Harris Damian	30.00	E1424			
12-7-110	Gingras Johanne	55.00	E1186			
12-7-111	Quebec Inc	50.00	E2376			
12-7-112	Fortin Richard	55.00	E1947			
12-7-113	Gamache Jade Anais Genereux	55.00	E0771			
12-7-118	Gayford Molly Jane	30.00	D3833			
12-7-119	Moore William Joseph	55.00	E1404			
12-7-12	Ean Holdings	50.00	E2337			
12-7-120	PV Holdings/Chris Drago	25.00	E1112	30.00	(8.40)	21.60
12-7-121	Shaw Nicholas	55.00	E1091			
12-7-122	Perkins Melissa	30.00	E1474			
12-7-128	Vetrano, John	50.00	E1355			
12-7-14	Olson Matthew	50.00	E1972			
12-7-18	Nelson Nany	30.00	E1129			
12-7-20	Moore, Brian	50.00	E1969			
12-7-202	Krouse Anastasia	50.00	E2008			
12-7-21	Martin, Danny	25.00	D3799			
12-7-22	Nelson Daniel	30.00	E1127			
12-7-25	Roaring River Inc	50.00	E2378	55.00	(13.75)	41.25
12-7-28	Devincent David	50.00	E2407			
12-7-3	Klatzkin Robert	30.00	D3836			
12-7-30	Isenberg Dana	55.00	E1350			
12-7-34	Mcdonald Michael	55.00	E1345			
12-7-35	Weiss Michael	50.00	E2415			

12-7-36	Good Patricia	55.00	E1291		
12-7-4	Montefusco Daniel	55.00	E1191		
12-7-41	Westmoreland Katherine	55.00	E1415		
12-7-44	Burleigh Kristopher	25.00	E1808		
12-7-45	Burleigh Kristopher	25.00	D3200		
12-7-46	Burleigh Kristopher	25.00	D0099		
12-7-47	Farley William	30.00	E0117		
12-7-5	Adams Richard	30.00	D3014		
12-7-50	Simmons Mark Daniel	55.00	E1358		
12-7-51	Hathaway Mark	55.00	E1204		
12-7-53	Kokoskie, Anne	50.00	E2381		
12-7-56	Lutz Andrea	55.00	E1866		
12-7-57	Hanson Miles	25.00	E2989		
12-7-63	Richards Joshua	25.00	E2421		
12-7-64	Gillard Christopher	55.00	E1285		
12-7-65	Stevens Deborah	50.00	E1239	55.00	(13.75)
12-7-66	Gibson Wendy	55.00	E1281		41.25
12-7-67	Bodoff Stacey	25.00	E2503		
12-7-69	Okwuosa Jeremy	55.00	E1148		
12-7-72	Cameron Bonsey	30.00	D2583		
12-7-78	Millette Rhonda	30.00	E1101		
12-7-79	Smith Elizabeth	55.00	E1198		
12-7-80	Huitt Matthew	25.00	D3198		
12-7-81	Huitt Matthew	25.00	E1155		
12-7-82	Mullenberg Scott	55.00	E1310	55.00	(15.40)
12-7-83	Helmick Vanessa Rose	50.00	E2331		39.60
12-7-84	Cliché Jared	50.00	E2334		
12-7-85	Myersburch Miriam	25.00	E2977		
12-7-86	Pamela Thornhill	25.00	E1157		
12-7-88	Ean Holdings	30.00	D3826		
12-7-95	Tratt Martin	30.00	D0081		
12-7-97	Morris, Philip	25.00	E2978		
	FY 12 - 62 tickets	2,552.27		195.00	(51.30)
	4 collected				143.70

13-106	Hollowell James	25.00	E3215		
13-116	Deely, George	50.00	E3332		
13-125	Lizotte Shannon	25.00	E3217		
13-128	Maguire Mark W	25.00	E3858		
13-141	Polchies Rodney	50.00	E3435		
13-155	Smith Sarah	25.00	E3249		
13-169	Watnick Randolph S	50.00	E3536		
13-171	Weiss Benjamin J	50.00	E3505		
13-173	Wolff Susanne	50.00	E3307		
13-174	Wolff Susanne	50.00	E3295		
13-176	Xu Heidi	200.00	E3207		
13-177	Howard D Young Jr	25.00	E3245		
13-178	9142-8763 Quebec Inc	55.00	E2811		
13-184	Basileo Elizabeth	55.00	E2691		
13-185	Beaudry Zoe	55.00	E2898		
13-187	Benzel Seth P	30.00	E2159		
13-188	Berger Jesse	30.00	D3869		
13-191	Brooks Martha E	30.00	E2227		
13-196	Butcher Nicholas R	55.00	E2132		
13-197	Cain Beth Ann	30.00	E2932		
13-204	Cavour James W	30.00	E2930		
13-208	Citiwide Auto Leasing Inc	55.00	E2290		
13-212	Davidson John P	30.00	E2749		
13-214	Dressler Michael R	55.00	E2441		
13-215	Droney Nuala E	55.00	E2833		
13-223	Eastwood Christina L	55.00	E2256		
13-224	Eishenhaur David E	30.00	D2887		
13-225	Esak Ann M	55.00	E2865		
13-227	Fairfield Amy L	30.00	D3852		
13-229	Fernandes Monteiro	30.00	D2918		
13-230	Fezette Steven M	30.00	E2705		
13-232	Fiorentino Anthony J	55.00	E2632		
13-233	Fleming John J	55.00	E2282		
13-234	Fleming Seana M	30.00	E1125		
				55.00	(13.75)
					41.25

13-236	Foster Michelle	30.00	E2887			
13-237	Frigstad David	30.00	D3890		(7.50)	22.50
13-238	Gaylord Charles	30.00	E2062			
13-240	Given Ronald Arthur	30.00	E1124			
13-241	Amanda Goldstein	55.00	E2673			
13-243	Graffam Gregory	30.00	E2831			
13-245	Ha Shang	55.00	E2275			
13-247	Lang Gabriele Hahn	55.00	E2556			
13-248	Hanify Daniel E	30.00	E2921			
13-249	Hartley Brian P	55.00	E2804			
13-250	Henderickson Troy A	30.00	E3160			
13-252	Henson Kathryn W	30.00	D2969			
13-253	Herman Michael	55.00	E2306			
13-260	Hill Courtney L	55.00	E2041			
13-262	Israel Adam W	55.00	E2678			
13-263	Jackson Georgeanne	30.00	E2783			
13-264	Johnson Lauren E	30.00	E2933			
13-265	Johnson Melinda S	30.00	D2925		(7.50)	22.50
13-266	Johnson Melinda S	30.00	D2968		(7.50)	22.50
13-267	Johnson Melinda S	30.00	E2587		(7.50)	22.50
13-268	Johnson Melinda S	30.00	E2746		(7.50)	22.50
13-270	Knott Jama	55.00	E2863		(13.75)	41.25
13-272	Koually Amanda	55.00	E2076			
13-275	Laflamme Fourrures	30.00	E2941			
13-277	Leather Boulevard Inc	55.00	E2771			
13-279	Leeman Elizabeth M	30.00	E3001			
13-280	Lercher Gernot	55.00	E2694			
13-282	Mabon Elizabeth	30.00	E2720			
13-285	Maloney Stephen G	30.00	E2522			
13-286	Marinakis Michael	30.00	D0589			
13-288	Mcguinty Brendan	30.00	D3019			
13-289	Mendonca Maria Teresa	55.00	E2528			
13-290	Menton Francis E	30.00	E2249		(8.40)	21.60
13-295	Mills Glen A	30.00	E1819			

13-296	Moers Casandra	55.00	E2319			
13-297	Morrison Kathryn Cunningham	55.00	E2080			
13-298	Morse Gregg	30.00	E2949	(8.40)	21.60	
13-299	Munroe Wayne P	55.00	E2840			
13-301	Murphy John L	30.00	E3085			
13-303	Orozco Nelson L	30.00	E3134			
13-306	Pagliarulo Amy	55.00	E2893	(13.75)	41.25	
13-307	Paisnel Lionel	55.00	E2624			
13-310	Paul Merrilee B	30.00	E3130			
13-311	Petrides Kathleen M	55.00	E2856			
13-312	Plamondon Mathieu	55.00	E2271			
13-314	Power Katherine M	55.00	E2437			
13-319	R & L Distributors	30.00	E2115			
13-324	Rocchio Paul	55.00	E2655			
13-325	Roitman Wesley N	55.00	E2966			
13-328	Rothrock Steven	30.00	E2748			
13-329	Rothrock Steven	30.00	D0124			
13-333	Saab Zakhia A	55.00	E2225	(13.75)	41.25	
13-334	Schladenhauffen Jason	55.00	E2196			
13-335	Schmidt Scott M	55.00	E2185			
13-336	Schroeter Peter W	55.00	E2735			
13-337	Sharkey Karen M	30.00	E2743			
13-340	Spataro Michael J	55.00	E2046			
13-341	Staples Michael L	30.00	D3648	(7.50)	22.50	
13-343	Stedfast Richard M	30.00	E1166			
13-345	Suissa Carole	55.00	E2883			
13-346	Tanguay Morgan S	30.00	D0578			
13-350	Torres Brenda	55.00	E2859			
13-351	Valls Nicholas	30.00	E2846			
13-354	Vranckz Adam	55.00	E2260			
13-357	Wharton Nancy J	55.00	E2286	(12.50)	37.50	
13-358	White III Spencer A	30.00	E3486			
13-361	Florian Winau	30.00	E2548			
13-362	Wolff Susanne	30.00	E2638			

13-65	Burleigh Kristopher S	25.00	E3161			
13-66	Caddell Matthew	25.00	E3052			
13-68	Bradley Calleen	50.00	E3305			
13-70	Dagenais Adam D	50.00	E3333			
13-83	Federico Derek Anthony	25.00	E3570			
13-84	Feldman Ann R	25.00	E3264			
13-86	Field Amanda J	25.00	E3213			
13-89	Frost Christopher A	50.00	E3433	55.00	(15.40)	39.60
13-92	Girouard Scott J	25.00	E3164			
	FY 13 - 111 tickets	4,675.00		565.00	(144.70)	420.30
	13 collected					
14-443	Wyatt, Jeremy	50.00	E4934			
14-453	Oxton, Jeffrey	25.00	E5476			
14-457	Mosen, Sally	25.00	E3108			
14-467	Leahy, Leah	50.00	E4200			
14-484	Giroux, Jill	50.00	E4840	60.00	(15.00)	45.00
14-485	Foster, Michelle	50.00	E4844			
14-487	Dilallo, Lauren	25.00	E4514			
14-494	Bennett, Norma	25.00	E3104			
14-500	Alterio, Gerard	205.00	E3809			
14-501	Anderson, Erika	30.00	E4588			
14-503	Ballard, Heather	30.00	E3788			
14-504	Ballard, Heather	30.00	E3824			
14-506	Battles, Jodi	50.00	E4195			
14-507	Belanger, Jennifer	55.00	E3893			
14-511	Brown, Heidi	55.00	E4185	55.00	(13.75)	41.25
14-512	Brown, Megan	25.00	E3274			
14-514	Bruner, James H	30.00	E4967	30.00	(7.50)	22.50
14-515	Buck, John	55.00	E3902			
14-517	Caddell, Alexandra	55.00	E3927			
14-518	Caddell, Matthew	30.00	E3827			
14-519	Camacho, Carlos	30.00	E3835			
14-520	Camping World Leasing	30.00	E3776			
14-524	Coast of ME Organic Products	30.00	E4586	30.00	(8.40)	21.60

14-525	Colello, Karine	30.00	E3769			
14-527	Communications Media	55.00	E3755			
14-528	Condon, Sean	30.00	E4382			
14-529	Couture, Kristyn	25.00	E3320			
14-530	Cyr, Heather	30.00	E3772	30.00	(8.40)	21.60
14-531	Deitert, John	55.00	E4092	55.00	(13.75)	41.25
14-533	Desjardins, William	25.00	E3324	35.00	(9.80)	25.20
14-535	Doane, Karen	30.00	E4554			
14-548	Ellison, Brian	30.00	E4982			
14-550	Everett, Katherine	30.00	E3656			
14-551	Fiedler, Brittany	55.00	E3629			
14-556	Geller, Stephen	55.00	E4443			
14-558	Gilbert, Kristen	30.00	E3674			
14-560	Grant, Sophia	55.00	E3624			
14-561	Hall, Merle	25.00	E3103	deceased		
14-564	Herrick, Tessa	55.00	E4409			
14-568	Hope, Zachary	30.00	E3318			
14-575	Jolly, Steven M	30.00	E3694	30.00	(8.40)	21.60
14-579	Kent, Andrué T	50.00	E4868			
14-580	Kiely, William Loring	30.00	E3066			
14-581	Kimball, Lauren A	55.00	E4448	55.00	(13.75)	41.25
14-582	Kingsbury, Shawn Thomas	30.00	E4678			
14-584	Koster, Brianna	25.00	E3321	35.00	(8.75)	26.25
14-585	Lanigan, Jennifer	30.00	E4957	30.00	(7.50)	22.50
14-589	Lavigne, Gerald R	30.00	E3714			
14-590	Letourneau, Patrick	30.00	E3591			
14-591	Letourneau, Patrick	30.00	E4552			
14-595	Losciuto, Scott	30.00	E3820			
14-598	Manes, Ronald	30.00	E3743			
14-599	Marachi, Bessie	30.00	E4686			
14-601	Martinson, Christopher	30.00	E3040			
14-604	Mccatty, Traphlous	30.00	D1717			
14-605	Mcginty, Patrick	30.00	E3829	30.00	(7.50)	22.50
14-607	McKillop, Andrew	55.00	E4176			

14-613	Mian, Iqbal		30.00	E4987			
14-614	Moak, Sarah		50.00	E4806			
14-616	Mongue, Robert		55.00	E3647			
14-631	Riahi, Susan		55.00	E4154			
14-632	Richards, Joshua		30.00	E3747			
14-633	Rinaldi, Anthony		55.00	E3048			
14-635	Riseman, Steven		55.00	E3628		55.00	(13.75) 41.25
14-637	Roitman, Wesley		43.00	E4368			
14-638	Rothrock, Steven		30.00	E4032		30.00	(8.40) 21.60
14-639	Rothrock, Steven		30.00	D3974			
14-640	Routhier, Ian		30.00	E3775			
14-643	Sherwood, Robert		30.00	E4336			
14-645	Sirois, Norman		30.00	E4236			
14-646	Smith, Erica		205.00	E4571			
14-650	Stasio, Marina		30.00	E4684			
14-653	Thorn, Bo		55.00	E3069		55.00	(13.75) 41.25
14-654	Thyng, Thomas		30.00	E3667			
14-656	Tradd, Diane		50.00	E4829			
14-671	Urness, Jonathan		55.00	E4475			
14-672	Vallee, Marin		50.00	E4526			
14-674	Vilkas, Vincent		55.00	E4471			
14-675	Wakely, Jacob		25.00	E4324			
14-676	Rivera, Sarah		55.00	E3548			
14-678	Wolffgoodrich, Sophia		25.00	E3947			
14-680	Wright, Gregory		25.00	E4023			
	FY 14 - 82 tickets		3,443.00			615.00	(158.40) 456.60
	14 collected						
	Total to collections		10,670.27			1,375.00	(354.40) 1,020.60
	total tickets		255				
	collected		31				26.87% 74.23%
	Percent collected		12.16%				



Agenda Item Divider



9

Emergency Services Communication Bureau

ADDRESSING OFFICER CONFIRMATION FORM (or Alternate AO)

The following individual being designated as an Addressing Officer is authorized to approve and provide addressing information to the Emergency Services Communication Bureau for Enhanced 9-1-1 purposes.

Please Note: This form may also be used for an Alternate AO where more than one person is needed to cover a given territory. Please check the box indicating this on the form.

Municipality & / or County Represented				
NOTE: If this appointment is for a County AO (multiple towns/townships), then please indicate this by checking the Town or County box to the right. (please check the box)				
Municipality or County				☐ Town ☐ County
Addressing Officer Information			Is this for an Alternate AO? ☐ Y ☐ N	
First Name	MI	Last Name	Suffix	Title
Address				
City			State	Zip
Phone			Fax	
Email				
Authorization				
Signature of Authorizing Official*				Title
Printed Name of Authorizing Official				Date

* Authorizing Officials can either be the Chief Administrative Officer or Chief Elected Official.

Please sign and return to:

Jeannie Locke
Emergency Services Communication Bureau
18 SHS
Augusta, ME 04333-0018
Email: jeanne.locke@maine.gov
Fax: 207-287-1039



Agenda Item Divider



10

Arlene McMurray

From: Dennis Thayer <ddthayer@roadrunner.com>
Sent: Friday, May 19, 2017 9:22 AM
To: mwcwjl@roadrunner.com; sebecmaine@gmail.com; deanauriemma2@gmail.com; susangesing@gmail.com; susan@theboaks.com; pennygk@me.com
Cc: Arlene McMurray
Subject: Resignation

Dear Bill, Chair of Kennebunkport, Ad Hoc Senior Advisory Committee:

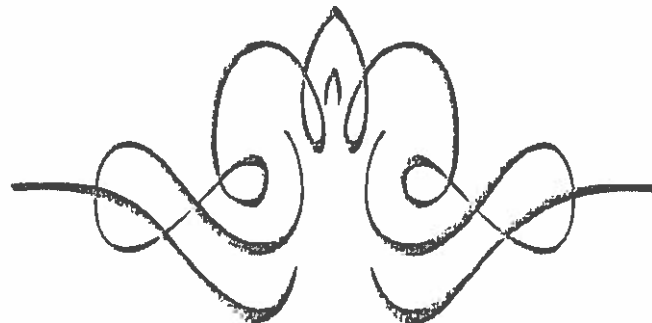
After much consideration over the past couple weeks I have decided to resign from the Ad Hoc Senior Advisory Committee, effective today, May 19, 2017. My resignation, is a result of my many time commitments, especially in summer and into fall, I feel that I do not have enough free time to commit to the committee.

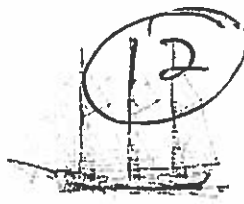
It certainly has been a pleasure working with you and the other board members over last few month. I wish you the best of luck!

Sincerely, Dennis R. Thayer



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Memo

May 19th 2017

RE: Assessors Agent

From: Werner Gilliam CFM Director of Planning and Development

To: Laurie Smith, Town Manager

The Town of Kennebunkport has been well served by the Town's long standing Assessors Agent Donna Hays. Donna informed us several years ago that she has been cutting back on the number of communities that she serves and has been working on transition plans with those communities.

With that in mind we have been encouraging Becky Nolette in her professional development in the assessing field while cutting back the amount of time that we have utilized Donna's services. Donna has recently notified us that she intends to close out her professional relationship with the Town of Kennebunkport at the end of June 2017.

After considering several possible staffing and professional services scenarios, I am recommending that Becky Nolette be considered for the additional responsibilities that come with being the Assessors Agent. Becky has been working closely with Donna over the past few years and has taken on more and more of the assessing tasks as Donna has stepped back. She has received her Certified Maine Assessors certification which is not an easy task, and has been learning the community. What she lacks in experience she makes up for with a quick mind and a willingness to learn. I believe that this staffing scenario is currently the smoothest and least disruptive option for ensuring continuity of the towns assessing services.