

TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

MAINE'S FINEST RESORT

Board of Selectmen

Village Fire Station – 32 North Street

April 13, 2017 – 6:00 PM

1. Call to Order.
2. Approve the March 16, and 23, 2017, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Consider application from Wahwa Family Limited Partnership to remove existing concrete dock and install a new 8 ft x 60 ft long timber dock with one granite support and a ramp and float at 22 Agamentitus Avenue.
5. Discussion of New Biddeford Road sewer extension project.
6. Consider request to install landscaping material in the Town right of way at the corner of Langsford Road and Pier Road.
7. Authorization to expend up to \$1,000 for new Goose Rocks Beach brochures.
8. Set the 2017 fees for Goose Rocks Beach parking stickers.

Current fees are:

Resident seasonal	\$5.00
Nonresident daily	\$15.00
Nonresident weekly	\$50.00
Nonresident seasonal	\$100.00

9. Adopt the Goose Rocks Beach Parking Sticker Rules/Regulations.
10. Award paving bids.
11. Authorization to enter into a contract with K Systems for audio visual installation at Police Department and Fire Station.
12. Other business.
13. Approve the April 13, 2017, Treasurer's Warrant.

14. Adjournment.



Agenda Item Divider



**Town of Kennebunkport
Selectmen/Budget Board Meeting
March 16, 2017
6 p.m. – Village Fire Station – 32 North Street**

Minutes of the Selectmen's Meeting of March 16, 2017

Selectmen attending: Patrick A. Briggs, Allen A. Daggett, Ed Hutchins, and Sheila Mathews-Bull

Selectmen absent: Stuart E. Barwise

Budget Board: Grace Adams, Ted Baker, Barbara Barwise, Dan Beard, David Betses, Adam Burnett, Doug Dicey, David James, Leo Martin, Dawn Morse, Michelle Powell

Others: Judy Barrett, MaryLou Boucouvalas, Brad Bohon, Jim Burrows, David Conway, Michael Davis, Ann Sanders, Alison Kenneway, Jen Lord, Dick Smith, Suzanne Stohlman, Laurie Smith, and others

1. Call to Order.

Chair Patrick Briggs called the meeting to order at 6:10 PM.

2. Joint meeting with Budget Board for fiscal year 2016 municipal budget presentation and discussion with town committees, outside agencies and social services.

Budget Board Chair Leo Martin called the Budget Board Meeting to order.

Town Manager Laurie Smith mentioned the items on the joint Boards' agenda that were open for discussion.

David James of the Budget Board Subcommittee presented their funding recommendations.

Representatives of some of the health and welfare social service agencies, miscellaneous agencies, and libraries gave their presentations.

Ms. Smith announced the upcoming meeting.

The Budget Board adjourned at 7:21 PM.

3. Adjournment.

Motion by Selectmen Hutchins, seconded by Selectman Daggett to adjourn.
Vote: 4-0.

The meeting adjourned at 7:21 PM.

Submitted by Arlene McMurray
Administrative Assistant
Minutes taken via online videostream



Agenda Item Divider



**Board of Selectmen
Village Fire Station – 32 North Street
March 23, 2017 – 6:00 PM**

Minutes of the Selectmen Meeting of March 23, 2017

Selectmen present: Stuart E. Barwise, Patrick A. Briggs, Allen A. Daggett, Sheila Matthews-Bull, and Edward W. Hutchins

Others present: Judy Barrett, Mike Claus, Carol Cook, Mike Davis, Werner Gilliam, Alison Kenneway, Dan Lay, Jen Lord, Arlene McMurray, Bob Pappas, Tracey O’Roak, Molly Reinfried, Craig Sanford, Laurie Smith, Dick Stedman, and others

1. Call to Order.

Chair Barwise called the meeting to order at 6:07 PM.

2. Final review of fiscal year 2018 municipal budget requests.

The Board of Selectmen reviewed the budget requests (See Exhibit A).

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to fund the Senior Center \$2,500. **Vote:** 5-0.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the budget as presented by the Town Manager for \$19,503,821 with the understanding that the actual overlay, education, and county funds are to be determined. **Vote:** 5-0.

Town Manager Laurie Smith announced that there will be a bond article included in the Town Meeting Warrant.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Approve the 2017 selectmen meeting minutes of February 21, 23, and March 9.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve the February 21, 2017, Selectmen Meeting Minutes. **Vote:** 3-0-2/Selectmen Briggs and Hutchins, abstained because they were not present at that meeting.

Motion by Selectman Hutchins, seconded by Selectman Daggett, to approve the February 23, 2017, Selectmen Meeting Minutes. **Vote:** 3-0-2/ Selectmen Briggs and Matthews-Bull abstained because they were not present at that meeting

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the March 9, 2017, Selectmen Meeting Minutes. **Vote:** 3-0-1/Selectman Barwise abstained because he was not present at that meeting.

5. Consider a renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve the renewal liquor license application submitted by the Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue. **Vote:** 5-0

6. Consider a renewal special amusement permit application submitted by the Tina Hewett-Gordon, Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to approve the renewal special amusement permit application submitted by the Tina Hewett-Gordon, Seaside Hotel Association, L.T.D., DBA Nonantum Resort, 95 Ocean Avenue. **Vote:** 5-0.

7. Consider a renewal liquor license application submitted by Boughton Hotel DBA The Colony Hotel, 140 Ocean Avenue.

Motion by Selectman Daggett, seconded by Selectman Matthews-Bull, to approve the renewal liquor license application submitted by Boughton Hotel DBA The Colony Hotel, 140 Ocean Avenue. **Vote:** 5-0.

8. Consider a renewal special amusement permit application submitted by Boughton Hotel DBA The Colony Hotel, 140 Ocean Avenue.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the renewal special amusement permit application submitted by Boughton Hotel DBA The Colony Hotel, 140 Ocean Avenue. **Vote:** 5-0.

9. Consider a renewal liquor license application submitted by Richard and Keith Nunan, DBA Nunan's Lobster Hut, Inc., 9 Mills Road.

Motion by Selectman Matthews-Bull, seconded by Selectman Daggett, to approve the renewal liquor license application submitted by Richard and Keith Nunan, DBA Nunan's Lobster Hut, Inc., 9 Mills Road. **Vote:** 5-0.

10. Consider a renewal special amusement permit application submitted by Maria Kaya, Ramp Grill, LLC, DBA Pier 77 Restaurant, 77 Pier Road.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve The renewal special amusement permit application submitted by Maria Kaya, Ramp Grill, LLC, DBA Pier 77 Restaurant, 77 Pier Road. **Vote:** 5-0.

12. Approve a Quit Claim Deed for Frederick P. King, Jr., map 34, block 4, lot 1.

Motion by Selectman Daggett, seconded by Selectman Hutchins, to approve the Quit Claim Deed for Frederick P. King, Jr., map 34, block 4, lot 1. **Vote:** 5-0.

13. Approve the 2017 waste hauling permit for Waste Management.

Motion by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the 2017 waste hauling permit for Waste Management. **Vote:** 5-0.

Selectman Matthews-Bull added that Waste Management does a very good job.

14. Appoint Town Officers.

Animal Control Officer	David R. Conway
Assessor's Agent	Donna Moore Hays, CMA
Code Enforcement Officer	Werner D. Gilliam
Asst. Code Enforcement Officer	Wayne B. Mathews
Asst. Code Enforcement Officer	Jonathan Reed
Plumbing Inspector	Werner Gilliam
Asst. Plumbing Inspector	Wayne B. Mathews
Asst. Plumbing Inspector	Gregory Reid
Constable	Tracey O'Roak
Emergency Management Director	Craig Sanford
Fire Inspector	Allan K. Moir
Harbor Master-Cape Porpoise	Lee F. McCurdy
Harbor Master-Kennebunk River	Ray Billings
Health Officer	Judith A. Barrett
Deputy Health Officer	Alison Z. Kenneway
Public Access Officer	Tracey O'Roak
Registrar of Voters	Tracey O'Roak
Road Commissioner	Michael W. Claus
Shellfish Warden	Everett Leach
Street Naming & Numbering Delegate	James E. Burrows
Tax Collector	Laurie A. Smith
Town Clerk	Tracey O'Roak
Town Forester	Patrick A. Briggs
Treasurer	Jennifer L. Lord
Tree Warden	Patrick A. Briggs

Motion by Selectman Daggett, seconded by Selectman Hutchins, to appoint the Town Officers listed above. **Vote:** 5-0.

a. Correspondence with DOT regarding speed limit reduction.

The Board received a copy of the letter sent to the Maine DOT requesting them to review the speed limits on a portion of two streets located at Goose Rocks Beach. The Board approved this action at a previous meeting.

Ms. Smith asked the Board to select a date for a site walk at 22 Augementitus Avenue in Cape Porpoise. April 7, at 3:30 PM was selected.

Selectman Matthews-Bull announced that since the Mat Lanigan Bridge is closed, there is a pedestrian bridge so people can visit the shops in town. She said it is a good time to support local businesses when it is not crowded, and it would be greatly appreciated. She stated a lot of the restaurants are having specials and the stores are working on having a block party around April 1.

16. Approve the March 23, 2017, Treasurer's Warrant.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the March 23, 2017, Treasurer's Warrant. **Vote:** 5-0.

At 6:30 PM, the Board took a break to wait for the H.M. Payson presenters.

The meeting resumed at 6:42 PM.

11. Presentation by H.M. Payson regarding town investments.

Dan Lay and Molly Reinfried gave the investment presentation (See Exhibit B).

17. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Vote:** 5-0.

The meeting adjourned at 6:59 PM.

Submitted by

Arlene McMurray
Administrative Assistant

Town of Kennebunkport						
2018 Expense Budget						
	2018 Proposed	Additions (Deletions)	Revised Budget	Notes	Board of Selectmen	Budget Board
Dept: 25 General government						
01 - Administration	935,713.00	0.00	935,713.00			
05 - Zoning Board	500.00	0.00	500.00			
07 - Conservation Committee	4,350.00	0.00	4,350.00			
08 - Growth Planning	2,000.00	0.00	2,000.00			
09 - Legal fees	167,000.00	0.00	167,000.00			
10 - Insurance	160,600.00	0.00	160,600.00			
11 - Community Development	25,799.00	0.00	25,799.00			
12 - Planning/Development	396,655.00	0.00	396,655.00			
Dept: 27 Public safety						
01 - Police dept	1,508,114.00	0.00	1,508,114.00			
02 Communications	511,117.00	0.00	511,117.00			
03 - Fire dept	385,211.00	0.00	385,211.00			
04 - KEMS	125,000.00	0.00	125,000.00			
05 - Emergency Management	1,500.00	0.00	1,500.00			
06 - Animal Control	14,987.00	0.00	14,987.00			
07 - Harbormaster	20,614.00	0.00	20,614.00			
Dept: 29 Health & welfare						
01 - Solid Waste	469,797.00	0.00	469,797.00			
02 - Health	159,345.00	0.00	159,345.00			
03 - Welfare	3,335.00	0.00	3,335.00			
04 - Social Services	22,400.00	0.00	22,400.00			
07 - Shellfish	3,945.00	0.00	3,945.00			
10 - Public Restrooms	32,500.00	0.00	32,500.00			
Dept: 31 Public works						
01 - Highway dept	840,473.00	0.00	840,473.00			
02 - Mechanic	98,132.00	0.00	98,132.00			
03 - Utilities	174,470.00	0.00	174,470.00			
04 - Shade Tree	38,571.00	0.00	38,571.00			
06 - Cemetery	14,454.00	0.00	14,454.00			

		2018 Proposed	Additions (Deletions)	Revised Budget	Notes	Board of Selectmen	Budget Board
Dept: 33 Recreation & culture							
01 - Recreation		375,725.00	0.00	375,725.00			
02 - Graves Library		126,000.00	0.00	126,000.00			
03 - Cape Porpoise Library		12,675.00	0.00	12,675.00			
04 - Parsons Way		3,700.00	0.00	3,700.00			
05 - GRB Advisory		40,000.00	0.00	40,000.00			
Dept: 36 Overlay							
01 - Overlay		87,512.00	0.00	87,512.00	to be determined at commitment time		
Dept: 37 Unclassified							
07 - Contingency		95,000.00	0.00	95,000.00			
Dept: 38 Miscellaneous Agencies							
01 - Miscellaneous Agencies		6,997.00	0.00	6,997.00			
Dept: 39 Capital Outlay							
01 - Administration		58,000.00	0.00	58,000.00			
02 - Police		29,500.00	0.00	29,500.00			
04 - Fire		209,500.00	0.00	209,500.00			
06 - Highway		140,000.00	0.00	140,000.00			
09 - Road Improvement		505,300.00	0.00	505,300.00			
11 - Sidewalk Construction		86,050.00	0.00	86,050.00			
13 - Recreation		250,000.00	0.00	250,000.00			
39 - "Piers		150,000.00	0.00	150,000.00			
Dept: 41 Debt service							
01 - Debt Service		253,842.00	0.00	253,842.00			
Dept: 50 Assessment							
01 - Education		9,758,270.00	0.00	9,758,270.00	actual to be determined		
02 - County		1,198,168.00	0.00	1,198,168.00	actual to be determined		
Expense Totals:		19,502,821.00	0.00	19,502,821.00		0.00	0.00

H.M. Payson

HMPayson

March 2017

Town of Kennebunkport
Portfolio Review

Daniel M. Lay, Esq.
Managing Director

Molly C. Reinfried, CFP®
Relationship Manager

Jenny Lynd Robinson
Investment Assistant

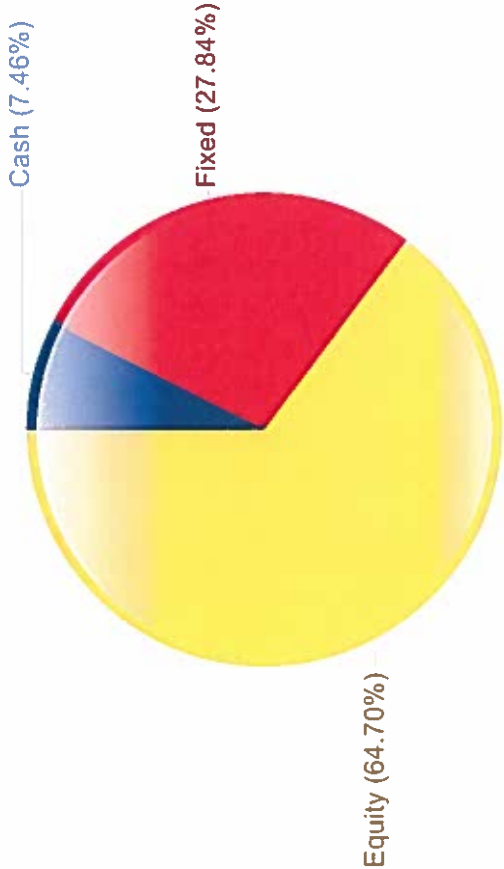
Town of Kennebunkport Portfolio Composition

Trust	Market Value 12/31/16	Beneficiaries
Kittredge Trust	\$692,236.45	Vehicles for fire companies (per trust %)
Macomber Trust	\$5,773.60	Support public health nurse
Picavet Trust	\$456,111.44	½ Police Department equipment ½ Equipment and supplies for Public Health and Nursing Service

Portfolio Summary By Asset Class

HMPayson

TOWN OF KENNEBUNKPORT
Account Number: 5990438786



Description	Total Cost	Market Value	Percent	Income	Yield
Cash and Equivalents	88,962.60	88,962.60	7.46%	456.13	0.51%
Fixed Income	336,002.03	332,239.50	27.84%	8,781.68	2.64%
Equity	699,094.40	772,076.26	64.70%	14,574.12	1.89%
Total Portfolio	1,124,059.03	1,193,278.36	100.00%	23,811.93	2.00%

Town of Kennebunkport Account Activity 7/1/2016 – 2/28/2017

Beginning Market Value - 7/1/2016 \$1,089,209

Income

Dividends \$18,442

Interest \$55

Other Income \$0

Additions

\$0

Withdrawals

Account Fees -\$5,803

Taxes Paid *(on foreign equities)* \$0

Other Disbursements -\$20,328

Increase in Market Value \$103,965

Ending Market Value - 2/28/2017 \$1,185,540

HM Payson

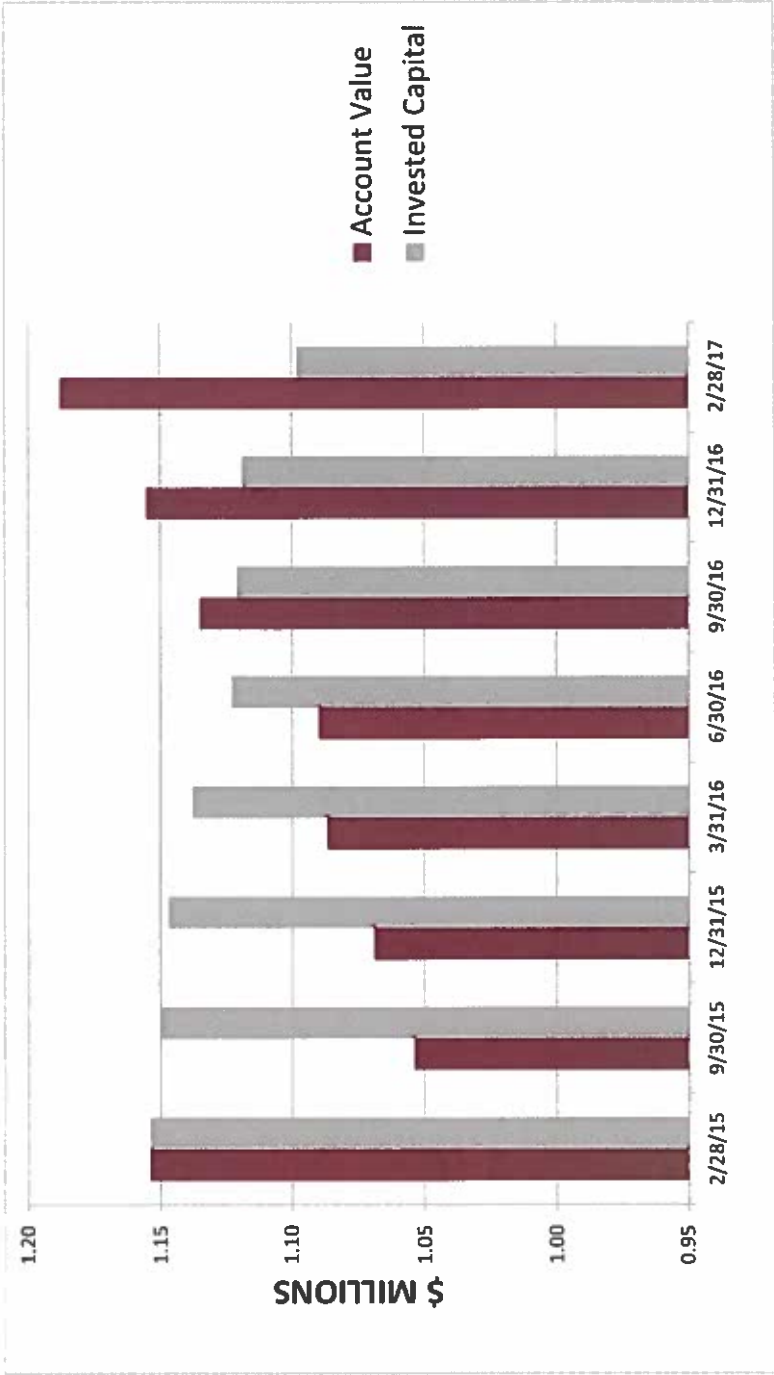
Town of Kennebunkport Performance through 2/28/2017

	Fiscal Year to		From Inception*	
	Date	1 Year	2/28/2015	
Total Account	11.38%	19.41%	4.05%	
Fixed Income (Bonds)	2.64%	6.68%	N/A	
Equity (Stocks)	15.64%	26.22%	5.65%	
Benchmark ¹	13.44%	23.56%	6.03%	

*Annualized

¹ Benchmark mix allocation 75% S&P and 25% MSCI ACWIexUS

Town of Kennebunkport Market Value vs. Invested Capital



Total Investment Gains	\$90,000
Net Distributions	-\$57,000

Beginning Value 2/28/15	\$1,154,000
Ending Value 2/28/17	\$1,188,000

TOWN OF KENNEBUNKPORT

HMPayson

Account #: 5990438786
 Report Period: 02/28/2015 - 02/28/2017

Equity Characteristics - 10 Largest Holdings

Company	% of Equity	Sector	Market Cap (\$ Millions)	P/E Latest 4 Qtrs	Dividend Yield	Dividend Growth: 5 Year Annualized	Earnings Growth: 5 Year Annualized	V-Ratio	S&P EPS & Dividend Rating
APPLE INC.	7.89	Information Technology	733,361	16.7	1.6	N/A	15.6	1.10	B+
QUALCOMM INCORPORATED	4.91	Information Technology	83,364	17.2	3.8	20.1	10.3	0.50	A-
PFIZER INC.	4.52	Health Care	205,459	29.5	3.7	8.5	2.9	0.12	B+
BERKSHIRE HATHAWAY INC. CLASS B	4.39	Financials	433,140	18.0	0.0	N/A	13.9	0.37	B+
TWENTY-FIRST CENTURY FOX, INC. CLASS B	4.30	Consumer Discretionary	55,969	18.3	1.2	14.9	5.6	0.41	B+
CISCO SYSTEMS, INC.	3.89	Information Technology	171,719	17.6	3.4	50.9	11.8	0.51	B+
AMAZON.COM, INC.	3.78	Consumer Discretionary	405,538	173.4	0.0	N/A	28.5	0.04	B-
MASTERCARD INCORPORATED CLASS A	3.60	Information Technology	118,288	30.3	0.8	67.5	14.5	1.07	A-
JOHNSON & JOHNSON	3.52	Health Care	335,885	20.9	2.6	7.0	8.0	0.51	A
PHILLIPS 66	3.50	Energy	40,658	26.8	3.2	N/A	-15.8	0.15	NR
Top 10 Largest Holdings*	44.30		298,296	34.1	2.0	26.9	10.2	0.53	
Total Portfolio*			223,081	30.2	2.0	17.4	-3.2	0.57	
S&P 500			162,246	21.8	2.0	11.4	2.9	0.27	

* Excludes cash and/or mutual funds and ETF holdings

* The V-Ratio is a H.M. Payson & Co. proprietary measure comparing a company's dividend yield plus reinvestment rate to its P/E ratio

Town of Kennebunkport Income Review

	2015	2016	Since Inception through 2/28/17
Kittredge Trust	\$ 12,021.77	\$ 16,483.10	\$ 30,226.66
Macomber Trust	\$ 100.18	\$ 137.80	\$ 246.08
Picavet Trust	\$ 7,914.33	\$ 10,886.23	\$ 19,945.11
TOTAL	\$ 20,036.29	\$ 27,507.13	\$ 50,417.85

Appraisal With Income

TOWN OF KENNEBUNKPORT
Account Number: 5990438786

HMPayson

Description	Units	Unit Cost	Total Cost	Price	Market Value	Percent	Income	Yield
Cash and Equivalents								
FDIC INSURED MONEY MARKET DEPOSIT ACCOUNT	87,745.70	1.00	87,745.70	1.00	87,745.70	7.35%	438.73	0.50%
FDIC INSURED MONEY MARKET DEPOSIT ACCOUNT	3,479.85	1.00	3,479.85	1.00	3,479.85	0.29%	17.40	0.50%
UNINVESTED CASH	-2,262.95	1.00	-2,262.95	1.00	-2,262.95	-0.19%	0.00	0.00%
UNINVESTED CASH	0.00	0.00	0.00	1.00	0.00	0.00%	0.00	0.00%
Total	88,962.60		88,962.60		88,962.60	7.46%	456.13	0.51%
Fixed Income								
Corporate Bonds and Notes								
VANGUARD SHORT-TERM INVESTMENT-GRADE ADM	5,000.00	10.62	53,100.00	10.62	53,100.00	15.98%	1,075.00	2.02%
SPDR BLOOMBERG BARCLAYS SHORT TERM HIGH YIELD BOND ETF	3,000.00	28.38	85,149.02	27.69	83,070.00	25.00%	4,782.00	5.76%
ISHARES 1-3 YEAR CREDIT BOND (MKT)	1,870.00	105.75	197,753.01	104.85	196,069.50	59.01%	2,924.68	1.49%
Total	9,870.00		336,002.03		332,239.50	100.00%	8,781.68	2.64%
Total	9,870.00		336,002.03		332,239.50	27.84%	8,781.68	2.64%
Core Equity								
Consumer Discretionary								
ADIANT PLC ORD SHS	285.00	70.95	20,219.41	70.10	19,978.50	2.76%	0.00	0.00%
AMAZON.COM INC	35.00	795.62	27,846.68	852.46	29,836.10	4.12%	0.00	0.00%
DELPHI AUTOMOTIVE PLC	305.00	68.45	20,878.71	77.09	23,512.45	3.24%	353.80	1.50%
DISCOVERY COMMUNICATIONS INC A	530.00	31.29	16,584.57	27.69	14,675.70	2.03%	0.00	0.00%
DISNEY WALT CO	110.00	94.01	10,340.82	110.92	12,201.20	1.68%	171.60	1.41%
THOR INDUSTRIES INC	50.00	101.42	5,070.98	99.56	4,978.00	0.69%	66.00	1.33%
TWENTY FIRST CENTURY FOX INC COM CL B SHS	795.00	30.74	24,439.95	29.96	23,818.20	3.29%	286.20	1.20%
Total	2,110.00		125,381.12		129,000.15	17.80%	877.60	0.68%
Consumer Staples								
UNILEVER PLC SPONSORED ADR (ISIN #US9047677045 SEDOL #2416520)	365.00	39.20	14,307.56	49.14	17,936.10	2.48%	509.54	2.84%

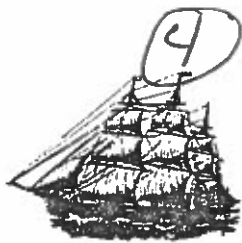
Description	Units	Unit Cost	Total Cost	Price	Market Value	Percent	Income	Yield
Energy	Total	365.00	14,307.56		17,936.10	2.48%	509.54	2.84%
EXXON MOBIL CORP	255.00	84.23	21,478.62	81.61	20,810.55	2.87%	765.00	3.68%
PHILLIPS 66	350.00	78.00	27,300.01	78.86	27,601.00	3.81%	882.00	3.20%
Financials	Total	605.00	48,778.63		48,411.55	6.68%	1,647.00	3.40%
AFLAC INC	205.00	60.38	12,378.33	72.02	14,764.10	2.04%	352.60	2.39%
BERKSHIRE HATHAWAY INC B	200.00	139.01	27,802.24	174.98	34,996.00	4.83%	0.00	0.00%
JPMORGAN CHASE & CO COM	150.00	57.89	8,683.99	91.28	13,692.00	1.89%	288.00	2.10%
Health Care	Total	555.00	48,864.56		63,452.10	8.76%	640.60	1.01%
ABBOTT LABORATORIES	450.00	40.50	18,224.14	45.72	20,574.00	2.84%	477.00	2.32%
DANAHER CORP	160.00	64.77	10,363.91	87.76	14,041.60	1.94%	89.60	0.64%
GILEAD SCIENCES INC	250.00	98.18	24,545.40	68.19	17,047.50	2.35%	520.00	3.05%
JOHNSON AND JOHNSON	225.00	94.10	21,173.44	126.21	28,397.25	3.92%	720.00	2.54%
MERCK & CO INC	310.00	53.52	16,590.05	65.60	20,336.00	2.81%	582.80	2.87%
MYLAN N V SHS	520.00	72.51	37,704.60	43.40	22,568.00	3.11%	0.00	0.00%
PFIZER INC	1,035.00	32.63	33,775.49	34.11	35,303.85	4.87%	1,324.80	3.75%
Industrials	Total	2,950.00	162,377.03		158,268.20	21.84%	3,714.20	2.35%
CUMMINS INC	115.00	96.00	11,039.78	151.50	17,422.50	2.40%	471.50	2.71%
JOHNSON CTLS INTL PLC SHS	273.00	45.69	12,473.37	41.23	11,255.79	1.55%	273.00	2.43%
Information Technology	Total	388.00	23,513.15		28,678.29	3.96%	744.50	2.60%
ALPHABET INC CAP STK CL A	10.00	755.55	7,555.51	861.41	8,614.05	1.19%	0.00	0.00%
ALPHABET INC CAP STK CL C	25.00	738.47	18,461.69	843.25	21,081.25	2.91%	0.00	0.00%
APPLE INC	450.00	119.76	53,890.79	139.14	62,613.00	8.64%	1,026.00	1.64%
CISCO SYSTEMS INC	890.00	27.05	24,072.37	34.26	30,491.40	4.21%	1,032.40	3.39%
INTEL CORP	532.00	28.50	15,164.46	35.91	19,104.12	2.64%	553.28	2.90%
INTERNATIONAL BUSINESS MACHINES	95.00	143.70	13,651.56	177.83	16,893.85	2.33%	532.00	3.15%
MASTERCARD INC CLASS A	255.00	95.54	24,362.58	111.21	28,358.55	3.91%	224.40	0.79%
MICROSOFT CORP	290.00	42.48	12,319.17	64.93	18,829.70	2.60%	452.40	2.40%
QUALCOMM INC	680.00	52.58	35,757.21	58.64	39,875.20	5.50%	1,441.60	3.62%

Description	Units	Unit Cost	Total Cost	Price	Market Value	Percent	Income	Yield
SKYWORKS SOLUTIONS INC	185.00	67.55	12,496.69	98.18	18,163.30	2.51%	207.20	1.14%
VISA INC CLASS A SHARES	165.00	73.10	12,060.85	89.73	14,805.45	2.04%	108.90	0.74%
Total	3,577.00		229,792.88		278,829.87	38.48%	5,578.18	2.00%
Total	10,550.00		653,014.93		724,576.26	60.72%	13,711.62	1.89%
Other Equity								
Foreign Equity Funds								
DFA EMERGING MARKETS CORE EQUITY PORTFOLIO	2,500.00	18.43	46,079.47	19.00	47,500.00	100.00%	862.50	1.82%
Total	2,500.00		46,079.47		47,500.00	100.00%	862.50	1.82%
Total	2,500.00		46,079.47		47,500.00	3.98%	862.50	1.82%
Total Portfolio	111,882.60		1,124,059.03		1,193,278.36	100.00%	23,811.93	2.00%



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

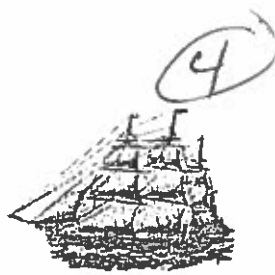
- INCORPORATED 1653 -

MAINE'S FINEST RESORT

Town of Kennebunkport

PUBLIC NOTICE

In response to an application to remove an existing concrete dock and install a new timber dock with one granite support with associated ramp and float, the Cape Porpoise Pier Harbormaster and the Kennebunkport Board of Selectmen in compliance with 38 M.R.S.A., Section 1022, will conduct a site walk at property owned by the Wahwa Family Limited Partnership. The subject property is located on 22 Agamentitus Avenue, Cape Porpoise, Maine. The site walk is scheduled for Friday, April 7, 2017, at 3:30 PM. This application is available for review at the Town Office, 6 Elm Street, Kennebunkport.



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

NOTICE TO ABUTTERS RECEIPT OF APPLICATION FOR SELECTMEN REVIEW WHARVES, DOCKS AND PIERS

You are receiving this notice of a Site Walk because you are an abutting property owner.

Date: March 24, 2017

In accordance with Title 38 Section 1022 M.R.S.A., the Kennebunkport Board of Selectmen has received an application for review from **Prock Marine Company on behalf of the Wahwa Family Limited Partnership**. The subject property is located on **22 Agamentitus Avenue, Cape Porpoise, Maine**, and identified as Assessor's Tax Map **30, Block 3, Lot 30**. Our records indicate that you own property within 200 feet of the proposed site. A copy of the tax map is enclosed to assist you in locating the proposed site. The applicant proposes to remove an existing concrete dock and install a new 8 ft x 60 ft timber dock with one granite support and with associated ramp and float. The application is for review at the Kennebunkport Town Office.

All Site Walks regarding the placement of a Wharf, Dock or Pier are open to the public. The Site Walk for this application is scheduled for Friday, April 7, 2017, at 3:30 PM.



Agenda Item Divider



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Laurie Smith

From: Nicole Evangelista
Sent: Thursday, April 06, 2017 3:16 PM
To: Laurie Smith; Ron Taylor
Subject: RE: Sewer Connection Fee

We are not sure when the fee was set.

Below are the fees for some other Towns:

Old Orchard: \$3300 - single family home
Kennebunk: \$3887 - single family home
Wells: \$1300 – 1 bedroom; \$2000 – 2 bedroom; \$2600 – 3 bedroom; \$3360 – 4 or more bedrooms
Ogunquit: \$5300 – single family home
York: \$2500 – single family home
Average: \$3500

Thanks!
Nicole

From: Laurie Smith
Sent: Thursday, April 6, 2017 1:54 PM
To: Ron Taylor <rtaylor@kennebunkportme.gov>; Nicole Evangelista <nevangelista@kennebunkportme.gov>
Subject: Sewer Connection Fee

Ron and Nicole,

I am examining our sewer connection fee (\$2,000 charge) in relationship to the Binnacle Hill Subdivision and New Biddeford Road connection. Our attorney believes the fee was set in place when we adopted the ordinance in 1986. Do you have any other information relative to the fee?

Could you find out what other sewer departments/districts charge for connection?

Laurie Smith
Town Manager
Town of Kennebunkport
P.O. Box 566
Kennebunkport, Maine 04046
(207) 967-1606



Agenda Item Divider





Narrative for #1 Pier Road and #3 Langsford Road

For many years the parking was never clearly defined for these two buildings. Please refer to Exhibit A and Exhibit B.

With the extensive renovations and re- purposing of these two buildings establishing clarity to off street parking is essential. The property line (marked in orange) runs along the front of #1 Pier Road and #3 Langsford Road and does not allow for any parking off town land. For many years this area was left unattended. Establishing a small planted island (Exhibit C on plan) along Langsford Road allows the inhabitants of #3 Langsford Road to established a defined area for their use and brings some aesthetic separation between public and private space.

Please note another planting island (Exhibit D on plan) within the designated parking area further defines the parking for #1 Pier Road.

All proposed parking areas will be finished in crushed shell.

Exhibit A



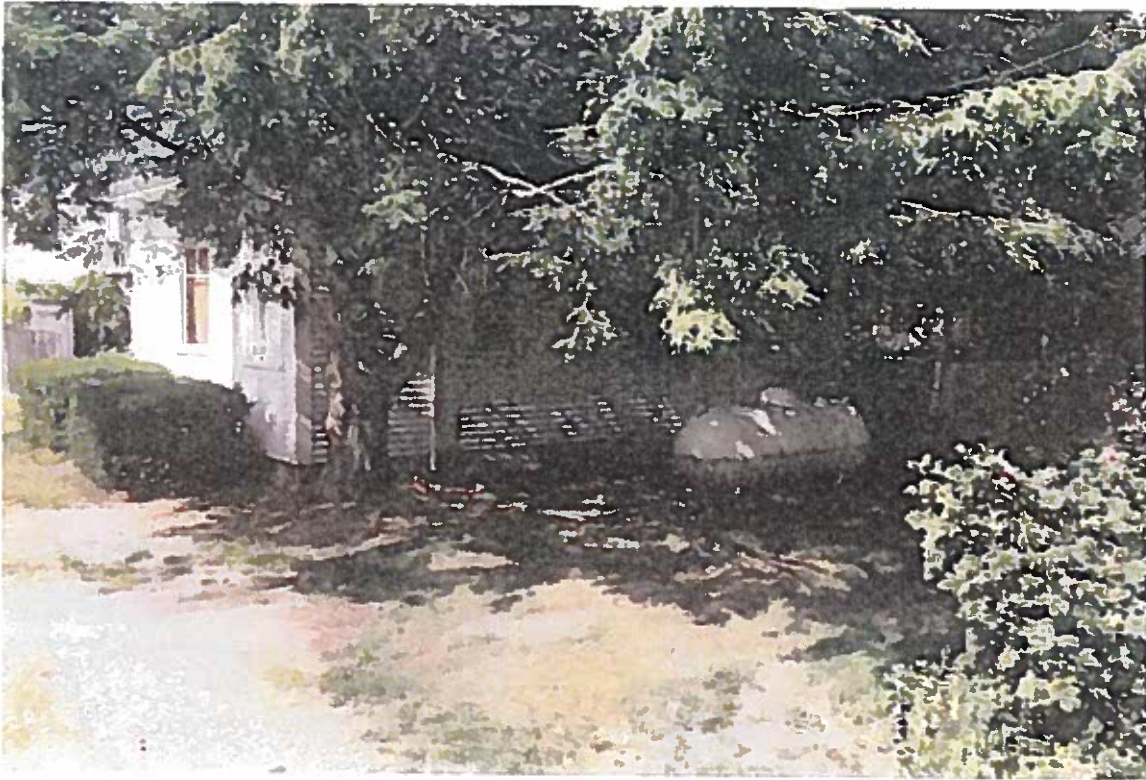


Exhibit B

March 13, 2017
April 3, 2017



207 761-1833 99 Cummins Road, Austin, MA
carl@cdslm.com



Agenda Item Divider



8

Goose Rocks Beach Sticker Fees

Year	Resident	Non-Resident		
	Seasonal	Seasonal	Weekly	Daily
2002	\$3.00	\$50.00	\$20.00	\$5.00
2003	\$3.00	\$50.00	\$20.00	\$5.00
2004	\$3.00	\$50.00	\$20.00	\$5.00
2005	\$3.00	\$50.00	\$20.00	\$5.00
2006	\$4.00	\$50.00	\$25.00	\$6.00
2007	\$4.00	\$50.00	\$25.00	\$6.00
2008	\$4.00	\$50.00	\$25.00	\$6.00
2009	\$4.00	\$100.00	\$50.00	\$12.00
2010	\$4.00	\$100.00	\$50.00	\$12.00
2011	\$4.00	\$100.00	\$50.00	\$12.00
2012	\$4.00	\$100.00	\$50.00	\$12.00
2013	\$5.00	\$100.00	\$50.00	\$12.00
2014	\$5.00	\$100.00	\$50.00	\$12.00
2015	\$5.00	\$100.00	\$50.00	\$15.00
2016	\$5.00	\$100.00	\$50.00	\$15.00



Agenda Item Divider



Goose Rocks Beach Parking Sticker Rules/Regulations

Parking in the Goose Rocks Beach area is regulated during the summer season through a parking sticker program because the demand for parking far exceeds the limited number of on-street parking spaces available. Parking stickers are available for daily, weekly and seasonal use.

Kennebunkport Taxpayers

Seasonal parking stickers are available to Kennebunkport residents and taxpayers at a cost of \$5.00 per vehicle. In order to qualify for the resident sticker an individual must either pay property taxes on property in Kennebunkport or be a resident of Town and pay excise taxes to the Town on a motor vehicle registered in his/her name. Individuals paying property taxes to the Town may obtain parking stickers for more than one vehicle so long as each vehicle is registered in his/her name. Individuals seeking residential stickers shall provide a copy of the vehicle registration for each residential sticker issued. In circumstances where ownership of the property is dispersed among multiple people it is the individual's responsibility to provide proof of ownership interest to the Town. The sticker shall be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. Any sticker not permanently affixed in that location shall be considered void and a violation of these regulations and Kennebunkport Traffic and Parking Control Ordinance.

Non-Kennebunkport Taxpayers

Non-Kennebunkport taxpayers shall pay \$15.00 for daily stickers, \$50.00 for weekly stickers, and \$100.00 for seasonal stickers. Each sticker shall be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. Any sticker not permanently affixed in that location shall be considered void and a violation of these regulations and Kennebunkport Traffic and Parking Control Ordinance.

Hotels, Inns, Rental Properties and the Goose Rocks Beach General Store

Hotels, inns, owners of rental properties (including room rentals) and the Goose Rocks Beach General Store shall be allowed to purchase, for re-sale to their customers, daily and weekly stickers for \$13.00 and \$50.00 each, respectively. Stickers must be marked with a laundry marking pen or other indelible marker to show the date or dates for which they are issued, and each sticker must be permanently affixed to the lower left-hand corner of the rear window of the vehicle to which it is issued. If these conditions are not met, the sticker will be considered void. The establishment selling the sticker is responsible for recording the license plate number of the vehicle, the sticker number, the day or week for which the sticker is issued and explaining to the customer the beach and parking rules and regulations.

It shall be the policy of the Town of Kennebunkport to deny the issuance of any Goose Rocks Beach Parking Sticker to a registered vehicle that has an outstanding parking ticket(s) until said parking ticket fine(s) has been paid in full.

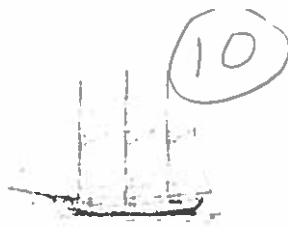
Adopted by the Kennebunkport Board of Selectmen on March 24, 2005 in accordance with Section 13.II of the Kennebunkport Traffic and Parking Control Ordinance.

Approved or Amended: January 12, 2006, November 9, 2006, June 14, 2007, November 13, 2008, May 13, 2010, and April 9, 2015, January 28, 2016.



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Memorandum

To: Laurie Smith, Town Manager
From: Michael Claus, Kennebunkport Public Works Director
Re: Paving Bid Review
Date: March 30, 2017

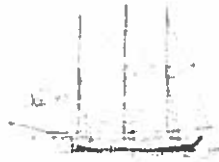
The Town of Kennebunkport received the attached paving bids for a three year paving contract on March 27, 2017. I have reviewed the bids and from a cost standpoint, Pike Industries is the low bidder based on our paving work. There is one item in Pike Industries bid that appears out of line with my cost estimates, and that is milling of pavement. In our MPI work with MaineDOT we have a section of Mills Road between Beachwood Avenue and Dyke Road where I planned on milling the travel lanes prior to paving. I do not think milling this section of road is cost effective with Pike's milling price. I have written to MaineDOT and indicated that we can pave over that section of road rather than milling the travel lanes and have cost effective rehabilitation of the road.

The town of Kennebunkport previous paving contract with Pike Industries was terminated when Pike Industries refused to perform paving work at their contract bid price. Following that contract dispute I have changed the town paving bid to address the issue of varying asphalt binder pricing.

An asphalt escalator clause consistent with MaineDOT contracts has been incorporated into our bid specifications. The price of paving will go up and down based on asphalt binder pricing as published by MaineDOT. The formula for determining pricing is based on the MaineDOT contract. In the town's previous contract with Pike they agreed to a contract price with no escalator clause. In the first summer the contract was in effect there was an increase in asphalt binder price and Pike asked for an increase in paving price. When the Town required Pike Industries to work to their contract price they refused to do the work. Dayton Sand and Gravel took over the contract at that time based on their previous bid price.

In reviewing cost I have evaluated the proposals as follows:

Town Paving Bid Items	Pike Industries	Dayton Sand & Gravel	Shaw Brothers Const.
FY 2018 3000 Tons Town Overlay	\$176,640.00	\$189,000.00	\$248,550.00
FY 2019 3600 Tons Town Overlay	\$211,968.00	\$226,800.00	\$298,260.00
MPI Work 40,500 SY Reclaim	\$58,725.00	\$74,925.00	\$74,925.00
MPI Work 7900 Tons Base	\$465,152.00	\$474,711.00	\$591,315.00
MPI Work 4400 Tons Top	\$259,072.00	\$277,200.00	\$364,540.00
Total	\$1,171,557.00	\$1,242,636.00	\$1,577,590.00
Amount over Low Bid		\$71,079.00	\$406,033.00



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Pike Industries is qualified to perform the work under this contract. There is a chance that they will not honor the contract because of their previous actions. I recommend we accept the Pike Industries bid. Dayton Sand and Gravel has always performed work under their contract and if the town determines the certainty of having a reliable contractor for paving work is more important than the lower cost bid, Dayton Sand and Gravel would be my bid recommendation.

TOWN OF KENNEBUNKPORT, MAINE

INCORPORATED 1823

MAINE'S FINEST RESORT

Bituminous Concrete Mix / Paving

Bid Form FY 2018 Paving - Town of Kennebunkport

Date: MARCH 31, 2017

Company: DAYTON SAND + GRAVEL CO INC

Provide contact information for Company Paving Manager to schedule paving work if Company is the successful low bidder.

Paving Manager: JASON ROBINSON

Office Phone: 207-499-2306

Cell Phone: 207-468-3556

Roadwork Paving Bid Price per Ton: 9.5 mm HMA \$63.00

12.5 mm HMA \$63.00

19 mm HMA \$66.00

Cold Milling of Bituminous Paving Price per square yard \$3.00

Reclaim and Finish Grade Price per square yard \$1.85

2nd Reclaim and Cement Base Price per square yard \$5.00

Sidewalk Paving Bid Price per Ton \$100.00

Slipform Concrete Curb Price per Lin. Ft SEE ATTACHED QUOTE FROM DUNCO

Tack Coat cost per Gallon \$5.00

Shoulder Gravel Cost per cubic yard \$25.00

Binder Component Bid Price per Ton \$42.50

(Use Latest MDOT English Liquid Asphalt Price for Escalation Allowance)

JASON ROBINSON
Company Representative (Printed)

Jason Robinson
Company Representative (Signed)



TOWN OF KENNEBUNKPORT, MAINE

• INCORPORATED 16, 1

MAINE'S FINEST RESORT

Bituminous Concrete Mix / Paving

Bid Form FY 2018 Paving - Town of Kennebunkport

Date: 3-27-2017

Company: Shaw Brothers Construction

Provide contact information for Company Paving Manager to schedule paving work if Company is the successful low bidder.

Paving Manager: Mark Barnes

Office Phone: 839-2552

Cell Phone: 831-1117

Roadwork Paving Bid Price per Ton: 9.5 mm HMA 82.85

12.5 mm HMA 79.85

19 mm HMA 74.85

Cold Milling of Bituminous Paving Price per square yard 5.00

Reclaim and Finish Grade Price per square yard 1.85

2nd Reclaim and Cement Base Price per square yard 7.50

Sidewalk Paving Bid Price per Ton 135.00

Slip form Concrete Curb Price per Lin. Ft. 11.55

Tack Coat cost per Gallon 6.00

Shoulder Gravel Cost per cubic yard 35.00

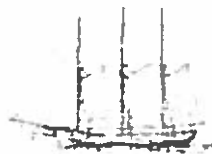
Binder Component Bid Price per Ton 402.50

(Use Latest MDOJ English Liquid Asphalt Price for Escalation Allowance)

JONATHAN E. SHAW

Company Representative (Printed)

Company Representative (Signed)



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Bituminous Concrete Mix / Paving

Bid Form FY 2018 Paving – Town of Kennebunkport

Date: 3/27/17

Company: Pike Industries Inc.

Provide contact information for Company Paving Manager to schedule paving work if Company is the successful low bidder.

Paving Manager: Jason Griffiths

Office Phone: 207-854-2561

Cell Phone: 207-557-8227

Roadwork Paving Bid Price per Ton: 9.5 mm HMA 58.88

12.5 mm HMA 56.88

19 mm HMA 58.88

Cold Milling of Bituminous Paving Price per square yard 8.25

Reclaim and Finish Grade Price per square yard 1.45

2nd Reclaim and Cement Base Price per square yard 6.00

Sidewalk Paving Bid Price per Ton 100.00

Slipform Concrete Curb Price per Lin. Ft. 8.25

Tack Coat cost per Gallon 4.00

Shoulder Gravel Cost per cubic yard 36.35

Binder Component Bid Price per Ton 402.50

(Use Latest MDOT English Liquid Asphalt Price for Escalation Allowance)

Jason Griffiths
Company Representative (Printed)

Jason Griffiths
Company Representative (Signed)

Beachwood Avenue, P.O. Box 566, Kennebunkport, Maine 04046 • Tel: (207) 967-5728 Fax: (207) 967-5372



Agenda Item Divider



Police Audio Estimate

Microphones.....	\$	7,544.20
(2) Handheld Wireless System	\$	900.00
(16) Headset System	\$	1,439.20
(12) Gooseneck System	\$	3,900.00
(8) Mute Management System	\$	280.00
(3) 8 Channel Sub-Snake	\$	450.00
(1) 24 Channel Snake (Chambers to Control Room)	\$	575.00

Podium Microphone..... **\$** **325.00**

(1) Gooseneck Microphone Long & Base	\$	325.00
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Speakers..... \$ **555.00**

(6) Ceiling Speaker	\$	555.00
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Electronics..... \$ **11,975.00**

(1) Lab Gruppen Power Amplifier	\$	700.00
(1) Symetrix Digital Processing System	\$	7,695.00
(1) Computer With Medium Format Monitor	\$	995.00
(1) 5 Port Switch	\$	80.00
(1) Rack Mount Power Outlets With OVRc	\$	715.00
(1) Rack Mount UPS With OVRc	\$	1,195.00
(1) Rack Mount Power & Breaker With Cable	\$	595.00

Rack & Components..... \$ **1,789.80**

(1) 27 RU Free Standing Rack	\$	799.95
(3) Rack Shelf	\$	104.85
(1) Storage Drawer • Rack Mount	\$	195.00
Custom Cable Package	\$	345.00
16/4 Speaker Wire	\$	50.00
Materials Related to Install	\$	295.00

Total..... \$ **22,189.00**



Kennebunkport
M A I N E

Fire Audio Estimate

Microphones..... \$ **5,519.20**

(2) Handheld Wireless System	\$	900.00
(16) Headset System	\$	1,439.20
(8) Gooseneck System	\$	2,600.00
(8) Mute Management System	\$	280.00
(2) 8 Channel Sub-Snake	\$	300.00

Podium Microphone..... \$ **325.00**

(1) Gooseneck Microphone Long & Base	\$	325.00
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Speakers..... \$ **555.00**

(6) Ceiling Speaker	\$	555.00
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Electronics..... \$ **11,975.00**

(1) Lab Gruppen Power Amplifier	\$	700.00
(1) Symetrix Digital Processing System	\$	7,695.00
(1) Computer With Medium Format Monitor	\$	995.00
(1) 5 Port Switch	\$	80.00
(1) Rack Mount Power Outlets With OVRc	\$	715.00
(1) Rack Mount UPS With OVRc	\$	1,195.00
(1) Rack Mount Power & Breaker With Cable	\$	595.00

Rack & Components..... \$ **1,789.80**

(1) 27 RU Free Standing Rack	\$	799.95
(3) Rack Shelf	\$	104.85
(1) Storage Drawer • Rack Mount	\$	195.00
Custom Cable Package	\$	345.00
16/4 Speaker Wire	\$	50.00
Materials Related to Install	\$	295.00

Total..... \$ **20,164.00**



Kennebunkport
M A I N E

Police Video Estimate

Cameras System..... **\$ 22,935.00**

(5) PTZ HD Cameras	\$	12,495.00
Video Mixer	\$	7,995.00
Computer Inputs	\$	250.00
Joystick Control & Presets	\$	1,000.00
Large Format Monitor	\$	450.00
Camera Cabling Package	\$	450.00
Custom Cabling Package	\$	295.00

Electronics..... **\$ 3,525.00**

BluRay	\$	75.00
Storage Solution	\$	2,950.00
Video Conferencing Solution	\$	500.00

Total..... **\$ 26,460.00**



Kennebunkport
M A I N E

Fire Video Estimate

Cameras System..... **\$ 22,935.00**

(5) PTZ HD Cameras	\$	12,495.00
Video Mixer	\$	7,995.00
Computer Inputs	\$	250.00
Joystick Control & Presets	\$	1,000.00
Large Format Monitor	\$	450.00
Camera Cabling Package	\$	450.00
Custom Cabling Package	\$	295.00

Electronics..... **\$ 3,525.00**

BluRay	\$	75.00
Storage Solution	\$	2,950.00
Video Conferencing Solution	\$	500.00

TV's..... **\$ 2,015.00**

(2) 55" Monitor	\$	1,100.00
(2) Articulating Bracket	\$	590.00
Wiring	\$	325.00

<u>Total.....</u>	\$	28,475.00
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Summary

<u>Audio.....</u>	\$ 42,353.00
<u>Video.....</u>	\$ 54,935.00
<u>Fiber.....</u>	\$ 0.00
<u>Installation Labor.....</u>	\$ 9,100.00
<u>Commission System & Consult.....</u>	\$ 3,250.00
<u>Contingency.....</u>	\$ 2,500.00
<u>Freight.....</u>	\$ 500.00
<u>Estimated Sales Tax (Exempt).....</u>	\$ 0.00
<u>Total.....</u>	\$ 112,638.00