



TOWN OF KENNEBUNKPORT, MAINE

Board of Selectmen Agenda

October 8, 2020 @ 6:00 PM

VIRTUAL MEETING VIA ZOOM ([Instructions](#))

Ways to join this webinar

Join by **computer or mobile device** and click on <https://zoom.us/j/98837096139>
or go to **ZOOM** and enter the webinar ID: 988 3709 6139

By **phone** 1(929) 205 6099 US

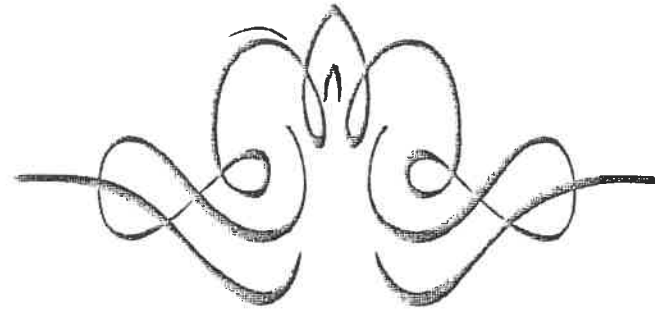
1. Call to Order.
2. Approve the September 24, 2020, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Public hearing to amend the Traffic and Control Ordinance to place a stop sign at the intersection of Kings Highway and Dyke Road
5. Wastewater infrastructure update.
6. Cape Porpoise Pier update.
7. Approve street opening permit for Dana & Mary Hutchins on Langsford Road for new sewer service and conduit for power.
8. Sign Municipal Valuation Return
9. Consider a renewal liquor license application submitted by Asador, LLC, DBA The Lost Fire, 62 Mills Road.
10. Consider a renewal liquor license application submitted by Maine-ly English, Inc., DBA 1802 House Bed and Breakfast Inn, 115 Locke Street.
11. Consider appointments to the Shellfish Conservation Committee.
12. Discuss short-term rental regulations.
13. Accept resignation from the Senior Advisory Committee.

14. Discuss November and December meeting schedule. (Nov. 26 is Thanksgiving and Dec. 24 is Christmas Eve)

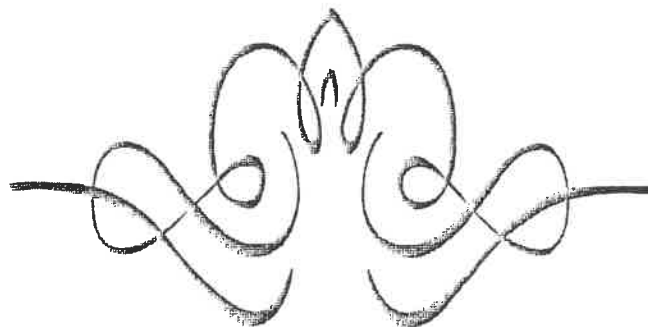
15. Other Business.

16. Approve the October 8, 2020, Treasurer's Warrant.

17. Adjournment.



Agenda Item Divider



**Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
September 24, 2020
5:00 PM**

Minutes of the Selectmen's Meeting of September 24, 2020

Selectmen attending via Zoom: Patrick A. Briggs, Allen A. Daggett, Ed Hutchins (attended after executive session), Sheila Mathews-Bull, and D. Michael Weston.

Others attending via Zoom: Mike Claus, Richard Driver, Alison Kenneway, Sharon McCabe, Jim McMann, Arlene McMurray, Tracey O'Roak, David Powell, Craig Sanford, Laurie Smith, and others

1. Call to Order.

Chair Daggett called the meeting to order at 5:00 PM. He took **roll call** of Selectmen present: Patrick Briggs, Allen Daggett, Sheila Matthews-Bull, and D. Michael Weston.

2. 5:00 PM Executive Session per (MRSA 1, §405-6E) for consultation with Town attorney to discuss legal rights and duties.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to go into executive session for consultation with the Town Attorney to discuss legal rights and duties. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

The Board went into executive session at 5:00 PM and came out at 6:44 PM.

No action was taken.

3. ESTIMATED 6:00 PM - Approve the September 10, 2020, selectmen meeting minutes.

The meeting resumed at 6:44 PM.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the September 10, 2020 selectmen meeting minutes. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

Jim McMann read the letter he sent to the Town Manager and Selectmen. It basically said that a subcommittee formed in 2018 conducted a public survey and found that there was no desire for a short-term rental ordinance. It requests any information since 2018 on short-term rentals such as emails, complaints received by staff or police, etc. It also asks the Selectmen to not move forward with the ordinance until after he receives this information.

Chair Daggett said the Board will comply with his requests.

Sharon McCabe added that her group would be pleased to get the information McMann requests so that they can make an informed decision.

5. Public hearing to adopt the MMA Model Ordinance GA Appendices A–H for the period October 1, 2020–September 30, 2021.

Public Health Nurse Alison Kenneway summarized the General Assistance Ordinance. Chair Daggett opened the public hearing at 6:56 PM and closed it at 6:56 PM.

Motion by Selectman Weston, seconded by Selectman Hutchins, to adopt the MMA Model Ordinance GA Appendices A–H for the period October 1, 2020–September 30, 2021. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

6. Discussion of GRBAC recommendation to place a stop sign at the intersection of King's Highway and Dyke Road.

Town Manager Laurie Smith explained that the Goose Rocks Beach Advisory Committee met on August 30. Police Chief Craig Sanford and Michael Claus also attended and listened to the pros and cons of placing a stop sign.

Richard Driver said that people do not slow down at that intersection and even though there was never an accident, they should be proactive and fix the problem before an accident occurs. He explained that out of towners do not know that the people coming from the east end have the right of way.

The Board agrees that the sign should be placed at the east side of Kings Highway. Selectman Weston added that initially he did not support adding a sign until he went there and saw that pedestrians were confused, and cars were not stopping.

Chief Sanford said it makes sense to put up another stop sign because of poor visibility.

Ms. Smith added that they will need to have a public hearing.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull to move forward with the process to amend the traffic control ordinance. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

Jim McMann added they might want to consider having a yield sign.

7. Discuss next steps for the development of a trail at Village Parcel.

Ms. Smith said they discussed at one of their meetings this summer developing a trail and beautification plan for the Village Parcel. Public Works Director Mike Claus had also presented them with a budget to construct a parking lot, gate, and trail. The total cost is

under \$13,000. The Town authorized up to \$20,000 at the July Town Meeting from the Special Revenue Open Land Reserve fund. Steve Doe designed a trail map. A 10-car gravel parking lot will be built at the North Street entrance.

Jim McMann suggested allowing designated hunting areas for youth for a short period of time.

Selectman Hutchins responded that at this point it is public property and people can hunt there.

Selectman Matthews-Bull suggested that they check with the abutters first.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to expend \$13,000 for a trail and parking lot plan at the Village Parcel. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

8. Award recycling contracts with ecomaine and Casella Waste Management.

Mr. Claus said the Town authorized the restart of recycling beginning in January of 2021. He has been working with ecomaine and Casella Waste for new contracts for the pickup and disposal of recycling. The plan is to maintain the same schedule as in previous years. He said the Town Attorney reviewed the contract and said there could be added costs and penalties.

Discussion followed:

- Selectman Matthews-Bull was concerned about the added costs and that perhaps they could add a sunset clause in case it ends up costing too much if people do not cooperate.
- Selectman Weston said they have an audit program that warns if people don't follow the rules and will discontinue collecting their recycling.
- Chair Daggett said they can review this again next year.

Motion by Selectman Weston, seconded by Selectman to authorize the contracts with ecomaine and Casella Waste. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed**

9. Award the police cruiser bid.

Chief Sanford said the police department has completed the bid process for the purchase of a new 2021 Dodge Charger. He solicited bids from five dealerships in Maine and New Hampshire and received one bid back. He is recommending the bid from Lee Dodge/Jeep for a total price of \$24,337.00 which includes a trade in on a used 2010 Ford Explorer of \$5,000.00 which barely passed inspection. The total budgeted amount

for the purchase and swap over is \$ 31,000. This new charger is an all-wheel drive version.

Motion by Selectman seconded by Selectman Matthews-Bull, seconded by Selectman Hutchins, to award the bid for the police cruiser to Lee Dodge/Jeep for a total price of \$24,337.00 which includes a trade in on the 2010 Ford Explorer of \$5,000. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

10. Other Business.

Town Clerk Tracey O'Roak said she applied for a COVID-19 Response Grant to cover costs for elections. She received notice today that she was successful and is receiving \$5,000. She plans to use it as listed below:

- Payroll for election day, absentee ballot stuffing and early absentee processing
- Signs for absentee voting, election day guidance on rules/regs
- Absentee envelope labels
- Election supplies (pens, letter openers, etc.)
- Storage containers for absentee ballots
- Our portion of the absentee ballot box

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept the Center For Tech and Civic Life Grant for \$5,000. **Roll Call Vote:** Briggs, Daggett, Hutchins, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed**

Ms. O'Roak said she expects the absentee ballots to arrive on October 5. She asked people to call her if they do not get the ballot in the mail by the middle of October. She said there is a link on her website that explains rank choice voting. In order to be counted, she needs to receive the ballots by 8 PM.

Ms. Smith mentioned that Bill Case was interested in the parcel where the old town barn is located for pickleball courts. She asked if the Board was interested in leasing or selling it.

Discussion followed and it was decided that they still have a need for this property to store equipment. Ms. Smith will speak to Parks and Recreation Director Carol Cook to see if she has any suggestions for a location for pickleball courts.

Ms. Smith said there is another four by two meeting being set up for September 30 at 5 PM. Chair Daggett and Selectman Weston volunteered to attend.

11. Approve the September 24, 2020, Treasurer's Warrant.

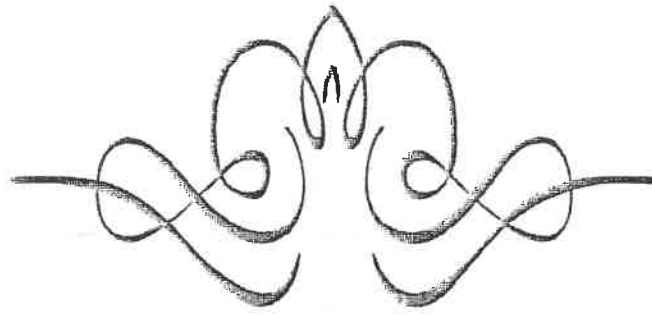
Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the September 24, 2020, selectmen meeting minutes. **Roll Call Vote:** Briggs, Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

12. Adjournment.

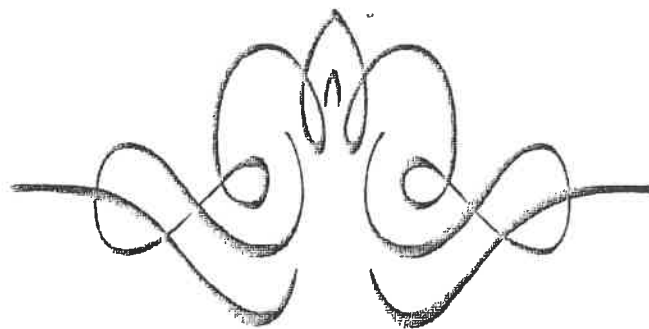
Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Roll Call Vote:** Briggs, Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 5-0. **Motion passed.**

The meeting adjourned at 7:58 PM.

Submitted by Arlene McMurray
Administrative Assistant



Agenda Item Divider



TOWN OF KENNEBUNKPORT
NOTICE OF PUBLIC HEARING

NOTICE is hereby given that the Kennebunkport Board of Selectmen will conduct a public hearing on **Thursday, October 8, 2020 at 6:00 p.m.** via Zoom to take public comment on the proposed amendment to the Kennebunkport Traffic and Parking Control Ordinance listed below.

“Section 3. Stopping at Intersections

40.Kings Highway (from West End and East End) & Dyke Road: For traffic moving from Kings Highway onto Dyke Road or continuing in an easterly direction onto Kings Highway.”

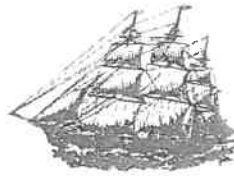
Copies of the proposed ordinance revision will be available for review at the office of the Town Clerk, 6 Elm Street, Kennebunkport.

Tracey O’Roak
Town Clerk



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

MEMORANDUM

To: Laurie Smith, Town Manager
From: Chris Simeoni, Public Works Deputy Director
Date: October 2, 2020
RE: Wastewater Management Restructuring

As you are aware, our current Chief Treatment Operator at the wastewater plant, Brice Bond, has resigned his position. This leaves an opening for Chief Treatment Plant Operator or other management titled position. With the Town's Capital Improvement Program increasing in scope for facilities and public works, both the Public Works Director and I believe it may be a good opportunity to explore and further consider the restructuring of Public Works.

With this current opening, we are proposing that we consider the possibility of hiring a professional engineer who could perform engineering functions throughout the Public Works Department rather than just hiring a Chief Treatment Plant Operator who would be limited to Wastewater operations.

With respect to wastewater, a professional engineer can serve as the person in responsible charge of the wastewater treatment plant, oversee lab work and process control, and be responsible for oversight of new pre-treatment efforts that will allow an increase in plant efficiency and lower our operating costs. The responsibility of lab work and process control could remain with the lead operator.

This is not an uncommon model. A number of districts have a professional engineer on staff and some, such as Kennebunk and Wells, do not have a Chief Treatment Plant Operator. The lead operator is responsible for lab work and conferring with the engineer on process control changes before implementation.

A significant benefit to this model would be having a professional engineer on the Public Works staff to help with the planning and construction administration of future construction projects of all types (not just wastewater) overseen by the Public Works Department. As you know, we budget for construction administration costs for these projects. Having an engineer on staff to fulfill this role could also result in a savings to the Town on capital project costs. A professional engineer experienced in project management would likely result in more efficient completion of capital projects with less error.

We believe this change would allow Public Works to grow and be brought to a higher industry standard in terms of compliance, personnel management and structure. We look forward to discussing this possibility with you and the Board of Selectmen.

**TOWN OF
KENNEBUNKPORT
Department of Public
Works Wastewater
Division**

**Capital Improvement
Discussion**

The Fiscal Sustainability Plan has been completed by Wright Pierce

The numbers are in....

Asset Description	0-5 Years	6-10 Years	11-15 Years	16-20 Years	Asset Totals
WWTP	\$1,580,000	\$110,000	\$3,965,000	\$3,068,000	\$8,723,000
Pump Station	\$785,000	\$435,000	\$950,000	\$2,140,000	\$4,310,000
Collection System	\$3,620,000	\$5,093,000	\$5,775,000	\$3,405,000	\$17,893,000
Timetable Subtotals	\$5,985,000	\$5,638,000	\$10,690,000	\$8,613,000	-
Total	-	-	-	-	\$30,926,000

- * Some of our current assets are 50 years old this year!
- * Our system is aging rapidly and requires investments in upgrades to maintain the integrity and reliability of our system so we can continue to provide good service and protect Maine's water quality.
- * In doing so, we need to consider our intended future course as capacity will have to be a factor that is considered in making these investments.

***\$30,926,000 is a big number! Why so much?!**

TABLE ES-4
RENEWAL TIMETABLES FOR HIGH PRIORITY WWTF & PUMP STATION ASSETS

RANK	DESCRIPTION	RENEWAL TIMETABLE
WASTEWATER TREATMENT FACILITY		
1	CIRCULAR CLARIFIER #1 MECHANISMS	0-5 YEARS
2	CIRCULAR CLARIFIER #2 MECHANISMS	0-5 YEARS
3	CLAR DRIVE MOTOR #1	0-5 YEARS
4	CLAR DRIVE MOTOR #2	0-5 YEARS
5	CLARIFIER DRIVE REDUCER #1	0-5 YEARS
6	CLARIFIER DRIVE REDUCER #2	0-5 YEARS
7	BELT FILTER PRESS #1	0-5 YEARS
8	BELT FILTER PRESS #2	0-5 YEARS
9	GENERATOR: TREATMENT PLANT	0-5 YEARS
10	INFLUENT PUMP CONTROL PANEL	6-10 YEARS
11	EFFLUENT PUMP CONTROL PANEL	6-10 YEARS
12	VFD FOR INF-P-01	6-10 YEARS
13	VFD FOR INF-P-03	6-10 YEARS
PUMP STATIONS		
1	OCEAN AVENUE PUMP STATION	0-5 YEARS
2	WILDES DISTRICT ROAD PS GENERATOR	0-5 YEARS
3	WILDES DISTRICT ROAD PUMP STATION	0-5 YEARS
4	TURBATS CREEK PS GENERATOR	6-10 YEARS

TABLE ES-6
5-YEAR CAPITAL IMPROVEMENT PLAN

	PROJECT DESCRIPTION	PROJECT COST ^{1,2}	FUNDING SOURCE	FY20	FY21	FY22	FY23	FY24
WASTEWATER TREATMENT FACILITY	CIRCULAR CLARIFIER #1	\$231,000	20-YEAR SRF LOAN	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)
	CIRCULAR CLARIFIER #2	\$231,000	20-YEAR SRF LOAN	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)
	BELT FILTER PRESS #1 & #2	\$1,400,000	20-YEAR SRF LOAN				(\$81,544)	(\$81,544)
	GENERATOR- TREATMENT PLANT	\$245,000	20-YEAR SRF LOAN	(\$14,270)	(\$14,270)	(\$14,270)	(\$14,270)	(\$14,270)
	SUBTOTAL	\$2,107,000	--	(\$41,180)	(\$41,180)	(\$41,180)	(\$122,724)	(\$122,724)
COLLECTION SYSTEM	OCEAN AVENUE AREA SEWERS	\$2,487,000	20-YEAR SRF LOAN	--	(\$144,857)	(\$144,857)	(\$144,857)	(\$144,857)
	PS #2 FORCE MAIN & MAINE ST. AREA SEWERS	\$738,000	20-YEAR SRF LOAN	--	(\$42,985)	(\$42,985)	(\$42,985)	(\$42,985)
	WWTF EFFLUENT FORCE MAIN & SCHOOL ST. AREA SEWERS	\$1,368,000	20-YEAR SRF LOAN	--	(\$79,680)	(\$79,680)	(\$79,680)	(\$79,680)
	GOOSEROCKS BEACH SEWERS	\$476,000	20-YEAR SRF LOAN	--	(\$27,725)	(\$27,725)	(\$27,725)	(\$27,725)
	SUBTOTAL	\$4,593,000	--	--	(\$295,248)	(\$295,248)	(\$295,248)	(\$295,248)
PUMP STATIONS	OCEAN AVENUE PUMP STATION	\$280,000	20-YEAR SRF LOAN	--	--	(\$16,308.81)	(\$16,308.81)	(\$16,308.81)
	WILDES DISTRICT ROAD PUMP STATION ³	\$819,000	20-YEAR SRF LOAN	--	--	--	--	(\$47,703.26)
	SUBTOTAL	\$1,099,000	--	--	--	(\$16,308.81)	(\$16,308.81)	(\$64,012.06)
	GRAND TOTAL	\$7,799,000	--	(\$41,180)	(\$336,427)	(\$352,736)	(\$434,280)	(\$481,983)

1. Project cost estimates are in present (May 2019) dollars and do not account for inflation. Project costs should be updated during preliminary and final design phases.

2. Sewer project costs have been estimated using open-cut trench excavation construction techniques to be conservative. Sewer relining feasibility should be reviewed during preliminary design.

3. Wildes District Road Pump Station variant includes replacement of the pump station and standard, but emergency generator.

PUMP STATION ASSETS

Name	Asset #	Serial Number	Address	Type	GPM	TDH	HP	Foremain length (ft.)	Foremain Material	FM Size (in.)	Voltage	kW	Fuel	Installed Year	Expected Useful Life	Remaining Useful Life (YR)
Pump Station: Mill Lane	PS-02	08-8021-V	5 Mill Lane	Flooded	180	22	7.5	1050	PVC	6	N/A	N/A	N/A	1979	30	0
Pump Station #2 Generator	PS-02-G	SGM32B9FM	5 Mill Lane		N/A	N/A	N/A	N/A	N/A	N/A	208V 3Ph	25	Propane	1985	30	0
Pump Station: Greene Street	PS-03		53 Ocean Avenue		500	38.5	10	365	Cast Iron	6	N/A	N/A	N/A	2018	30	29
Pump Station #3 Generator	PS-03-G	C180339559	53 Ocean Avenue		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	20	Propane	2018	30	29
Pump Station: Chuck's Creek	PS-04		80 Ocean Avenue	Submersible	400	22	5	255	Cast Iron	6	N/A	N/A	N/A	2018	30	29
Pump Station #4 Generator	PS-04-G	C180339599	80 Ocean Avenue		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	20	Propane	2018	30	29
Pump Station: South Main Street	PS-05	088821-297	76 South Main Street		120	29	3	635	Cast Iron	4	N/A	N/A	N/A	1970	30	0
Pump Station: Ocean Avenue	PS-06	08-8011-V	192 Ocean Avenue	Flooded	115	38	3		PVC		N/A	N/A	N/A	1984	30	0
Pump Station: Turbats Creek Road	PS-07	08-8022-V	71 Turbats Creek Road	Flooded	400	95	30	3660	PVC	6	N/A	N/A	N/A	1984	30	0
Pump Station #7 Generator	PS-07-G	B840703642	71 Turbats Creek Road		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	45	DIESEL	1985	30	0
Pump Station: Wildes District Road	PS-08	08-8023-V	131 Wildes District Road	Flooded	500	78	30	3455	PVC	10	N/A	N/A	N/A	1984	30	0
Pump Station #8 Generator	PS-08-G	GM66092-GA	131 Wildes District Road		N/A	N/A	N/A	N/A	N/A	N/A	480V 3PH	45	Propane	1985	30	0
Pump Station: Paddy Creek Road	PS-09	08-8024-W	1 Paddy Creek Road		425	54	15	691	PVC	8	N/A	N/A	N/A	1983	30	0

TABLE 2-1
WWTF ASSETS

Equipment / Asset Name	Equipment Number	Model Number	Serial Number	Location/Building	Installation Year	Expected Useful Life (Years)	Remaining Useful Life (YR)
CIRCULAR CLARIFIER #1 MECHANISMS	PRO-CC-01	HBRVCFS	90125-1	Process	1985	20	0
CIRCULAR CLARIFIER #2 MECHANISMS	PRO-CC-02	HBRVCFS	90125-1	Process	1985	20	0
BELT FILTER PRESS #1	SH-BFP-01	GRS 0.5 METER	UN-199	Solid Handling	1985	20	0
BELT FILTER PRESS #2	SH-BFP-02	GRS 0.5 METER	UN-200	Solid Handling	1985	20	0
GENERATOR TREATMENT PLANT	SER-CAT-GENSET	D3412DIT	81201598	Service	1985	20	0
INFLUENT PUMP CONTROL PANEL	INF-P-CP	JOB # 15984		Influent		20	0
EFFLUENT PUMP CONTROL PANEL	EFF-P-CP	CSB050100	10139	Effluent		20	0
\FD FOR INF-P-01	INF-P-01-\FD	TOSHIBA H3	10302596	Influent	2001	10	0
\FD FOR INF-P-03	INF-P-03-\FD	TOSHIBA H3	990806522	Influent	2000	10	0
CHLORENE CONTACT TANKS				Process	1979	50	10
CIRCULAR CLARIFIER #1 TANK	PRO-CC-TANK-01			Process	1979	50	10
CIRCULAR CLARIFIER #2 TANK	PRO-CC-TANK-02			Process	1979	50	10
AERATION TANK #1	AER-TANK-01			Process	1979	50	10
AERATION TANK #2	AER-TANK-02			Process	1979	50	10
AERATION TANK #3	AER-TANK-03			Process	1979	50	10
SEPTAGE TANK #1	INF-SEP-TANK-01			Process	1979	50	10
SEPTAGE TANK #2	INF-SEP-TANK-02			Process	1979	50	10
RAS PUMP \FD	PRO-RASP-03-\FD	AF 504-5A7		Process	1994	20	0
RAS PUMP \FD	PRO-RASP-01-\FD	AF 504-5A7		Process	1994	20	0
RAS PUMP \FD	PRO-RASP-02-\FD	AF 504-5A7		Process	1994	20	0
RETURN SLUDGE PUMP #3	PRO-RASP-05	4NNT-FG	42782	Process	1985	20	0
MIXED LIQUOR RETURN PUMP A	MLR-P-A			Process		20	0
MIXED LIQUOR RETURN PUMP C	MLR-P-C			Process		20	0
RETURN SLUDGE PUMP #1	PRO-RASP-01	4NNT-FG	42781	Process	1985	20	0
RETURN SLUDGE PUMP #2	PRO-RASP-02	4NNT-FG	42780	Process	1985	20	0

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-259_SMH-261	Gravity Sewer	10	Asbestos Cement	525	1974	50	5
SMH-233_SMH-235	Gravity Sewer	12	Asbestos Cement	298	1974	50	5
SMH-234_SMH-232	Gravity Sewer	12	Asbestos Cement	217	1974	50	5
SMH-232_SMH-235	Gravity Sewer	12	Asbestos Cement	220	1974	50	5
SMH-235_SMH-231	Gravity Sewer	12	Asbestos Cement	304	1974	50	5
SMH-185_SMH-573	Gravity Sewer	14	Asbestos Cement	250	1974	50	5
SMH-236_SMH-176	Gravity Sewer	10	Asbestos Cement	232	1974	50	5
SMH-261_SMH-236	Gravity Sewer	10	Asbestos Cement	200	1974	50	5
SMH-235_SMH-234	Gravity Sewer	12	Asbestos Cement	265	1974	50	5
SMH-180_SMH-183	Gravity Sewer	12	Asbestos Cement	128	1974	50	5
SMH-181_SMH-180	Gravity Sewer	12	Asbestos Cement	76	1974	50	5
SMH-182_SMH-181	Gravity Sewer	12	Asbestos Cement	184	1974	50	5
SMH-175_SMH-187	Gravity Sewer	10	Asbestos Cement	280	1974	50	5
SMH-273_SMH-272	Gravity Sewer	8	Asbestos Cement	161	1974	50	5
SMH-311_SMH-256	Gravity Sewer	8	Asbestos Cement	214	1974	50	5
SMH-188_SMH-189	Gravity Sewer	12	Asbestos Cement	322	1974	50	5
SMH-207_SMH-180	Gravity Sewer	12	Asbestos Cement	155	1974	50	5
SMH-186_SMH-187	Gravity Sewer	12	Asbestos Cement	39	1974	50	5
SMH-194_SMH-193	Gravity Sewer	8	Asbestos Cement	120	1974	50	5
SMH-283_SMH-232	Gravity Sewer	8	Asbestos Cement	122	1974	50	5
SMH-189_SMH-186	Gravity Sewer	12	Asbestos Cement	321	1974	50	5
SMH-214_SMH-203	Gravity Sewer	12	Asbestos Cement	183	1974	50	5
SMH-286_SMH-285	Gravity Sewer	12	Asbestos Cement	302	1974	50	5
SMH-284_SMH-283	Gravity Sewer	8	Asbestos Cement	113	1974	50	5
SMH-176_SMH-175	Gravity Sewer	10	Asbestos Cement	315	1974	50	5
SMH-200_SMH-207	Gravity Sewer	12	Asbestos Cement	144	1974	50	5
SMH-208_SMH-200	Gravity Sewer	12	Asbestos Cement	107	1974	50	5
SMH-267_SMH-264	Gravity Sewer	8	Asbestos Cement	224	1981	50	12
SMH-174_SMH-162	Gravity Sewer	10	Asbestos Cement	242	1974	50	5
SMH-222_SMH-223	Gravity Sewer	10	Asbestos Cement	282	1974	50	5

- Decide how aggressive you want to be in terms of funding and completing these upgrades.
- Decide how much money do we want to invest in a certain time period and where the funding is to come from. (Combination of State Revolving Fund and reserve funds.)
- Decide on projects to be completed starting with the most critical first.
- Have those projects design engineered and placed out to bid.

 **Next steps...**

- Funding is important to accomplishing these improvements, however:
- Priorities can change based on unexpected equipment/asset failures, the environment and the economy.
- Even with adequate funding, only so much work can be completed in a certain amount of time due to manufacturing lead time, seasonal/operational time frames, and the ability to manage the projects.
- Should we consider further restructuring of Public Works to meet these goals.

*Considerations...

- As you know, our Wastewater Chief Treatment Plant Operator has resigned.
- This presents an opportunity to consider restructuring Public Works by replacing the Chief Treatment Plant Operator with a professional engineer.
- This model is already being used at Kennebunk Sewer District, Wells Sanitary District and Scarborough Sewer District with success.

*Considerations...

- Do away with some redundant responsibilities present between the Deputy Director and Chief Treatment Plant Operator positions.
- Provides a professional engineer on staff for planning, oversight and management of certain programs and engineered projects so the Director and Deputy Director have more time to work toward providing balance/efficiency in other areas.
- Reduce construction administration costs and complete projects with less error.

*Benefits...

THANK YOU FOR YOUR TIME!

Questions?

**WASTEWATER COLLECTION AND
TREATMENT SYSTEM
FISCAL SUSTAINABILITY PLAN REPORT
for
TOWN OF KENNEBUNKPORT**

JUNE 2019

WRIGHT-PIERCE 
Engineering a Better Environment

EXECUTIVE SUMMARY

ES.1 PURPOSE

The purpose of this report is to document the Town of Kennebunkport's Wastewater Department Fiscal Sustainability Plan (FSP), which includes an inventory of critical wastewater treatment and collection system assets (Section 2), the Town's approach to determining asset criticality (Section 3) and a cost-effective funding plan to proactively fund repair, rehabilitation or replacement of the most critical assets (Section 4). The FSP will provide a framework to help the Town proactively manage its wastewater assets over the short (5 years) and long term (10-20 years) planning horizon.

ES.2 CRITICALITY ANALYSIS

Key performance criteria were selected by the FSP Team to determine criticality. The performance criteria are grouped into two broad categories, Likelihood of failure (LoF) criteria and consequences of failure (CoF) criteria.

Table ES-1 summarizes the selected performance criteria for the criticality analysis.

**TABLE ES-1
SELECTED CRITICALITY ANALYSIS PERFORMANCE CRITERIA**

LoF Criteria	Age	Remaining Useful Life
	Condition	Relative Condition of Existing Asset
	Material	Pipe Material (Sewers Only)
CoF Criteria	Economic Costs	Operational Significance/Size
		Redundancy (WWTF & PS Only)
		Availability of Spare Parts (WWTF & PS Only)
	Social Costs	Waterfront Properties
		Important Local Users
		Beaches
	Environmental Costs	Critical Plant/Animal Habitat
		Wetlands & Waterbodies

The LoF and CoF criteria were each assigned a weighting factor by the FSP team to align with the Town of Kennebunkport's level of service goals. The performance criteria scores were multiplied by the corresponding weighting factors and then summed to determine the total criticality score.

Table ES-2 summarizes the weighting factors for the performance criteria.

**TABLE ES-2
PERFORMANCE CRITERIA WEIGHTING FACTORS**

Remaining Useful Life	50%
Relative Condition of Existing Asset	50%
Operational Significance/Size	75%
Redundancy	20%
Availability of Spare Parts	5%
Waterfront Properties	25%
Important Local Users	50%
Beaches	25%
Critical Plant/Animal Habitat	15%
Wetlands & Waterbodies	15%

Assets were assigned a priority based on their criticality score. Table ES-3 includes the priority thresholds for high, medium and low priority assets.

**TABLE ES-3
PRIORITY THRESHOLDS**

RISK ANALYSIS SCORE	PRIORITY
>22.00	High
12.00-22.00	Medium
<12.00	Low

ES.3 ASSET RENEWAL TIMETABLES

Asset renewal timetables were developed based on priority and the feasibility of completing the renewal work affordably within the timetable. Table ES-4 summarizes the asset renewal timetable for high priority WWTF and pump stations assets. Figure ES-1 shows the high priority sewer assets recommended for renewal in the 0-5 year timetable highlighted in red.

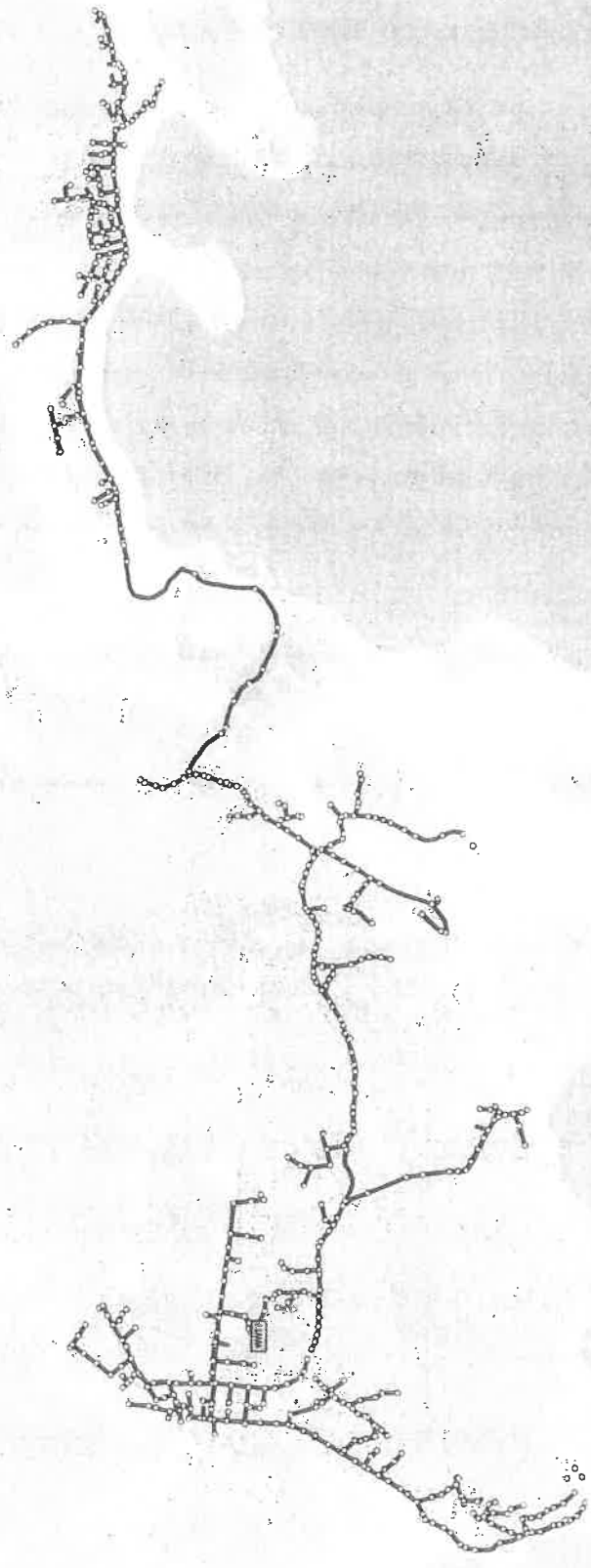
**TABLE ES-4
RENEWAL TIMETABLES FOR HIGH PRIORITY WWTF & PUMP STATION
ASSETS**

RANK	DESCRIPTION	RENEWAL TIMETABLE
WASTEWATER TREATMENT FACILITY		
1	CIRCULAR CLARIFIER #1 MECHANISMS	0-5 YEARS
2	CIRCULAR CLARIFIER #2 MECHANISMS	0-5 YEARS
3	CLAR. DRIVE MOTOR #1	0-5 YEARS
4	CLAR. DRIVE MOTOR #2	0-5 YEARS
5	CLARIFIER DRIVE REDUCER #1	0-5 YEARS
6	CLARIFIER DRIVE REDUCER #2	0-5 YEARS
7	BELT FILTER PRESS #1	0-5 YEARS
8	BELT FILTER PRESS #2	0-5 YEARS
9	GENERATOR: TREATMENT PLANT	0-5 YEARS
10	INFLUENT PUMP CONTROL PANEL	6-10 YEARS
11	EFFLUENT PUMP CONTROL PANEL	6-10 YEARS
12	VFD FOR INF-P-01	6-10 YEARS
13	VFD FOR INF-P-03	6-10 YEARS
PUMP STATIONS		
1	OCEAN AVENUE PUMP STATION	0-5 YEARS
2	WILDES DISTRICT ROAD PS GENERATOR	0-5 YEARS
3	WILDES DISTRICT ROAD PUMP STATION	0-5 YEARS
4	TURBATS CREEK PS GENERATOR	6-10 YEARS

GIS Mapping and Analysis / Town of Kennebunkport, ME, 2018.
 Maine Office of GIS:
 Preliminary FEMA FIRI for York County (23031C_PRELIM), 20180328;
 ESRI World Imagery, 2019.

Map Developed by Wright-Pierce, 2019.

Information shown on this map is compiled
 from numerous sources, may not be complete
 or accurate, and is intended only for
 informational and planning purposes.



WWTF **WWTF**
 Sewer Manhole
 Sewer Main
 High Priority Sewers

**0-5 Year High Priority Sewer Renewals
 Sewer System**
 Kennebunkport, ME

PROJ NO: 14227 DATE: 4/19/2019

WRIGHT-PIERCE
 Engineering a Better Environment

FIGURE: ES-1

0 0.25 0.5 1 Miles

N

ES.4 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

In most circumstances, determining whether asset repair/rehabilitation is cost-effective in comparison to complete in-kind replacement requires considerations of up-front capital cost, annual operations and maintenance (O&M) costs, and asset salvage value as well as the remaining expected useful life of the asset after rehabilitation and the expected useful life of a new unit. The Town is encouraged to review rehabilitation versus replacement options on a case-by-case basis as each asset is considered for renewal, when feasible. The costs presented in the asset inventory are planning-level estimates for in-kind replacement of the existing wastewater system assets. Sewer replacement costs are based on open-cut trench excavation construction methods to be conservative. Sewer relining may be feasible in some areas and should be reviewed during preliminary design.

The FSP scope did not include evaluating alternative treatment/collection technologies, increasing asset redundancy or expanding system capacity.

Table ES-5 summarizes the wastewater system replacement cost needs by timetable over the next 20 years.

**TABLE ES-5
WWTF 20-YEAR REPLACEMENT COST SUMMARY¹**

Asset Description	0-5 Years	6-10 Years	11-15 Years	16-20 Years	Asset Totals
WWTF	\$1,580,000	\$110,000	\$3,965,000	\$3,068,000	\$8,723,000
Pump Station	\$785,000	\$435,000	\$950,000	\$2,140,000	\$4,310,000
Collection System	\$3,620,000	\$5,093,000	\$5,775,000	\$3,405,000	\$17,893,000
Timetable Subtotals	\$5,985,000	\$5,638,000	\$10,690,000	\$8,613,000	--
GRAND TOTAL	--	--	--	--	\$30,926,000

1. Replacement costs do not include field surveys, engineering, construction management, and contingency costs

Table ES-6 represents a proposed five-year capital improvement plan for high priority assets recommended for renewal in the zero to five-year timetable. Similar assets have been grouped into capital improvement projects for convenience of construction activities. Funding sources for the capital improvement projects have been assumed for budgeting purposes. The Town of Kennebunkport is encouraged to explore all available funding options discussed in Section 4.4, Potential Capital Funding Sources.

The annual costs for each fiscal year in Table ES-6 represent the equivalent annual debt service cost to finance each capital project. An annual interest rate of 1.5% for SRF loan funding was used to determine the equivalent annual debt service cost.

The project costs in Table ES-5 included a 40% conceptual-level project factor to account for field surveys, engineering, construction management, and contingency.

**TABLE ES-6
5-YEAR CAPITAL IMPROVEMENT PLAN**

	PROJECT DESCRIPTION	PROJECT COST ^{1,2}	FUNDING SOURCE	FY20	FY21	FY22	FY23	FY24
WASTEWATER TREATMENT FACILITY	CIRCULAR CLARIFIER #1	\$231,000	20-YEAR SRF LOAN	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)
	CIRCULAR CLARIFIER #2	\$231,000	20-YEAR SRF LOAN	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)	(\$13,455)
	BELT FILTER PRESS #1 & #2	\$1,400,000	20-YEAR SRF LOAN				(\$81,544)	(\$81,544)
	GENERATOR- TREATMENT PLANT	\$245,000	20-YEAR SRF LOAN	(\$14,270)	(\$14,270)	(\$14,270)	(\$14,270)	(\$14,270)
	SUBTOTAL	\$2,107,000	--	(\$41,180)	(\$41,180)	(\$41,180)	(\$122,724)	(\$122,724)
COLLECTION SYSTEM	OCEAN AVENUE AREA SEWERS	\$2,487,000	20-YEAR SRF LOAN	--	(\$144,857)	(\$144,857)	(\$144,857)	(\$144,857)
	PS #2 FORCE MAIN & MAINE ST. AREA SEWERS	\$738,000	20-YEAR SRF LOAN	--	(\$42,985)	(\$42,985)	(\$42,985)	(\$42,985)
	WWTF EFFLUENT FORCE MAIN & SCHOOL ST. AREA SEWERS	\$1,368,000	20-YEAR SRF LOAN	--	(\$79,680)	(\$79,680)	(\$79,680)	(\$79,680)
	GOOSEROCKS BEACH SEWERS	\$476,000	20-YEAR SRF LOAN	--	(\$27,725)	(\$27,725)	(\$27,725)	(\$27,725)
	SUBTOTAL	\$4,593,000	--	--	(\$295,248)	(\$295,248)	(\$295,248)	(\$295,248)
PUMP STATIONS	OCEAN AVENUE PUMP STATION	\$280,000	20-YEAR SRF LOAN	--	--	(\$16,308.81)	(\$16,308.81)	(\$16,308.81)
	WILDES DISTRICT ROAD PUMP STATION ³	\$819,000	20-YEAR SRF LOAN	--	--	--	--	(\$47,703.26)
	SUBTOTAL	\$1,099,000	--	--	--	(\$16,308.81)	(\$16,308.81)	(\$64,012.06)
	GRAND TOTAL	\$7,799,000	--	(\$41,180)	(\$336,427)	(\$352,736)	(\$434,280)	(\$481,983)

1. Project cost estimates are in present (May 2019) dollars and do not account for inflation. Project costs should be updated during preliminary and final design phases.
2. Sewer project costs have been estimated using open-cut trench excavation construction techniques to be conservative. Sewer relining feasibility should be reviewed during preliminary design.
3. Wildes District Road Pump Station project includes replacement of the pump station and stand-by emergency generator.

SECTION 1

INTRODUCTION

1.1 PURPOSE

In June of 2017, the Town of Kennebunkport (Town) applied to receive a \$15,000 State Revolving Fund (SRF) loan (with 100% principal forgiveness) from the Maine Department of Environmental Protection (Maine DEP) with a 50% match from the Town to create a Fiscal Sustainability Plan (FSP) for the Town's Wastewater Treatment Facility (WWTF) and sewer collection system assets. The loan agreement was finalized in February 2018. The purpose of this report is to document the Town's Wastewater Department FSP including an inventory of critical wastewater treatment and collection system assets (Figure 1), the Town's approach to determining asset criticality and a cost-effective funding plan to proactively fund repair, rehabilitation or replacement of the most critical assets. The FSP will provide a framework to help the Town proactively manage its wastewater assets over the short (5 years) and long term (10-20 years) planning horizon. The Town has retained Wright-Pierce to assist with the compiling the inventory of assets, assist with determining assets criticality and creating a funding plan for critical assets that will align with the Town's overall financial obligations.

1.2 FSP TEAM

The FSP team is the group of individuals who will be responsible for creating the framework of the Wastewater Department's fiscal sustainability program. This group typically consists of stakeholders who will have a direct impact on the direction of the fiscal sustainability program and will be responsible for the maintenance of the FSP over the planning period. The Town's FSP team consists of:

- Town Manager
- Director of Public Works
- Deputy Director of Public Works
- Wastewater Treatment Facility Chief Operator

- Wastewater Department Operations staff
- Town financial and administrative support staff
- Consultant staff (as needed)

The Town's FSP team will be responsible for drafting the initial FSP and meeting periodically to update the FSP as needed during the planning period.

1.3 BASIS OF REPORT AND EXISTING INFORMATION

The FSP Report was based on readily available information for the existing wastewater collection and treatment system assets including:

- Existing wastewater system asset inventory data
- Existing electronic geographic information system (GIS) data and maps
- Existing record drawings, manufacturer cuts sheets and construction photos
- WWTF and pump station O&M manuals
- Interviews with Wastewater Department operations and maintenance staff
- Discussions with Town Manager and Wastewater Department administrative staff.

1.4 WATER AND ENERGY CONSERVATION CONSIDERATIONS

The Town strives to be a community leader in sustainability and has therefore adopted a philosophy of providing public services to the residents of Kennebunkport that matches its sustainability goals. As public facilities are renewed or updated, the Town has consistently opted to make cost-effective water and energy efficiency improvements. The Wastewater Department in particular has actively pursued cost-effective water and energy efficiency improvements when planning asset renewal and replacement projects. Energy efficiency considerations have included consistently installing more energy efficient pumps, blowers and other mechanical equipment as existing assets fail or reach the end of their useful life, adding variable frequency drives (VFDs) and programmable logic controllers (PLCs) to optimize equipment performance and reduce unnecessary power and chemical consumption and opting for propane fuel instead of diesel fuel

for emergency back-up power generators at pump stations as they are upgraded. The Town also takes into consideration process equipment water consumption as a factor in selecting new equipment and as part of facility renewal projects including pumps with no or reduced seal water requirements, water-conserving restroom and laboratory fixtures and reuse of WWTF effluent water for operations and maintenance tasks that can be safely accomplished with a non-potable water source.

The Wastewater Department will continue to carry these practices forward during the FSP planning process and the selection of equipment as part of asset renewal and other capital projects.

SECTION 2

ASSET INVENTORY

2.1 WWTF ASSETS

Table 2-1 provides inventory for the Kennebunkport WWTF assets including identification information, asset type, model number, serial number, location/associated unit process, installation date, expected useful life, and estimated remaining useful life.

TABLE 2-1
WWTF ASSETS

Equipment / Asset Name	Equipment Number	Model Number	Serial Number	Location/Building	Installation Year	Expected Useful Life (Years)	Remaining Useful Life (YR)
CIRCULAR CLARIFIER #1 MECHANISMS	PRO-CC-01	HBRVCFS	90125-1	Process	1985	20	0
CIRCULAR CLARIFIER #2 MECHANISMS	PRO-CC-02	HBRVCFS	90125-1	Process	1985	20	0
BELT FILTER PRESS #1	SH-BFP-01	GRS 0.5 METER	UN-199	Solid Handling	1985	20	0
BELT FILTER PRESS #2	SH-BFP-02	GRS 0.5 METER	UN-200	Solid Handling	1985	20	0
GENERATOR: TREATMENT PLANT	SER-CAT-GENSET	D3412DIT	81Z01598	Service	1985	20	0
INFLUENT PUMP CONTROL PANEL	INF-P-CP	JOB # 15984		Influent		20	0
EFFLUENT PUMP CONTROL PANEL	EFF-P-CP	CSB050100	10139	Effluent		20	0
VFD FOR INF-P-01	INF-P-01-VFD	TOSHIBA H3	10302596	Influent	2001	10	0
VFD FOR INF-P-03	INF-P-03-VFD	TOSHIBA H3	990806522	Influent	2000	10	0
CHLORINE CONTACT TANKS				Process	1979	50	10
CIRCULAR CLARIFIER #1 TANK	PRO-CC-TANK-01			Process	1979	50	10
CIRCULAR CLARIFIER #2 TANK	PRO-CC-TANK-02			Process	1979	50	10
AERATION TANK #1	AER-TANK-01			Process	1979	50	10
AERATION TANK #2	AER-TANK-02			Process	1979	50	10
AERATION TANK #3	AER-TANK-03			Process	1979	50	10
SEPTAGE TANK #1	INF-SEP-TANK-01			Process	1979	50	10
SEPTAGE TANK #2	INF-SEP-TANK-02			Process	1979	50	10
RAS PUMP VFD	PRO-RASP-03-VFD	AF 504-3A7		Process	1994	20	0
RAS PUMP VFD	PRO-RASP-01-VFD	AF 504-3A7		Process	1994	20	0
RAS PUMP VFD	PRO-RASP-02-VFD	AF 504-3A7		Process	1994	20	0
RETURN SLUDGE PUMP #3	PRO-RASP-03	4NNT-FG	42782	Process	1985	20	0
MIXED LIQUOR RETURN PUMP A	MLR-P-A			Process		20	0
MIXED LIQUOR RETURN PUMP C	MLR-P-C			Process		20	0
RETURN SLUDGE PUMP #1	PRO-RASP-01	4NNT-FG	42781	Process	1985	20	0
RETURN SLUDGE PUMP #2	PRO-RASP-02	4NNT-FG	42780	Process	1985	20	0

Equipment / Asset Name	Equipment Number	Model Number	Serial Number	Location/Building	Installation Year	Expected Useful Life (Years)	Remaining Useful Life (YR)
VFD ON BLOWER #4	PRO-BLW-04-VFD		AF05-13972	Process		20	0
AERATION BLOWER #1 VFD	PRO-BLW-01-VFD			Process		10	0
AERATION BLOWER #3 VFD	PRO-BLW-03-VFD			Process		10	0
ANOXIC MIXER A	ANOX-MIX-A			Process		20	0
ANOXIC MIXER C	ANOX-MIX-C			Process		20	0
VFD ON BLOWER #2	PRO-BLW-02-VFD			Process		20	0
CL2 FLASH MIXER	DISC-FLASH-MIXER	81 Q1	8419636401	Process	1985	20	0
SLUDGE CONVEYOR	SH-CONV	TH-181.5	198430	Solid Handling	1985	20	0
PORTABLE GENERATOR GENERAC	SER-PORT-GENSET	3W735B	7955808	Service	2000	10	0
BISULFITE PUMP	PRO-BISUL-P-01	520UN/R2	E091201	Process	2005	15	1
BISULFITE PUMP	PRO-BISUL-P-02	520UN/R2	E091204	Process	2005	15	1
SEPTAGE PUMP #1	INF-SEP-P-01	#4S ODS	77060-01	Influent	1985	20	0
SEPTAGE PUMP #2	INF-SEP-P-02	#4S ODS	77060-02	Influent	1985	20	0
SEPTIC MIXER #1	INF-SEP-MIX-01	81 Q 1	8419636501	Influent	1985	20	0
SEPTIC MIXER #2	INF-SEP-MIX-02	81 Q 1	8419636502	Influent	1985	20	0
POLYMER FEED PUMP #1	SH-PFP-01	NE20B	155629	Solid Handling	1985	20	0
POLYMER FEED PUMP #2	SH-PFP-02	NE20B	155630	Solid Handling	1985	20	0
#1 INFLUENT FINE SCREENS	INF-FN-SCR-01			Influent	2011	20	12
#2 INFLUENT FINE SCREENS	INF-FN-SCR-02			Influent	2011	20	12
SLUDGE BLOWER #1	SH-BLW-01	GACMDPA 4MP	S185328	Solid Handling	2005	20	6
SLUDGE BLOWER #2	SH-BLW-02	GACMDPA	S185330	Solid Handling	2005	20	6
SLUDGE BLOWER #3	SH-BLW-03	GACMDPA	S169366	Solid Handling	2005	20	6
WASTE SLUDGE PUMP #1	PRO-WASP-01	NM045BY01LO4B	17093	Process	2004	20	5
WASTE SLUDGE PUMP #2	PRO-WASP-02	NM045BY01LO4B	17094	Process	2004	20	5
HYPO PUMP	PRO-HYPO-P-01	520UN/R2	E091201	Process	2005	20	6
HYPO PUMP	PRO-HYPO-P-02	520UN/R2	E091384	Process	2005	20	6
VFD FOR INF-P-02	INF-P-02-VFD	TOSHIBA H3	503530	Influent	2019	10	10

Equipment / Asset Name	Equipment Number	Model Number	Serial Number	Location/Building	Installation Year	Expected Useful Life (Years)	Remaining Useful Life (YR)
SCUM PUMP	PRO-SCUM-P	CH&E 5411-3		Process	2004	20	5
JOHN DEERE LOADER	COMP-JD-LDER	444J TOOL CARRIER	DW444JT594386	Compost Building	2004	10	0
ADMIN BUILDING/GARAGE				Admin Building	1974	50	5
PROCESS CONTROL BUILDING				Process	1974	50	5
SOLIDS HANDLING BUILDING				Solid Handling	1979	50	10
COMPOSTING BUILDING				Compost Building	1979	50	10
ISCO REFRIDGERATED SAMPLER	LAB-SAMPLER-01	3710	92304006	Laboratory	2004	5	0
ISCO REFRIDGERATED SAMPLER	LAB-SAMPLER-02	3710	92304001	Laboratory	2004	5	0
AERATION SYS. BLOWER #1	PRO-BLW-01			Process	2018	20	19
AERATION SYS. BLOWER #2	PRO-BLW-02			Process	2018	20	19
AERATION SYS. BLOWER #3	PRO-BLW-03			Process	2018	20	19
AERATION SYS. BLOWER #4	PRO-BLW-04			Process	2018	20	19
EFFLUENT PUMP #1	EFF-P-01		84-01406	Effluent	2019	20	20
EFFLUENT PUMP #2	EFF-P-02		84-01405	Effluent	2019	20	20
EFFLUENT PUMP #3	EFF-P-03		81-01404	Effluent	2019	20	20
INFLUENT PUMP #2	INF-P-02	6D40	847105	Influent	2019	20	20
INFLUENT PUMP#1	INF-P-01	6D40	847104	Influent	2019	20	20
INFLUENT PUMP#3	INF-P-03	6D40	847106	Influent	2019	20	20
AERATION DIFFUSERS	AER-DIFF			Process	2011	25	17
PLANT WATER SYS.CONTROL PANEL	SER-PW-P-CP	88-60	B-3004	Service	1985	20	0
KOHLER ENGINE ON PORT COMP.	SER-PORT-COMP-E	KOHLER-CH-12.55	26099-11824	Service	1996	10	0
SCREENING BUILDING				Influent	2011	50	42
PLANT WATER PUMP # 2	SER-PW-P-02	C610AM/BF	EI-40419	Service	1985	20	0
PLANT WATER PUMP #1	SER-PW-P-01	GOULDS 3656	5BF11635	Service		20	0
INDUSTRIAL SCIENTIFIC GAS DETECTOR	SF-GASDET-02	HMX271	910105-175	Safety	1992	10	0

Equipment / Asset Name	Equipment Number	Model Number	Serial Number	Location/Building	Installation Year	Expected Useful Life (Years)	Remaining Useful Life (YR)
PORTABLE COMPRESSOR/ENGINE LISTED SEP.	SER-PORT-COMP	SPEED-AIRE-5F564A-2	050196L-779159	Service	1996	10	0
AIR COMPRESSOR #3	SER-COMP-03	VR5-8	R15 136435	Service	1998	20	0
AIR COMPRESSOR #4	SER-COMP-04	INGERSOL-RAND 2340N5	308060123	Service	2003	10	0
SHB AIR COMPRESSOR	SER-COMP-05	IR 2340	3004070	Service	2003	20	4

2.2 SEWER COLLECTION SYSTEM ASSETS

Table 2-2 provides an inventory of the Kennebunkport sewer system pipelines including the asset identification information, asset type, size, installation date, construction material, approximate length, installation date, expected useful life, and remaining useful life. Table 2-3 provides an inventory of the pump stations and stand-by generators including asset identification information, serial number, location, capacity information, fuel type, installation date, expected useful life and remaining useful life.

**TABLE 2-2
SEWER SYSTEM ASSETS**

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
PS-14_SMH-239	Force Main	6	Cast Iron	264	1974	50	5
PS-5_SMH-301	Force Main	4	Cast Iron	672	1974	50	5
WWTF_SMH-179	Force Main	10	Ductile Iron Pipe	2564	1974	50	5
PS-03_SMH-166	Force Main	6	Polyethylene	373	1974	50	5
PS-02_SMH-222	Force Main	6	Polyvinyl Chloride	1241	1979	50	10
PS-7_SMH-366	Force Main	6	Polyvinyl Chloride	3687	1979	50	10
PS-6_SMH-271	Force Main	4	Polyvinyl Chloride	1895	1981	50	12
SMH-569_SMH-436	Force Main	2	Polyvinyl Chloride	198	1981	50	12
SMH-574_SMH-436	Force Main	2	Polyvinyl Chloride	1205	1981	50	12
PS-9_SMH-427	Force Main	8	Polyvinyl Chloride	1044	1979	50	10
PS-8_SMH-367	Force Main	10	Polyvinyl Chloride	3264	1979	50	10
SMH-570_SMH-541	Force Main	2	Polyvinyl Chloride	437	1981	50	12
SMH-473_SMH-494	Force Main	2	Polyvinyl Chloride	938	1981	50	12
SMH-568_SMH-470	Force Main	2	Polyvinyl Chloride	317	1981	50	12
PS-11_SMH-461	Force Main	4	Polyvinyl Chloride	411	1981	50	12
PS-12_SMH-449	Force Main	8	Polyvinyl Chloride	12581	1991	50	22
PS-13	Force Main	4	Polyvinyl Chloride	1578	1991	50	22
PS-17_SMH-399	Force Main	4	Polyvinyl Chloride	815	1988	50	19
PS-10_SMH-516	Force Main	8	Polyvinyl Chloride	890	1981	50	12
PS-2_SMH-322	Force Main	8	Polyvinyl Chloride	301	1988	50	19
PS-15_SMH-107	Force Main	8	Polyvinyl Chloride	304	1991	50	22
PS-16_SMH-414	Force Main	2	Polyvinyl Chloride	258	1988	50	19
PS-14_SMH-64	Force Main	8	Polyvinyl Chloride	165	1991	50	22
SMH-237_SMH-236	Gravity Sewer	10	Asbestos Cement	89	1974	50	5
SMH-239_SMH-237	Gravity Sewer	10	Asbestos Cement	228	1974	50	5
SMH-556_SMH-557	Gravity Sewer	10	Asbestos Cement	31	1974	50	5
SMH-557_SMH-558	Gravity Sewer	10	Asbestos Cement	99	1974	50	5
SMH-558_SMH-559	Gravity Sewer	10	Asbestos Cement	101	1974	50	5

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-559_SMH-561	Gravity Sewer	10	Asbestos Cement	529	1974	50	5
SMH-233_SMH-238	Gravity Sewer	12	Asbestos Cement	298	1974	50	5
SMH-234_SMH-272	Gravity Sewer	12	Asbestos Cement	217	1974	50	5
SMH-272_SMH-233	Gravity Sewer	12	Asbestos Cement	220	1974	50	5
SMH-285_SMH-281	Gravity Sewer	12	Asbestos Cement	304	1974	50	5
SMH-185_SMH-573	Gravity Sewer	14	Asbestos Cement	280	1974	50	5
SMH-236_SMH-176	Gravity Sewer	10	Asbestos Cement	232	1974	50	5
SMH-561_SMH-236	Gravity Sewer	10	Asbestos Cement	200	1974	50	5
SMH-235_SMH-234	Gravity Sewer	12	Asbestos Cement	283	1974	50	5
SMH-180_SMH-188	Gravity Sewer	12	Asbestos Cement	128	1974	50	5
SMH-181_SMH-180	Gravity Sewer	12	Asbestos Cement	76	1974	50	5
SMH-182_SMH-181	Gravity Sewer	12	Asbestos Cement	184	1974	50	5
SMH-175_SMH-187	Gravity Sewer	10	Asbestos Cement	289	1974	50	5
SMH-273_SMH-272	Gravity Sewer	8	Asbestos Cement	161	1974	50	5
SMH-311_SMH-556	Gravity Sewer	8	Asbestos Cement	214	1974	50	5
SMH-188_SMH-189	Gravity Sewer	12	Asbestos Cement	322	1974	50	5
SMH-207_SMH-182	Gravity Sewer	12	Asbestos Cement	155	1974	50	5
SMH-186_SMH-187	Gravity Sewer	12	Asbestos Cement	39	1974	50	5
SMH-194_SMH-193	Gravity Sewer	8	Asbestos Cement	120	1974	50	5
SMH-283_SMH-232	Gravity Sewer	8	Asbestos Cement	122	1974	50	5
SMH-189_SMH-186	Gravity Sewer	12	Asbestos Cement	321	1974	50	5
SMH-214_SMH-203	Gravity Sewer	12	Asbestos Cement	183	1974	50	5
SMH-286_SMH-285	Gravity Sewer	12	Asbestos Cement	302	1974	50	5
SMH-284_SMH-283	Gravity Sewer	8	Asbestos Cement	113	1974	50	5
SMH-176_SMH-175	Gravity Sewer	10	Asbestos Cement	315	1974	50	5
SMH-200_SMH-207	Gravity Sewer	12	Asbestos Cement	144	1974	50	5
SMH-208_SMH-200	Gravity Sewer	12	Asbestos Cement	107	1974	50	5
SMH-267_SMH-264	Gravity Sewer	8	Asbestos Cement	224	1981	50	12
SMH-174_SMH-162	Gravity Sewer	10	Asbestos Cement	242	1974	50	5
SMH-222_SMH-223	Gravity Sewer	10	Asbestos Cement	282	1974	50	5

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-203_SMH-208	Gravity Sewer	12	Asbestos Cement	22	1974	50	5
SMH-209_SMH-203	Gravity Sewer	12	Asbestos Cement	42	1974	50	5
SMH-210_SMH-220	Gravity Sewer	12	Asbestos Cement	254	1974	50	5
SMH-220_SMH-209	Gravity Sewer	12	Asbestos Cement	154	1974	50	5
SMH-238_SMH-286	Gravity Sewer	12	Asbestos Cement	297	1974	50	5
SMH-191_SMH-211	Gravity Sewer	8	Asbestos Cement	218	1974	50	5
SMH-228_SMH-193	Gravity Sewer	8	Asbestos Cement	286	1974	50	5
SMH-263_SMH-284	Gravity Sewer	8	Asbestos Cement	143	1974	50	5
STUB_SMH-181	Gravity Sewer	8	Asbestos Cement	212	1974	50	5
SMH-232_SMH-287	Gravity Sewer	8	Asbestos Cement	273	1974	50	5
SMH-274_SMH-235	Gravity Sewer	8	Asbestos Cement	169	1974	50	5
SMH-312_SMH-311	Gravity Sewer	8	Asbestos Cement	85	1974	50	5
SMH-314_SMH-311	Gravity Sewer	8	Asbestos Cement	188	1974	50	5
SMH-318_SMH-312	Gravity Sewer	8	Asbestos Cement	177	1974	50	5
SMH-223_SMH-174	Gravity Sewer	10	Asbestos Cement	165	1974	50	5
SMH-166_SMH-315	Gravity Sewer	12	Asbestos Cement	337	1974	50	5
SMH-155_SMH-1	Gravity Sewer	18	Asbestos Cement	100	1974	50	5
SMH-17_SMH-188	Gravity Sewer	8	Asbestos Cement	186	1974	50	5
SMH-173_SMH-223	Gravity Sewer	8	Asbestos Cement	192	1974	50	5
SMH-19_SMH-210	Gravity Sewer	8	Asbestos Cement	303	1974	50	5
SMH-193_SMH-214	Gravity Sewer	8	Asbestos Cement	93	1974	50	5
SMH-195_SMH-228	Gravity Sewer	8	Asbestos Cement	144	1974	50	5
SMH-212_SMH-192	Gravity Sewer	8	Asbestos Cement	305	1974	50	5
SMH-183_SMH-182	Gravity Sewer	8	Asbestos Cement	50	1974	50	5
SMH-2_SMH-344	Gravity Sewer	10	Asbestos Cement	293	1971	50	2
SMH-339_SMH-2	Gravity Sewer	10	Asbestos Cement	317	1971	50	2
SMH-347_SMH-339	Gravity Sewer	10	Asbestos Cement	211	1971	50	2
SMH-211_SMH-208	Gravity Sewer	8	Asbestos Cement	120	1974	50	5
SMH-313_SMH-292	Gravity Sewer	8	Asbestos Cement	213	1974	50	5
SMH-217_SMH-195	Gravity Sewer	8	Asbestos Cement	365	1974	50	5

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-227_SMH-207	Gravity Sewer	8	Asbestos Cement	289	1974	50	5
SMH-278_SMH-274	Gravity Sewer	8	Asbestos Cement	225	1974	50	5
SMH-279_SMH-273	Gravity Sewer	8	Asbestos Cement	241	1974	50	5
SMH-288_SMH-313	Gravity Sewer	8	Asbestos Cement	192	1974	50	5
SMH-292_SMH-263	Gravity Sewer	8	Asbestos Cement	32	1974	50	5
SMH-310_SMH-313	Gravity Sewer	8	Asbestos Cement	57	1974	50	5
SMH-16_SMH-265	Gravity Sewer	8	Asbestos Cement	113	1981	50	12
SMH-165_SMH-166	Gravity Sewer	8	Asbestos Cement	77	1974	50	5
SMH-231_SMH-412	Gravity Sewer	8	Asbestos Cement	279	1974	50	5
SMH-264_SMH-16	Gravity Sewer	8	Asbestos Cement	155	1981	50	12
SMH-265_SMH-278	Gravity Sewer	8	Asbestos Cement	256	1974	50	5
SMH-287_SMH-286	Gravity Sewer	8	Asbestos Cement	72	1974	50	5
SMH-289_SMH-288	Gravity Sewer	8	Asbestos Cement	62	1974	50	5
SMH-301_SMH-278	Gravity Sewer	8	Asbestos Cement	287	1974	50	5
SMH-377_SMH-279	Gravity Sewer	8	Asbestos Cement	211	1974	50	5
SMH-381_SMH-165	Gravity Sewer	8	Asbestos Cement	207	1974	50	5
SMH-383_SMH-314	Gravity Sewer	8	Asbestos Cement	110	1974	50	5
SMH-385_SMH-289	Gravity Sewer	8	Asbestos Cement	148	1974	50	5
SMH-386_SMH-385	Gravity Sewer	8	Asbestos Cement	138	1974	50	5
STUB_SMH-341	Gravity Sewer	8	Asbestos Cement	269	1974	50	5
SMH-163_SMH-162	Gravity Sewer	10	Asbestos Cement	62	1974	50	5
SMH-190_SMH-189	Gravity Sewer	8	Asbestos Cement	175	1974	50	5
SMH-397_SMH-383	Gravity Sewer	8	Asbestos Cement	133	1974	50	5
SMH-413_SMH-415	Gravity Sewer	10	Asbestos Cement	212	1971	50	2
SMH-415_SMH-347	Gravity Sewer	10	Asbestos Cement	229	1971	50	2
SMH-431_SMH-413	Gravity Sewer	10	Asbestos Cement	259	1971	50	2
SMH-315_SMH-316	Gravity Sewer	12	Asbestos Cement	329	1974	50	5
SMH-316_SMH-163	Gravity Sewer	12	Asbestos Cement	318	1974	50	5
SMH-280_SMH-275	Gravity Sewer	8	Asbestos Cement	99	1974	50	5
SMH-275_SMH-302	Gravity Sewer	8	Asbestos Cement	19	1974	50	5

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-302_PS-5	Gravity Sewer	8	Asbestos Cement	6	1974	50	5
SMH-317_SMH-309	Gravity Sewer	8	Asbestos Cement	297	1974	50	5
SMH-192_SMH-199	Gravity Sewer	8	Asbestos Cement	170	1974	50	5
SMH-293_SMH-280	Gravity Sewer	8	Asbestos Cement	32	1974	50	5
SMH-276_SMH-293	Gravity Sewer	8	Asbestos Cement	172	1974	50	5
SMH-309_SMH-315	Gravity Sewer	8	Asbestos Cement	325	1974	50	5
SMH-378_SMH-293	Gravity Sewer	8	Asbestos Cement	246	1974	50	5
SMH-389_SMH-309	Gravity Sewer	8	Asbestos Cement	207	1974	50	5
SMH-335_SMH-346	Gravity Sewer	8	Asbestos Cement	266	1974	50	5
SMH-164_SMH-316	Gravity Sewer	8	Asbestos Cement	341	1974	50	5
SMH-178_SMH-18	Gravity Sewer	8	Asbestos Cement	183	1974	50	5
SMH-18_SMH-163	Gravity Sewer	8	Asbestos Cement	365	1974	50	5
SMH-199_SMH-220	Gravity Sewer	8	Asbestos Cement	184	1974	50	5
SMH-308_SMH-231	Gravity Sewer	8	Asbestos Cement	312	1974	50	5
SMH-382_SMH-308	Gravity Sewer	8	Asbestos Cement	207	1974	50	5
SMH-387_SMH-388	Gravity Sewer	8	Asbestos Cement	291	1974	50	5
SMH-388_SMH-389	Gravity Sewer	8	Asbestos Cement	238	1974	50	5
SMH-306_SMH-378	Gravity Sewer	8	Asbestos Cement	142	1974	50	5
SMH-355_PS-8	Gravity Sewer	15	Ductile Iron Pipe	42	1979	50	10
SMH-422_SMH-355	Gravity Sewer	15	Ductile Iron Pipe	126	1979	50	10
SMH-425_SMH-422	Gravity Sewer	15	Ductile Iron Pipe	156	1979	50	10
SMH-395_SMH-394	Gravity Sewer	18	Ductile Iron Pipe	122	1979	50	10
SMH-409_SMH-395	Gravity Sewer	18	Ductile Iron Pipe	297	1979	50	10
SMH-426_SMH-425	Gravity Sewer	15	Ductile Iron Pipe	129	1979	50	10
SMH-427_SMH-426	Gravity Sewer	15	Ductile Iron Pipe	280	1979	50	10
SMH-361_SMH-360	Gravity Sewer	18	Ductile Iron Pipe	114	1979	50	10
SMH-198_SMH-202	Gravity Sewer	10	Polyvinyl Chloride	304	1979	50	10
SMH-202_SMH-213	Gravity Sewer	10	Polyvinyl Chloride	71	1979	50	10
SMH-218_SMH-206	Gravity Sewer	10	Polyvinyl Chloride	149	1979	50	10
SMH-221_SMH-218	Gravity Sewer	10	Polyvinyl Chloride	85	1979	50	10

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-157_PS-9	Gravity Sewer	15	Polyvinyl Chloride	38	1979	50	10
SMH-213_SMH-221	Gravity Sewer	10	Polyvinyl Chloride	125	1979	50	10
SMH-436_SMH-454	Gravity Sewer	4	Polyvinyl Chloride	1058	1981	50	12
SMH-204_SMH-218	Gravity Sewer	8	Polyvinyl Chloride	122	1979	50	10
SMH-160_SMH-157	Gravity Sewer	12	Polyvinyl Chloride	169	1979	50	10
SMH-291_SMH-357	Gravity Sewer	18	Polyvinyl Chloride	286	1979	50	10
SMH-324_SMH-291	Gravity Sewer	18	Polyvinyl Chloride	199	1979	50	10
SMH-357_SMH-551	Gravity Sewer	18	Polyvinyl Chloride	86	1979	50	10
SMH-411_SMH-399	Gravity Sewer	18	Polyvinyl Chloride	216	1979	50	10
SMH-230_SMH-198	Gravity Sewer	10	Polyvinyl Chloride	245	1979	50	10
SMH-161_SMH-160	Gravity Sewer	12	Polyvinyl Chloride	161	1981	50	12
SMH-360_SMH-411	Gravity Sewer	18	Polyvinyl Chloride	238	1979	50	10
SMH-226_SMH-230	Gravity Sewer	10	Polyvinyl Chloride	148	1979	50	10
SMH-197_SMH-196	Gravity Sewer	8	Polyvinyl Chloride	344	1979	50	10
SMH-205_SMH-197	Gravity Sewer	8	Polyvinyl Chloride	303	1979	50	10
SMH-22_SMH-465	Gravity Sewer	8	Polyvinyl Chloride	356	1979	50	10
SMH-23_SMH-22	Gravity Sewer	8	Polyvinyl Chloride	220	1979	50	10
SMH-24_SMH-23	Gravity Sewer	8	Polyvinyl Chloride	152	1979	50	10
SMH-25_SMH-24	Gravity Sewer	8	Polyvinyl Chloride	223	1979	50	10
SMH-26_SMH-25	Gravity Sewer	8	Polyvinyl Chloride	178	1979	50	10
SMH-465_SMH-157	Gravity Sewer	8	Polyvinyl Chloride	197	1979	50	10
SMH-323_SMH-324	Gravity Sewer	18	Polyvinyl Chloride	122	1979	50	10
SMH-394_SMH-323	Gravity Sewer	18	Polyvinyl Chloride	194	1979	50	10
SMH-399_SMH-409	Gravity Sewer	18	Polyvinyl Chloride	76	1979	50	10
SMH-551_SMH-552	Gravity Sewer	18	Polyvinyl Chloride	101	1979	50	10
SMH-567_SMH-465	Gravity Sewer	8	Polyvinyl Chloride	142	1979	50	10
SMH-153_SMH-154	Gravity Sewer	18	Polyvinyl Chloride	27	1979	50	10
SMH-154_SMH-155	Gravity Sewer	18	Polyvinyl Chloride	88	1979	50	10
SMH-552_SMH-562	Gravity Sewer	18	Polyvinyl Chloride	132	1979	50	10
SMH-562_SMH-563	Gravity Sewer	18	Polyvinyl Chloride	233	1979	50	10

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-563_SMH-564	Gravity Sewer	18	Polyvinyl Chloride	259	1979	50	10
SMH-564_SMH-153	Gravity Sewer	18	Polyvinyl Chloride	87	1979	50	10
SMH-328_PS-7	Gravity Sewer	10	Polyvinyl Chloride	42	1979	50	10
SMH-168_SMH-169	Gravity Sewer	10	Polyvinyl Chloride	215	1979	50	10
SMH-466_SMH-491	Gravity Sewer	12	Polyvinyl Chloride	171	1981	50	12
SMH-484_SMH-515	Gravity Sewer	12	Polyvinyl Chloride	155	1981	50	12
SMH-485_SMH-484	Gravity Sewer	12	Polyvinyl Chloride	150	1981	50	12
SMH-491_SMH-485	Gravity Sewer	12	Polyvinyl Chloride	156	1981	50	12
SMH-515_SMH-161	Gravity Sewer	12	Polyvinyl Chloride	137	1981	50	12
SMH-240_SMH-330	Gravity Sewer	8	Polyvinyl Chloride	160	1979	50	10
SMH-241_SMH-547	Gravity Sewer	8	Polyvinyl Chloride	201	1979	50	10
SMH-242_SMH-329	Gravity Sewer	8	Polyvinyl Chloride	135	1979	50	10
SMH-247_SMH-252	Gravity Sewer	8	Polyvinyl Chloride	156	1981	50	12
SMH-266_SMH-267	Gravity Sewer	8	Polyvinyl Chloride	153	1981	50	12
SMH-270_SMH-266	Gravity Sewer	8	Polyvinyl Chloride	296	1981	50	12
SMH-271_SMH-269	Gravity Sewer	8	Polyvinyl Chloride	185	1981	50	12
SMH-329_SMH-328	Gravity Sewer	8	Polyvinyl Chloride	71	1979	50	10
SMH-330_SMH-329	Gravity Sewer	8	Polyvinyl Chloride	122	1979	50	10
SMH-331_SMH-240	Gravity Sewer	8	Polyvinyl Chloride	248	1979	50	10
SMH-4_SMH-435	Gravity Sewer	8	Polyvinyl Chloride	209	1981	50	12
SMH-435_SMH-538	Gravity Sewer	8	Polyvinyl Chloride	139	1981	50	12
SMH-439_SMH-438	Gravity Sewer	8	Polyvinyl Chloride	239	1981	50	12
SMH-440_SMH-442	Gravity Sewer	8	Polyvinyl Chloride	88	1981	50	12
SMH-441_SMH-440	Gravity Sewer	8	Polyvinyl Chloride	155	1981	50	12
SMH-442_SMH-439	Gravity Sewer	8	Polyvinyl Chloride	94	1981	50	12
SMH-535_SMH-435	Gravity Sewer	8	Polyvinyl Chloride	239	1981	50	12
SMH-546_SMH-565	Gravity Sewer	8	Polyvinyl Chloride	111	1979	50	10
SMH-547_SMH-242	Gravity Sewer	8	Polyvinyl Chloride	111	1979	50	10
SMH-548_SMH-253	Gravity Sewer	8	Polyvinyl Chloride	115	1981	50	12
SMH-565_SMH-240	Gravity Sewer	8	Polyvinyl Chloride	143	1979	50	10

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-37_SMH-74	Gravity Sewer	12	Polyvinyl Chloride	333	1991	50	22
SMH-74_SMH-38	Gravity Sewer	12	Polyvinyl Chloride	250	1991	50	22
SMH-158_SMH-159	Gravity Sewer	8	Polyvinyl Chloride	116	1979	50	10
SMH-159_SMH-160	Gravity Sewer	8	Polyvinyl Chloride	41	1979	50	10
SMH-245_SMH-247	Gravity Sewer	8	Polyvinyl Chloride	101	1981	50	12
SMH-252_SMH-548	Gravity Sewer	8	Polyvinyl Chloride	277	1981	50	12
SMH-253_SMH-254	Gravity Sewer	8	Polyvinyl Chloride	140	1981	50	12
SMH-255_SMH-254	Gravity Sewer	8	Polyvinyl Chloride	84	1981	50	12
SMH-269_SMH-270	Gravity Sewer	8	Polyvinyl Chloride	106	1981	50	12
SMH-458_SMH-434	Gravity Sewer	8	Polyvinyl Chloride	255	1981	50	12
SMH-539_SMH-442	Gravity Sewer	8	Polyvinyl Chloride	311	1981	50	12
STUB_SMH-333	Gravity Sewer	8	Polyvinyl Chloride	223	1979	50	10
SMH-196_SMH-219	Gravity Sewer	8	Polyvinyl Chloride	257	1979	50	10
SMH-216_SMH-225	Gravity Sewer	8	Polyvinyl Chloride	66	1979	50	10
SMH-224_SMH-225	Gravity Sewer	8	Polyvinyl Chloride	208	1979	50	10
SMH-225_SMH-205	Gravity Sewer	8	Polyvinyl Chloride	272	1979	50	10
SMH-229_SMH-224	Gravity Sewer	8	Polyvinyl Chloride	247	1979	50	10
SMH-384_SMH-318	Gravity Sewer	8	Polyvinyl Chloride	115	1974	50	5
SMH-481_SMH-480	Gravity Sewer	8	Polyvinyl Chloride	307	1981	50	12
SMH-219_SMH-198	Gravity Sewer	8	Polyvinyl Chloride	243	1979	50	10
SMH-243_SMH-245	Gravity Sewer	8	Polyvinyl Chloride	150	1981	50	12
SMH-246_SMH-245	Gravity Sewer	8	Polyvinyl Chloride	93	1981	50	12
SMH-251_SMH-255	Gravity Sewer	8	Polyvinyl Chloride	157	1981	50	12
SMH-254_PS-6	Gravity Sewer	8	Polyvinyl Chloride	35	1981	50	12
SMH-438_SMH-476	Gravity Sewer	8	Polyvinyl Chloride	106	1981	50	12
SMH-537_SMH-4	Gravity Sewer	8	Polyvinyl Chloride	70	1981	50	12
SMH-36_SMH-37	Gravity Sewer	12	Polyvinyl Chloride	210	1991	50	22
SMH-38_SMH-39	Gravity Sewer	12	Polyvinyl Chloride	185	1991	50	22
SMH-530_SMH-37	Gravity Sewer	12	Polyvinyl Chloride	145	1991	50	22
SMH-538_SMH-468	Gravity Sewer	8	Polyvinyl Chloride	96	1981	50	12

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-449_PS-11	Gravity Sewer	4	Polyvinyl Chloride	32	1981	50	12
SMH-262_SMH-310	Gravity Sewer	8	Polyvinyl Chloride	113	1974	50	5
SMH-169_SMH-170	Gravity Sewer	10	Polyvinyl Chloride	196	1979	50	10
SMH-170_SMH-226	Gravity Sewer	10	Polyvinyl Chloride	347	1979	50	10
SMH-327_SMH-328	Gravity Sewer	8	Polyvinyl Chloride	87	1979	50	10
SMH-474_SMH-441	Gravity Sewer	8	Polyvinyl Chloride	197	1981	50	12
SMH-478_SMH-441	Gravity Sewer	8	Polyvinyl Chloride	282	1981	50	12
SMH-76_SMH-554	Gravity Sewer	8	Polyvinyl Chloride	276	1991	50	22
SMH-356_SMH-158	Gravity Sewer	8	Polyvinyl Chloride	111	1979	50	10
SMH-454_SMH-481	Gravity Sewer	8	Polyvinyl Chloride	197	1981	50	12
SMH-480_SMH-453	Gravity Sewer	8	Polyvinyl Chloride	294	1981	50	12
SMH-482_SMH-481	Gravity Sewer	8	Polyvinyl Chloride	149	1981	50	12
SMH-488_SMH-464	Gravity Sewer	8	Polyvinyl Chloride	71	1981	50	12
SMH-167_SMH-168	Gravity Sewer	8	Polyvinyl Chloride	83	1979	50	10
SMH-277_SMH-243	Gravity Sewer	8	Polyvinyl Chloride	172	1981	50	12
SMH-326_SMH-550	Gravity Sewer	8	Polyvinyl Chloride	182	1979	50	10
SMH-334_SMH-331	Gravity Sewer	8	Polyvinyl Chloride	384	1979	50	10
SMH-370_SMH-371	Gravity Sewer	8	Polyvinyl Chloride	208	1981	50	12
SMH-373_SMH-370	Gravity Sewer	8	Polyvinyl Chloride	302	1981	50	12
SMH-375_SMH-326	Gravity Sewer	8	Polyvinyl Chloride	142	1979	50	10
SMH-392_SMH-394	Gravity Sewer	8	Polyvinyl Chloride	211	1979	50	10
SMH-421_SMH-355	Gravity Sewer	8	Polyvinyl Chloride	253	1979	50	10
SMH-434_SMH-457	Gravity Sewer	8	Polyvinyl Chloride	360	1981	50	12
SMH-456_SMH-451	Gravity Sewer	8	Polyvinyl Chloride	193	1981	50	12
SMH-451_SMH-433	Gravity Sewer	10	Polyvinyl Chloride	80	1981	50	12
SMH-86_SMH-74	Gravity Sewer	8	Polyvinyl Chloride	162	1991	50	22
SMH-75_SMH-36	Gravity Sewer	12	Polyvinyl Chloride	163	1991	50	22
SMH-172_SMH-226	Gravity Sewer	8	Polyvinyl Chloride	341	1979	50	10
SMH-464_SMH-487	Gravity Sewer	8	Polyvinyl Chloride	152	1981	50	12
SMH-486_SMH-482	Gravity Sewer	8	Polyvinyl Chloride	247	1981	50	12

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-541_SMH-542	Gravity Sewer	8	Polyvinyl Chloride	105	1981	50	12
SMH-542_SMH-464	Gravity Sewer	8	Polyvinyl Chloride	55	1981	50	12
SMH-566_SMH-567	Gravity Sewer	8	Polyvinyl Chloride	116	1979	50	10
SMH-470_SMH-466	Gravity Sewer	12	Polyvinyl Chloride	130	1981	50	12
SMH-489_SMH-470	Gravity Sewer	12	Polyvinyl Chloride	90	1981	50	12
SMH-367_SMH-366	Gravity Sewer	15	Polyvinyl Chloride	104	1979	50	10
SMH-362_SMH-361	Gravity Sewer	18	Polyvinyl Chloride	255	1979	50	10
SMH-363_SMH-362	Gravity Sewer	18	Polyvinyl Chloride	147	1979	50	10
SMH-365_SMH-363	Gravity Sewer	18	Polyvinyl Chloride	154	1979	50	10
SMH-366_SMH-365	Gravity Sewer	18	Polyvinyl Chloride	235	1979	50	10
SMH-47_SMH-48	Gravity Sewer	12	Polyvinyl Chloride	231	1991	50	22
SMH-48_SMH-577	Gravity Sewer	12	Polyvinyl Chloride	36	1991	50	22
SMH-577_PS-12	Gravity Sewer	12	Polyvinyl Chloride	34	1991	50	22
SMH-68_SMH-47	Gravity Sewer	12	Polyvinyl Chloride	296	1991	50	22
SMH-258_SMH-256	Gravity Sewer	8	Polyvinyl Chloride	119	1981	50	12
SMH-333_SMH-327	Gravity Sewer	8	Polyvinyl Chloride	237	1979	50	10
SMH-371_SMH-369	Gravity Sewer	8	Polyvinyl Chloride	143	1981	50	12
SMH-550_SMH-291	Gravity Sewer	8	Polyvinyl Chloride	61	1979	50	10
SMH-39_SMH-40	Gravity Sewer	12	Polyvinyl Chloride	134	1991	50	22
SMH-49_SMH-48	Gravity Sewer	12	Polyvinyl Chloride	302	1991	50	22
SMH-259_SMH-578	Gravity Sewer	8	Polyvinyl Chloride	239	1988	50	19
SMH-256_SMH-251	Gravity Sewer	8	Polyvinyl Chloride	190	1981	50	12
SMH-494_SMH-493	Gravity Sewer	8	Polyvinyl Chloride	225	1981	50	12
SMH-504_SMH-448	Gravity Sewer	8	Polyvinyl Chloride	360	1981	50	12
SMH-40_SMH-73	Gravity Sewer	12	Polyvinyl Chloride	143	1991	50	22
SMH-516_SMH-489	Gravity Sewer	12	Polyvinyl Chloride	312	1981	50	12
SMH-290_SMH-311	Gravity Sewer	8	Polyvinyl Chloride	86	1988	50	19
SMH-90_SMH-38	Gravity Sewer	8	Polyvinyl Chloride	351	1991	50	22
SMH-468_SMH-458	Gravity Sewer	8	Polyvinyl Chloride	200	1981	50	12
SMH-304_SMH-246	Gravity Sewer	8	Polyvinyl Chloride	189	1981	50	12

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-369_SMH-248	Gravity Sewer	8	Polyvinyl Chloride	178	1981	50	12
SMH-393_SMH-392	Gravity Sewer	8	Polyvinyl Chloride	213	1979	50	10
SMH-408_SMH-333	Gravity Sewer	8	Polyvinyl Chloride	166	1979	50	10
SMH-453_SMH-452	Gravity Sewer	8	Polyvinyl Chloride	231	1981	50	12
SMH-536_SMH-535	Gravity Sewer	8	Polyvinyl Chloride	132	1981	50	12
SMH-50_SMH-49	Gravity Sewer	12	Polyvinyl Chloride	345	1991	50	22
SMH-452_SMH-451	Gravity Sewer	8	Polyvinyl Chloride	243	1981	50	12
SMH-457_PS-10	Gravity Sewer	12	Polyvinyl Chloride	48	1981	50	12
SMH-69_SMH-68	Gravity Sewer	12	Polyvinyl Chloride	191	1991	50	22
SMH-81_SMH-82	Gravity Sewer	8	Polyvinyl Chloride	141	1991	50	22
SMH-111_SMH-70	Gravity Sewer	12	Polyvinyl Chloride	217	1991	50	22
SMH-51_SMH-52	Gravity Sewer	12	Polyvinyl Chloride	25	1991	50	22
SMH-52_SMH-50	Gravity Sewer	12	Polyvinyl Chloride	133	1991	50	22
SMH-53_SMH-51	Gravity Sewer	12	Polyvinyl Chloride	93	1991	50	22
SMH-54_SMH-53	Gravity Sewer	12	Polyvinyl Chloride	308	1991	50	22
SMH-57_SMH-56	Gravity Sewer	12	Polyvinyl Chloride	123	1991	50	22
SMH-58_SMH-57	Gravity Sewer	12	Polyvinyl Chloride	320	1991	50	22
SMH-70_SMH-69	Gravity Sewer	12	Polyvinyl Chloride	331	1991	50	22
SMH-71_SMH-111	Gravity Sewer	12	Polyvinyl Chloride	222	1991	50	22
SMH-72_SMH-71	Gravity Sewer	12	Polyvinyl Chloride	236	1991	50	22
SMH-171_SMH-170	Gravity Sewer	8	Polyvinyl Chloride	144	1979	50	10
SMH-248_SMH-249	Gravity Sewer	8	Polyvinyl Chloride	152	1981	50	12
SMH-249_SMH-250	Gravity Sewer	8	Polyvinyl Chloride	118	1981	50	12
SMH-261_SMH-262	Gravity Sewer	8	Polyvinyl Chloride	149	1974	50	5
SMH-296_SMH-297	Gravity Sewer	8	Polyvinyl Chloride	241	1981	50	12
SMH-297_SMH-277	Gravity Sewer	8	Polyvinyl Chloride	155	1981	50	12
SMH-325_SMH-393	Gravity Sewer	8	Polyvinyl Chloride	167	1979	50	10
SMH-332_SMH-408	Gravity Sewer	8	Polyvinyl Chloride	253	1979	50	10
SMH-342_SMH-349	Gravity Sewer	8	Polyvinyl Chloride	125	1979	50	10
SMH-349_SMH-171	Gravity Sewer	8	Polyvinyl Chloride	130	1979	50	10

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-352_SMH-353	Gravity Sewer	8	Polyvinyl Chloride	128	1979	50	10
SMH-358_SMH-375	Gravity Sewer	8	Polyvinyl Chloride	186	1979	50	10
SMH-374_SMH-325	Gravity Sewer	8	Polyvinyl Chloride	162	1979	50	10
SMH-390_SMH-391	Gravity Sewer	8	Polyvinyl Chloride	246	1974	50	5
SMH-391_SMH-387	Gravity Sewer	8	Polyvinyl Chloride	137	1974	50	5
SMH-396_SMH-374	Gravity Sewer	8	Polyvinyl Chloride	137	1979	50	10
SMH-398_SMH-396	Gravity Sewer	8	Polyvinyl Chloride	158	1979	50	10
SMH-419_SMH-352	Gravity Sewer	8	Polyvinyl Chloride	212	1979	50	10
SMH-447_SMH-448	Gravity Sewer	8	Polyvinyl Chloride	76	1981	50	12
SMH-448_PS-11	Gravity Sewer	8	Polyvinyl Chloride	33	1981	50	12
SMH-460_SMH-483	Gravity Sewer	8	Polyvinyl Chloride	171	1981	50	12
SMH-461_SMH-460	Gravity Sewer	8	Polyvinyl Chloride	109	1981	50	12
SMH-462_SMH-463	Gravity Sewer	8	Polyvinyl Chloride	104	1981	50	12
SMH-463_SMH-447	Gravity Sewer	8	Polyvinyl Chloride	142	1981	50	12
SMH-476_SMH-456	Gravity Sewer	8	Polyvinyl Chloride	251	1981	50	12
SMH-479_SMH-478	Gravity Sewer	8	Polyvinyl Chloride	130	1981	50	12
SMH-483_SMH-459	Gravity Sewer	8	Polyvinyl Chloride	176	1981	50	12
SMH-492_SMH-497	Gravity Sewer	8	Polyvinyl Chloride	143	1981	50	12
SMH-493_SMH-492	Gravity Sewer	8	Polyvinyl Chloride	305	1981	50	12
SMH-495_SMH-477	Gravity Sewer	8	Polyvinyl Chloride	291	1981	50	12
SMH-496_SMH-495	Gravity Sewer	8	Polyvinyl Chloride	117	1981	50	12
SMH-497_SMH-479	Gravity Sewer	8	Polyvinyl Chloride	164	1981	50	12
SMH-549_SMH-375	Gravity Sewer	8	Polyvinyl Chloride	112	1979	50	10
SMH-35_SMH-75	Gravity Sewer	8	Polyvinyl Chloride	314	1991	50	22
SMH-555_SMH-75	Gravity Sewer	8	Polyvinyl Chloride	316	1991	50	22
SMH-112_SMH-529	Gravity Sewer	8	Polyvinyl Chloride	214	1991	50	22
SMH-114_SMH-527	Gravity Sewer	8	Polyvinyl Chloride	277	1991	50	22
SMH-115_SMH-114	Gravity Sewer	8	Polyvinyl Chloride	185	1991	50	22
SMH-116_SMH-115	Gravity Sewer	8	Polyvinyl Chloride	124	1991	50	22
SMH-117_SMH-129	Gravity Sewer	8	Polyvinyl Chloride	89	1991	50	22

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-118_SMH-112	Gravity Sewer	8	Polyvinyl Chloride	276	1991	50	22
SMH-128_SMH-114	Gravity Sewer	8	Polyvinyl Chloride	219	1991	50	22
SMH-129_SMH-116	Gravity Sewer	8	Polyvinyl Chloride	84	1991	50	22
SMH-140_SMH-139	Gravity Sewer	8	Polyvinyl Chloride	337	1991	50	22
SMH-141_SMH-140	Gravity Sewer	8	Polyvinyl Chloride	79	1991	50	22
SMH-142_SMH-146	Gravity Sewer	8	Polyvinyl Chloride	186	1991	50	22
SMH-143_SMH-144	Gravity Sewer	8	Polyvinyl Chloride	258	1991	50	22
SMH-144_SMH-142	Gravity Sewer	8	Polyvinyl Chloride	239	1991	50	22
SMH-145_SMH-142	Gravity Sewer	8	Polyvinyl Chloride	325	1991	50	22
SMH-146_SMH-147	Gravity Sewer	8	Polyvinyl Chloride	89	1991	50	22
SMH-45_SMH-46	Gravity Sewer	8	Polyvinyl Chloride	343	1991	50	22
SMH-46_SMH-68	Gravity Sewer	8	Polyvinyl Chloride	269	1991	50	22
SMH-512_SMH-61	Gravity Sewer	8	Polyvinyl Chloride	29	1991	50	22
SMH-527_SMH-528	Gravity Sewer	8	Polyvinyl Chloride	178	1991	50	22
SMH-528_PS-13	Gravity Sewer	8	Polyvinyl Chloride	41	1991	50	22
SMH-529_SMH-528	Gravity Sewer	8	Polyvinyl Chloride	86	1991	50	22
SMH-554_SMH-529	Gravity Sewer	8	Polyvinyl Chloride	51	1991	50	22
SMH-61_SMH-60	Gravity Sewer	8	Polyvinyl Chloride	286	1991	50	22
SMH-78_SMH-84	Gravity Sewer	8	Polyvinyl Chloride	175	1991	50	22
SMH-84_SMH-77	Gravity Sewer	8	Polyvinyl Chloride	116	1991	50	22
SMH-85_SMH-76	Gravity Sewer	8	Polyvinyl Chloride	96	1991	50	22
SMH-260_SMH-259	Gravity Sewer	8	Polyvinyl Chloride	158	1988	50	19
SMH-92_SMH-39	Gravity Sewer	8	Polyvinyl Chloride	327	1991	50	22
SMH-55_SMH-54	Gravity Sewer	12	Polyvinyl Chloride	246	1991	50	22
SMH-320_SMH-290	Gravity Sewer	8	Polyvinyl Chloride	312	1988	50	19
SMH-31_SMH-85	Gravity Sewer	8	Polyvinyl Chloride	158	1991	50	22
SMH-32_SMH-31	Gravity Sewer	8	Polyvinyl Chloride	271	1991	50	22
SMH-77_SMH-76	Gravity Sewer	8	Polyvinyl Chloride	118	1991	50	22
SMH-82_SMH-83	Gravity Sewer	8	Polyvinyl Chloride	198	1991	50	22
SMH-73_SMH-72	Gravity Sewer	12	Polyvinyl Chloride	209	1991	50	22

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-319_SMH-384	Gravity Sewer	8	Polyvinyl Chloride	244	1988	50	19
SMH-147_SMH-67	Gravity Sewer	8	Polyvinyl Chloride	217	1991	50	22
SMH-404_SMH-405	Gravity Sewer	8	Polyvinyl Chloride	199	1979	50	10
SMH-405_SMH-332	Gravity Sewer	8	Polyvinyl Chloride	263	1979	50	10
SMH-433_SMH-457	Gravity Sewer	8	Polyvinyl Chloride	122	1981	50	12
SMH-459_SMH-534	Gravity Sewer	8	Polyvinyl Chloride	34	1981	50	12
SMH-487_SMH-486	Gravity Sewer	8	Polyvinyl Chloride	129	1981	50	12
SMH-543_SMH-356	Gravity Sewer	8	Polyvinyl Chloride	115	1979	50	10
SMH-56_SMH-55	Gravity Sewer	12	Polyvinyl Chloride	336	1991	50	22
SMH-66_SMH-58	Gravity Sewer	12	Polyvinyl Chloride	329	1991	50	22
SMH-469_SMH-468	Gravity Sewer	8	Polyvinyl Chloride	270	1981	50	12
SMH-109_SMH-110	Gravity Sewer	12	Polyvinyl Chloride	79	1991	50	22
SMH-110_SMH-530	Gravity Sewer	12	Polyvinyl Chloride	159	1991	50	22
SMH-65_SMH-66	Gravity Sewer	12	Polyvinyl Chloride	204	1991	50	22
SMH-467_SMH-433	Gravity Sewer	8	Polyvinyl Chloride	144	1981	50	12
SMH-498_SMH-526	Gravity Sewer	8	Polyvinyl Chloride	139	1981	50	12
SMH-499_SMH-498	Gravity Sewer	8	Polyvinyl Chloride	215	1981	50	12
SMH-500_SMH-502	Gravity Sewer	8	Polyvinyl Chloride	116	1981	50	12
SMH-526_SMH-501	Gravity Sewer	8	Polyvinyl Chloride	234	1981	50	12
SMH-534_SMH-469	Gravity Sewer	8	Polyvinyl Chloride	193	1981	50	12
SMH-250_SMH-304	Gravity Sewer	8	Polyvinyl Chloride	60	1981	50	12
SMH-472_SMH-471	Gravity Sewer	8	Polyvinyl Chloride	164	1981	50	12
SMH-490_SMH-517	Gravity Sewer	8	Polyvinyl Chloride	77	1981	50	12
SMH-517_SMH-472	Gravity Sewer	8	Polyvinyl Chloride	174	1981	50	12
SMH-544_SMH-543	Gravity Sewer	8	Polyvinyl Chloride	180	1979	50	10
SMH-430_PS-17	Gravity Sewer	8	Polyvinyl Chloride	117	1988	50	19
SMH-521_SMH-125	Gravity Sewer	8	Polyvinyl Chloride	193	1991	50	22
SMH-7_SMH-6	Gravity Sewer	8	Polyvinyl Chloride	216	1988	50	19
SMH-8_SMH-7	Gravity Sewer	8	Polyvinyl Chloride	284	1988	50	19
SMH-9_SMH-6	Gravity Sewer	8	Polyvinyl Chloride	361	1988	50	19

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-139_SMH-50	Gravity Sewer	8	Polyvinyl Chloride	129	1991	50	22
SMH-96_SMH-70	Gravity Sewer	8	Polyvinyl Chloride	113	1991	50	22
SMH-98_SMH-71	Gravity Sewer	8	Polyvinyl Chloride	199	1991	50	22
SMH-502_SMH-525	Gravity Sewer	8	Polyvinyl Chloride	125	1981	50	12
SMH-525_SMH-504	Gravity Sewer	8	Polyvinyl Chloride	249	1981	50	12
SMH-132_SMH-131	Gravity Sewer	8	Polyvinyl Chloride	276	1991	50	22
SMH-133_SMH-132	Gravity Sewer	8	Polyvinyl Chloride	274	1991	50	22
SMH-519_SMH-95	Gravity Sewer	8	Polyvinyl Chloride	339	1991	50	22
SMH-79_SMH-78	Gravity Sewer	8	Polyvinyl Chloride	151	1991	50	22
SMH-80_SMH-79	Gravity Sewer	8	Polyvinyl Chloride	127	1991	50	22
SMH-67_SMH-54	Gravity Sewer	8	Polyvinyl Chloride	105	1991	50	22
SMH-104_SMH-109	Gravity Sewer	12	Polyvinyl Chloride	123	1991	50	22
SMH-501_SMH-500	Gravity Sewer	8	Polyvinyl Chloride	223	1981	50	12
SMH-130_SMH-117	Gravity Sewer	8	Polyvinyl Chloride	235	1991	50	22
SMH-131_SMH-130	Gravity Sewer	8	Polyvinyl Chloride	142	1991	50	22
SMH-134_SMH-133	Gravity Sewer	8	Polyvinyl Chloride	78	1991	50	22
SMH-135_SMH-134	Gravity Sewer	8	Polyvinyl Chloride	126	1991	50	22
SMH-137_SMH-131	Gravity Sewer	8	Polyvinyl Chloride	165	1991	50	22
SMH-20_PS-16	Gravity Sewer	8	Polyvinyl Chloride	116	1988	50	19
SMH-87_SMH-86	Gravity Sewer	8	Polyvinyl Chloride	224	1991	50	22
STUB_SMH-117	Gravity Sewer	8	Polyvinyl Chloride	107	1991	50	22
STUB_SMH-134	Gravity Sewer	8	Polyvinyl Chloride	147	1991	50	22
SMH-30_SMH-534	Gravity Sewer	8	Polyvinyl Chloride	230	1988	50	19
SMH-353_SMH-351	Gravity Sewer	8	Polyvinyl Chloride	263	1979	50	10
SMH-106_SMH-105	Gravity Sewer	8	Polyvinyl Chloride	240	1991	50	22
SMH-42_SMH-43	Gravity Sewer	8	Polyvinyl Chloride	247	1991	50	22
SMH-43_SMH-44	Gravity Sewer	8	Polyvinyl Chloride	299	1991	50	22
SMH-44_SMH-45	Gravity Sewer	8	Polyvinyl Chloride	137	1991	50	22
SMH-121_SMH-32	Gravity Sewer	8	Polyvinyl Chloride	195	1991	50	22
SMH-359_SMH-430	Gravity Sewer	8	Polyvinyl Chloride	178	1988	50	19

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-410_SMH-359	Gravity Sewer	8	Polyvinyl Chloride	293	1988	50	19
SMH-414_SMH-416	Gravity Sewer	8	Polyvinyl Chloride	332	1988	50	19
SMH-429_SMH-127	Gravity Sewer	8	Polyvinyl Chloride	291	1988	50	19
SMH-59_SMH-62	Gravity Sewer	8	Polyvinyl Chloride	253	1991	50	22
SMH-60_SMH-59	Gravity Sewer	8	Polyvinyl Chloride	59	1991	50	22
SMH-62_SMH-514	Gravity Sewer	8	Polyvinyl Chloride	331	1991	50	22
SMH-29_SMH-28	Gravity Sewer	8	Polyvinyl Chloride	57	1988	50	19
SMH-424_SMH-421	Gravity Sewer	8	Polyvinyl Chloride	241	1979	50	10
SMH-471_SMH-467	Gravity Sewer	8	Polyvinyl Chloride	171	1981	50	12
SMH-508_SMH-499	Gravity Sewer	8	Polyvinyl Chloride	90	1981	50	12
SMH-518_SMH-95	Gravity Sewer	8	Polyvinyl Chloride	184	1991	50	22
SMH-123_SMH-34	Gravity Sewer	8	Polyvinyl Chloride	288	1991	50	22
SMH-125_SMH-124	Gravity Sewer	8	Polyvinyl Chloride	204	1991	50	22
SMH-126_SMH-555	Gravity Sewer	8	Polyvinyl Chloride	168	1991	50	22
SMH-127_SMH-431	Gravity Sewer	8	Polyvinyl Chloride	311	1988	50	19
SMH-138_SMH-86	Gravity Sewer	8	Polyvinyl Chloride	224	1991	50	22
SMH-149_SMH-65	Gravity Sewer	8	Polyvinyl Chloride	153	1991	50	22
SMH-151_SMH-513	Gravity Sewer	8	Polyvinyl Chloride	223	1991	50	22
SMH-3_SMH-415	Gravity Sewer	8	Polyvinyl Chloride	216	1988	50	19
SMH-321_SMH-319	Gravity Sewer	8	Polyvinyl Chloride	297	1988	50	19
SMH-322_SMH-321	Gravity Sewer	8	Polyvinyl Chloride	150	1988	50	19
SMH-34_SMH-33	Gravity Sewer	8	Polyvinyl Chloride	254	1991	50	22
SMH-364_SMH-363	Gravity Sewer	8	Polyvinyl Chloride	183	1988	50	19
SMH-416_SMH-431	Gravity Sewer	8	Polyvinyl Chloride	584	1988	50	19
SMH-432_SMH-364	Gravity Sewer	8	Polyvinyl Chloride	309	1988	50	19
SMH-446_SMH-66	Gravity Sewer	8	Polyvinyl Chloride	176	1991	50	22
SMH-513_SMH-63	Gravity Sewer	8	Polyvinyl Chloride	37	1991	50	22
SMH-514_SMH-63	Gravity Sewer	8	Polyvinyl Chloride	262	1991	50	22
SMH-532_SMH-90	Gravity Sewer	8	Polyvinyl Chloride	189	1991	50	22
SMH-576_PS-14	Gravity Sewer	8	Polyvinyl Chloride	13	1991	50	22

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-63_SMH-576	Gravity Sewer	8	Polyvinyl Chloride	22	1991	50	22
SMH-64_SMH-65	Gravity Sewer	8	Polyvinyl Chloride	83	1991	50	22
SMH-83_SMH-80	Gravity Sewer	8	Polyvinyl Chloride	133	1991	50	22
SMH-91_SMH-90	Gravity Sewer	8	Polyvinyl Chloride	122	1991	50	22
SMH-14_SMH-295	Gravity Sewer	8	Polyvinyl Chloride	193	1981	50	12
SMH-15_SMH-295	Gravity Sewer	8	Polyvinyl Chloride	79	1981	50	12
SMH-27_SMH-30	Gravity Sewer	8	Polyvinyl Chloride	221	1988	50	19
SMH-28_SMH-27	Gravity Sewer	8	Polyvinyl Chloride	159	1988	50	19
SMH-294_SMH-296	Gravity Sewer	8	Polyvinyl Chloride	169	1981	50	12
SMH-295_SMH-294	Gravity Sewer	8	Polyvinyl Chloride	35	1981	50	12
SMH-299_SMH-295	Gravity Sewer	8	Polyvinyl Chloride	107	1981	50	12
SMH-300_SMH-299	Gravity Sewer	8	Polyvinyl Chloride	136	1981	50	12
SMH-303_SMH-15	Gravity Sewer	8	Polyvinyl Chloride	185	1981	50	12
SMH-305_SMH-307	Gravity Sewer	8	Polyvinyl Chloride	239	1981	50	12
SMH-307_SMH-379	Gravity Sewer	8	Polyvinyl Chloride	112	1981	50	12
SMH-350_SMH-424	Gravity Sewer	8	Polyvinyl Chloride	137	1979	50	10
SMH-351_SMH-354	Gravity Sewer	8	Polyvinyl Chloride	196	1979	50	10
SMH-354_SMH-350	Gravity Sewer	8	Polyvinyl Chloride	222	1979	50	10
SMH-376_SMH-378	Gravity Sewer	8	Polyvinyl Chloride	94	1974	50	5
SMH-379_SMH-14	Gravity Sewer	8	Polyvinyl Chloride	266	1981	50	12
SMH-380_SMH-303	Gravity Sewer	8	Polyvinyl Chloride	126	1981	50	12
SMH-402_SMH-404	Gravity Sewer	8	Polyvinyl Chloride	141	1979	50	10
SMH-417_SMH-418	Gravity Sewer	8	Polyvinyl Chloride	133	1979	50	10
SMH-418_SMH-419	Gravity Sewer	8	Polyvinyl Chloride	134	1979	50	10
SMH-428_SMH-544	Gravity Sewer	8	Polyvinyl Chloride	266	1979	50	10
SMH-475_SMH-474	Gravity Sewer	8	Polyvinyl Chloride	83	1981	50	12
SMH-477_SMH-475	Gravity Sewer	8	Polyvinyl Chloride	164	1981	50	12
SMH-560_SMH-376	Gravity Sewer	8	Polyvinyl Chloride	250	1974	50	5
STUB_SMH-560	Gravity Sewer	8	Polyvinyl Chloride	98	1974	50	5
SMH-107_SMH-106	Gravity Sewer	8	Polyvinyl Chloride	206	1991	50	22

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-119_SMH-120	Gravity Sewer	8	Polyvinyl Chloride	237	1991	50	22
SMH-88_SMH-87	Gravity Sewer	8	Polyvinyl Chloride	257	1991	50	22
STUB_SMH-87	Gravity Sewer	8	Polyvinyl Chloride	201	1991	50	22
SMH-120_SMH-32	Gravity Sewer	8	Polyvinyl Chloride	185	1991	50	22
SMH-105_SMH-104	Gravity Sewer	8	Polyvinyl Chloride	136	1991	50	22
STUB_SMH-105	Gravity Sewer	8	Polyvinyl Chloride	136	1991	50	22
SMH-148_SMH-149	Gravity Sewer	8	Polyvinyl Chloride	327	1991	50	22
SMH-41_SMH-42	Gravity Sewer	8	Polyvinyl Chloride	114	1991	50	22
STUB_SMH-553	Gravity Sewer	8	Polyvinyl Chloride	222	1991	50	22
SMH-10_SMH-579	Gravity Sewer	8	Polyvinyl Chloride	318	1988	50	19
SMH-108_SMH-107	Gravity Sewer	8	Polyvinyl Chloride	224	1991	50	22
SMH-579_SMH-11	Gravity Sewer	8	Polyvinyl Chloride	338	1988	50	19
SMH-580_SMH-579	Gravity Sewer	8	Polyvinyl Chloride	304	1988	50	19
SMH-533_SMH-92	Gravity Sewer	8	Polyvinyl Chloride	216	1991	50	22
SMH-101_SMH-88	Gravity Sewer	8	Polyvinyl Chloride	188	1991	50	22
SMH-102_SMH-103	Gravity Sewer	8	Polyvinyl Chloride	131	1991	50	22
SMH-520_SMH-522	Gravity Sewer	8	Polyvinyl Chloride	135	1991	50	22
SMH-531_SMH-103	Gravity Sewer	8	Polyvinyl Chloride	79	1991	50	22
SMH-97_SMH-96	Gravity Sewer	8	Polyvinyl Chloride	260	1991	50	22
STUB_SMH-128	Gravity Sewer	8	Polyvinyl Chloride	82	1991	50	22
SMH-11_SMH-420	Gravity Sewer	8	Polyvinyl Chloride	147	1988	50	19
SMH-89_SMH-88	Gravity Sewer	8	Polyvinyl Chloride	226	1991	50	22
SMH-93_SMH-94	Gravity Sewer	8	Polyvinyl Chloride	245	1991	50	22
SMH-94_SMH-98	Gravity Sewer	8	Polyvinyl Chloride	245	1991	50	22
SMH-95_SMH-94	Gravity Sewer	8	Polyvinyl Chloride	97	1991	50	22
SMH-100_SMH-99	Gravity Sewer	8	Polyvinyl Chloride	181	1991	50	22
SMH-122_SMH-33	Gravity Sewer	8	Polyvinyl Chloride	162	1991	50	22
SMH-124_SMH-123	Gravity Sewer	8	Polyvinyl Chloride	20	1991	50	22
SMH-33_SMH-32	Gravity Sewer	8	Polyvinyl Chloride	192	1991	50	22
SMH-522_SMH-123	Gravity Sewer	8	Polyvinyl Chloride	137	1991	50	22

Segment ID	Use	Pipe Size	Pipe Material	Length (FT)	Installation Date	Expected Useful Life (Years)	Remaining Useful Life (Years)
SMH-103_SMH-104	Gravity Sewer	8	Polyvinyl Chloride	167	1991	50	22
SMH-150_SMH-151	Gravity Sewer	8	Polyvinyl Chloride	101	1991	50	22
SMH-420_SMH-417	Gravity Sewer	8	Polyvinyl Chloride	59	1988	50	19
SMH-523_SMH-118	Gravity Sewer	8	Polyvinyl Chloride	108	1991	50	22
STUB_SMH-128	Gravity Sewer	8	Polyvinyl Chloride	183	1991	50	22
SMH-136_SMH-137	Gravity Sewer	8	Polyvinyl Chloride	137	1991	50	22
SMH-553_SMH-122	Gravity Sewer	8	Polyvinyl Chloride	89	1991	50	22
SMH-6_SMH-580	Gravity Sewer	8	Polyvinyl Chloride	382	1988	50	19
SMH-99_SMH-98	Gravity Sewer	8	Polyvinyl Chloride	187	1991	50	22
SMH-179_SMH-184	Gravity Sewer	15	Reinforced Concrete Pipe	301	1974	50	5
SMH-184_SMH-185	Gravity Sewer	15	Reinforced Concrete Pipe	72	1974	50	5
SMH-281_PS-14	Gravity Sewer	12	Reinforced Concrete Pipe	31	1974	50	5
SMH-336_SMH-412	Gravity Sewer	14	Reinforced Concrete Pipe	237	1974	50	5
SMH-340_SMH-341	Gravity Sewer	14	Reinforced Concrete Pipe	53	1974	50	5
SMH-341_SMH-348	Gravity Sewer	14	Reinforced Concrete Pipe	187	1974	50	5
SMH-412_SMH-340	Gravity Sewer	14	Reinforced Concrete Pipe	300	1974	50	5
SMH-348_SMH-346	Gravity Sewer	14	Reinforced Concrete Pipe	298	1974	50	5
SMH-162_SMH-336	Gravity Sewer	14	Reinforced Concrete Pipe	204	1974	50	5
SMH-344_SMH-337	Gravity Sewer	14	Reinforced Concrete Pipe	248	1974	50	5
SMH-346_SMH-344	Gravity Sewer	14	Reinforced Concrete Pipe	104	1974	50	5
SMH-337_SMH-345	Gravity Sewer	14	Reinforced Concrete Pipe	232	1974	50	5
SMH-338_SMH-156	Gravity Sewer	14	Reinforced Concrete Pipe	111	1974	50	5
SMH-345_SMH-338	Gravity Sewer	14	Reinforced Concrete Pipe	154	1974	50	5

TABLE 2-3
PUMP STATION ASSETS

Name	Asset #	Serial Number	Address	Type	GPM	TDH	HP	Forcemain length (ft.)	Forcemain Material	FM Size (in.)	Voltage	kW	Fuel	Installed Year	Expected Useful Life	Remaining Useful Life (YR)
Pump Station: Mill Lane	PS-02	08-8021-V	5 Mill Lane	Flooded	180	22	7.5	1050	PVC	6	N/A	N/A	N/A	1979	30	0
Pump Station #2 Generator	PS-02-G	SGM32B9HM	5 Mill Lane		N/A	N/A	N/A	N/A	N/A	N/A	208V 3Ph	25	Propane	1985	30	0
Pump Station: Greene Street	PS-03		53 Ocean Avenue		500	38.5	10	365	Cast Iron	6	N/A	N/A	N/A	2018	30	29
Pump Station #3 Generator	PS-03-G	CI80339559	53 Ocean Avenue		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	20	Propane	2018	30	29
Pump Station: Chick's Creek	PS-04		80 Ocean Avenue	Submersible	400	22	5	255	Cast Iron	6	N/A	N/A	N/A	2018	30	29
Pump Station #4 Generator	PS-04-G	CI80339599	80 Ocean Avenue		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	20	Propane	2018	30	29
Pump Station: South Main Street	PS-05	088821-297	76 South Main Street/		120	29	3	635	Cast Iron	4	N/A	N/A	N/A	1970	30	0
Pump Station: Ocean Avenue	PS-06	08-8011-V	192 Ocean Avenue	Flooded	115	38	3		PVC		N/A	N/A	N/A	1984	30	0
Pump Station: Turbats Creek Road	PS-07	08-8022-V	71 Turbats Creek Road	Flooded	400	95	30	3660	PVC	6	N/A	N/A	N/A	1984	30	0
Pump Station #7 Generator	PS-07-G	B840703642	71 Turbats Creek Road		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	45	DIESEL	1985	30	0
Pump Station: Wildes District Road	PS-08	08-8023-V	131 Wildes District Road	Flooded	500	78	30	3455	PVC	10	N/A	N/A	N/A	1984	30	0
Pump Station #8 Generator	PS-08-G	GM66092-GA	131 Wildes District Road		N/A	N/A	N/A	N/A	N/A	N/A	480V 3PH	45	Propane	1985	30	0
Pump Station: Paddy Creek Road	PS-09	08-8024-W	1 Paddy Creek Road		425	54	15	691	PVC	8	N/A	N/A	N/A	1983	30	0

Name	Asset #	Serial Number	Address	Type	GPM	TDH	HP	Forcemain length (ft.)	Forcemain Material	FM Size (in.)	Voltage	kW	Fuel	Installed Year	Expected Useful Life	Remaining Useful Life (YR)
Pump Station #9 Generator	PS-09-G	3019135	1 Paddy Creek Road		N/A	N/A	N/A	N/A	N/A	N/A	208V 3PH	30	Propane	2011	30	22
Pump Station: Cape Square	PS-10	08-8009-V	174 Main Street		500	41	10		PVC		N/A	N/A	N/A	1984	30	0
Pump Station #10 Generator	PS-10-G	30168228	174 Main Street		N/A	N/A	N/A	N/A	N/A	N/A	208V 3PH	25	Propane	2011	30	22
Pump Station: Mills Road	PS-11	08-8010-V	47 Mills Road	Flooded	100	21	2	370	PVC	4	N/A	N/A	N/A	1985	30	0
Pump Station: Kings Highway-Main	PS-12	92-976-LE/pump T4A3-B	300 King's Highway	Suction Prime	430	73	45	12	PVC	8	N/A	N/A	N/A	2012	30	23
Pump Station #12 Generator	PS-12-G	303802	300 King's Highway		N/A	N/A	N/A	N/A	N/A	N/A	480 3PH	38	DIESEL	1993	30	4
Pump Station: Kings Lane	PS-13	92-977-LE/pump T3A3-B	318 King's Highway	Suction Prime	140	41.3	13.5	1590	PVC	8	N/A	N/A	N/A	1992	30	3
Pump Station: Kings Highway-Submersible	PS-14		124 King's Highway/	Submersible			5	125	PVC	8	N/A	N/A	N/A	1992	30	3
Pump Station: Prescott Drive	PS-15		6 Prescott Drive	Submersible 1.3 hr/wk	40	6	2	330	PVC	2	N/A	N/A	N/A	1992	30	3
Pump Station: Washington Court	PS-16		9A Washington Court	Submersible			2	260	PVC	2	N/A	N/A	N/A	1988	30	0
Pump Station: Wakefield Pasture Road	PS-17		22 Wakefield Pasture Road	Submersible			2		PVC	4	N/A	N/A	N/A	1988	30	0

4.3.2 Capital Improvement Plan

WWTF, pump stations and sewer system asset replacement costs over the 20-year planning period are summarized in Table 4-3. These estimates do not include costs for field surveys, engineering, construction management, and contingency.

TABLE 4-3
WWTF 20-YEAR REPLACEMENT COST SUMMARY¹

Asset Description	0-5 Years	6-10 Years	11-15 Years	16-20 Years	Asset Totals
WWTF	\$1,580,000	\$110,000	\$3,965,000	\$3,068,000	\$8,723,000
Pump Station	\$785,000	\$435,000	\$950,000	\$2,140,000	\$4,310,000
Collection System	\$3,620,000	\$5,093,000	\$5,775,000	\$3,405,000	\$17,893,000
Timetable Subtotals	\$5,985,000	\$5,638,000	\$10,690,000	\$8,613,000	--
GRAND TOTAL	--	--	--	--	\$30,926,000

2. Replacement costs do not include field surveys, engineering, construction management, and contingency costs

Table 4-6 represents a proposed five-year capital improvement plan for high priority assets recommended for renewal in the 0 to 5-year timetable. Similar assets have been grouped into capital improvement projects for convenience of construction activities. Funding sources for the capital improvement projects have been assumed for budgeting purposes. The Town of Kennebunkport is encouraged to explore all available funding options discussed in Section 4.4, Potential Capital Funding Sources.

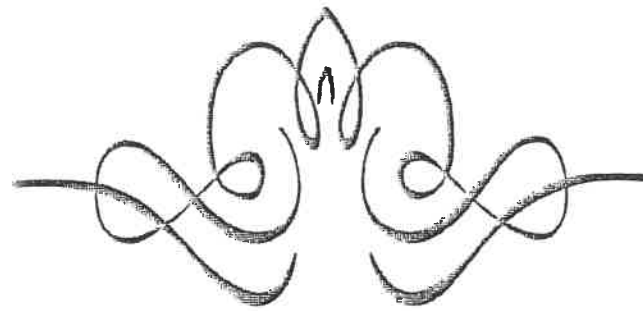
The annual costs for each fiscal year in Table 4-6 represent the equivalent annual debt service cost to finance each capital project. An annual interest rate of 1.5% for SRF loan funding was used to determine the equivalent annual debt service cost.

The project costs in Table 4-6 included a 40% budget factor to account for field surveys, engineering, construction management, and contingency costs.

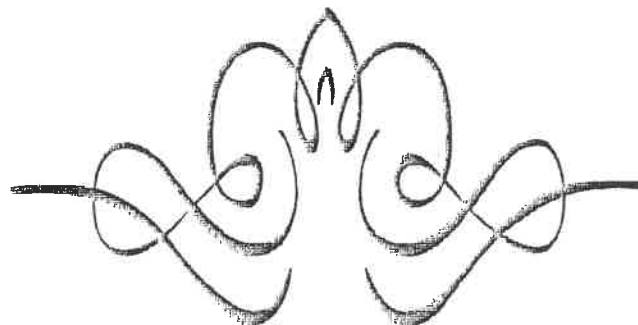
**TABLE 4-4
PROPOSED 5-YEAR CAPITAL IMPROVEMENT PLAN**

	PROJECT DESCRIPTION	PROJECT COST ^{1,2}	FUNDING SOURCE	FY20	FY21	FY22	FY23	FY24
WASTEWATER TREATMENT FACILITY	CIRCULAR CLARIFIER #1	\$252,000	20-YEAR SRF LOAN	(\$14,678)	(\$14,678)	(\$14,678)	(\$14,678)	(\$14,678)
	CIRCULAR CLARIFIER #2	\$252,000	20-YEAR SRF LOAN	(\$14,678)	(\$14,678)	(\$14,678)	(\$14,678)	(\$14,678)
	BELT FILTER PRESS #1 & #2	\$1,400,000	20-YEAR SRF LOAN	--	--	--	(\$81,544)	(\$81,544)
	GENERATOR: TREATMENT PLANT	\$308,000	20-YEAR SRF LOAN	--	(\$17,940)	(\$17,940)	(\$17,940)	(\$17,940)
	SUBTOTAL	\$2,212,000	--	--	(\$47,296)	(\$47,296)	(\$128,840)	(\$128,840)
COLLECTION SYSTEM	OCEAN AVENUE AREA SEWERS	\$2,486,000	20-YEAR SRF LOAN	--	(\$144,799)	(\$144,799)	(\$144,799)	(\$144,799)
	PS #2 FORCE MAIN & MAINE ST. AREA SEWERS	\$738,000	20-YEAR SRF LOAN	--	(\$42,985)	(\$42,985)	(\$42,985)	(\$42,985)
	WWTF EFFLUENT FORCE MAIN & SCHOOL ST. AREA SEWERS	\$1,368,000	20-YEAR SRF LOAN	--	(\$79,680)	(\$79,680)	(\$79,680)	(\$79,680)
	GOOSEROCKS BEACH SEWERS	\$476,000	20-YEAR SRF LOAN	--	(\$27,725)	(\$27,725)	(\$27,725)	(\$27,725)
	SUBTOTAL	\$5,068,000	--	--	(\$295,189)	(\$295,189)	(\$295,189)	(\$295,189)
PUMP STATIONS	OCEAN AVENUE PUMP STATION	\$280,000	20-YEAR SRF LOAN	--	--	(\$16,309)	(\$16,309)	(\$16,309)
	WILDES DISTRICT ROAD PUMP STATION ³	\$819,000	20-YEAR SRF LOAN	--	--	--	--	(\$47,703)
	SUBTOTAL	\$1,099,000	--	--	--	(\$16,309)	(\$16,309)	(\$64,012)
	GRAND TOTAL	\$8,379,000	--	--	(\$488,041)	(\$488,041)	(\$488,041)	(\$488,041)

1. Project cost estimates are in present (May 2019) dollars and do not account for inflation. Project costs should be updated during preliminary and final design phases.
2. Sewer project costs have been estimated using open-cut trench excavation construction techniques to be conservative. Sewer relining feasibility should be reviewed during preliminary design.
3. Wildes District Road Pump Station project includes replacement of the pump station and stand-by emergency generator.



Agenda Item Divider



TOWN OF KENNEBUNKPORT**Street Opening Permit****PROPERTY INFORMATION**Name of Homeowner: ~~Dana~~ Dana & Mary Hutchins Date: 10-2-2020

Address: 4543 Province Line Rd Princeton NJ

Telephone: Dana - 609-468-2828 Map, Block, Lot: 30-1-30

Street to be excavated: Long Pond Rd

Size of excavation (length and width): 33' x 8'

Reason for excavation: New Sewer Service / Conduit for Power

Permit Conditions: If there is, any intrusion into the black top, road should be paved from curb to curb.

CONTRACTOR INFORMATION

Date of excavation: 10/9/2020 - 11/16/2020

Name of Contractor: George Burr & Son Inc.

Address: 69 Old Falls Rd., Kennebunk ME

Telephone: 468-1646 Fax:

BOND & INSURANCE INFORMATIONPerformance Bond: ☐ Cash ☐ Check ☐ Money Order ☐ Surety Bond ☐ Other

Bond Amount: \$2000.00

Company that issued the bond (if applicable): UGM Insurance Company

Person or entity providing the bond to the Town (contractor, property owner, other): Contractor

Insurance Company: UGM Insurance Company

Signature of person completing the application: Mark Robinson 468-4249 Date: 10/2/2020

MARK Robinson - Project Manager, Keegan Construction

APPROVEDHighway Superintendent: Mike W. Clouse

* See Note Page 3 of Application

Selectmen:

Selectmen:

Selectmen:

Selectmen:

Date Approved:

Selectmen:

Application Fee: \$25.00

Date Paid: 10-2-20

Amount Paid: \$25.00

*Please attach map or sketch showing the location and size of any cuts to be made; a bond; and proof of insurance.

☐ Cash ☒ Check ☐ Money Order

#3301



To whom it may concern

20 Langsford Road

Map,Block, Lot 30-1-30

KKW has a \$ 5000.00 deposit paid previously by the homeowner to cover grind and repaving.

It required two openings as water and sewer lines cannot be in the same trench.

Keith Archibald with KKW feels this is sufficient to cover the original and additional road cut resurfacing
homeowner agrees to cover any additional paving costs if needed.

Note: Mike Claus met with Mike Jordan of PTI on 10/5/2020.

PTI will extend mill and pavement fill 20 feet beyond edge of new cut for sewer and underground electrical and internet/cable TV wiring. Total cost for complete mill and pavement fill work, including KKW cut and sewer/underground wiring cut will be \$6,000. Home Owner to provide payment of \$1,000 to cover additional cost of mill and fill work. New road cut to be based in with 3" minimum of paving this fall. Mill and pavement fill work to be done in the spring of 2021.

Underground wiring needed to avoid installation of a 10 ft. tall masthead on the front of the new structure at 20 Langsford Road.

-- Michael Claus, Kennebunkport Public Works Director

LICENSE OR PERMIT BOND

BOND NO. S-882416

KNOW ALL MEN BY THESE PRESENTS THAT WE,

George Burr & Son Inc

of

69 Old Falls Road

Kennebunk

ME 04043

as Principal, and

NGM Insurance Company

, a Florida

corporation with its principal

office at 4601 Touchton Rd East Ste 3400

Jacksonville, FL 32245-6000

, as Surety,

are held and firmly bound unto

Town of Kennebunkport

in the sum of Two Thousand and 00/100 Dollars

(\$ 2,000), for the payment of which sum, well and truly to be made, we bind ourselves, our personal representatives, successors and assigns, jointly and severally, firmly by these presents.

The condition of this obligation is such, that whereas the Principal has obtained, or shall obtain, a license or permit from the Oblige for Street Opening

at 20 Langsford Road, Kennebunkport, Maine 04046

for the term commencing on the 1st day of

October

, 2020

and ending on the 1st day of

October

, 2021.

NOW, THEREFORE, if Principal shall faithfully observe and comply with all terms of the underlying license or permit, and all Ordinances, Rules and Regulations, and any Amendments thereto, applicable to the obligation of this bond, then this obligation shall become void and of no effect, otherwise to be and remain in full force and virtue.

The Surety may, if it shall so elect, cancel this bond by giving thirty (30) days written notice to the Oblige and the bond shall be deemed canceled at the expiration of said period; the Surety remaining liable, however subject to all the terms, conditions and provisions of this bond, for any act or acts covered which may have been committed by the Principal up to the date of such cancellation.

PROVIDED, HOWEVER, that this bond may be continued from year to year by certificate executed by the Surety hereon. Regardless of the number of years or terms this bond remains in effect, and regardless of the number and amount of claims that may be made, the maximum aggregate liability of the Surety is limited to the penal sum of the bond.

SIGNED, SEALED AND DATED on this 1st day of October, 2020.

George Burr & Son Inc

By 

Kenneth G. Burr III

NGM Insurance Company

By 

Lisa Ricker

Attorney-in-Fact





NGM INSURANCE COMPANY
A member of The Main Street America Group

POWER OF ATTORNEY

S-882416

KNOW ALL MEN BY THESE PRESENTS: That NGM Insurance Company, a Florida corporation having its principal office in the City of Jacksonville, State of Florida, pursuant to Article IV, Section 2 of the By-Laws of said Company, to wit:

"SECTION 2. The board of directors, the president, any vice president, secretary, or the treasurer shall have the power and authority to appoint attorneys-in-fact and to authorize them to execute on behalf of the company and affix the seal of the company thereto, bonds, recognizances, contracts of indemnity or writings obligatory in the nature of a bond, recognizance or conditional undertaking and to remove any such attorneys-in-fact at any time and revoke the power and authority given to them."

does hereby make, constitute and appoint Lisa Ricker its true and lawful Attorney-in-fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed bond number S-882416 dated October 1, 2020, on behalf of **** George Burr & Son Inc **** in favor of Town of Kennebunkport for Two Thousand and 00/100 Dollars (\$ 2,000) and to bind NGM Insurance Company thereby as fully and to the same extent as if such instrument was signed by the duly authorized officers of NGM Insurance Company; this act of said Attorney is hereby ratified and confirmed.

This power of attorney is signed and sealed by facsimile under and by the authority of the following resolution adopted by the Directors of NGM Insurance Company at a meeting duly called and held on the 2nd day of December 1977.

Voted: That the signature of any officer authorized by the By-Laws and the company seal may be affixed by facsimile to any power of attorney or special power of attorney or certification of either given for the execution of any bond, undertaking, recognizance or other written obligation in the nature thereof; such signature and seal, when so used being hereby adopted by the company as the original signature of such officer and the original seal of the company, to be valid and binding upon the company with the same force and effect as though manually affixed.

IN WITNESS WHEREOF, NGM Insurance Company has caused these presents to be signed by its Vice President, General Counsel and Secretary and its corporate seal to be hereto affixed this 7th day of January, 2020.

NGM INSURANCE COMPANY By:

Kimberly K. Law



Kimberly K. Law
Vice President, General Counsel and Secretary

State of Florida,
County of Duval

On this 7th day of January, 2020, before the subscriber a Notary Public of State of Florida in and for the County of Duval duly commissioned and qualified, came Kimberly K. Law of NGM Insurance Company, to me personally known to be the officer described herein, and who executed the preceding instrument, and she acknowledged the execution of same, and being by me fully sworn, deposed and said that she is an officer of said Company, aforesaid: that the seal affixed to the preceding instrument is the corporate seal of said Company, and the said corporate seal and her signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Company; that Article IV, Section 2 of the By-Laws of said Company is now in force.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed by official seal at Jacksonville, Florida this 7th day of January, 2020.

Loa K. Pente



I, Nancy Giordano-Ramos, Vice President of NGM Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by said Company which is still in force and effect. IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said Company at Jacksonville, Florida this 1st day of October, 2020.

Nancy Giordano-Ramos



WARNING: Any unauthorized reproduction or alteration of this document is prohibited.

TO CONFIRM VALIDITY of the attached bond please call 1-800-225-5646.

TO SUBMIT A CLAIM: Send all correspondence to 55 West Street, Keene, NH 03431 Attn: Bond Claims.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lyons Agency for Insurance PO Box 950 Kennebunk ME 04043		CONTACT NAME: Lisa Ricker PHONE (A/C, No, Ext): (207) 985-2901 FAX (A/C, No): (207) 985-2932 E-MAIL ADDRESS: lricker@LyonsAgencyInsurance.com	
INSURED GEORGE BURR & SON, INC. 69 OLD FALLS ROAD KENNEBUNK ME 04043		INSURER(S) AFFORDING COVERAGE INSURER A: Union Insurance Co. NAIC #: 25844 INSURER B: Acadia Insurance Co. 31325 INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES CERTIFICATE NUMBER: 2020 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

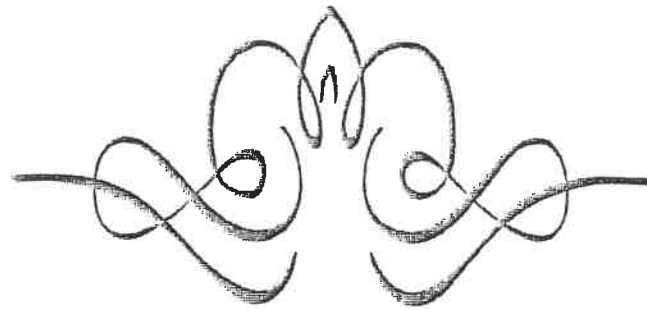
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		CPA0348866-20	06/30/2020	06/30/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		CAA0348866-20	06/30/2020	06/30/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist BI- \$ 1,000,000
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		CUA0348866-20	06/30/2020	06/30/2021	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	WCA0348870-21	06/30/2020	06/30/2021	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Kennebunkport 6 Elm Street Kennebunkport ME 04043	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Lisa Ricker</i>
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Agenda Item Divider






TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Board of Selectmen/Assessors

From: Becky R. Nolette, CMA, Assessors Agent 

Date: October 8, 2020

Re: Municipal Valuation Return

Attached please find the completed Municipal Valuation Return for the Town which requires your signatures. This report is due annually by November 1st and the information provided is used in our State Valuation as well as in determining our Homestead, Veterans and Current Use reimbursements.

The MVR provides the State an overview of municipal tax records.

If you have any questions, please let me know.

KENNEBUNKPORT

Municipality

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

(36 M.R.S. § 383)

DUE DATE - NOVEMBER 1, 2020 (or within 30 days of commitment, whichever is later)

1. County: YORK

Commitment Date: 7/23/2020
mm/dd/yyyy

2. Municipality KENNEBUNKPORT

3. 2020 Certified Ratio (Percentage of current just value upon which assessments are based.) 3 90.00%

Homestead, veterans, blind, and BETE Exemptions, Tree Growth and Farmland values must be adjusted by this percentage

TAXABLE VALUATION OF REAL ESTATE

(Exclude exempt valuation of all categories)

4. Land (include value of transmission, distribution lines and substations, dams and power houses) 4 1,055,085,100

5. Buildings 5 946,871,700

6. Total taxable valuation of real estate (sum of lines 4 & 5 above) 6 2,001,956,800
(must match Municipal Tax Rate Calculation Standard Form page 10, line 1)

TAXABLE VALUATION OF PERSONAL PROPERTY

(Exclude exempt valuation of all categories)

7. Production machinery and equipment 7 5,269,090

8. Business equipment (furniture, furnishings and fixtures) 8 1,825,070

9. All other personal property 9 1,965,740

10. Total taxable valuation of personal property (sum of lines 7 through 9 above) 10 9,059,900
(must match Municipal Tax Rate Calculation Standard Form page 10, line 2)

OTHER TAX INFORMATION

11. Total taxable valuation of real estate and personal property (sum of lines 6 & 10 above) 11 2,011,016,700
(must match Municipal Tax Rate Calculation Standard Form page 10, line 3)

12. 2020 Property Tax Rate (example .01520) 12 0.009450

13. 2020 Property Tax Levy (includes overlay and any fractional gains from rounding) 13 \$19,004,107.82
Note: This is the exact amount of 2020 tax actually committed to the collector
(must match Municipal Tax Rate Calculation Standard Form page 10, line 19)

HOMESTEAD EXEMPTION REIMBURSEMENT CLAIM

Homestead exemptions must be adjusted by the municipality's certified ratio

14. a. Total number of \$25,000 homestead exemptions granted 14a 829

b. Total exempt value for all \$25,000 homestead exemptions granted (Line 14a x \$25,000) 14b 18,652,500

c. Total number of properties fully exempted (valued less than \$25,000) by homestead exemptions granted 14c 0

d. Total exempt value for all properties fully exempted (valued less than \$25,000) by homestead exemptions granted 14d 0

e. Total number of homestead exemptions granted (sum of 14a & 14c) 14e 829

f. Total exempt value for all homestead exemptions granted (sum of 14b & 14d) 14f 18,652,500
(Must match Municipal Tax Rate Calculation Standard Form page 10, line 4a)

g. Total assessed value of all homestead qualified property (land and buildings) 14g 394,668,100

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: KENNEBUNKPORT

BUSINESS EQUIPMENT TAX EXEMPTION (BETE) REIMBURSEMENT CLAIM

15. a. Number of BETE applications processed for tax year 2020	15a	24
b. Number of BETE applications approved	15b	2
c. Total exempt value of all BETE qualified property (Must match Municipal Tax Rate Calculation Standard Form page 10, line 5a)	15c	1,569,780
d. Total exempt value of BETE property located in a municipal retention TIF district	15d	

TAX INCREMENT FINANCING (TIF)

16. a. Total amount of increased taxable valuation above original assessed value within TIF districts	16a	-
b. Amount of captured assessed value within TIF districts	16b	
c. Property tax revenue that is appropriated and deposited into either a project cost account or a sinking fund account	16c	
d. BETE reimbursement revenue that is appropriated and deposited into either a project cost account or a sinking fund account	16d	\$0.00
(Lines 16c and 16d combined must match Municipal Tax Rate Calculation Standard Form page 10, line 9)		

EXCISE TAX

17. a. Enter whether excise taxes are collected based on a calendar or fiscal year	17a	FISCAL
b. Motor vehicle excise tax collected	17b	\$1,084,101.00
c. Watercraft excise tax collected	17c	\$13,910.00

ELECTRICAL GENERATION AND DISTRIBUTION PROPERTY

18. Total valuation of distribution and transmission lines owned by electric utility companies	18	\$6,190,300
19. Total valuation of all electrical generation facilities	19	\$0

FOREST LAND CLASSIFIED UNDER THE TREE GROWTH TAX LAW PROGRAM

(36 M.R.S. §§ 571 - 584-A)

20. Average per acre unit value used for undeveloped acreage (land not classified)	20	\$5,000
21. Classified forest land. (Do Not include land classified in Farmland as woodland)		
a. Number of parcels classified as of April 1, 2020	21a	13
b. Softwood acreage	21b	10.00
c. Mixed wood acreage	21c	247.00
d. Hardwood acreage	21d	373.00
e. Total number of acres of forest land only (sum of lines 21 b, c, and d above)	21e	630.00
22. Total assessed valuation of all classified forest land for tax year 2020	22	230,200
a. Per acre values used to assess Tree Growth classified forest land value:		
(1) Softwood	22a(1)	3,900.00
(2) Mixed Wood	22a(2)	101,700.00
(3) Hardwood	22a(3)	124,600.00

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: KENNEBUNKPORT

TREE GROWTH TAX LAW CONTINUED

23. Number of forestland acres first classified for tax year 2020	23	<input type="text" value="0.00"/>
24. Land withdrawn from Tree Growth classification (36 M.R.S. § 581)		
a. Total number of parcels withdrawn from 4/2/19 through 4/1/20	24a	<input type="text" value="0"/>
b. Total number of acres withdrawn from 4/2/19 through 4/1/20	24b	<input type="text"/>
c. Total value of penalties assessed by the municipality due to withdrawal of classified Tree Growth land from 4/2/19 through 4/1/20	24c	<input type="text"/>
d. Total number of \$500 penalties assessed for non-compliance	24d	<input type="text"/>
24-1 Since April 1, 2019, have any Tree Growth acres been transferred to Farmland?	24-1	<input type="text" value="NO"/> Yes/No

LAND CLASSIFIED UNDER THE FARM AND OPEN SPACE TAX LAW PROGRAM
(36 M.R.S. §§ 1101 to 1121)

FARM LAND:

25. Number of parcels classified as Farmland as of April 1, 2020	25	<input type="text" value="5"/>
26. Number of acres first classified as Farmland for tax year 2020	26	<input type="text" value="0.00"/>
27. a. Total number of acres of all land now classified as Farmland (Do not include Farm woodland)	27a	<input type="text" value="17.87"/>
b. Total valuation of all land now classified as Farmland (Do not include Farm woodland)	27b	<input type="text" value="6,500"/>
28. a. Number of <u>Farm</u> woodland acres:		
(1) Softwood acreage	28a(1)	<input type="text"/>
(2) Mixed wood acreage	28a(2)	<input type="text" value="45.36"/>
(3) Hardwood acreage	28a(3)	<input type="text"/>
b. Total number of acres of all land now classified as <u>Farm</u> woodland	28b	<input type="text" value="45.36"/>
c. Total valuation of all land now classified as <u>Farm</u> woodland	28c	<input type="text" value="18,600"/>
d. Per acre rates used for <u>Farm</u> woodland:		
(1) Softwood	28d(1)	<input type="text" value="386"/>
(2) Mixed Wood	28d(2)	<input type="text" value="412"/>
(3) Hardwood	28d(3)	<input type="text" value="334"/>
29. Land withdrawn from Farmland classification (36 M.R.S. § 1112)		
a. Total number of parcels withdrawn from 4/2/19 through 4/1/20	29a	<input type="text" value="0"/>
b. Total number of acres withdrawn from 4/2/19 through 4/1/20	29b	<input type="text" value="0.00"/>
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Farmland from 4/2/19 through 4/1/20	29c	<input type="text" value="\$0.00"/>

OPEN SPACE:

30. Number of parcels classified as Open Space as of April 1, 2020	30	<input type="text" value="6"/>
31. Number of acres first classified as Open Space for tax year 2020	31	<input type="text" value="0.00"/>
32. Total number of acres of land now classified as Open Space	32	<input type="text" value="83.30"/>
33. Total valuation of all land now classified as Open Space	33	<input type="text" value="51,700"/>

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: **KENNEBUNKPORT**

OPEN SPACE CONTINUED

34. Land withdrawn from Open Space classification (36 M.R.S. § 1112)

a. Total number of parcels withdrawn from 4/2/19 through 4/1/20	34a	0
b. Total number of acres withdrawn from 4/2/19 through 4/1/20	34b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Open Space land from 4/2/19 through 4/1/20	34c	\$0.00

LAND CLASSIFIED UNDER THE WORKING WATERFRONT TAX LAW
(36 M.R.S. §§ 1131 - 1140-B)

35. Number of parcels classified as Working Waterfront as of April 1, 2020	35	1
36. Number of acres first classified as Working Waterfront for tax year 2020	36	0.00
37. Total acreage of all land now classified as Working Waterfront	37	0.13
38. Total valuation of all land now classified as Working Waterfront	38	40,000
39. Land withdrawn from Working Waterfront classification (36 M.R.S. § 1138)		
a. Total number of parcels withdrawn from 4/2/19 through 4/1/20	39a	0
b. Total number of acres withdrawn from 4/2/19 through 4/1/20	39b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Working Waterfront land from 4/2/19 through 4/1/20	39c	\$0.00

EXEMPT PROPERTY

(36 M.R.S. §§ 651, 652, 653, 654-A, 656)

40. Enter the **exempt value** of all the following classes of property which are exempt from property taxation by law.

a. Public Property (§ 651(1)(A) and (B))

(1) United States	40a(1)	\$7,560,400
(2) State of Maine (excluding roads)	40a(2)	\$607,900

Total value of public property (40a(1) + 40a(2))	40a	8,168,300
--	-----	-----------

b. Real estate owned by the Water Resources Board of the State of New Hampshire located within this state (§ 651(1)(B-1))

40b	0
-----	---

c. Property of any public municipal corporation of this state (including county property) appropriated to public uses (§ 651(1)(D))
(County, Municipal, Quasi-Municipal owned property)

40c	16,532,900
-----	------------

d. Pipes, fixtures, hydrants, conduits, gatehouses, pumping stations, reservoirs and dams of a public municipal corporation supplying water, power or light if located outside the limits of the municipality (§ 651(1)(E))

40d	1,481,200
-----	-----------

e. Airport or landing field of a public municipal corporation used for airport or aeronautical purposes (§ 651(1)(F))

40e	0
-----	---

f. Landing area of a privately owned airport when owner grants free use of that landing area to the public (§ 656(1)(C))

40f	0
-----	---

g. Pipes, fixtures, conduits, buildings, pumping stations, and other facilities of a public municipal corporation used for sewerage disposal if located outside the limits of the municipality (§ 651(1)(G))

40g	0
-----	---

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: KENNEBUNKPORT

EXEMPT PROPERTY CONTINUED

40. h. Property of benevolent and charitable institutions. (§ 652(1)(A))	40h	15,523,000
i. Property of literary and scientific institutions. (§ 652(1)(B))	40i	4,555,300
j. Property of the American Legion, Veterans of Foreign Wars, American Veterans, Sons of Union Veterans of the Civil War, Disabled American Veterans and Navy Clubs of the USA. (§ 652(1)(E))		
1) Total exempt value of veterans organizations.	40 j(1)	393,300
2) Exempt value attributable to purposes other than meetings, ceremonies, or instruction facilities (reimbursable exemption).	40 j(2)	0
k. Property of chambers of commerce or boards of trade (§ 652(1)(F))	40k	0
l. Property of houses of religious worship and parsonages (§ 652(1)(G))		
1) Number of parsonages within this municipality	40 l(1)	3
2) Total exempt value of those parsonages	40 l(2)	60,000
3) Total taxable value of those parsonages	40 l(3)	4,453,500
4) Total exempt value of all houses of religious worship	40 l(4)	9,955,900
TOTAL EXEMPT VALUE OF ALL HOUSES OF RELIGIOUS WORSHIP AND PARSONAGES (Sum of lines 40l(2) + 40l(4))		
	40l	10,015,900
m. Property owned or held in trust for fraternal organizations operating under the lodge system (do not include college fraternities) (§ 652(1)(H))	40m	1,015,400
n. Personal property leased by a benevolent and charitable organization exempt from taxation under § 501 of the Internal Revenue Code of 1954 and the primary purpose is the operation of a hospital licensed by the Dept. of Health and Human Services, health maintenance organization or blood bank (§ 652(1)(K)) (Value of property <u>owned</u> by a hospital should be reported on line 40h)	40n	0
o. Exempt value of real property of all persons determined to be legally blind (§ 654-A) (\$4,000 adjusted by certified ratio)	40o	3,600
p. Aqueducts, pipes and conduits of any corporation supplying a municipality with water (§ 656(1)(A))	40p	
q. Animal waste storage facilities constructed after April 1, 1999 and certified as exempt by the Commissioner of Agriculture, Conservation and Forestry (§ 656(1)(J)) (reimbursable exemption)	40q	
r. Pollution control facilities that are certified as such by the Commissioner of Environmental Protection (§ 656(1)(E))	40r	6,868,900
s. Snowmobile trail grooming equipment registered under 12 M.R.S. § 13113 (§ 655(1)(T)) (reimbursable exemption)	40s	

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: **KENNEBUNKPORT**

40t. VETERANS EXEMPTIONS - The following information is necessary in order to calculate reimbursement. (36 M.R.S. § 653)

SECTION 1: The section is only for those veterans who served during a federally recognized war period

	NUMBER OF EXEMPTIONS		EXEMPT VALUE
Widower:			
1. Living male spouse or male parent of a deceased veteran \$6,000 adjusted by the certified ratio (§ 653(1)(D))	40t(1)A	<input type="text"/>	40t(1)B <input type="text"/>
Revocable Living Trusts:			
2. Paraplegic veteran (or their widow) who is the beneficiary of a revocable living trust. \$50,000 adjusted by the certified ratio (§ 653(1)(D-1))	40t(2)A	<input type="text"/>	40t(2)B <input type="text"/>
3. All other veterans (or their widows) who are the beneficiaries of revocable living trusts. \$6,000 adjusted by the certified ratio (§ 653(1)(C) or (D))	40t(3)A	<input type="text"/>	40t(3)B <input type="text"/>
WW I Veterans:			
4. WW I veteran (or their widow) enlisted as Maine resident \$7,000 adjusted by the certified ratio (§ 653(1)(C-1) or (D-2))	40t(4)A	<input type="text"/>	40t(4)B <input type="text"/>
5. WW I veteran (or their widow) enlisted as non-Maine resident \$7,000 adjusted by the certified ratio (§ 653(1)(C-1) or (D-2))	40t(5)A	<input type="text"/>	40t(5)B <input type="text"/>
Paraplegic Veterans:			
6. Paraplegic status veteran or their unremarried widow. \$50,000 adjusted by the certified ratio (§ 653(1)(D-1))	40t(6)A	<input type="text"/>	40t(6)B <input type="text"/>
Cooperative Housing Corporation Veterans:			
7. Qualifying Shareholder of Cooperative Housing Corporation \$6,000 adjusted by the certified ratio (§ 653(2))	40t(7)A	<input type="text"/>	40t(7)B <input type="text"/>
All Other Veterans:			
8. All other veterans (or their widows) enlisted as Maine residents. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(1))	40t(8)A	45	40t(8)B \$243,000
9. All other veterans (or their widows) enlisted as non-Maine residents. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(1))	40t(9)A	76	40t(9)B \$410,400

SECTION 2: This section is only for those veterans who did not serve during a federally recognized war period

	NUMBER OF EXEMPTIONS		EXEMPT VALUE
10. Veteran (or their widow) disabled in the line of duty. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(2) or (D))	40t(10)A	<input type="text"/>	40t(10)B <input type="text"/>
11. Veteran (or their widow) who served during the periods from August 24, 1982 to July 31, 1984 and December 20, 1989 to January 31, 1990. \$6,000 adjusted by the certified ratio. [§ 653(1)(C)(1) or (D)]	40t(11)A	<input type="text"/>	40t(11)B <input type="text"/>
12. Veteran (or their widow) who served during the period from February 27, 1961 and August 5, 1964, but did not serve prior to February 1, 1955 or after August 4, 1964. \$6,000 adjusted by the certified ratio. [§ 653(1)(C)(1) or (D)]	40t(12)A	<input type="text"/>	40t(12)B <input type="text"/>

Total number of ALL veteran exemptions granted in 2020 40t(A) **121**

Total exempt value of ALL veteran exemptions granted in tax year 2020 40t(B) **653,400**

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: **KENNEBUNKPORT**

EXEMPT PROPERTY CONTINUED

40. u. Solar and wind energy equipment. § 655(1)(U) & 656(1)(k) (reimbursable exemption).

1) Total number of solar and wind energy equipment applications processed. 40 u(1)

2) Total number of solar and wind energy equipment applications approved. 40 u(2)

3) Total exempt value of solar and wind energy equipment. 40 u(3)

40. v. Other. The Laws of the State of Maine provide for exemption of quasi-municipal organizations such as authorities districts and trust commissions. These exemptions will not be found in Title 36.

Examples: Section 5114 of Title 30-A provides for exemption of real and personal property of an Urban Renewal Authority or Chapter 164, P. & S.L. of 1971 provides for exemption of real estate owned by the Cobbossee-Annabessacook Authority. (See also 30-A M.R.S., § 5413, Revenue Producing Municipal Facilities Act.)

Enter the full name of the organization in your municipality that has been granted exempt status through such a law, the provision of the law granting the exemption and the estimated full value of real property.

NAME OF ORGANIZATION	PROVISION OF LAW	EXEMPT VALUE
RSU 21		\$2,912,800
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL		40v 2,912,800

40. TOTAL VALUE OF ALL PROPERTY EXEMPTED BY LAW

40 **68,124,000**
(sum of all exempt value)

MUNICIPAL RECORDS

41. a. Does your municipality have tax maps?

41a **YES** YES/NO

If yes, proceed to b, c and d. If no, move to line 42. Give date when tax maps were originally obtained and name of contractor. (This does not refer to the annual updating of tax maps.)

b. Date 41b **4/1/1974** mm/dd/yyyy

c. Name of contractor 41c **AVIS AIR MAPS**

d. Are your tax maps PAPER, GIS, or CAD? 41d **GIS**

42. Enter the number of land parcels within your municipality
(Not the number of tax bills)

42 **3844**

43. Total **taxable** land **acreage** in your municipality.

43 **12469.97**

44. a. Has a professional town-wide revaluation been completed in your municipality?

If yes, please answer the questions below.

44a **YES** YES/NO

If no, please proceed to line 45.

b. Did the revaluation include any of the following? Please enter each category with **YES** or **NO**.

44b (1) **YES** LAND

44b (2) **YES** BUILDINGS

44b (3) **YES** PERSONAL PROPERTY

c. Effective Date 44c **4/1/2009** mm/dd/yyyy

d. Contractor Name 44d **VISION APPRAISAL**

e. Cost 44e **\$287,000**

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: **KENNEBUNKPORT**

MUNICIPAL RECORDS CONTINUED

45. Enter the best choice that describes how the municipality administers its assessment function. Choose **SINGLE ASSESSOR, ASSESSORS' AGENT** or **BOARD OF ASSESSORS**. Include the name of any single assessor or agent.

a) Function 45a **ASSESSORS AGENT**

b) Name 45b **REBECCA NOLETTE**

c) Email address 45c bnolette@kennebunkportme.gov

46. Enter the beginning and ending dates of the fiscal year in your municipality.

FROM 46a **7/1/2020** TO 46b **6/30/2021**
mm/dd/yyyy mm/dd/yyyy

47. Interest rate charged on overdue 2020 property taxes (36 M.R.S. § 505) 47 **9.00**
(not to exceed 9.00%)

48. Date(s) that 2020 property taxes are due. 48a **9/10/2020** 48b
48c **3/10/2021** 48d
mm/dd/yyyy mm/dd/yyyy

49. Are your assessment records computerized?

49a **YES** YES/NO Name of software used 49b **VISION GOVT SOLUTIONS**

50. Has your municipality implemented a local property tax relief program under 36 M.R.S. § 6232(1)?

50a **YES** YES/NO How many people qualified? 50b **11**
How much relief was granted? 50c **\$3,176.50**

51. Has your municipality implemented a local senior volunteer tax credit program under 36 M.R.S. § 6232(1-A)?

51a **NO** YES/NO How many people qualified? 51b
How much relief was granted? 51c

52. Has your municipality implemented a local property tax deferral for senior citizens under 36 M.R.S. § 6271?

52a **NO** YES/NO How many people qualified? 52b
How much relief was granted? 52c

I/We, the Assessor(s) of the Municipality of **KENNEBUNKPORT** do state that the foregoing information contained herein is, to the best knowledge and belief of this office, reported correctly and that all of the requirements of the law have been followed in valuing, listing and submitting the information.

ASSESSOR(S)
SIGNATURES

DATE
mm/dd/yyyy

NOTICE: This return must be completed and sent to the Property Tax Division by November 1, 2020 or within 30 days after the commitment date, whichever is later, in order to avoid reduction or loss of any entitlement under the Tree Growth Tax Law municipal reimbursement program for the 2020

MAINE REVENUE SERVICES - 2020 MUNICIPAL VALUATION RETURN

Municipality: KENNEBUNKPORT

County: YORK

VALUATION INFORMATION

1. Enter the number and type of new, demolished and converted residential buildings in your municipality since April 1, 2019, giving the approximate increase or decrease in full market value.

	One Family	Two Family	3-4 Family	5 Family Plus	Mobile Homes	Seasonal Homes
New	34	1				
Demolished	6					
Converted						
Valuation Increase (+)	\$15,667,952	\$500,000				
Valuation Loss (-)	\$1,027,400					
Net Increase/Loss	\$14,640,552	\$500,000	\$0	\$0	\$0	\$0

2. Enter any new industrial or commercial growth started or expanded since April 1, 2019, giving the approximate full market value and additional machinery, equipment, etc.

3. Enter any extreme losses in valuation since April 1, 2019, giving a brief explanation such as "fire" or "mill closing", etc. giving the loss at full market value.

4. Explain any general increase or decrease in valuation since April 1, 2019 based on revaluations, change in ratio used, adjustments, etc.

MAINE REVENUE SERVICES - 2020 MUNICIPAL TAX RATE CALCULATION STANDARD FORM

Municipality: KENNEBUNKPORT

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

1. Total taxable valuation of real estate	1	2,001,956,800	(must match MVR Page 1, line 6)
2. Total taxable valuation of personal property	2	9,059,900	(must match MVR Page 1, line 10)
3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)	3	2,011,016,700	(must match MVR Page 1, line 11)
4. (a) Total exempt value for all homestead exemptions granted	4(a)	18,652,500	(must match MVR Page 1, line 14f)
(b) Homestead exemption reimbursement value	4(b)	13,056,750	(line 4(a) multiplied by 0.7)
5. (a) Total exempt value of all BETE qualified property	5(a)	1,569,780	(must match MVR Page 2, line 15c)
(b) The statutory standard reimbursement for 2020 is 50% Municipalities with significant personal property & equipment may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Calculator Form.	5(b)	784,890	(line 5(a) multiplied by 0.5)
6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))	6	2,024,858,340	

DO NOT QUALIFY

ASSESSMENTS

7. County tax	7	\$1,150,725.00	
8. Municipal appropriation	8	\$9,553,964.00	
9. TIF Financing plan amount	9	\$0.00	(must match MVR Page 2, line 16c + 16d)
10. Local education appropriation (local share/contribution) (Adjusted to municipal fiscal year)	10	\$11,447,719.00	
11. Total assessments (Add lines 7 through 10)	11	\$22,152,408.00	

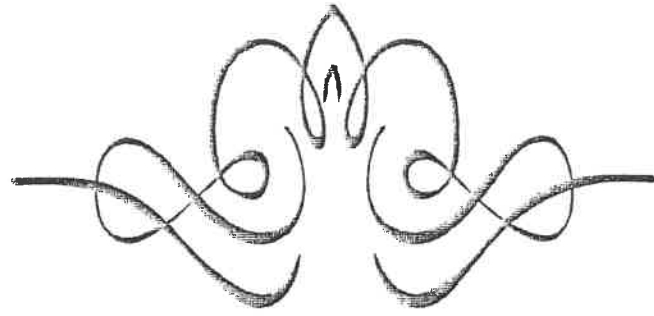
ALLOWABLE DEDUCTIONS

12. Anticipated state municipal revenue sharing	12	\$75,000.00	
13. Other revenues: (All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, Tree Growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do not include any homestead or BETE reimbursement))	13	\$3,057,135.00	
14. Total deductions (Line 12 plus line 13)	14	\$3,132,135.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	\$19,020,273.00	

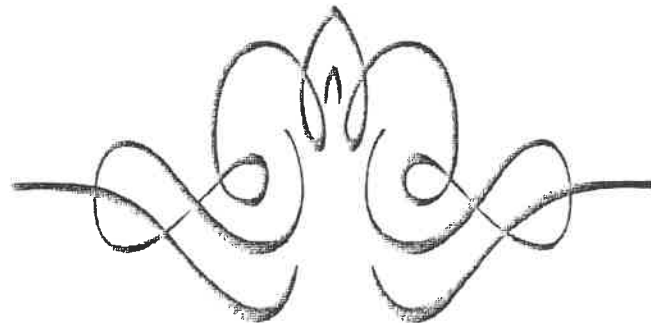
16.	\$19,020,273.00 <small>(Amount from line 15)</small>	x	1.05	=	\$19,971,286.65	Maximum Allowable Tax
17.	\$19,020,273.00 <small>(Amount from line 15)</small>	÷	2,024,858,340 <small>(Amount from line 6)</small>	=	0.009393	Minimum Tax Rate
18.	\$19,971,286.65 <small>(Amount from line 16)</small>	÷	2,024,858,340 <small>(Amount from line 6)</small>	=	0.009863	Maximum Tax Rate
19.	2,011,016,700 <small>(Amount from line 3)</small>	x	0.009450 <small>(Selected Rate)</small>	=	\$19,004,107.82 <small>(Enter on MVR Page 1, line 13)</small>	Tax for Commitment
20.	\$19,020,273.00 <small>(Amount from line 15)</small>	x	0.05	=	\$951,013.65	Maximum Overlay
21.	13,056,750 <small>(Amount from line 4b)</small>	x	0.009450 <small>(Selected Rate)</small>	=	\$123,386.29 <small>(Enter on line 8, Assessment Warrant)</small>	Homestead Reimbursement
22.	784,890 <small>(Amount from line 5b)</small>	x	0.009450 <small>(Selected Rate)</small>	=	\$7,417.21 <small>(Enter on line 9, Assessment Warrant)</small>	BETE Reimbursement
23.	\$19,134,911.31 <small>(Line 19 plus lines 21 and 22)</small>	-	\$19,020,273.00 <small>(Amount from line 15)</small>	=	\$114,638.31 <small>(Enter on line 5, Assessment Warrant)</small>	Overlay

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant,
Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.



Agenda Item Divider





STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Asador, LLC	Business Name (D/B/A): The Lost Fire
Individual or Sole Proprietor Applicant Name(s): German Lucarelli	Physical Location: 62 Mills Road, Kennebunkport, Maine 04046
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: PO BOX 3097 Kennebunkport ME
Mailing address, if different from DBA address:	Email Address: galucarelli@gmail.com
Telephone # Fax #: 6462417600	Business Telephone # Fax #: 2072040123
Federal Tax Identification Number: 82-4756335	Maine Seller Certificate # or Sales Tax #: Resale Certificate # 1193305
Retail Beverage Alcohol Dealers Permit: Retailer # 1193305	Website address: www.thelostfire.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____
 ☒ Renewal Expiration Date: 08/17/2020

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 595,984.00 Beer, Wine or Spirits: \$ 273,687.00 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits

RECEIVED
JUL 15 2020

Liquor Licensing
& Enforcement

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

62 Mills Road, Kennebunkport, Maine 04046

6. Is the licensee/applicant(s) citizens of the United States? ☒ Yes ☐ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

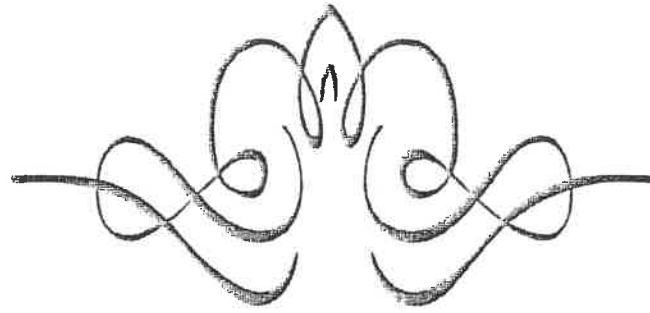
☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor

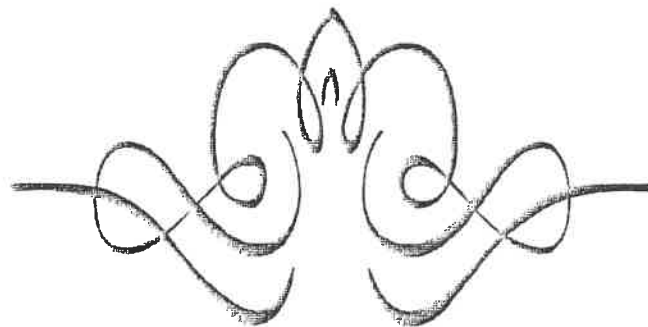
RECEIVED

JUL 15 2020

Liquor Licensing
& Enforcement



Agenda Item Divider





STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): Maine-lyEnglish Inc	Business Name (D/B/A): 1802 House Bed and Breakfast Inn
Individual or Sole Proprietor Applicant Name(s): Eileen Robley	Physical Location: 15 Locke Street, Kennebunkport, ME 04046
Individual or Sole Proprietor Applicant Name(s): Nicholas Robley	Mailing address, if different:
Mailing address, if different from DBA address:	Email Address: info@1802house.com
Telephone # Fax #:	Business Telephone # Fax #: 207 967 5632
Federal Tax Identification Number: 83-36258434	Maine Seller Certificate # or Sales Tax #: 1199363
Retail Beverage Alcohol Dealers Permit: BB-2019-11995	Website address: www.1802house.com

1. New license or renewal of existing license? ☐ New Expected Start date: _____
 ☒ Renewal Expiration Date: 07/25/2020

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: \$ 250.00 Beer, Wine or Spirits: \$ 790.00 Guest Rooms: _____

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☐ Spirits

4. Indicate the type of license applying for: (choose only one)

- | | | |
|--|--|--|
| <input type="checkbox"/> Restaurant
(Class I, II, III, IV) | <input type="checkbox"/> Class A Restaurant/Lounge
(Class XI) | <input type="checkbox"/> Class A Lounge
(Class X) |
| <input type="checkbox"/> Hotel
(Class I, II, III, IV) | <input type="checkbox"/> Hotel – Food Optional
(Class I-A) | <input checked="" type="checkbox"/> Bed & Breakfast
(Class V) |
| <input type="checkbox"/> Golf Course (included optional licenses, please check if apply)
(Class I, II, III, IV) | <input type="checkbox"/> Auxiliary | <input type="checkbox"/> Mobile Cart |
| <input type="checkbox"/> Tavern
(Class IV) | <input type="checkbox"/> Other: _____ | |
| <input type="checkbox"/> Qualified Caterer | <input type="checkbox"/> Self-Sponsored Events (Qualified Caterers Only) | |

Refer to Section V for the License Fee Schedule on page 9

5. Business records are located at the following address:

6. Is the licensee/applicant(s) citizens of the United States? ☐ Yes ☒ No

7. Is the licensee/applicant(s) a resident of the State of Maine? ☒ Yes ☐ No

NOTE: Applicants that are not citizens of the United States are required to file for the license as a business entity.

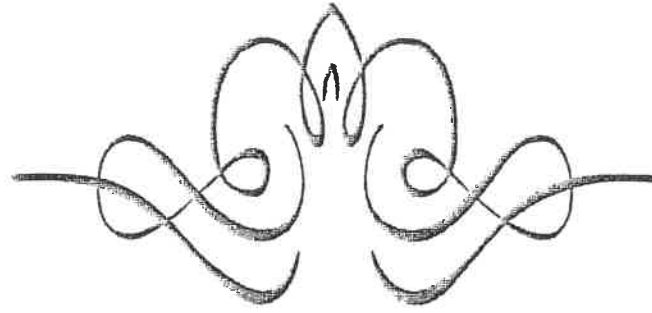
8. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

☒ Yes ☐ No If Yes, complete Section VII at the end of this application

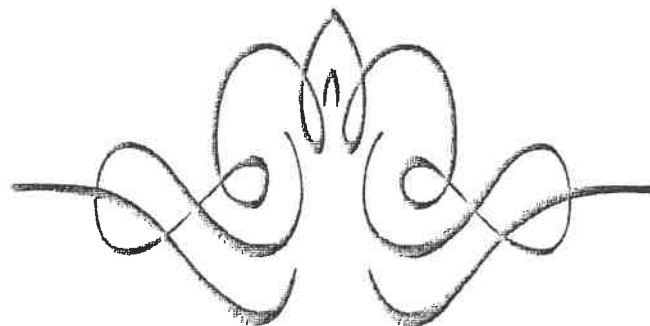
9. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

☐ Yes ☒ No

☐ Not applicable – licensee/applicant(s) is a sole proprietor



Agenda Item Divider



August 13, 2020

Shellfish Conservation Committee

Term: Three years

Members: Minimum of five, maximum of seven. (According to the Kennebunkport Shellfish Conservation Ordinance.)

	<u>Expiration</u>
Eric D. Wildes	2023
David Conway	2022
Charles F. Zeiner	2023
Everett Leach	2023

Area Biologist: Bryant Lewis
bryant.j.lewis@maine.gov

Arlene McMurray

From: cmsmailer@civicplus.com on behalf of John N Kraeuter via Town of Kennebunkport, ME
<cmsmailer@civicplus.com>
Sent: Sunday, August 23, 2020 9:04 AM
To: Arlene McMurray
Subject: Form submission from: Online Application for Boards/Committees

Submitted on Sunday, August 23, 2020 - 9:03am

Submitted values are:

Choose from the following: Shellfish Conservation Committee

==Please provide the following information:==

Full Name: John N Kraeuter

Email: :

Residential Address:

Residential Phone: (--- --- ---)

Business Address:

Business Phone:

Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed: Maine Healthy Beaches Volunteer Sampler 2016? to Present Do you have any skills, experience, or training you would like to mention?

I have been coming to Goose Rocks Beach since I was a child and spent most of my summers from the early 1950's to present at that beach. I am familiar with the tidal flats at GRB and the Batson River complex, and less familiar with the Little River system. I do not know much about the remainder of the Kennebunkport clam flats. I moved permanently to Maine in 2016 and have resided here since then. I have been volunteering with the Maine Healthy Beaches program for the past few summers.

I have a PhD in Biology with emphasis in marine benthic ecology. I spent nearly 40 years working in that field with a focus on aquaculture and bivalve biology, aquaculture, and fisheries. I am retired, but have an Adjunct Professorship with the University of New England Marine Science Center. If you would like me to provide a complete professional resume I'd be glad to do so.

What is your reason for wanting to serve on this board or committee? I believe I can bring a broad science based marine ecology perspective to the committee.

List the top 3 choices that you would like to serve on(1. 2. 3. in desired order)?
Shellfish Conservation Committee

The results of this submission may be viewed at:
<https://www.kennebunkportme.gov/node/2661/submission/11436>

TOWN OF KENNEBUNKPORT
Application for Boards, Committees & Commissions

To the Town Manager:

I hereby request to be considered for membership to the following board(s) and/or committee(s): (If more than one, please indicate your preference: 1,2,3...)

- | | |
|--|--|
| <input type="checkbox"/> Administrative Code Committee | <input type="checkbox"/> Lighting Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Parsons Way |
| <input type="checkbox"/> Budget Board | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Cape Porpoise Pier Advisory Committee | <input type="checkbox"/> Road Book Committee |
| <input type="checkbox"/> Cemetery Committee | <input type="checkbox"/> Sewer Advisory Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Shade Tree Committee |
| <input type="checkbox"/> Government Wharf Committee | <input checked="" type="checkbox"/> Shellfish Advisory Committee |
| <input type="checkbox"/> Growth Planning Committee | <input type="checkbox"/> Solid Waste Committee |
| <input type="checkbox"/> Kennebunk River Committee | <input type="checkbox"/> Zoning Board of Appeals |

Edward Tellison
Signature of Applicant

9/25/20
Date

Preliminary Information

Name (Print): Edward Tellison

Residence Address: _____ Phone: _____

Business Address: _____ Phone: _____

Mailing Address: _____

(if different) _____

E-mail Address: _____

Membership in community organizations:

Organization	Dates	Activities
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Do you have any skills, experience, or training you would like to mention?

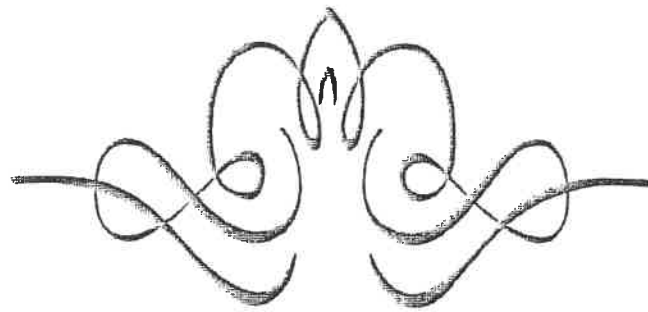
I've grown up on the clam flats, my Father
was clam warden and so forth

What is your reason for wanting to serve on this board or committee?

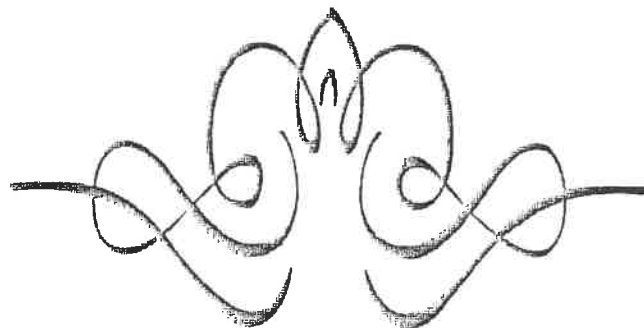
I believe I could be of some help and
would like to join Everett because
some help

Are you registered to vote in Kennebunkport? Please check one: ☒ Yes ☐ No

Please return the completed application to: Town Manager, 6 Elm St., P.O. Box 566,
Kennebunkport, ME 04046. You will be contacted upon receipt.



Agenda Item Divider



MEMORANDUM

To: Board of Selectmen

From: Laurie Smith, Town Manager

Werner Gilliam, Director of Planning & Development

Re: Short Term Rental Ordinance

Dt: October 5, 2020

Attorney Amy Tchao has reviewed the draft ordinance language prepared by Werner Gilliam. Attached to this memo is the updated draft language for your consideration. As part of the Selectmen consideration and legal review we wish to gather further input in particular on the following items:

Section B: The ordinance will not impact condominium/hotel rentals such as the Resort at Goose Rocks as they are classified differently under the land use ordinance.

Section D: Should licenses be transferrable to the new owner of a property? Should the new owner be given a grace period to obtain their own license? On one hand the value of the property could be impacted by the loss of the license. On the other hand should people on a waiting list be given an opportunity to have a short term rental?

Section D3: Should there be a 7 day minimum stay requirement?

Section E: Should licensing be through the Town Clerk and coordinated with other departments (like liquor and victualers)? Should licensing be handled by the Codes Office?

Section E5: The license will require an inspection of the property for the original license and then once every five years. Is this in alignment with the thoughts of the BOS?

Section G5: Should it be required that all parking be off street? How will that impact downtown and GRB locations?

Section G6: It is assumed that the individual rental agreements should be stricter or at least consistent with the town rules. Should behavior of tenants, which is typically spelled out in a good neighbor guideline, be something the Town should address?

Section H: After three substantiated complaints a license could be suspended. Is this in alignment with the thoughts of the BOS? Are all complaints measured the same? (garbage out 3 times vs. overbooking or parties). Who has authority to suspend a license? Should it be the Codes Office, Town Manager, or Board of Selectmen? Who sits as the appeal board for a suspension?

Section I: Do you want to determine the number of licenses in the ordinance or set the number annually? On the advice of our attorney, the current language states that the license number shall not be less than the year before.

Kennebunkport Short-term Rental License/Ordinance

A. Purpose:

The purpose of this ordinance/license is to require the disclosure and licensing of short-term rentals operated within the Town of Kennebunkport, and to balance the desire of property owners to rent their properties to short-term tenants with the desire of residents to preserve the peaceful quiet and enjoyment of their residential neighborhoods. This Ordinance is intended to ensure that residential neighborhoods are not unduly impacted by the operation of short-term rentals within the Town, and to provide a licensing program that enables the Town to monitor and track the proliferation of short-term rentals within its borders.

B. Applicability:

This ordinance/license may be applied to all legal residential dwelling units with the exception of accessory apartments that have been constructed/permitted after November 3rd 2009.

C. Definitions:

Advertising: Any form of communication for marketing that is used to encourage, persuade or manipulate viewers, readers or listeners into contracting for goods and/or services as may be viewed through various media, including, but not limited to, newspapers, magazines, flyers, handbills, television commercials, radio, signage, direct mail, websites or text messages.

Dwelling unit: One or more rooms arranged for complete, independent housekeeping purposes with space for living and sleeping; space or facilities for eating or cooking; and provisions for sanitation. For purposes of this regulation Recreational vehicles are not considered dwelling units.

Good Neighbor guidelines: A document prepared by the town that summarizes the general rules of conduct, consideration and respect, including, without limitation, provisions pertaining to the use and occupancy of a dwelling unit used or occupied as a short-term rental.

Owner: A person who is the owner of record of real property as documented by deed or other document evidencing ownership recorded at the York County Registry of Deeds.

Short-term rental: The use of a residential dwelling unit offered for rent for transient occupancy by tenants for a tenancy of less than 30 days, excluding motels, hotels, bed and breakfasts, inns, and residential rental accommodations.

D. General Requirements:

1. License Required: No Short-term rental shall be advertised, rented, or operated without first obtaining a Short-term rental License. Failure to obtain or renew a license prior to offering, advertising, or renting the short-term rental shall require payment of double the short-term rental license fee. The second failure to obtain or renew a license (within a 5-year period) shall be

prohibited from obtaining a license for one (1) year. A license application received more than 30 days after the license deadline shall be considered late. A short-term rental license shall be valid for the calendar year in which the license is issued. The property must remain in compliance with the short-term rental license for the calendar year in which the license is issued.

Licenses are not transferable to a new owner. Any change in ownership or change in the members/managers/officers of an owner shall require a new license. Licenses are limited to the dwelling unit for which they are issued and shall not be transferable to a different dwelling unit.

2. Advertising: It shall be unlawful to advertise occupancy or use of a short-term rental that has not been licensed. For the purposes of this section, the term "advertise" shall mean any form of communication for marketing that is used to encourage, persuade or manipulate viewers, readers or listeners into contracting for goods and/or services as may be viewed through various media included, but not limited to newspapers, magazines, flyers, handbills, television commercials, radio, signage, direct mail, websites or text messages. The short-term rental advertising must be consistent with the terms of the short-term rental license and must include the current short-term rental license number. Advertising of the short-term rental must state that the short-term must be rented for a minimum period of seven consecutive (7) days.

3. Minimum stay length: No more than one (1) rental/use of the short-term rental shall occur in a seven (7) day period. When a rental or non-compensated use of the property by any one individual or group, including but not limited to personal or family use by the property owner, of less than seven (7) days occurs, the property shall remain vacant for the remaining portion of the seven (7) day period. Further, not more than one Short-term rental agreement shall be entered for any given property for any consecutive seven-day period.

4. Registration record: The short-term rental owner must (a) maintain accurate, up-to-date records of all rental transactions involving the short-term rental, including the number of tenants and the length of their stays, and upcoming reservations; and (b) present said information to Town inspection officials upon request. Failure of the short-term rental owner to provide this information within 5 business days of a Town request for the same shall be considered a violation of this section.

E. Review Procedure:

Issuance procedure:

1. Short-term rental License applications shall be submitted to the Code Enforcement Office where it shall be endorsed with the date and time of receipt. Applications may be submitted beginning in October of the previous license year. The Code Enforcement Officer shall review all applications for completeness and accuracy and in the order that they were received.
2. The Code Enforcement Officer shall have the authority to issue a Short-term rental license.

3. The Code Enforcement Officer shall provide a Short-term rental application to be completed by the applicant and submitted to the Code Enforcement Officer accompanied by the Short-term rental license fee as established by the Board of Selectmen. The form shall include a non-exclusive checklist of code requirements that the property owner shall demonstrate compliance with.

4. The Code Enforcement Officer shall determine if the form has been properly completed before any license is issued.

5. The first time that a Short-term rental license is submitted for a property, no license shall be issued until the Code Enforcement Officer or designee has inspected the proposed Short-term rental property for compliance with the Short-term rental Standards and compliance with building code requirements. Thereafter, renewal of a Short-term rental license shall require inspection by the Code Enforcement Officer of the Short-term rental property no less than once every five years.

When the Code Enforcement Officer does not conduct an annual inspection, the Short-term rental owner shall certify that there have been no material changes since the last inspection by the Code Enforcement Officer.

6. If the Code Enforcement Officer determines that the proposed Short-term rental application complies with the Short-term rental Standards, a Short-term rental license shall be issued. A license shall be valid for one (1) year from date of issuance. The license may be subject to suspension by the Code Enforcement Officer if the Short-term rental property becomes non-compliant with the Short-term rental Standards and may be revoked.

F. Submission Requirements:

The Short-term rental license application shall include the following information:

1. Location. The street address and map/ block/lot number of the Short-term rental property.

2. Contact Person/Owner Responsibility. The name of the owner of the Short-term rental property and contact information, including address and telephone number. In addition, if someone other than the owner is acting as the local contact person, contact information for that person shall also be provided. Regardless of who enters the Short-term rental agreement, or who may be designated as the owner's contact person, the property owner shall be responsible for compliance with the Short-term rental Ordinance provisions.

3. Availability. The registration form shall include when, during the calendar year, the Short-term rental will be available for rental. If this changes, the owner shall notify the Code Enforcement Officer.

4. All information needed to demonstrate compliance with the standards listed below.

G. Standards:

The Code Enforcement Officer shall issue a Short-term rental license upon the applicant satisfying the above requirements if the following standards are met:

1. Code compliance. An applicant's property, without limitation, comply with the following building safety requirements code sections of the (International Residential Code, ("IRC,")) and the International Building Code, ("IBC"):

a. IRC Section R 314, Smoke Alarms: A smoke alarm is required in each bedroom. A smoke alarm is also required outside of each bedroom and in the immediate vicinity. A smoke alarm is also required to be on each story of the dwelling, including basements and habitable attics. The alarms shall be interconnected as much as reasonably possible. (Reference IRC Section R314)

b. IRC Section R 315, Carbon Monoxide Alarms: If a house has an attached garage or a fuel fired appliance, a carbon monoxide alarm shall be installed outside each bedroom and 2 in the immediate vicinity. (Reference IRC Section R315)

c. IBC Section 906, Portable Fire Extinguishers: At least one portable fire extinguisher shall be mounted in a prominent location. One size/type 2/A is required or two size/type 1/A extinguishers. The building shall be an R-1 Occupancy (Boarding House) for the purpose of determining the type and location of portable fire extinguishers; IBC Section 1006.2. 1006.3 and 1006.4.

2.The applicant shall provide floor plans of the dwelling unit that shows the location of the alarms and fire extinguisher(s).

3. Building evacuation plan. A building evacuation plan shall be prominently posted in the Short-term rental property during the rental period.

4. Sanitary waste disposal. The applicant shall submit information demonstrating that adequate sanitary waste disposal is available in compliance with the Maine Subsurface Wastewater Disposal Rules, or that the property is served by public sewer. This shall include the total number of bedrooms included in the property, any additional sleeping space, and the total number of tenants that the property accommodates. The total number of tenants used to determine adequacy of sanitary waste disposal shall not be less than the total number of tenants that the property is advertised to accommodate. For the purpose of evaluating the adequacy of a subsurface disposal system, every two tenants shall be equivalent to one bedroom.

5. Parking. The applicant shall include a depiction of how parking will be provided for tenants and guests on the same lot where the Short-term rental is located. Garage parking spaces not allowed for tenant use shall not be used to meet the Short-term rental parking requirement.

6. Rental Agreement Addendum. The Short-term rental license application shall be submitted with an addendum to be attached to the Short-term rental agreement between owner and tenant that shall be provided to all tenants. The Town shall not be responsible for enforcement of the rental agreement of addendum. The rental agreement addendum shall include the following:

- a. Contact person and contact information.
- b. Emergency responder contact information.
- c. Building evacuation plan.
- d. Maximum number of tenants and guests.
- e. Parking arrangements, including a prohibition of tenants and guests parking in a manner that impedes access by emergency vehicles to the property or any other dwelling in the neighborhood.
- f. Maximum number of tenants and guests allowed at the property.
- g. Good neighbor guidelines.

7. Limit on rental intensity.

The maximum tenant capacity of a short-term rental shall be limited to no more than 2 tenants per bedroom, plus 2 additional tenants for no more than 1 additional sleeping space.

H. Suspension and Revocation of License:

A license for a Short-term rental may be suspended or revoked if the Code Enforcement Officer determines that one or more substantiated complaints regarding Short-term rentals of a property have been made in a three-year period. The Police Department may provide a report of conditions observed and reported to the Code Enforcement Officer.

Complaint. Any individual or town official may file and/or initiate a complaint against a Short-term rental license holder. If the Police Department or the Code Enforcement Officer receives a complaint, they shall visit the property. The Police Department shall generate a report of the facts its officers have observed upon a visit, and statements made to them regarding the Short-term rental. The Police Department shall then forward the report to the Code Enforcement Officer. When the Code Enforcement Officer receives a report from the Police Department, or the Code Enforcement Officer has responded to a complaint or independently investigated, the Code Enforcement Officer shall inspect the property and shall collect information related to the complaint, including notifying the property owner and requesting information regarding the complaint. Within five days of receiving a Police Report or complaint, the Code Enforcement Officer shall determine if the complaint is substantiated. A complaint is substantiated when the Code Enforcement Officer concludes that one or more violations of the Short-term rental provisions occurred.

2. First Substantiated Complaint. Once the Code Enforcement Officer has made a finding of a substantiated complaint, the Code Enforcement Officer shall notify the property owner in writing. The notification shall require the property owner to meet with the Code Enforcement Officer within five (5)

business days from the date of the written notification, or such other time as is agreed upon by the Code Enforcement Officer, to identify ways in which the violation(s) will be corrected. The owner will agree to take all necessary measures to correct the violation(s), which measures shall be memorialized in a written agreement at the conclusion of the meeting and shall be fully implemented within one (1) week of said meeting unless another date is agreed to by the Code Enforcement Officer. Failure of the property owner to enter into such an agreement at the conclusion of the meeting will be deemed a second 36 violation of the Short-term rental provisions. In addition, the Code Enforcement Officer may suspend the Short-term rental license for a term not to exceed thirty days.

3. Second Substantiated Complaint. Once the Code Enforcement Office has made a finding of two (2) substantiated complaints, the Code Enforcement Officer shall notify the property owner in writing that the Short-term rental license shall be suspended for not less than thirty days, nor more than one hundred twenty days. The notification shall require the property owner to meet with the Code Enforcement Officer within five (5) business days from the date of the written notification, or such other time as is agreed upon by the Code Enforcement Officer, to identify ways in which the violation(s) will be corrected. The owner will agree to take all necessary measures to correct the violation(s), which measures shall be memorialized in a written agreement at the conclusion of the meeting and shall be fully implemented within one (1) week of said meeting unless another date is agreed to by the Code Enforcement Officer. Failure of the property owner to enter into such an agreement at the conclusion of the meeting will be deemed a violation of the Short-term rental provisions.

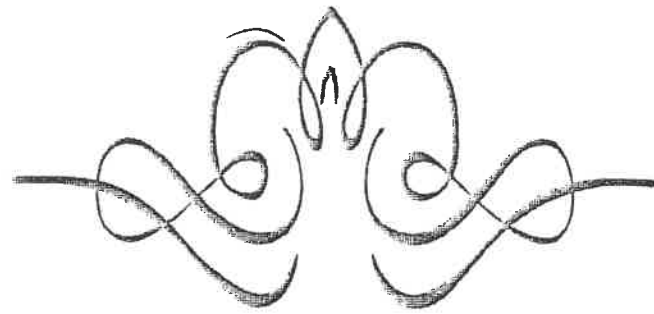
4. Third Substantiated Complaint. Once the Code Enforcement Officer has made a finding of three substantiated complaints, the Code Enforcement Officer shall notify the property owner in writing that the Short-term rental license has been revoked for (1)one calendar year.

5. Appeal. An appeal to the Zoning Board of Appeals as an Administrative Appeal may be taken by any person aggrieved by a determination of the Code Enforcement Officer

Effective Date. [to be determined.] The Short-term rental provisions shall be fully effective as to all contracts for short-term rentals executed on or after 30 days from date of enactment, and shall further apply to all contracts in effect on such date to the extent the application of these provisions would not result in a substantial impairment of such existing contracts.

I. Maximum Rate of Licenses Issued:

The Code Enforcement Officer shall issue short-term rental licenses on an annual basis. The total number of annual licenses shall be set each year by the Board of Selectmen at their first meeting of the calendar year. In no event shall the number of annual licenses be less than the number issued in the previous calendar year:



Agenda Item Divider



September 26, 2020

Kennebunkport, ME

To: L. Smith, Board of Selectmen

Please accept my resignation from the Senior Advisory Committee effective immediately. Several months at home have focused my priorities and Town service is no longer among them.

Regards,

Susan Boak

A handwritten signature in cursive script that reads "Susan Boak". The signature is written in dark ink and is positioned below the printed name "Susan Boak".