

TOWN OF KENNEBUNKPORT, MAINE

Board of Selectmen Agenda July 9, 2020 @ 6:00 PM VIRTUAL MEETING (VIA ZOOM)

This meeting will be conducted through the electronic platform Zoom.

ZOOM MEETING/WEBINAR INSTRUCTIONS

Ways to join the webinar:

- Connecting by computer or mobile device, go to <https://zoom.us/j/91801671504>

You may be required to download the Zoom app in order to connect. This is free, and easy to use. Make sure to log in a few minutes early to ensure you can connect.

- Connecting by phone (Use phone number depending on location)
+1 929 205 6099 US or +1 312 626 6799 US or +1 669-900-6833 US
International numbers available: <https://zoom.us/j/91801671504>

You will be asked to enter the Webinar ID number followed by the # sign.

Webinar ID: 918 0167 1504

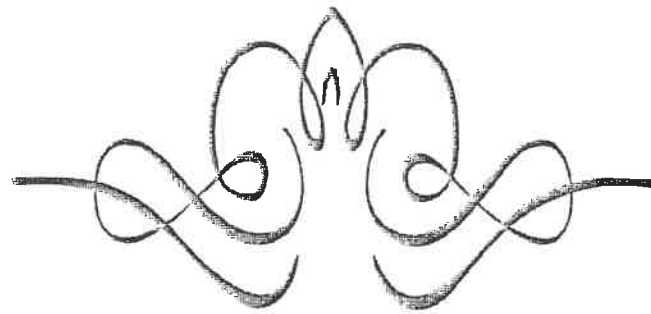
NOTE: During the meeting, only the Selectmen and Town Manager will be on screen with audio connected. All other participants will be blacked out and audio muted except when the Board solicits public input.

PUBLIC COMMENTS: If you wish to speak on an agenda item and you are:

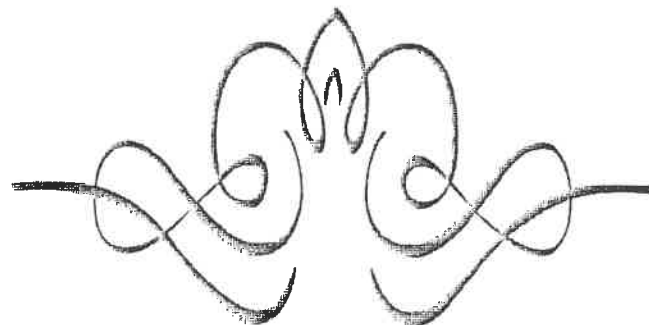
- **Joining via your computer or cell phone**
 - Please use the "raise your hand" feature by clicking "participants" (computer). The host will be notified and will identify you when it is your turn to comment.
- **Joining via landline phone:**
 - The following commands can be entered using your phone's dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
 - *6 - Toggle mute/unmute
 - *9 - Raise Hand

Written Public Comments: With the shift to remote meetings, we are encouraging written public comments in place of in-person participation. Written public comments must be e-mailed to Town Manager Laurie Smith at LSmith@kennebunkportme.gov, or mailed to Public Comment, Town Manager Office, P.O. Box 566, Kennebunkport, Maine 04046, or dropped in the Town Office "drop box" and must be received by 2 hours prior to the start of a meeting on the date of the Board of Selectmen meeting. These comments will become a part of the permanent record of the meetings. If e-mailing, please note "Public Comment" and the meeting date in the Subject field. *This method is subject to change. Any updates will be communicated.

1. Call to Order.
2. Approve the June 25, 2020, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Review codification of ordinances for November 3, 2020, ballot.
5. Approve Board of Selectmen Regulations as part of codification.
6. Consider adoption of Emergency Management Ordinance.
7. Consider Land Use Ordinance amendment regarding tents.
8. Update on July 14 election and July 18 Town Meeting.
9. Award the bid for Streetlight Maintenance Contractor.
10. Approve a waste hauling permit for Robert Noble.
11. Request from Hurricane's and Alisson's Restaurant to use Dock Square Parking Lot spaces in the month of August.
12. Accept donations to the nurses' general account.
 - a. A \$20 donation in memory of Pricilla Spang.
 - b. A \$25 donation in memory of Nancy Buchannan
13. Other Business.
14. Approve the July 9, 2020, Treasurer's Warrant.
15. Adjournment.



Agenda Item Divider



**Town of Kennebunkport
Board of Selectmen Meeting VIA Zoom
June 25, 2020
6:00 PM**

Minutes of the Selectmen's Meeting of June 25, 2020

Selectmen attending via Zoom: Allen A. Daggett, Ed Hutchins, Sheila Mathews-Bull, and D. Michael Weston.

Selectman absent: Patrick A. Briggs

Others attending via Zoom: Jen Lord, Arlene McMurray, Karina Graeter, Dave Powell, Chris Simeoni, Laurie Smith, and others

1. Call to Order.

Chair Daggett called the meeting to order at 6:00 PM. He took **roll call** of Selectmen present: Allen Daggett, Sheila Matthews-Bull, Ed Hutchins, and D. Michael Weston.

2. Approve the June 11, 2020, selectmen meeting minutes.

Motion by Selectman Matthews-Bull, seconded by Selectman Weston, to approve the June 11, 2020, selectmen meeting minutes. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Public Hearing to consider the annual victualer's licensing.

Chair Daggett opened the public hearing at 6:03 p.m. and hearing no comments closed it at 6:30 p.m.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the annual victualer's licenses. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

5. Consider a liquor license renewal application for Musette, LLC, d.b.a. Musette Restaurant, 2 Pier Road.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the liquor license renewal application for Musette, LLC, d.b.a. Musette Restaurant, 2 Pier Road. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

6. Consider application to renew liquor license submitted by Breakwater Inn & Spa, Kennebunkport, LLC, d.b.a. Breakwater Inn & Spa, 127 Ocean Ave.

Motion by Selectman Matthews-Bull, seconded by Selectman Hutchins, to approve the renewal liquor license application submitted by Breakwater Inn & Spa, Kennebunkport, LLC, DBA Breakwater Inn & Spa, 127 Ocean Ave. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

7. Authorize the Town Manager to sign the Animal Welfare Society Animal Shelter Agreement.

Town Manager Laurie Smith explained that this is an annual agreement with the same amount as last year.

Motion by Selectman Hutchins, seconded by Selectman Weston, to authorize the Town Manager to sign the Animal Welfare Society Animal Shelter Agreement. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed**

8. Authorize the Treasurer to write off accounts as uncollectible and instruct Sunrise Collections to halt further collection attempts.

Treasurer Jen Lord explained that is has been over a year since she submitted her old outstanding accounts to Sunrise Collections. She sent a balance of \$16,550.59 which consisted of 337 accounts. She said Sunrise has continued to try to collect and as of June 17, 2020, collected \$2,317.37. She would like authorization to write off the balance. She read the list of outstanding accounts.

Discussion followed. Many are people who drive rental cars and leave without paying for parking, others owe for pier fuel or pier dues and are no longer pier members; and the rest owe recreation fees and will not or cannot attend future programs unless prepaid.

Motion by Selectman Weston, seconded by Selectman Matthews-Bull, to write off the remaining uncollectable accounts. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

Town Manager Laurie Smith explained that their current system of writing out parking tickets manually is antiquated and very time consuming when it comes to the collection of money. She said they are working on getting an automated system like other towns which will make the whole collection process faster and easier.

9. Regional Sustainability and Resilience Program presentation by Karina Graeter and Abbie Sherwin of SMPDC.

Ms. Smith reminded everyone that the Board previously agreed to fund a regional sustainability and resilience program with Kennebunk, Kittery, York, Ogunquit, and Wells, and partner with Southern Maine Planning and Development Commission (SMPDC).

Karina Graeter of SMPDC reported that she went around to all of the towns and put together a work plan which was very challenging due to the current pandemic. She said they have applied for several grants to help accomplish their objectives.

10. Consider abatement of sewer user fees for 3 Temple Street.

Deputy Director of Public Works Chris Simeoni said the owner of 3 Temple Street renovated his building from a four-unit apartment building to a single-family unit.

Motion by Selectman Hutchins, seconded by Selectman Weston, to approve the abatement of sewer user fees in the amount of \$1,402.86 for 3 Temple Street. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

11. Consider appointment of Selectmen representative to the Beach Advisory Committee.

Selectman Weston volunteered to be the Selectmen representative on the Beach Advisory Committee.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to appoint Mike Weston as Selectman Representative to the Beach Advisory Committee for a term expiring in July 2021. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

12. Use of Dock Square Parking Lot.

Ms. Smith said the Governor has now authorized indoor dining with restrictions for York County. Alison's and Hurricanes say that customers feel more comfortable with outdoor dining and are asking to be able to use the parking lot which is set up with tents for the rest of the summer.

Motion by Selectman Hutchins to extend the use of the Dock Square Parking Lot to Alison's and Hurricane's for outdoor dining to July and August.

Discussion followed and the Board agreed to allow only one month and see what happens.

Amended Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to extend the use of the Dock Square Parking Lot to Alison's and Hurricane's for outdoor

dining for the month of July. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

13. Consider ordinance amendment regarding tents.

Ms. Smith said she will be bringing forward an Emergency Order Ordinance and Chair Daggett suggested amending the current Land Use Ordinance below regarding the use of tents. She wanted direction from the Board on new language regarding the 30-day limit because she needs to finalize this by the end of August.

Amend Article 11.2 Permit Required as follows:

11.2 Permit Required

L. Temporary placement of an awning or tent(s) exceeding 80 square feet in size:
Temporary placement not to exceed 30 days per any calendar year per parcel.
Tents that exceed 80 square feet and are in place for more than 30 days per calendar year are subject to conditions and approvals as a permanent structure.

Discussion followed and the Board agreed that allowing tents is an enhancement to businesses because people like eating under them. The user fees are currently \$40. The Board instructed Ms. Smith to increase the user fees, get rid of the 30 days, and allow commercial establishments to come down after Columbus Day.

Ms. Smith will bring the new language back to the Board at the next meeting.

14. Accept donations to the nurses' general account in memory of Priscilla Spang.

- a. Donation of \$50 from Dorothy Reynolds.**
- b. Donation of \$50 from Stan and Barbara Barwise.**

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept the \$50 donations to the nurses' general account in memory of Priscilla Spang from Dorothy Reynolds, and Stan and Barbara Barwise. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

15. Other Business.

Selectman Weston thanked the police department for doing an exemplary job during this pandemic. He said they are very professional.

Ms. Smith recommended that businesses be allowed to place signs outside their place of business if they remained on their property. She said Director of Planning and Development Werner Gillian did not have a problem with this. The Board agreed with them.

Ms. Smith said the Governor extended the state of emergency until July 10. She asked if the Board wanted to continue having Zoom Meetings. The Board agreed to meet virtually in July.

Ms. Smith explained how the Town Meeting will run this summer because of COVID-19. It will be on Saturday, July 18, in the gymnasium at Consolidated School. Social distancing will be maintained, and seating will be limited to a maximum of 50 individuals. If there is overflow, they will be accommodated in the music room. Separate microphones will be sanitized.

Ms. Smith added there will be not be July 4 fireworks this year. She said the use of fireworks in Kennebunkport is prohibited, and the police will be patrolling areas. Because of the drought, there is a fear of fire.

16. Approve the June 25, 2020, Treasurer's Warrant.

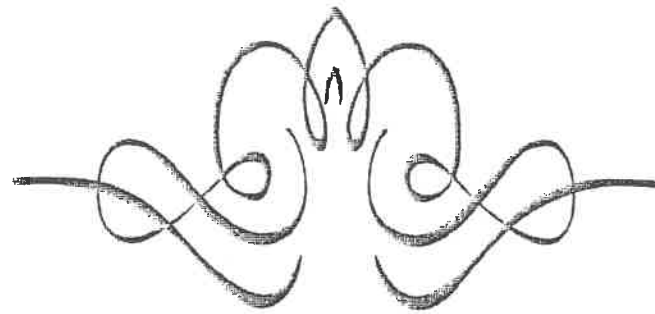
Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the June 25, 2020, Treasurer's Warrant. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

17. Adjournment.

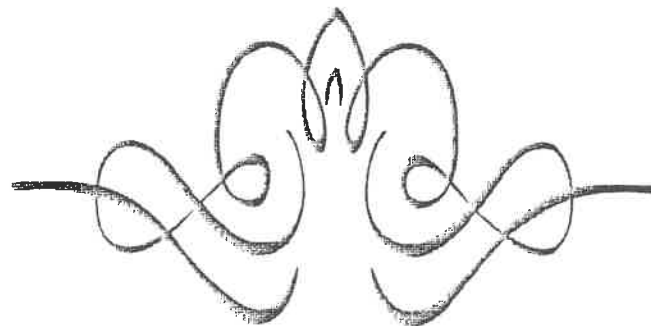
Motion by Selectman Matthews-Bull, seconded by Selectman Weston, to adjourn. **Roll Call Vote:** Hutchins, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

The meeting adjourned at 7:01PM.

Submitted by Arlene McMurray
Administrative Assistant



Agenda Item Divider





KENNEBUNKPORT TOWN CLERK

To: Laurie Smith, Town Manager
Board of Selectmen

From: Tracey O'Roak

Date: June 23, 2020

Re: Approval of Codification of Ordinances

It is finally time to present the codification of our ordinances to the voters for adoption. Although the intent was to seek approval at annual town meeting, due to delays of COVID-19, we will be asking the voters to approve the project by secret ballot on November 3rd.

Attached please find the Board of Selectmen regulations that require your approval at this time.

Also attached are the specific changes that were made to the Town ordinances and regulations. Please review these revisions as they will be adopted if the codification is approved by the voters in November.

With both documents, underlined text is new to the document. Words that have the ~~striketrough~~ are deleted from the original document. *Italics* indicate a new section to the document or they are comments for clarification.

Please let me know if you have any questions.

**TOWN OF KENNEBUNKPORT
YORK COUNTY, MAINE**

ORD. NO. _____

**AN ORDINANCE ADOPTING A REVISION AND CODIFICATION OF THE
ORDINANCES OF THE TOWN OF KENNEBUNKPORT, MAINE**

Be it enacted and ordained by the Town of Kennebunkport at Town Meeting duly assembled:

§ 1-1. Code adopted; existing ordinances continued.

Pursuant to 30-A M.R.S.A. § 3004, the ordinances of the Town of Kennebunkport of a general and permanent nature adopted by the Town Meeting of the Town of Kennebunkport, as revised and codified and consisting of Chapters 1 through 290, are hereby approved, adopted, ordained and enacted as the Code of the Town of Kennebunkport, hereinafter referred to as the "Code." The provisions of the Code, insofar as they are substantively the same as those of the ordinances in force immediately prior to the enactment of the Code by this ordinance, are intended as a continuation of such ordinances and not as new enactments.

§ 1-2. Code on file; additions and amendments.

- A. A copy of the Code has been filed in the office of the Town Clerk and shall remain there for use and examination by the public until final action is taken on this ordinance. Following adoption of this ordinance such copy shall remain on file in the office of the Town Clerk, to be made available to persons desiring to examine the same during all times while said Code is in effect.
- B. Additions or amendments to the Code, when adopted in such form as to indicate the intent of the governing body to make them a part thereof, shall be deemed to be incorporated into such Code so that reference to the "Code of the Town of Kennebunkport" shall be understood and intended to include such additions and amendments.

§ 1-3. Notice; publication.

The Clerk of the Town of Kennebunkport shall cause notice of the passage of this ordinance to be given in the manner required by law. The notice of passage of this ordinance coupled with the filing of the Code in the office of the Town Clerk as provided in § 1-2 shall be deemed, held and considered to be due and legal publication of all provisions of the Code for all purposes.

§ 1-4. Severability.

Each section of this ordinance and of the Code and every part of each section is an independent section or part of a section, and the holding of any section or a part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity or constitutionality of any other sections or parts thereof.

§ 1-5. Repealer.

- A. Ordinances or parts of ordinances inconsistent with the provisions contained in the Code adopted by this ordinance are hereby repealed; provided, however, that such repeal shall only be to the extent of such inconsistency, and any valid legislation of the Town of Kennebunkport which is not in conflict with the provisions of the Code shall be deemed to remain in full force and effect.
- B. The following ordinances are specifically repealed: an ordinance adopted March 6, 1972, relating to lobster buoys in Cape Porpoise Harbor and an ordinance adopted June 15, 1976, relating to panhandling.

§ 1-6. Enactments saved from repeal; matters not affected.

The repeal of ordinances provided for in § 1-5 of this ordinance shall not affect the following classes of ordinances, rights and obligations, which are hereby expressly saved from repeal:

- A. Any right or liability established, accrued or incurred under any legislative provision of the Town of Kennebunkport prior to the effective date of this ordinance or any action or proceeding brought for the enforcement of such right or liability.
- B. Any offense or act committed or done before the effective date of this ordinance in violation of any legislative provision of the Town of Kennebunkport or any penalty, punishment or forfeiture which may result therefrom.

- C. Any prosecution, indictment, action, suit or other proceeding pending or any judgment rendered prior to the effective date of this ordinance brought pursuant to any legislative provision of the Town of Kennebunkport.
- D. Any agreement entered into or any franchise, license, right, easement or privilege heretofore granted or conferred by the Town of Kennebunkport.
- E. Any ordinance of the Town of Kennebunkport providing for the laying out, opening, altering, widening, relocating, straightening, establishing grade, changing name, improvement, acceptance or vacation of any right-of-way, easement, street, road, highway, park or other public place within the Town of Kennebunkport or any portion thereof.
- F. Any ordinance of the Town of Kennebunkport appropriating money or transferring funds, promising or guaranteeing the payment of money or authorizing the issuance and delivery of any bond of the Town of Kennebunkport or other instruments or evidence of the Town's indebtedness.
- G. Ordinances authorizing the purchase, sale, lease or transfer of property or any lawful contract or obligation.
- H. The levy or imposition of taxes, special assessments or charges.
- I. The annexation or dedication of property or approval of preliminary or final subdivision plans.
- J. Any ordinances relating to salaries and compensation for municipal employees.
- K. Personnel policies of the Town.
- L. Any ordinance adopting or amending a comprehensive plan.
- M. Any ordinance adopting or amended a zoning map or otherwise rezoning property.
- N. The General Assistance Ordinance and all amendments thereto.
- O. Any ordinances adopted subsequent to June 11, 2019.

§ 1-7. Changes in previously adopted ordinances.

- A. In preparing the revision and codification of the ordinances pursuant to 30-A M.R.S.A. § 3004, certain minor grammatical and nonsubstantive changes were made in one or more of said ordinances. It is the intention of the governing body that all such changes be adopted as part of the Code as if the ordinances so changed had been formally amended to read as such.
- B. In addition, the changes, amendments or revisions as set forth in Schedule A attached hereto and made a part hereof are made herewith, to become effective upon the effective date of this ordinance. (Chapter and section number references are to the ordinances as they have been renumbered and appear in the Code.)

§ 1-8. Titles and headings; editor's notes.

- A. Chapter and article titles, headings and titles of sections and other divisions of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.
- B. Editor's notes indicating sources of sections, giving other information or referring to the statutes or to other parts of the Code are inserted in the Code and may be inserted in supplements to the Code for the convenience of persons using the Code and are not part of the legislation.

§ 1-9. Altering or tampering with Code; violations and penalties.

It shall be unlawful for anyone to change, alter or tamper with the Code in any manner which will cause the laws of the Town of Kennebunkport to be misrepresented thereby. Anyone violating this section shall be subject, upon conviction, to a fine of not more than \$100.

§ 1-10. When effective.

This ordinance shall take effect immediately upon final passage and publication as provided by law.

**Town of Kennebunkport
Code Adoption Ordinance**

**Schedule A
Specific Revisions at Time of Adoption of Code**

Nomenclature.

- A. The following nomenclature changes are made:
 - (1) "Chairman" and "Chairperson" are changed to "Chair."
 - (2) "Appeals Board," "Board of Zoning Appeals," and "Board of Appeals" are changed to "Zoning Board of Appeals."
 - (3) "Road Commissioner" and "Highway Superintendent" ("Superintendent of Highways") are changed to "Director of Public Works."
 - (4) References to Tax Assessor (singular) are changed to Tax Assessors.
- B. In Chapter 127, instances of "Shellfish Conservation Warden" and "Clam Warden" are changed to "Shellfish Warden."
- C. Chapter 140 is amended to change instances of "commercial mass gathering" to "commercial gathering" and to change "noncommercial mass gathering" to "noncommercial gathering."
- D. Chapter 147, Streets and Sidewalks, Article II, Street Openings, is amended to change "Highway Director" to "Director of Public Works."
- E. Chapter 147, Streets and Sidewalks, Article III, Right-of-Way and Road Infringement, is amended to change "Highway Department" to "Public Works Department."
- F. Chapter 219 is amended to change instances of Federal Insurance Administration to Federal Insurance and Mitigation Administration.
- G. Chapters 219, 240 and 290 are amended to change instances referring to registered professional engineers to licensed professional engineers.
- H. Chapter 240 is amended to change instances of:
 - (1) "Maine Department of Agriculture" to "Department of Agriculture, Conservation and Forestry."
 - (2) "State Soil and Water Conservation Commission" to "Department of Agriculture, Conservation and Forestry."

- (3) "Department of Human Services" to "Department of Health and Human Services."

Fees.

The following sections are amended to delete the fee amount and instead state that the fee is as set by the Board of Selectmen: §§ 160-22C(2)(a), 160-24C(2), 160-25C(2), 183-20B, 183-32A, 183-35A(1)(a), 183-76B.

Chapter 5, Administrative Code.

- A. Section 5-8 is amended to add the following to the list of appointed officers:
Deputy Health Officer
Public Access Officer
- B. Section 5-10A is amended to change the phrase "consisting of one or more persons" to "consisting of a minimum of five members and a maximum of seven members."
- C. Section 5-25A is amended to change "Sewer Department Supervisor" to "Deputy Director of Public Works."
- D. Section 5-43 is amended as follows:
A notification of any Annual or Special Town Meeting shall ~~be sent to all box holders of the Town of Kennebunkport and shall also~~ occur by the following methods: by posting ~~the warrant at five conspicuous places in the Town at Town Hall, by posting on the Town website,~~ by advertisement in a newspaper...

Chapter 9, Alarm Systems.

Article I, False Alarms.

Section 9-7E is amended as follows:

"Within the ten-day period, the user may appeal the imposition of the ~~false alarm fee~~ civil penalty to the Chief of Police or designee, in the case of a police related alarm, or the Fire Chief or designee, in the case of a fire alarm, who may abate or reduce the ~~fee~~ penalty upon good cause shown."

Chapter 16, Animals.

Article II, Animal Control.

- A. In § 16-3, in the definition of "responsible party," "a dog" is changed to "an animal."
- B. Section 16-4F is amended as follows:
"An owner or responsible party, except a person with a disability using a service dog, must remove and dispose of any feces left by his/her animal..."

Chapter 24, Beaches.

Article II, Use of Goose Rocks Beach.

Section 24-8A is amended as follows:

"...recorded in the York County Registry of Deeds in Book _____, Page _____..."

Chapter 46, Fires and Fire Prevention.

Article I, Life Safety Code.

Section 46-1 is amended to change "most recent edition" to "edition accepted by the State Fire Marshal."

Chapter 49, Fireworks.

Section 49-3 is amended to delete "or by the Town of Kennebunkport" from the end thereof.

Chapter 61, Harbor and Waterfront.

Article II, Waterfront.

This article is amended to add the following section:

§ 61-18. Lobster Buoys in Cape Porpoise Harbor.

- A. *Definitions. Unless the context specifically indicates otherwise, the meaning of terms used in this section shall be as follows:*

BUOY — Any type of device which floats on the surface of the water or within three feet of the surface of the water at mean low tide, used for marking the locations of lobster traps.

CAPE PORPOISE HARBOR — The harbor at Cape Porpoise Village, Kennebunkport, Maine.

SET — To place, put, fix or otherwise cause to exist.

- B. *Prohibited acts. It shall be unlawful for any lobster buoys to be set within the area of Cape Porpoise Harbor, defined as follows: a navigation fairway, 75 feet wide, located on the east (Goat Island) side of the harbor entrance, extending from the bell buoy R "2" marking the ocean entrance to the harbor on a compass course NW by N (approximately 330° magnetic) passing hard by red nun number 4 and red day board number 6 marking Folly Island ledge, into red nun number 8, making the outer limit of the anchorage as further defined on Chart No. 13286, attached to this article on file with the Town Clerk.*

Chapter 105, Peace and Good Order.

Article I, Electronically Amplified Sound.

Section 105-2 is added:

§ 105-2. Violations and penalties.

Violations of this article shall be subject to a penalty of \$100 per day.

Chapter 110, Property Assessed Clean Energy.

In § 110-4, the definition of "renewable energy installation" is amended as follows:

RENEWABLE ENERGY INSTALLATION -- A fixture, product, system, device or interacting group of devices installed behind the meter at a qualifying property, or on contiguous property under common ownership, that produces energy or heat from renewable sources, including, but not limited to, photovoltaic systems, solar thermal systems, biomass systems, including but not limited to masonry stoves and wood pellet systems, landfill gas to energy systems, geothermal systems, wind systems, ~~wood pellet systems~~ and any other systems eligible for funding under federal Qualified Energy Conservation Bonds or federal Clean Renewable Energy Bonds.

Chapter 127, Shellfish Conservation.

- A. Section 127-4 is amended to repeal the definition of "Shellfish Conservation Warden."
- B. Section 127-5D(4) is amended as follows:
The Town Clerk shall issue licenses to residents and nonresidents as allocated [Subsection D(1)] from ~~January 1~~ mid-April and until ~~March 31~~ June 30, after which licenses shall be issued without regard to residency on a first-come, first-served basis ~~or by lottery~~.
- C. Section 127-6G is amended to change "Marine Resource Committee" to "Shellfish Conservation Committee."

Chapter 140, Special Events and Mass Gatherings.

Section 140-3B(1) and (2) is amended to delete the fee amount and instead state that the fee is as set by the Board of Selectmen.

Chapter 147, Streets and Sidewalks.

Article I, Business on Public Streets.

Section 147-3 is amended to change "The fee shall be \$50 per license" to "The municipal officers shall annually set the amount of the permit fee."

Article II, Street Openings.

- A. Section 147-13 is amended to repeal the definition of "Highway Director."
- B. Section 147-13 is amended to add the following definition:
NEWLY CONSTRUCTED, RECONSTRUCTED OR REPAVED STREETS -- Any street that has been newly constructed, reconstructed or repaved within the last five years.

- C. Section 147-16C is amended to delete the fee amount and instead state that the fee is as set by the Board of Selectmen.

- D. Section 147-21 is added:

§ 147-21. Excavations in reconstructed streets.

Whenever the Town has developed plans to reconstruct a street, the Town or its representative shall give written notice thereof to all abutting property owners, to the Town departments, and to all public utilities that have or may wish to lay pipes, wires or other facilities in or under the highway. Upon receipt of such written notice, such person or utility shall have 60 days in which to install or lay any such facility. If an extension of time is needed by a person or utility for the installation of such facilities, the person or facility shall make a written application to the Town during the sixty-day notice period explaining fully the reasons for requesting such an extension of time. At the expiration of the time fixed or extended and after such street has been reconstructed, no permit shall be granted to open such street for a period of five years from installation of hot-mixed asphalt surface course layer unless an emergency condition exists or unless the necessity for making such installation could not reasonably have been foreseen at the time such notice was given. The above-mentioned five-year moratorium for street openings also pertains to all new public or private streets, i.e., new subdivisions or developments that have been accepted in accordance with Town specifications. The Town shall publish an annual street opening moratorium list with year of notice and year of expiration for each street. This section should not be construed to supersede Maine DOT street opening regulations for roads maintained by the State of Maine.

Article III, Right-of-Way and Road Infringement.

Section 147-37A is amended to update the penalties to:

\$100 for first offense

\$500 for second offense

\$1,000 for third and subsequent offenses

Chapter 160, Traffic and Vehicles.

Article I, Dock Square Shuttle and Parking.

Section 160-1 is amended to change 30 M.R.S.A. § 1917 to 30-A M.R.S.A. § 3001.

Article II, Traffic and Parking Control.

- A. The second sentence of § 160-15 is amended as follows:

There shall be immediately adjacent to and visible from the designated parking space a posted sign consisting of a profile view of a wheelchair with occupant in white on a blue background with the wording "Handicapped Parking."

- B. Section 160-15 is amended to change 29 M.R.S.A. § 252 to 29-A M.R.S.A. § 521.

- C. Sections 160-24E(2) and 160-25F(2) are amended to change the sentence "Second and subsequent offenses: shall be at the discretion of the officer up to and including a fine of \$100." to "Second and subsequent offenses: a fine of \$100."
- D. Section 160-25C(7)(c) is amended to delete the maximum fare amount and instead state that the maximum is as set by the Board of Selectmen.
- E. Section 160-26D is amended as follows:
Exemptions. Vehicles that are exempt from the most recent Maine Department of Transportation's (MDOT) "Rules and Regulations Restricting Heavy Loads on Closed Ways" ~~dated December 31, 1996 and amended on March 4, 1998, a copy of which is attached hereto and is hereby incorporated as part of this section (Attachment A),~~ are exempt from this section. In addition, the following vehicles are exempt from this section: any vehicle delivering home heating fuel and operating in accordance with a permit issued by the MDOT..."
- F. Section 160-28D(2) is amended to change the impoundment charge from \$25 to \$50.
- G. Section 160-29A is amended to delete the following wording therefrom:
"Section 160-27 fine amount is \$50; or after 48 hours from the time of issuance and before a court summons is issued, pay a fine of \$60 to the Chief of Police or his/her representative for full satisfaction of such parking violation."

Chapter 172, Victualers.

Section 172-3, Subsection A(1), and Subsection A(1)(e) are amended to change "innkeepers, victualers and tavern keepers" to "victualers."

Chapter 179, Waste Management.

Article I, Radioactive and Hazardous Waste.

- A. Section 179-1 is amended to change "radioactive waste materials as defined by 38 M.R.S.A. § 361-D.1.B" to "radioactive waste as defined by 38 M.R.S.A. § 1451."
- B. Section 179-3 is added:
§ 179-3. Violations and penalties.
Violations of this article shall be subject to a penalty of \$100 per day.

Article II, Solid Waste.

- A. The definition of "hauler" in § 179-6 is amended as follows:
"Any entity or person ~~licensed~~ granted a permit by the Selectmen to collect and haul solid waste in the Town."
- B. Section 179-8A is amended to change "the operation and licensing of waste disposal vehicles" could be revised to "the operation of and issuance of permits for waste disposal vehicles."

Chapter 183, Wastewater Use.

- A. Section 183-9 is amended to change State Bureau of Health to Department of Health and Human Services.
- B. Section 183-13 is amended to change Division of Health Engineering, Maine Department of Human Services to Department of Health and Human Services.
- C. Section 183-18 and 183-32A are amended to change "Building Inspector" to "Code Enforcement Officer or designee."
- D. Section 183-19 is amended to delete the latter portion thereof (*and shall comply with Maine Revised Statutes Annotated, Title 38, Chapter 3, Subchapter 1, Subsection 361, as amended*).
- E. Section 183-21 is amended as follows:
"A sewer connection ~~application~~ permit shall be applied for and the fees shall be paid therefor[,] whenever a homeowner applies for a building permit that will increase the flows from that structure into the collection system."
- F. Section 183-32 is amended to delete the following at the beginning thereof:
Unless exempted under subparagraph (B) below...
- G. Section 183-47 is amended to change Part 128 to Part 125.
- H. Section 183-70 is amended as follows:
"When a sewer connection application is processed and a permit is issued, the owner of the property for which the ~~application~~ permit was issued will be billed for the units that were approved."
- I. Original Article XIV, Licensing of Persons Authorized to Make Connection to the Public Sewers, is repealed.

Chapter 210, Condominium Conversion.

Section 210-5B is amended to delete the condominium conversion permit fee and instead state that the fee is as set by the Board of Selectmen.

Chapter 240, Land Use.

- A. Section 240-2.2.
 - (1) The definition of "mobile home" is amended to change "manufactured housing unit" to "manufactured housing."
 - (2) The definition of "recreational vehicle" is amended to change the reference to the State Division of Motor Vehicles to the State Bureau of Motor Vehicles.

- (3) The definition of "wetland, inland," is amended to change 38 M.R.S.A. 406 et seq. to 38 M.R.S.A. § 480-B.
- B. The opening paragraph of Article 5 and § 240-5.7B are amended to delete references to the Stream Protection Zone.
- C. Section 240-5.11A is amended to change Maine Bureau of Public Lands to Bureau of Parks and Lands.
- D. Section 240-6.9C and 240-11.8 are amended to change "occupancy permit" to "certificate of occupancy."
- E. Section 240-6.9G is amended to change "Day-care centers" to "Child-care centers."
- F. Section 240-6.9N and O are amended to delete the reference to § 240-1.6.
- G. Section 240-6.17B and C are amended to change references to "license" [to blast] from Township to "permit."
- H. Section 240-7.1G is amended to add "In the Free Enterprise and Farm and Forest Zones only."
- I. Section 240-7.3B is amended to delete "great pond" setback reference.
- J. Section 240-10.8B is amended to change "Superintendent of the Sewer Department" to "Deputy Public Works Director."
- K. Section 240-11.3C is amended to change State Historic Preservation Officer to State Historic Preservation Commission.
- L. Section 240-11.9D is amended to change Bureau of Land and Water Quality to Bureau of Water Quality.
- M. Section 240-11.9E(2) is amended so that the first sentence thereof reads:
If the Code Enforcement Officer has been certified by the Department of Economic and Community Development, Office of Community Development, as being familiar with court procedures under 30-A M.R.S.A. § 4453, he/she may serve civil process and, when specifically authorized to do so by the Municipal Officers, represent the Town in District Court.
- N. Section 240-11.12G(3) is amended to change "nonrefundable application fee of \$250" to read "a nonrefundable application fee to be established in accordance with § 240-11.6 of this chapter."

Chapter 252, Marijuana.

Article I is amended to read:

§ 252-1. Marijuana establishments prohibited unless Town opts in.

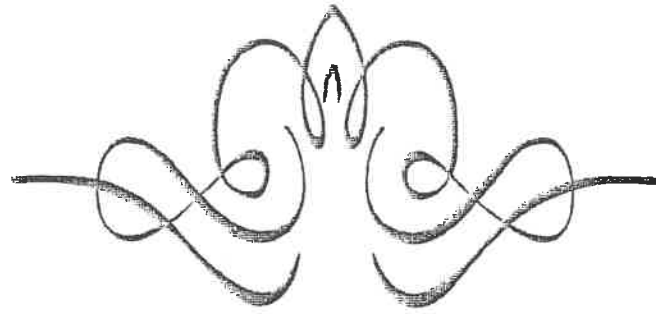
No person may operate a marijuana establishment within the Town of Kennebunkport unless or until the legislative body of the Town has voted to "opt-in" to allow some or all types of marijuana establishments within the Town in accordance with 28-B M.R.S.A. § 401(3) of the Marijuana Legalization Act. No person may operate a caregiver retail store, registered dispensary, marijuana testing facility, manufacturing facility or other facility governed by the Maine Medical Use of Marijuana Act unless or until the legislative body of the Town has voted to "opt-in" to allow some or all types of these facilities within the Town in accordance with 22 M.R.S.A § 2429-D(3) of the Maine Medical Use of Marijuana Act.

§ 252-2. Authorization.

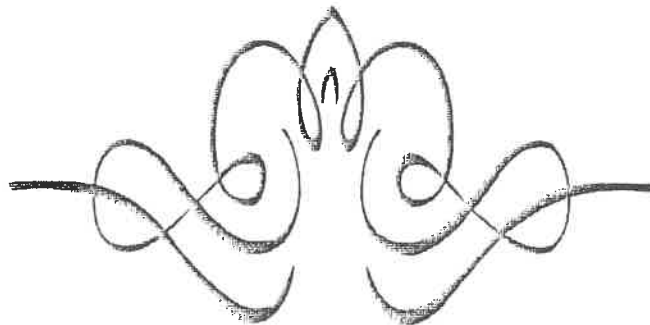
As of the [date of this codification], the Town of Kennebunkport has not specifically authorized any category of marijuana business establishment within the Town under either the Maine Medical Use of Marijuana Act or the Marijuana Legalization Act.

Chapter 290, Wireless Telecommunications Facilities Siting.

- A. Section 290-6G(2) is amended to change "90 days" to "60 days."
- B. Section 290-11A is amended to change "The CEO, as appointed through either the Zoning Ordinance or by the Board of Selectmen or Town or City Council, shall enforce this ordinance." to "The Code Enforcement Officer, appointed by the Board of Selectmen as provided in § 5-12 of the Town Administrative Code, shall enforce this chapter."



Agenda Item Divider



5

Board of Selectmen

§ 1. Acceptance of renumbering of regulations.

The Goose Rocks Beach Parking Rules and Regulations, Solid Waste Rules and Regulations, and Special Amusement Permit Rules and Regulations, as renumbered, revised and codified as Chapters 315, 342 and 346, respectively, of the Code of the Town of Kennebunkport, are hereby approved.

§ 2. Continuation of existing provisions.

The provisions of Chapters 315, 342 and 346, insofar as they are substantively the same as those of regulations in force immediately prior to the preparation of the Town Code, are intended as a continuation of such regulations and not as new enactments, and the effectiveness of such provisions shall date from the date of adoption of the prior regulation. All such provisions are hereby continued in full force and effect and are hereby reaffirmed as to their adoption by the Board of Selectmen of the Town of Kennebunkport, and it is the intention of said Board of Selectmen that each such provision contained in these chapters is hereby reaffirmed as it appears in the Code.

§ 3. Changes in previously adopted regulations.

The following changes, amendments or revisions are made herewith, to become effective upon the effective date of this enactment. (Chapter and section number references are to the regulations as they have been renumbered and appear in the Code.)

Nomenclature:

Instances of "Board of Appeals" are changed to "Zoning Board of Appeals."

A. Chapter 315, Goose Rocks Beach Parking Rules and Regulations.

Section 315-2B is amended to change "\$15 for daily stickers, \$50 for weekly stickers, and \$100 for seasonal stickers" to "\$25 for daily stickers, \$100 for weekly stickers, and \$200 for seasonal stickers."

B. Chapter 342, Solid Waste Rules and Regulations.

Section 342-2A is amended to change the agreement date to December 27, 2012.

Section 342-4A is amended to delete the fee and instead state that the fee shall be as set by the Board of Selectmen.

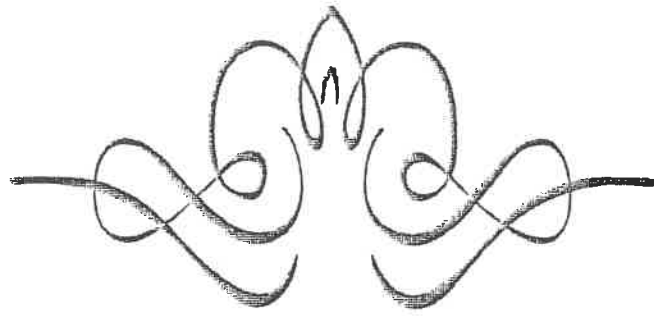
Section 342-9A is amended, in part, as follows: "...including any items that may not be in containers, as a result of destruction of containers by animals."

In §§ 342-13 and 342-15A and B, "license" is changed to "permit" and in §§ 342-14, 342-15, 342-16 and 342-17, "licensee" is changed to "permittee."

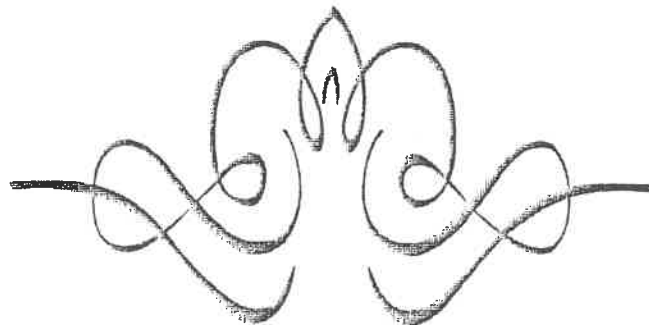
In §§ 342-6, 342-9A and 342-11, "licensed hauler" is changed to "permitted hauler"; in § 342-8, "vehicles licensed" is changed to "vehicles permitted"; and in § 342-13, "licensed activity" is changed to "permitted activity."

C. Chapter 346, Special Amusement Permit Rules and Regulations.

Section 346-2D is amended to delete the fee and instead state that the fee shall be as set by the Board of Selectmen.



Agenda Item Divider



6

KENNEBUNKPORT EMERGENCY MANAGEMENT ORDINANCE

Section 1: Short title; authority.

This Ordinance shall be known and may be cited and referred to as the "Emergency Management Ordinance of the Town of Kennebunkport" authorized under 37-B M.R.S.A. §§ 781 to 834.

Section 2: Intent and purpose.

It is the intent and purpose of this Ordinance to establish an Emergency Management Agency in compliance and in conformity with the provisions of 37-B M.R.S.A. §§ 781 *et seq.*, to ensure the complete and efficient utilization of all of the Town's facilities and resources to combat disaster as defined herein.

Section 3: Definitions.

The following definitions shall apply in the interpretation of this Ordinance:

Director means the Emergency Management Director . appointed and supervised as prescribed in the Town's Administrative Code, and also referred to as the "Emergency Management Agency (EMA) Director" in the Town' Emergency Operations Plan.

Disaster means the occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or manmade causes including but not limited to fire, flood, earthquake, wind, storm, wave action, oil spill or other water contamination requiring emergency action to avert danger or damage, epidemic, air contamination, blight, drought, critical material shortage, infestation, explosion, riot or hostile military or paramilitary action.

Emergency Management Agency means the agency created under this Ordinance for the preparation for and the carrying out of all emergency functions, other than functions for which military forces are primarily responsible, to minimize and repair injury and damage resulting from disasters or catastrophes caused by enemy or terrorist attacks, sabotage, riots or other hostile action or by fire, flood, earthquake or other natural or man-made causes. These functions include, without limitation, firefighting, police, medical and health, emergency welfare, rescue, engineering, air raid warning and communications services; radiological, chemical and other special weapons defense; evacuation of persons from stricken areas; economic stabilization; allocation of critical materials in short supply; emergency transportation; existing or properly assigned functions of plant protection; other activities related to civilian protection; and other activities necessary to the preparation for the carrying out of these functions.

Emergency Management Agency Forces means the employees, equipment and facilities of all town departments, boards, institutions and commissions; and in addition, it shall include all volunteer persons, equipment and facilities contributed by or obtained from volunteer persons or agencies.

Section 4: Organization and administration.

The Kennebunkport Emergency Management Agency is hereby established under the direction of the Town Manager. The Town Manager shall be responsible for the agency's organization, administration and operation utilizing to the fullest extent possible the existing departments within the town, and maintaining a liaison with other local, regional and/or state emergency management and public safety agencies.

The Director shall be the executive head of the Emergency Management Agency. The Director shall be appointed by the Board of Selectmen and work under the direction of the Town Manager as prescribed in the Town's Administrative Code.

Section 5: Emergency proclamation.

- A. The Chairperson of the Board of Selectmen, in consultation with the Town Manager, shall have the power and authority to issue a proclamation that an emergency exists whenever a disaster or civil emergency exists or appears imminent. The proclamation may declare that an emergency exists in any or all sections of the town. If the Board Chairperson is temporarily absent from the town or otherwise unavailable, the Vice Chairperson of the Board of Selectmen may, after consultation with the Town Manager, issue the proclamation that an emergency exists. If neither the Board Chair nor Vice Chair is available, then the following persons shall have the power and authority to issue a proclamation that an emergency exists, in the following order of succession: the Town Manager; the Police Chief; the Fire Chief; the Emergency Management Director; the Public Works Director. A copy of the proclamation shall be filed within twenty-four (24) hours in the office of the town clerk.
- B. The Town Manager and the Director shall be responsible for reporting to the Board of Selectmen all actions taken as a result of the declared emergency as soon as the Board of Selectmen can be convened.

Section 6: Termination of emergency.

- A. When the Chairperson of the Board of Selectmen, in consultation with the Town Manager, is satisfied that a disaster or civil emergency no longer exists, he/she shall terminate the emergency proclamation by another proclamation affecting the sections of the town covered by the original proclamation, or any part thereof. If the Board Chairperson is temporarily absent from the town or otherwise unavailable, the Vice

Chairperson of the Board of Selectmen may, after consultation with the Town Manager, issue the proclamation terminating the emergency proclamation. That proclamation terminating the emergency shall be filed in the office of the town clerk.

- B. No state of emergency may continue for longer than five (5) days unless renewed or extended by the Board of Selectmen. Each state of emergency renewed or extended beyond the state of emergency declared by the original proclamation shall expire after a period not to exceed 30 days unless renewed or extended further by the Board of Selectmen. ..

Section 7: Town manager's emergency powers and duties.

- A. During any period when an emergency proclamation is in effect, when an emergency or disaster exists or appears imminent, or when the Governor has proclaimed a disaster pursuant to 37-B M.R.S.A. §742, the Town Manager may promulgate such regulations as he/she deems necessary to protect life and property and to preserve critical resources. Such regulations may include, but are not limited to, the following:
- (1) Regulations prohibiting or restricting the movement of vehicles in areas within or outside of the town;
 - (2) Regulations facilitating or restricting the movement of persons within the town;
 - (3) Regulations pertaining to the movement of persons from areas deemed hazardous or vulnerable to disaster within the town;
 - (4) Regulations governing the use of town-owned or town-managed property and facilities;
or
 - (5) Such other regulations necessary to preserve public peace, health and safety.

Nothing in this section shall be construed to limit the authority or responsibility of any department or town official to proceed under powers and authority granted to them by state statute, town ordinance or the town's administrative code.

- B. The Town Manager, in consultation with the Board Chairperson, or the Vice Chairperson if the Board Chairperson is unavailable, shall have the authority to:
- (1) Order the evacuation of persons from hazardous areas within the town;
 - (2) Request aid or assistance from the State or any of the State's political subdivisions, and render assistance to other political subdivisions pursuant to the provisions of 37-B M.R.S. § 781 *et seq.*;

- (3) Obtain vital supplies, equipment, and other items found lacking and necessary for the protection of health, life, and property.

C. The provisions of this section shall terminate at the end of the declared emergency.

Section 8: Emergency operations plan.

The Director, in consultation with the Town Manager, shall prepare a comprehensive emergency operations plan for the town which shall be submitted to the Board of Selectmen for approval.

It shall be the responsibility of all municipal departments to perform the functions assigned and to maintain their portions of the plan in a current state of readiness. The emergency . operations plan shall be reviewed and updated periodically by the Director in conjunction with the Town Manager for compliance with state law, 37-B M.R.S. § 781 *et seq.*

Section 9: Immunity from liability.

All members of the emergency management agency forces, while engaged in emergency management activities, shall be immune from liability, as set forth in 37-B M.R.S. § 822.

Section 10: Compensation for injuries.

All members of the emergency management agency forces shall be deemed to be employees of the state when engaged in training or on duty and shall have all of the rights of state employees under the Workmen's Compensation Act, as set forth in 37-B M.R.S. § 823.

Section 11: Violation of Regulations.

It shall be unlawful for any person to violate any of the provisions of this Ordinance or of the regulations or plans issued pursuant to the authority contained herein, or to willfully obstruct, hinder or delay any member of the emergency management agency as herein defined in the enforcement of the provisions of this Ordinance or any regulation or plan issued thereunder.

Section 12: Penalties.

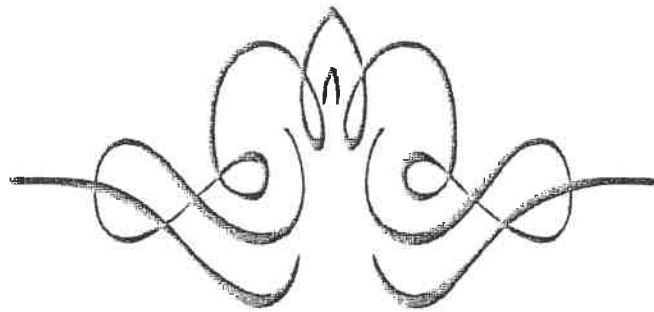
Any person, firm or corporation violating any provision of this Ordinance, or any rule or regulation promulgated thereunder, upon conviction thereof, shall be punished by a civil penalty of a minimum of \$100 to a maximum of \$1,000 per occurrence and the costs of prosecution.

Section 13: Severability.

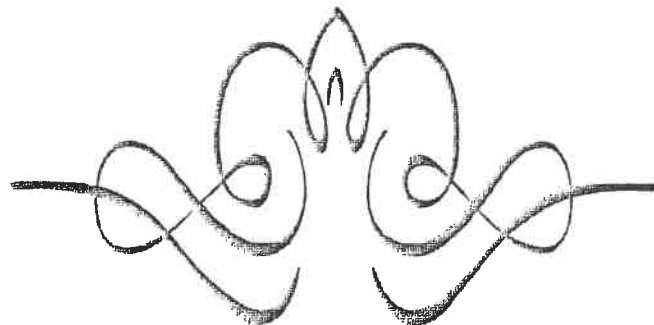
Should any provisions of this Ordinance be declared invalid for any reason, such declaration shall not affect the validity of other provisions of this Ordinance as a whole, it being the legislative intent that the provisions of this Ordinance shall be severable and remain valid notwithstanding such declaration.

Section 14: Effect on existing ordinances and regulations.

At all times when an emergency proclamation is in effect, the orders, rules and regulations made and promulgated pursuant to this Ordinance shall be in effect, they shall supersede all existing ordinances, orders, rules and regulations insofar as the latter may be inconsistent therewith.



Agenda Item Divider



PROPOSED AMENDMENT TO THE KENNEBUNKPORT LAND USE ORDINANCE CONCERNING TENTS

Shall an ordinance entitled “2020 Amendment to the Kennebunkport Land Use Ordinance Concerning Tents” be enacted? (A true copy of which is on file in the Town Clerk’s Office and is incorporated by reference.)

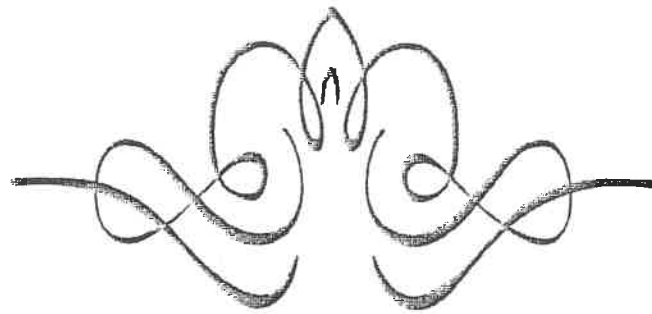
[Note of Explanation: This amendment would extend the timeframe for temporary tents during the summer season.]

Note: Underlined language is proposed to be inserted and words ~~stricken out~~ are proposed to be removed. All other portions of the ordinance are proposed to remain unchanged.

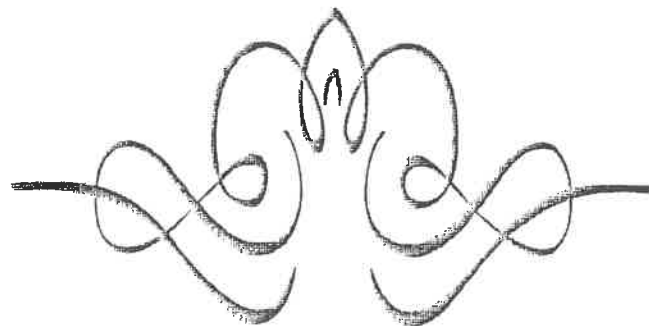
Amend Article 11.2 Permit Required as follows:

11.2 Permit Required

- L. Temporary placement of an awning or tent(s) exceeding 80 square feet in size Between Memorial Day (Generally May 25th) until Labor Day (Generally September 7th) tents may be permitted; Temporary placement outside of Memorial Day to Labor Day season shall not exceed 30 days per any calendar year per parcel. Tents that exceed 80 square feet and are in place beyond the limits mentioned above ~~for more than 30 days per calendar year~~ are subject to conditions and approvals as a permanent structure.



Agenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Laurie Smith

From: Michael Claus, Public Works Director *Michael W Claus*

Date: July 1, 2020

Re: Street Light Maintenance Proposal Recommendation

If the upcoming Town Meeting funds the purchase of our Street Light system and the Board of Selectmen authorize the purchase of our Street Light System, the Town will need a contractor to maintain our street lights. Any contractor hired by the Town must meet the electrical qualifications and insurance requirements that are in the State regulations that govern municipal purchase of streetlights.

We have received proposals from On Target Utility Service, Camille's Electric and Sargent Electric Company for maintenance of Town Street Lights. All 3 companies meet regulatory requirements to maintain street lights and can provide the required insurance certificates.

Jim Stockman, of the Kennebunkport Street Light Committee and I have reviewed and rated the proposals. We both recommend that the Town have a contract for Street Light Maintenance with Camille's Electric based on their submitted proposal.

Jim Stockman and I will be available via zoom to answer questions at the next Selectmen's Meeting. I have attached our RFP, proposals received and our rating sheets.

Streetlight Maintenance Proposal Rating Sheet				
Task/Company	Sargent Electric	Camille's Electric	On Target Utility Service	
The cost of Streetlight maintenance services (50 percent)	3	1	2	
The firm's understanding of the Town's objectives and need for streetlight maintenance services and the firm's experience with the streetlight maintenance (30 percent)	3	1	2	
The firm's experience with projects involving CMP or other electric utilities (10 percent)	1	3	2	
The qualifications of the staff to be assigned to the Streetlight maintenance work including their experience with similar towns (10 percent)	3	1	2	
Proposal Score	2.8	1.2	2	

Rate Companies for each task.

1= Best

2= 2nd Best

3=3rd Best

Low score is the recommended proposal.

Date: 7-1-20

Rating by: Jim Stockman

Streetlight Maintenance Proposal Rating Sheet				
Task/Company	Sargent Electric	Camille's Electric	On Target Utility Service	
The cost of Streetlight maintenance services (50 percent)	3	1	2	
The firm's understanding of the Town's objectives and need for streetlight maintenance services and the firm's experience with the streetlight maintenance (30 percent)	3	2	1	
The firm's experience with projects involving CMP or other electric utilities (10 percent)	1	3	2	
The qualifications of the staff to be assigned to the Streetlight maintenance work including their experience with similar towns (10 percent)	3	1	2	
Proposal Score	2.8	1.5	1.7	

Rate Companies for each task.
1= Best
2= 2nd Best
3=3rd Best
Low score is the recommended proposal.

Date: 7-1-20
Rating by: Mike Claus



TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

June 15, 2020

REQUEST FOR PROPOSALS Town of Kennebunkport Streetlight Maintenance

Sealed proposals clearly marked "Town of Kennebunkport Streetlight Maintenance Proposal" will be accepted at the Town Manager's Office, Kennebunkport Town Hall, 6 Elm Street, Kennebunkport, ME 04046 until 2:00 p.m., Tuesday, June 30, 2020.

Scope of Services:

Provide maintenance and repair services to 278 Town of Kennebunkport owned streetlights, conductors and hardware with costs based on submitted hourly Rate Sheet and percentage overhead on materials purchased for Town of Kennebunkport Streetlight maintenance, when as follows:

"Routine Maintenance" shall mean (a) prior to the time when a fuse has been installed, changing of the lamp, and/or photocell, cleaning of the glass, reflector or photocell, as well as clearing of debris from the fixture and (b) after a fuse has been installed on a fixture, changing of the lamp, and/or photocell, ballast/driver, starter, fuse, fixture, fixture conductor wire, hardware and controls for any particular light, cleaning of the glass, reflector or photocell, as well as clearing of debris from the fixture.

"Dedicated Street Lighting Conductor" shall mean a conductor used for the sole purpose of providing electric service to a street light. This excludes the tap wires from the secondary conductors to the street light fixture itself.

"Street Lighting Hardware" shall mean the bracket, luminaire, lamp, photocell, fuse, fixture conductor wire, hardware and controls for any particular street light fixture. Hardware shall also include poles in place solely for street lighting purposes.

Contractor must certify and maintain the following qualifications for streetlight maintenance personnel:

1. Must hold a current Maine electrician's license
2. Working appropriately under license (Master electrician, or Journeyman working for a Master electrician)
3. Meet OSHA (1910.269) standards
4. Have training re Maine High Voltage Safety Act (OSHA 1910.269)
5. Trained and certified under NFPA 70E

Additional provisions of the Scope of Services:

Company shall utilize "Good Utility Practice" meaning any of the practices, methods and acts engaged in or approved by a significant portion of the electric utility industry during the relevant time period, or any of the practices, methods and acts which, in the exercise of reasonable judgment in light of the facts known at the time the decision was made, could have been expected to accomplish the desired result at a reasonable cost

consistent with good business practices, reliability, safety and expedition. Good Utility Practice is not intended to be limited to the optimum practice, method, or act to the exclusion of all others, but rather includes all acceptable practices, methods, or acts generally accepted in the region.

A requirement of the scope of services is that no streetlight maintenance work will be done unless authorized by the Kennebunkport Town Manager or his/her designee.

The Town of Kennebunkport may purchase and stockpile materials for streetlight maintenance. No percentage overhead will be paid to the contractor for installation of materials purchased directly by the Town.

The Town of Kennebunkport may decide to replace all or parts of our existing streetlight system for purposes of energy efficiency or streetlight illumination improvements. This work may be contracted out to a vendor outside of this scope of services.

Within 7 Business Days of receipt of a request for maintenance service from the Town of Kennebunkport, the Company will either perform such work or provide a good faith estimate of the timeframe within which the Company will be able to complete the requested maintenance services.

Maintenance shall not include connection or disconnection to the Central Maine Power Company's distribution system.

Company shall provide insurance certificate and at all times maintain in place \$1 million liability insurance with the Central Maine Power Company named as an additional insured.

Evaluation of Proposals:

A Town Review Committee shall review and evaluate each Proposal and shall rank the submissions based on the following criteria:

1. The cost of Streetlight maintenance services (50 percent)
2. The firm's understanding of the Town's objectives and need for streetlight maintenance services and the firm's experience with the streetlight maintenance (30 percent)
3. The firm's experience with projects involving CMP or other electric utilities (10 percent)
4. The qualifications of the staff to be assigned to the Streetlight maintenance work including their experience with similar towns (10 percent)

The Town reserves the right to accept any proposal it deems to be in the best interest of the Town or to reject any and all proposals.

Negotiation of a Contract:

The Town will negotiate a contract with the firm with the highest ranked proposal. The proposed contract will require approval of the Town's Board of Selectmen.

Available Information:

The Town can provide a listing of all Streetlights to be serviced under this contract, including geo-location.

Any questions about the proposal or scope of services should be directed to Mike Claus, Public Works Director in writing via email at mclaus@kennebunkportme.gov. All questions and responses will be provided via email.

Jen Lord

From: Clint Chicoine <CChicoine@sargentelectric.com>
Sent: Tuesday, June 30, 2020 9:41 AM
To: Jen Lord
Subject: Street Light Maintenance RFP 06152020
Attachments: Kennebunkport Lighting Maint - SEC Proposal 0620U111.pdf; Sargent Electric Profile.pdf

Jen,

Mike Clause told us that we could email our proposal for the Street Light Maintenance instead of hand delivering it.

I have attached our proposal letter, which includes our T&E rates, clarifications, and work history. I have also attached a Sargent Electric Utility Brochure so that you have some more information about our company.

Please confirm receipt.

Thank you,



Clint Chicoine | Utility Chief Estimator
9 Beach Street, Saco, Maine 04072
Tel: 207.494.7171 | Cell: 412.523.0278
Email: cchicoine@sargentelectric.com

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**Sargent
Electric
Company**

We Prize Safety.

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Pittsburgh, PA 15222
(412) 391-0588
www.sargentelectric.com

Clint Chicoine
412-523-0278

cchicoine@sargentelectric.com

June 30, 2020

VIA: Email

Town of Kennebunkport, Town Hall
6 Elm Street
Kennebunkport, ME 04046

Attention: Mike Claus

Project: Town of Kennebunkport Streetlight Maintenance

We are pleased to present the T&M pricing for the streetlight maintenance work required for the above-referenced project. Our understanding of the scope is based on the RFP document (listed below).

BIDDING DOCUMENTS:

1. Request For Proposal Town of Kennebunkport Streetlight Maintenance, Dated 6/15/2020
2. Corrected CWS_ Kennebunkport SL and AL with X&Y

T & E Rates:

- Material (to include any freight or taxes) purchased by Sargent Electric will be marked up 10%

Classification	ST	OT	DT
Lead Lineman (Outside)	\$131.19	\$171.81	\$212.35
Journeyman Lineman (Outside)	\$121.51	\$157.42	\$193.32
Foreman Electrician (Inside)	\$85.15	\$113.27	\$141.30
Journeyman Electrician (Inside)	\$80.07	\$105.58	\$131.08
Apprentice 1 (Inside)	\$51.78	\$65.81	\$76.60

Equipment	Hourly Rate
Bucket Truck 35'	\$35.00
Bucket Truck 44'	\$41.00



**Sargent
Electric
Company**

We Prize Safety.

Headquarters
2767 Liberty Avenue
Pittsburgh, PA 15222
(412) 391-0588
www.sargentelectric.com

OUR PROPOSAL INCLUDES:

1. Providing Maintenance Services for Lighting Repairs or Replacement
2. Installation of Sargent Electric or Owner provided Material & Equipment.
3. Work performed during normal hours Monday through Friday.
4. We understand and confirm that we will abide by the qualifications as listed in the RFP document.
 - a. Must hold a current Maine electrician's license
 - b. Working appropriately under license (Master electrician, or Journeyman working for a Master electrician)
 - c. Meet OSHA (1910.269) standards
 - d. Have training re Maine High Voltage Safety Act (OSHA 1910.269)
 - e. Trained and certified under NFPA 70E
5. If awarded the contract, we confirm that we can provide the required insurance certificate listed Central Maine Power Company as additional insured per the RFP document.

OUR PROPOSAL EXCLUDES:

1. Dumpster
2. Disposal of Removed Material and Equipment
3. Excavation, Backfill, Landscape and or Asphalt Restoration
4. Special Landscape Restoration
5. Work Associated with Electric Utility to include Duct Banks, Cabling, and Vaults
6. Any Monetary Allowances Except as Specifically Identified under INCLUDES
7. Electrical or Building Permits Fees
8. De-Watering
9. HAZMAT, Handling or Disposal of Hazardous Materials
10. Asphalt Repair and or Restoration
11. Quality Control Dedicated Personnel
12. Any Monetary Fees for Performance and Payment Bond
13. Professional Engineering Services for System Design
14. Full Time Safety Officer

2 of 4

9:33 AM

601 East Chicago Avenue
East Chicago, IN 46312
219-397-0133

9 Beach St.
Saco ME, 04072
207-494-7171

5176 North Clinton Street
Terre Haute, IN 47805
812-466-1900



**Sargent
Electric
Company**

We Prize Safety.

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(412) 391-0588
www.sargentelectric.com

15. Cost for Third Party Plan Review and Inspections

CLARIFICATIONS TO SCOPE:

1. Our proposal is valid for thirty (30) days from the date of submission.
2. Time rates are valid as follows:
 - a. All rates are valid for two years.
3. Equipment rates are subject to change (not expected).
4. Terms and conditions no more stringent or restrictive than those contained in the latest edition of AIA401, Standard Form of Agreement between Subcontractor and Owner. We take specific exception to any indemnity provision beyond our fault or negligence, waivers of subrogation, or compliance with building codes beyond the work shown in the contact documents.
5. Prior to acceptance and subcontract signing, Sargent Electric requires review and/or copies of the contract terms & conditions.
6. Proposal is contingent upon completion of Sargent Electric credit application and subsequent satisfactory investigation. Payment Terms Net 30 Days.

History with similar work:

1. Customer: The Efficiency Network
 - a. Change out fixtures and fuses for decorative lighting for the City of Portland
 - b. March – April, 2020
2. Customer: The Efficiency Network
 - a. Lighting Maintenance for City of Portland
 - b. May, 2020

Current & Past Work with Local Utilities:

1. Customer: CMP
 - a. Distribution upgrades & maintenance, Southern Maine

3 of 4

9:33 AM

601 East Chicago Avenue
East Chicago, IN 46312
219-397-0133

9 Beach St.
Saco ME, 04072
207-494-7171

5176 North Clinton Street
Terre Haute, IN 47805
812-466-1900



**Sargent
Electric
Company**

We Prize Safety.

Headquarters
2767 Liberty Avenue
Pittsburgh, PA 15222
(412) 391-0588
www.sargentelectric.com

- b. 2017-Current
- 2. Customer: National Park Service
 - a. Rebuild 3 miles of transmission line in Acadia National Park
 - b. May-Current
- 3. Customer: Emera
 - a. Various distribution upgrades & maintenance, Downeast Region Maine
 - b. 2017-Current
- 4. Customer: NYSEG
 - a. Distribution upgrades
 - b. December 2019 - May2020

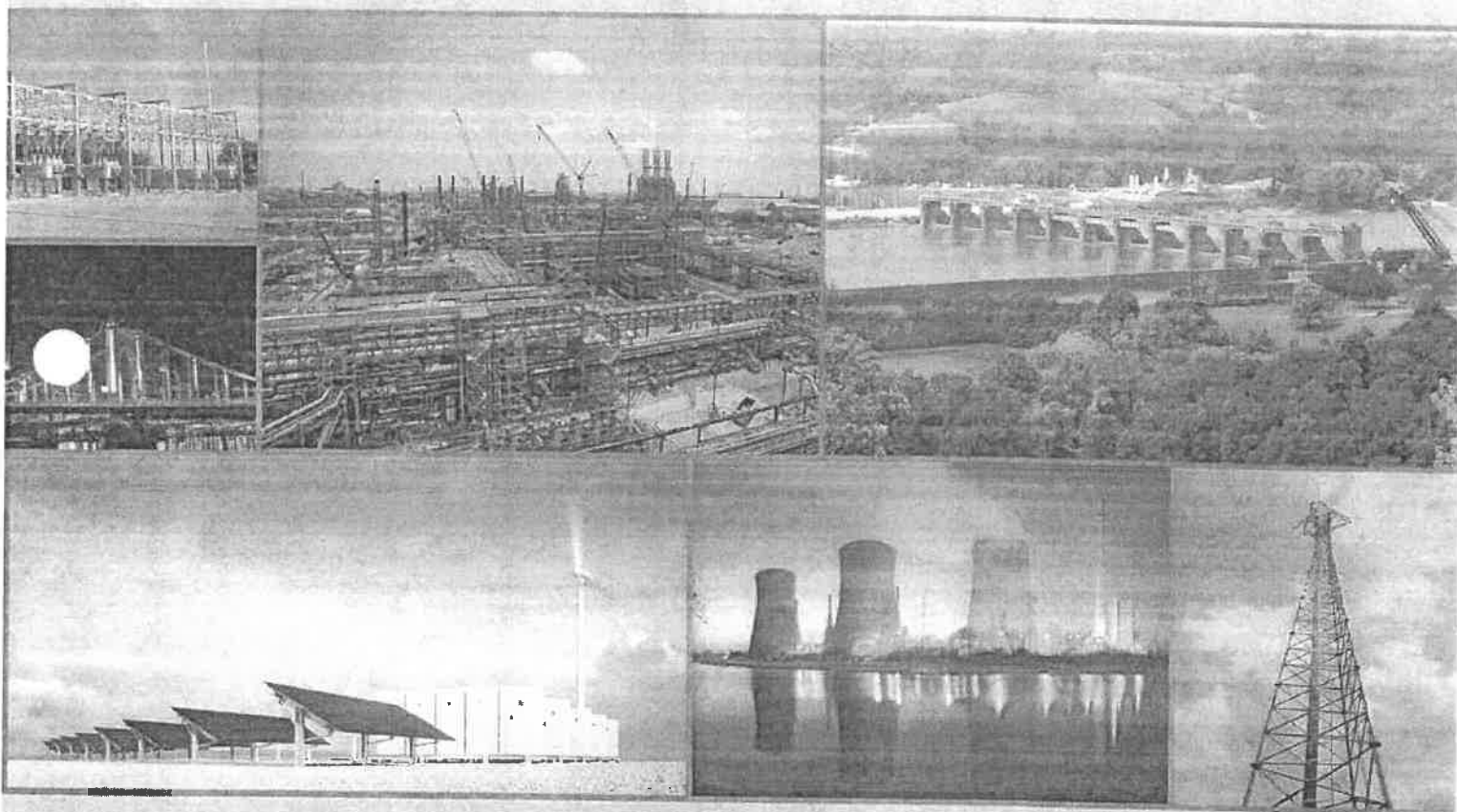
Thank you for this opportunity. Should you require any additional information or clarification, please do not hesitate to call.

Clint Chicoine
Sargent Electric Company
412-523-0278
9 Beach Street
Saco ME 04072



Sargent Electric Company

Full Service Electrical Contractors
Powering Industry Since 1907



Serving the following markets:

- Transmission & Distribution
- Power Generation - Fossil, Nuclear, Renewable
- Oil & Gas - Upstream, Midstream & Refining
- Highway & Transportation
- Petrochemical
- Industrial
- Wireless
- Commercial



Sargent Electric Company

For more than 113 years, Sargent has delivered quality, leadership and responsiveness with every project. We perform all types of electrical construction including design and installation, repair and maintenance, and 24-hour emergency service. When you choose Sargent, you gain a trusted and knowledgeable partner.

Sargent has unparalleled experience in supporting and partnering with public utility and energy companies. We have built an industry-wide reputation as a leading substation constructor with thousands of projects completed in the past century of operation.

Our experienced team offers design/build solutions for substations, new construction, or renovation of existing overhead and underground power transmission and distribution systems. Sargent Electric Company also provides relay checkout and commissioning of new equipment. In addition, Sargent Electric Company provides all of the necessary supervision and manpower.

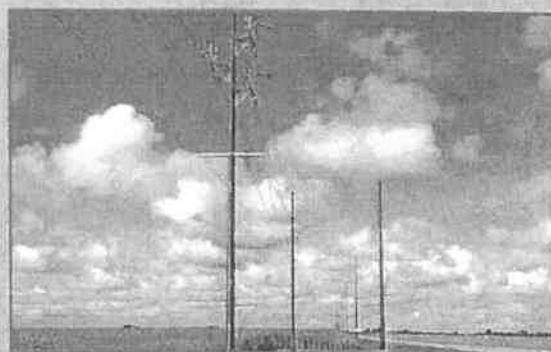
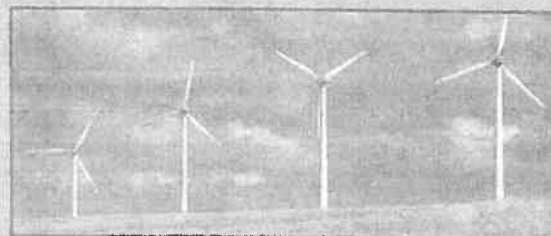
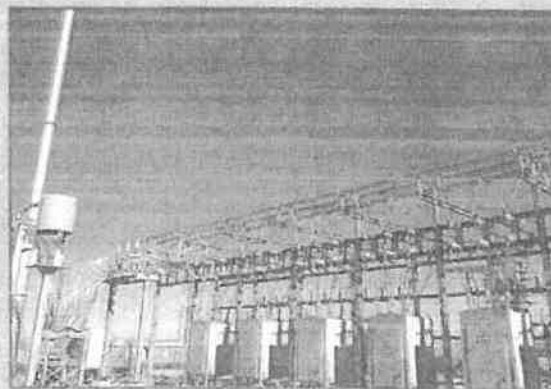
Emergency service is available to power companies during natural disasters that interrupt service to consumers.

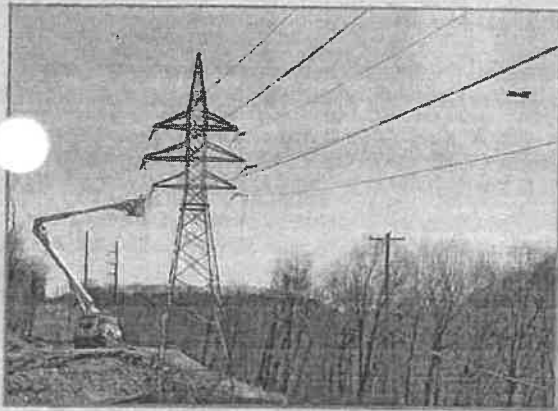
Our Utility Division Specializes in the Following:

- Applications through 765kV construction and maintenance
- Control building construction
- Equipment change outs and installation
- Failed cable reconstruction
- Overhead and underground line installation and maintenance
- Relay and control panels installation and wiring
- Specialty underground high voltage pipe-type cabling
- Switch yard demolition and new installation
- Transformer assembly and maintenance work
- Transmission and distribution construction and maintenance
- Transmission poles and tower reconductoring

Power Generation Experience:

- Coal-fired plants and related environmental components
- Co-generation facilities
- Combustion turbines
- Conventional power stations
- Hydroelectric facilities
- Nuclear power stations
- Simple and combined cycle facilities
- Wind / Solar / Battery Distributed Capabilities





Emergency and Storm Response

Sargent's crews and equipment are ready to be deployed at all times, we're equipped to handle emergency response services 24 hours a day, 7 days a week. In addition to having access to shared crews through nationally recognized mutual assistance programs, we also employ crews and maintain equipment available from our non-utility projects. The strategic locations of our experienced workforce in the Midwest and Mid-Atlantic states allow us to respond quickly to requests for assistance.



Our Storm Response Experience Includes:

- Distribution 4kV to 64kV
- Generation Installation
- Line rebuilds and relocations
- Pole repair and replacements
- Substation repair
- Transmission 69kV to 765kV

Health and Safety

We take great pride in being an industry leader for decades. We recognize the value added for maintaining a safe job site and have developed a structurally sound health and safety program. Our program includes behavior-based safety initiatives, extensive task specific training, and leadership involvement and accountability.

Leading Indication Training:

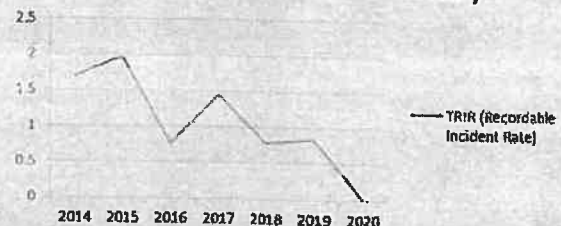
- Quarterly Foreman Training
- OSHA 30-Hour
- NFPA 70E
- First-Aid/CPR/AED
- Confined Space
- Forklift and Aerial Lift
- Lockout/Tagout
- Altec Instructor
- Rigging/Lifting
- OSHA Supervisor Suspicion Training
- EC SafeGulf/SafeLand

Safety/OSHA Statistics

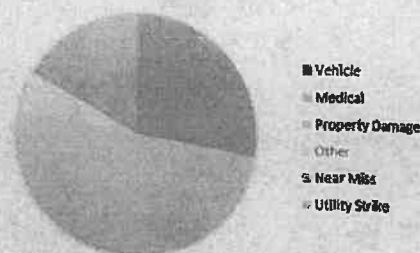
Current as of April 30, 2020

Total Recordable Incident Rate (TRIR): 0.00
Days Away Restricted Time (DART): 0.00
Lost Time Incident Rate (LTIR): 0.00
EMR (Interstate): 0.590

TRIR (Recordable Incident Rate)



TOTAL INCIDENTS BY CATEGORY



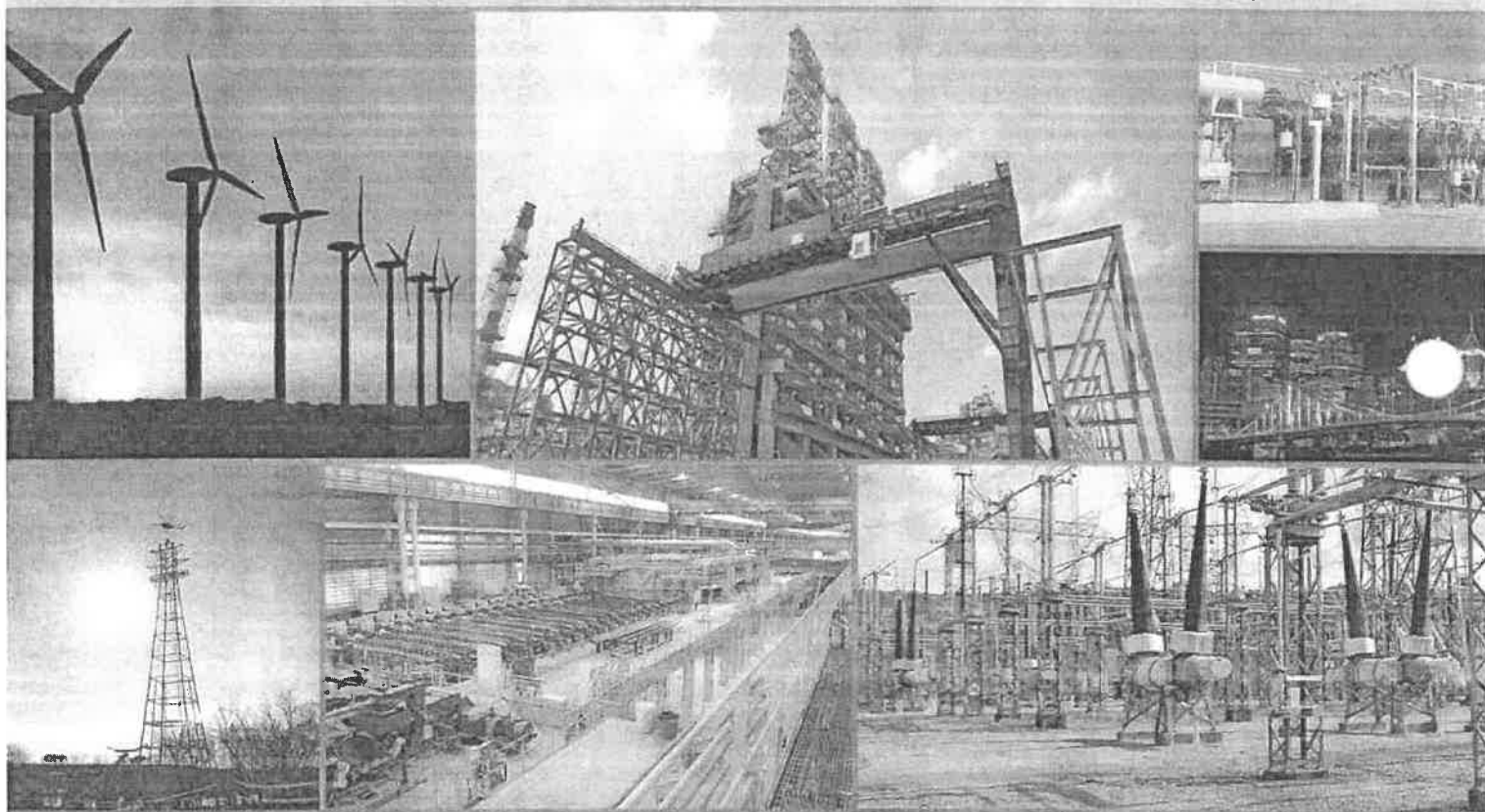


**Sargent
Electric
Company**

Excellence in Electrical Construction and Project Management Since 1907

Sargent Electric Company was founded in Pittsburgh, PA to serve the burgeoning steel, glass and coal industries, which were on the leading edge of technological and industrial innovation in the early 20th century. Sargent prospered and evolved alongside iconic leaders such as Westinghouse, US Steel, PPG and Alcoa.

As a leader in the construction and maintenance of distributed energy projects, updated power grids and wind / solar developments, Sargent continues to pioneer the latest industry technologies. We are actively involved with a number of LEED certified buildings, renewable energy projects, and working on advanced micro-grid projects integrating battery storage, renewable energy, and utility grid ties to optimize our customers' energy costs.



Sargent Electric Company

HEADQUARTERS
2767 Liberty Avenue
Pittsburgh, PA 15222-4703

Phone: 412.391.0588
Fax: 412.394.0206

NORTHWEST INDIANA
601 East Chicago Avenue
East Chicago, IN 46312-3546

Phone: 219.397.0133
Fax: 219.397.0206

SACO, MAINE
9 Beech Street
Saco, ME 04072-2801

Phone: 207.494.7171
Fax: 412.394.0206

www.sargentelectric.com
info@sargentelectric.com

**Visit our Sargent Electric Company
LinkedIn and Facebook Pages**

CAMILLE'S ELECTRIC, LLC

P.O. BOX 1227

Biddeford, Me 04005

TELEPHONE: 284-8032

June 29, 2020

Town of Kennebunkport, Maine

P.O. Box 566

Kennebunkport Maine, 04046

Attention: Mike Claus

Re: R.F.P. for Municipal Street Lighting Maintenance

Our History and Experience:

As a successful electrical contracting company in northern York County for 50 years, we have been servicing commercial and industrial clients located in the heart of CMP territory. We have worked with the company on many industrial and commercial services and buildings. Prior to the corporate acquisitions, our firm provided electrical service to some of CMP's operational facilities in York County. We pride ourselves on learning our customers production operations and becoming a part of their team, to deliver the best service with minimal downtime. The majority of our customer relationships have spanned decades. Regarding providing service to street lighting, we have been servicing private sector and municipally owned stand alone roadway lighting systems as well as the quasi-private & utility arrangement for decorative street lighting since the 1990's. Quasi-private & utility is when the municipality owned the poles and GFCI receptacle for holiday lighting and CMP would provide and maintain the fixtures and conductors. Now that municipally owned street lighting is becoming more mainstream, we have expanded to include this service, given that we already have the model for rapid response, as this is a public safety issue.

We have performed third party quality insurance inspections for an international sales company for municipalities in the CMP territory who have purchased and replaced all of their street lighting equipment. These towns include, Gorham, Windham, York, and Kittery.

We have installed a new fixture and arm for a private developer to be added to the Town of Scarborough's lighting inventory.

We have performed roadway lighting service for the City of Biddeford, both their private and quasi-private utility systems since the early 90's to present. Although we did not perform the complete installation of their LED conversion,

which is still under warranty by the installer, we have been called upon to provide service when the City felt there was a public safety issue, and the response time of the warranty service was longer than they deemed acceptable. We have also installed additional fixtures for areas that required additional illumination.

As a Company that was built on servicing industries and municipalities, a prompt service response is part of our being, usually providing same day, or next day repairs. Our business model is to have a sizable inventory on hand to minimize trips to any job location. If you opt to provide your own materials, we would request to be provided a quantity that will maximize the number of poles that could be serviced in a typical day. Having the inventory on our trucks, allows us greater flexibility when responding to a request for service, if that means providing that service early in the morning or later in the evening to minimize traffic interruptions and provide added safety. We could log the locations of parts used at each street & pole number and submit when re-stocking from your storage location. Please note that we normally provide a one-year parts and labor warranty on materials that we have provided. If you choose to provide your own materials, we would charge all labor required, even for defective material or a return trip if you did not have the correct parts available.

Since we are a CMP approved contractor, we are authorized to make connections to the company's secondary conductors. Those connections would include the installation of a fused disconnection means of the municipally owned street lights, which are required to be installed within ten years of the purchase of the equipment. It would be our recommendation to install this fuse at each light that requires service, as that would be the most economical for the town, since we would already be there and it is usually a quick installation. We could also handle the re-location of the town's fixtures when the utility poles are replaced, as this becomes a financial responsibility of the owner of the street lighting equipment (town). Another service that we offer is locating and marking of underground electrical lines, as this would be the responsibility of the town, to mark lines that supply lighting poles under the dig safe law. We also have the equipment and ability to locate underground cable faults, to save the town from replacing an entire run or experimental test excavations.

I believe that all of these services being offered from one vendor would be an asset to your new responsibility of owning and maintaining the town's street lighting. We are willing to discuss how to best meet the town's vision for the lighting maintenance program, whether that is retaining the historic appearance of the incandescent fixtures and warm "feel" of the light temperature, a segmented installation of fuses and or installation of LED fixtures to match a fiscal calendar that is implemented over a several year period, etc.

Rates:

Our hourly rate for a bucket truck and crew for municipal street lighting service is \$190.00 per hour, including travel. Our overhead percentage for material is 30%.

Qualifications:

Our company owner is on every job and has qualifications that I believe you will find exceed your requirements which include:

State Of Maine Master Electrician (MS60017522)

IMSA Roadway lighting technician 1 Certification # *RR_125261*

IMSA Temporary Traffic Control technician *Certification # ZZ_125261*

Achieved ATMT Certification in NFPA 70E

Has received training to meet OSHA (1910.269) standards

CMP Approved Contractor (please see attached approval letter)

Red Cross CPR and AED certified

Current customers and references:

We have done private roadway, parking lot, and area lighting as part of our full electrical service to the Funtown Splashtown Amusement parks.

We are responsible for the oversight and maintenance of the Pleasant River Lumber Sanford, Maine location inclusive of the privately owned primary distribution system.

We installed and service utility style, (wood pole and quad cable), lighting for the production yard of Boise Cascade Truss and Wall Panel facility located in Saco, in addition to their traditional design build and electrical service needs.

Contact information for the above referenced clients are:

Jeff Demers

City of Biddeford, Public Woks Director

1-207-282-1579

jdemers@biddefordmaine.org

Bill Cormier

Funtown Splashtown Maintenance Director

1-207-284-1033

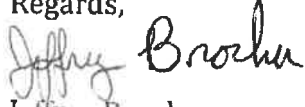
congoolo@aol.com

Dan Ferry
Pleasant River Lumber, Sanford Maintenance Director
1-207-459-2700
dferry@pleasantriverlumber.com

Ted Toppan
Boise Cascade
1-877-291-5276
TedToppan@BC.com

Please see the attached letter of reference from the City of Biddeford Public Works Director.

Should you require any further information, or have questions, feel free to contact me at anytime.

Regards,

Jeffrey Brochu



City of Biddeford, Maine

Public Works Department

371 Hill Street Biddeford, Maine 04005
Phone: (207) 282-1579 Fax: (207) 286-9395

June 27, 2019

RE: Letter of Recommendation
Jeff Brochu, Camille's Electric

To Whom It May Concern:

I am pleased to have the opportunity to write this letter of recommendation for Jeff Brochu, who is our go-to electrician for the City of Biddeford's Wastewater/Public Works Department.

I have had the pleasure of working with Jeff on a professional level for over 20 years.

Jeff has been our emergency contact; servicing our generators, shelters, schools, Treatment Plants, pumping stations, Public Works building, and 1500 feet of Primary distribution at Rotary Park. We relied on him for help during our pump station upgrades as well. Camille's Electric commitment to safety for not only their company but for the employees of Biddeford has been exceptional.

The service Jeff has supplied to the city, in conjunction with Central Maine Power, on the lower Main Street Streetlights, has also been exceptional.

I would highly recommend Jeff and his team for any commercial work. If I can be of any further assistance, please feel free to contact me at any time (207) 282-1579.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff", is written over the printed name.

Jeff Demers

Director of Public Works / Waste Water



**CENTRAL MAINE
POWER**

Municipal Ownership of Street Lights

Central Maine Power Company Notice of Approved Contractor

Pursuant to Central Maine Power Company's (Company) Terms and Conditions Section 53 (Municipal Ownership of Street Lighting) the following qualified contractor is approved to install, maintain, and remove connections to the Company's existing secondary voltage distribution system:

Camille's Electric, LLC

The purpose of this approval is to facilitate the installation and maintenance of the Company approved fuse link. All other work performed on municipal owned street lights must be performed by a contractor, or employee of the municipality, that meets the minimum qualifications for working on street lights as listed in 53.4(B) of Central Maine Power Company's Term and Conditions Section 53 (Municipal Ownership of Street Lighting).

The contractor approval can be revoked at any time by the Company.

By: Jennifer Mazzaro

It's: Key Account Manager

Date: 07/12/2019



Nicole Evangelista

From: Slivinsky, Adam <adamslivinsky@OnTargetServices.com>
Sent: Monday, June 29, 2020 2:50 PM
To: Mike Claus
Cc: Jen Lord; Nicole Evangelista
Subject: RE: Kennebunkport Streetlight Maintenance Proposal
Attachments: TOWN OF KENNEBUNKPORT STREETLIGHT MAINTENANCE.pdf

Good afternoon,

Please see the attached document for On Target's maintenance proposal.
If you need any more info, please contact me:

adamslivinsky@ontargetservices.com
(207) 252-5318

Regards,

Adam Slivinsky
Project Manager
On Target Utility Services

From: Mike Claus <mclaus@kennebunkportme.gov>
Sent: Monday, June 29, 2020 12:45 PM
To: Slivinsky, Adam <adamslivinsky@OnTargetServices.com>
Cc: Jen Lord <jlord@kennebunkportme.gov>; Nicole Evangelista <nevangelista@kennebunkportme.gov>
Subject: Kennebunkport Streetlight Maintenance Proposal

EXTERNAL SENDER - Exercise Caution.

If you want to email the streetlight maintenance proposal can you cc our Finance Director Jen Lord at jlord@kennebunkportme.gov

Thanks

Michael Claus
Kennebunkport Public Works Director
207.391.3239

TOWN OF KENNEBUNKPORT STREETLIGHT MAINTENANCE

For the Town of Kennebunkport streetlight maintenance contract, On Target Utility Services will be submitting an hourly charge rate for this maintenance. The following services will be included in the proposal:

- Routine maintenance – Fuse installation, changing of lamp, changing of photocell, glass cleaning, clearing of debris in glass, changing of bulb, conductor replacement
- Troubleshooting any unknown issue with streetlight
- Replacing of streetlight hardware – Bracket arms, conductors, photocell, fuse, lamp, poles or controls

On Target Utility Services meets all the following criteria:

- Currently hold Maine electrician's license
- Working appropriately under license (Master electrician, or Journeyman working for a Master electrician)
- Meet OSHA (1910.269) standards
- Have training re Maine High Voltage Safety Act (OSHA 1910.269)
- Trained and certified under NFPA 70E

Previous LED Conversion Projects Completed (Maine Towns/Cities):

- Portland
- South Portland
- Wells
- York
- Dover-Foxcroft
- Auburn
- Lewiston
- Paris
- Norway
- Scarborough
- Falmouth
- Freeport

On Target Utility Service's Rates – Valid until 3/31/2021

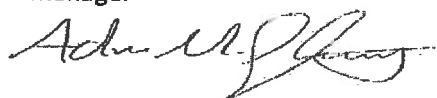
Unit	Rate
Journeyman and Helper Electrician w/ Light Duty Bucket Truck – Regular Hours	\$171.00 / hour
Journeyman and Helper Electrician w/ Light Duty Bucket Truck – After Hours	\$285.00 / hour
Equipment Operator and Helper w/ Digger Derrick Truck (pole setting)	\$175.00 / hour
Traffic Control (2 Certified Flaggers) – if needed when working roadside	\$63.90 / hour
Material Mark Up	15%

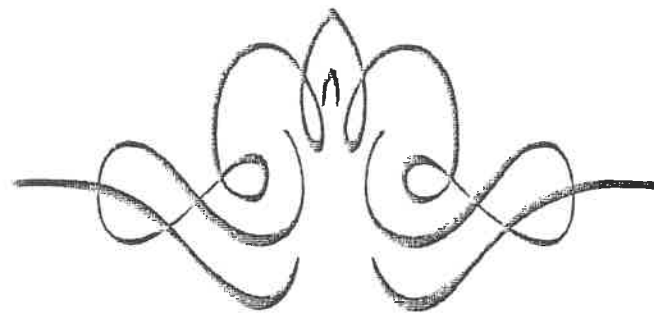
Company: JF2 LLC, dba On Target Utility Services

Name: Adam Slivinsky

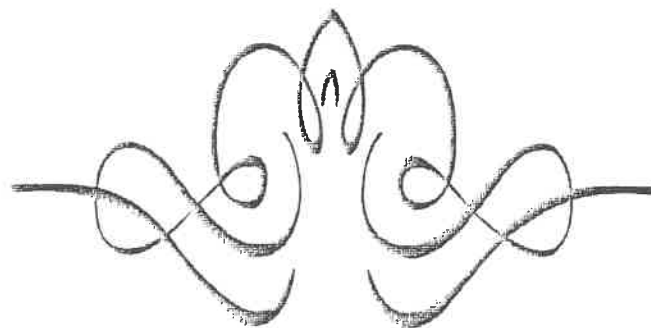
Title: Project Manager

Signature:





Agenda Item Divider



10

APPLICATION FOR WASTE HAULING PERMIT

Applicant: Robert Noble

Address: 189 Maguire Rd
Kennebunk, Me 04843

Telephone: 207-229-4588

Authorized Representative: _____

- Attach: 1. Current vehicle registration
 2. Customer List

Driver(s) of Vehicle: _____

Name: Robert Noble Lic #: 2490097

Name: _____ Lic #: _____

Name: _____ Lic #: _____

Name: _____ Lic #: _____

I have read the Solid Waste Ordinance and the Rules and Regulations for solid waste. I agree to abide by these regulations.

Signed: [Signature]

Signed: _____

Approved by Selectmen: _____

Permit No.: _____ Date: _____

By granting a waste-hauling permit, the selectmen and the Town of Kennebunkport do not assume and liability with respect to the operations of the licensees.

The issuance of a waste hauling permit does not in any way constitute and endorsement by the Town or recommendation as to the adequacy or reliability of the services provided by the licensee. The Solid Waste Ordinance and Rules and Regulations of the Town do not require proof of vehicle insurance or financial responsibility in order for a person to obtain a waste hauling permit.

Goose Rocks Beach (summer) 135 count
Goose Rock Beach (winter) 12 count
Kennebunkport (Ocean Ave Summer) 46 count
Kennebunkport (Ocean Ave Winter) 29 count

Town of KENNEBUNKPORT
----- R e c e i p t -----

Thank You for Your Payment

07/06/20 11:21 AM ID:NLE #284-1
TYPE----- REF---- AMOUNT
Administration

Miscellaneous 125.00

Total: 125.00*

Paid By: OH Noble, Inc., 2020 Waste Haul

Remaining Balance: 0.00

Balance reflects all related accounts

Check : 125.00

3024 - 125.00

129

Kennebunkport Public Health

June 22, 2020

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$20.00 in memory of Pricilla Spang to the Nurses general (51-39-50-01) account. This money was granted to Kennebunkport Public Health dept to assist us with any health and social service projects, including Senior enrichments, and our new baby box program as we see fit.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health

RUSSEL H READ
ERIN A READ
4315 WHEATLAND LANE
WINSTON SALEM, NC 27106

4246

66-21/530 10340

June 12/20
Date

Pay to the
Order of

Kennebunk Port Public Health \$ 20.00
Twenty Dollars



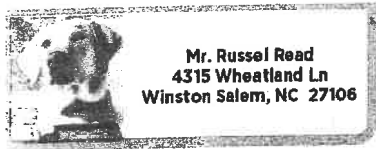
Wells Fargo Bank, N.A.
North Carolina
wellsfargo.com

For

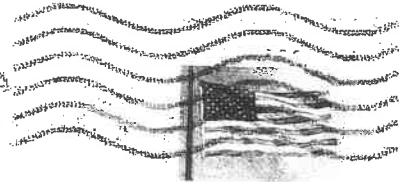
Memory of P. Spang

Erin Read

04246



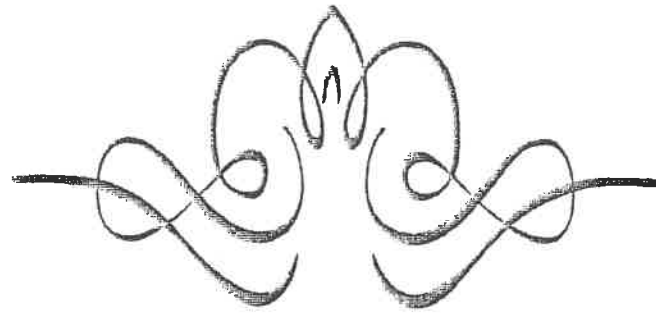
GREENSBORO NC 274
PIEDMONT TRIAD AREA
13 JUN 2020 PM 5 L



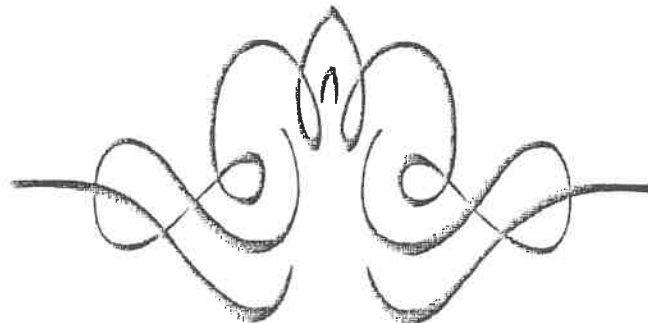
Kathleen Spang Horton
C/O Kennebunkport
Public Health
P.O. Box 566
Kennebunk ME 04846

04043-056666





Agenda Item Divider



126

Kennebunkport Public Health

July 2, 2020

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$25.00 in memory of Nancy Buchannan to the Nurses general (51-39-50-01) account. This money was granted to Kennebunkport Public Health dept to assist us with any health and social service projects, including Senior enrichments, and our new baby box program as we see fit.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health

IN LOVING MEMORY
OF

Nancy Buchanan

FROM

Sue Ann Blout

153 Florence St

MELROSE, MA 02176

Please Notify

Robert Buchanan

93 N. Bedford Road

Danvers MA

Thank you!

PAY TO THE
ORDER OF

ALEXANDRA BLOUT
MARJORIE GIBSON
153 FLORENCE ST.
MELROSE, MA 02176-3709

53-7158/2113

480

DATE

June 26, 2000

\$ 25.00

DOLLARS



— a co-operative bank —

MEMO

Message of Nancy Buchanan

Alexandra Blout

10P

FILE LINE