



## TOWN OF KENNEBUNKPORT, MAINE

### Board of Selectmen Agenda June 25, 2020 @ 6:00 PM VIRTUAL MEETING (VIA ZOOM)

**This meeting will be conducted through the electronic platform Zoom.**  
**ZOOM MEETING/WEBINAR INSTRUCTIONS**

**Ways to join the webinar:**

- **Connecting by computer or mobile device**, go to <https://zoom.us/>

You may be required to download the Zoom app in order to connect. This is free, and easy to use. Make sure to log in a few minutes early to ensure you can connect.

- **Connecting by phone (Use phone number depending on location)**  
+1 929 205 6099 US or +1 312 626 6799 US or +1 669-900-6833 US  
International numbers available: <https://zoom.us/j/99215752242>

You will be asked to enter the Webinar ID number followed by the # sign.

**Webinar ID: 992 1575 2242**

**NOTE:** During the meeting, only the Selectmen and Town Manager will be on screen with audio connected. All other participants will be blacked out and audio muted except when the Board solicits public input.

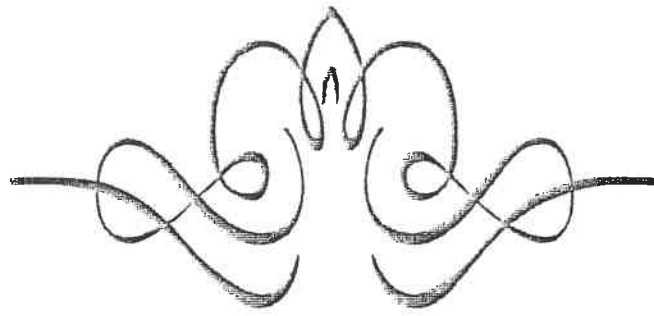
**PUBLIC COMMENTS:** If you wish to speak on an agenda item and you are:

- **Joining via your computer or cell phone**
  - Please use the "raise your hand" feature by clicking "participants" (computer). The host will be notified and will identify you when it is your turn to comment.
- **Joining via landline phone:**
  - The following commands can be entered using your phone's dial pad while in a Zoom meeting. The host will be notified and will identify you when it is your turn to comment.
    - \*6 - Toggle mute/unmute
    - \*9 - Raise Hand

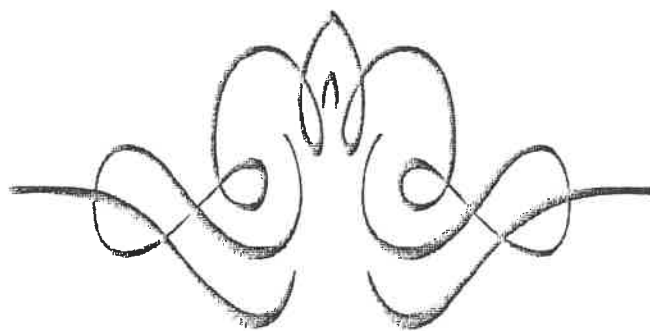
**Written Public Comments:** With the shift to remote meetings, we are encouraging written public comments in place of in-person participation. Written public comments must be e-mailed to Town Manager Laurie Smith at [LSmith@kennebunkportme.gov](mailto:LSmith@kennebunkportme.gov), or mailed to Public Comment, Town Manager Office, P.O. Box 566, Kennebunkport, Maine 04046, or dropped in the Town Office "drop box" and must be received by 2 hours prior to the start of a meeting on the date of the Board of Selectmen meeting. These comments will become a part of the permanent record of the meetings. If e-mailing, please note "Public Comment" and the meeting date in the Subject field. \*This method is subject to change. Any updates will be communicated.

1. Call to Order.
2. Approve the June 11, 2020, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
4. Public Hearing to consider the annual victualer's licensing.
5. Consider a liquor license renewal application for Musette, LLC, d.b.a. Musette Restaurant, 2 Pier Road.
6. Consider application to renew liquor license submitted by Breakwater Inn & Spa, Kennebunkport, LLC, d.b.a. Breakwater Inn & Spa, 127 Ocean Ave.
7. Authorize the Town Manager to sign the Animal Welfare Society Animal Shelter Agreement.
8. Authorize the Treasurer to write off accounts as uncollectible and instruct Sunrise Collections to halt further collection attempts.
9. Regional Sustainability and Resilience Program presentation by Karina Graeter and Abbie Sherwin of SMPDC.
10. Consider abatement of sewer user fees for 3 Temple Street.
11. Consider appointment of Selectmen representative to the Beach Advisory Committee.
12. Use of Dock Square Parking Lot.
13. Consider ordinance amendment regarding tents.
14. Accept donations to the nurses' general account in memory of Pricilla Spang.
  - a. Donation of \$50 from Dorothy Reynolds.
  - b. Donation of \$50 from Stan and Barbara Barwise.
15. Other Business.

16. Approve the June 25, 2020, Treasurer's Warrant.
17. Adjournment.



# Agenda Item Divider



**Town of Kennebunkport  
Board of Selectmen Meeting VIA Zoom  
June 11, 2020  
6:00 PM**

Minutes of the Selectmen's Meeting of June 11, 2020

**Selectmen attending via Zoom:** Patrick A. Briggs, Allen A. Daggett, Sheila Mathews-Bull, and D. Michael Weston.

**Selectman absent:** Ed Hutchins

**Others attending via Zoom:** Bill Case, Mike Claus, Jen Lord, Arlene McMurray, Tracey O'Roak, Dave Powell, Craig Sanford, Chris Simeoni, Anne Marie Sweeney, Laurie Smith, and others

**1. Call to Order.**

Chair Daggett called the meeting to order at 6:05 PM. He took **roll call** of Selectmen present: Patrick A. Briggs, Allen Daggett, Sheila Matthews-Bull, and D. Michael Weston.

**2. Approve the May 29, and June 1, 2020, selectmen meeting minutes.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the May 29, and June 1, 2020, selectmen meeting minutes. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

Chair Daggett read a letter from McKinzie, age 7 asking why they Town is no longer recycling. The Board shares his concerns. The plan is to start recycling in January.

Chair Daggett mentioned a letter sent from Bill Case proposing pickleball. It said pickleball appeals to all ages, there are fewer injuries, excellent health benefits, and you can make new friends. He would like to have a pickleball court in Kennebunkport.

Rita Brown supports Bill Cases proposal.

Anna Marie Sweeney was concerned that cardboard collection is being removed and David James said he also received feedback that people are upset about this.

Town Manager Laurie Smith explained that the cardboard dumpsters were not in the budget. The costs went from \$11,000 to \$40,000. They were going to start recycling in July, but due to the pandemic, the Solid Waste Committee was not able to meet. They will provide education on contamination and what should be recycled when recycling begins again in January.

Breese Reagle, assistant director of parks and recreation, announced that they are having a drive in concert at Parsons Field on Thursday, June 18, from 6:00 to 8:00 PM. Gates open at 5:00 PM and people should register online. The Dock Squares will be performing, and people can dance close to their cars.

Sponsored by Port Lobster, there is also a free, slow pitch, softball game at Parsons Field every Wednesday from June 17 to August 12, 6:00 PM – 7:30 PM. Participants that commit to at least 7 scheduled days will also be given a free team shirt and hat.

**4. Countersign the Warrant for the RSU Validation Referendum Warrant and Notice of Election.**

**Motion** by Selectman Weston, seconded by Selectman Briggs, to accept the Warrant for the RSU Validation Referendum Warrant and Notice of Election as written. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**5. Consider new victualer's permit for FiaFia.**

Town Clerk Tracey O'Roak said this is a small café and Code Enforcement Officer Andrew Welch inspected it two weeks ago. This was also inspected and approved by the Fire Inspector and Police Chief.

**Motion** by Selectman Weston, seconded by Selectman Briggs, to approve the new victualer's permit for FiaFia. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**6. Consider application to renew liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Weston, to approve the application to renew liquor license submitted by Arundel Marine Service, d.b.a., Arundel Wharf Restaurant, 43 Ocean Avenue. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**7. Discussion of Bill Case's proposal for pickleball courts.**

Director of Parks and Recreation Carol Cook said Bill Case proposed the pickleball courts a while ago to the Town Manager and did the research. Ms. Cook summarized it for the Board. See Exhibit A. She said she just wanted to introduce this topic as a first step and then put it into a capital plan. She checked out basketball courts at Rotary Park and there is not enough space. A possibility is to expand it 8 feet, but then it would have to get Planning Board approval, which can't be heard until fall or next spring.

Bill Case said he has played it in Florida and a lot of people play it. It brings in revenue and there is a tremendous demand for it. Forty percent of the Town is over age 65. He said they will need nets and a fence, and the most logical place is 49 Beachwood Avenue for 4 pickleball courts. There is lots of parking there.

Selectman Matthews-Bull agrees that 49 Beachwood is the best location.

**8. Authorization of Dock Square Parking Lot budget.**

Treasurer Jen Lord discussed the Dock Square Parking Lot budget. She said the credit card fees increased and they are trying to get it lowered. Wages have increased. The Police Department wage budget was reduced when the Dock Square summer officers' wages were removed from the general fund and put in the Dock Square Parking Lot budget.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Weston, to approve the Dock Square Parking Lot budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**9. Authorization of Recreation Special Revenue budget.**

Ms. Cook explained her budget. The difference is in programming expenses, (reduced summer salaries and program events) which were decreased due to COVID-19.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the Dock Square Parking Lot budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**10. Authorization of Government Wharf budget.**

Treasurer Jen Lord explained the Government Wharf budget. Revenues and expenses decreased from last year.

**Motion** by Selectman Weston, seconded by Selectman Matthews-Bull, to approve the Government Wharf budget. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**11. Authorize Quit Claim Deed for Jessica Hughes, map 8, block 2, and lot 8.**

Ms. Lord said she collected over \$13,000 in back taxes which brought Hughes balance up to date.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the Quit Claim Deed for Jessica Hughes, map 8, block 2, and lot 8. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**12. Authorize bid for concrete work at Wastewater Plant and use of \$5,000 carryforward from Public Works to Wastewater.**

Chris Simeoni, deputy director of public works, explained that Wright Pierce solicited bids for the emergency generator at the Wastewater Plant twice and had no responses so the Public Works completed a large portion of the work needed. Now they need concrete work done. He solicited bids from five contractors and received two responses:

**Bids**

CFC Foundations	\$13,750
Duke Emmons Foundations	\$18,704.25

Mr. Simeoni asked low bidder CFC Foundations if he could lower his price and he reduced it to \$13,500. He recommends awarding the contract to CFC foundations. He also requested that \$5,000 from Public Works for the purchase of an electronic speed sign be reallocated to the Wastewater Plant for foundation work.

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to award the bid for concrete work at the Wastewater Plant to CFC Foundations at a cost of \$13, 500 and to use \$5,000 from the Public Works. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**13. Accept donations to nurses general account in memory of Nancy Buchanan.**

- a. Carol McCarthy Ritchie donated \$25.00
- b. Laurie Lundergan donated \$25.00

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to accept the two donations of \$25 each from Carol McCarthy Ritchie and Laurie Lundergan to the nurses general account in memory of Nancy Buchanan. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**14. Other Business.**

- a. MMA Legislative Policy Committee nomination.

**Motion** by Chair Daggett, seconded by Selectman Matthews-Bull to nominate Town Manager Laurie Smith to the MMA Legislative Policy Committee. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

- b. Critical dates for the November 3, 2020, election.

Town Clerk Tracey O'Roak explained the critical dates for the November elections.

**15. Approve the June 11, 2020, Treasurer's Warrant.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the June 11, 2020, Treasurer's Warrant. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

**16. Adjournment.**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to adjourn. **Roll Call Vote:** Briggs, Daggett, Matthews-Bull, and Weston. **Voted:** 4-0. **Motion passed.**

The meeting adjourned at 7:10 PM.

Submitted by Arlene McMurray  
Administrative Assistant



INTEROFFICE MEMORANDUM

Exhibit A - 6-11-2020

TO: KPORT BOARD OF SELECTMEN  
FROM: CAROL COOK  
SUBJECT: PICKLEBALL PROPOSAL  
DATE: JUNE 5, 2020  
CC: LAURIE SMITH

Bill Case is a local resident and ambassador for the United States of America Pickleball Association. He will be attending the selectmen's meeting of June 11 regarding a proposal to install pickleball courts on the site of the old highway garage at 49 Beachwood Avenue. He has done a lot of research, and here is some information for your review prior to the meeting. His passion for the sport is obvious. He is aware of the current tight financial considerations.

Pickleball is the fastest growing sport in the US, especially for seniors. The game is a cross between tennis, badminton, and ping pong, suitable for ages 9-90+. Since roughly 40% of our population is over 65, pickleball provides an excellent opportunity for exercise and sociability. The physical and mental benefits are many including stronger muscles, improved cardiovascular health, reduced stress, maintenance of healthy weight goals, and enhanced brain function. Even though his primary interest is for adults, he also notes phenomenal growth in youth participation.

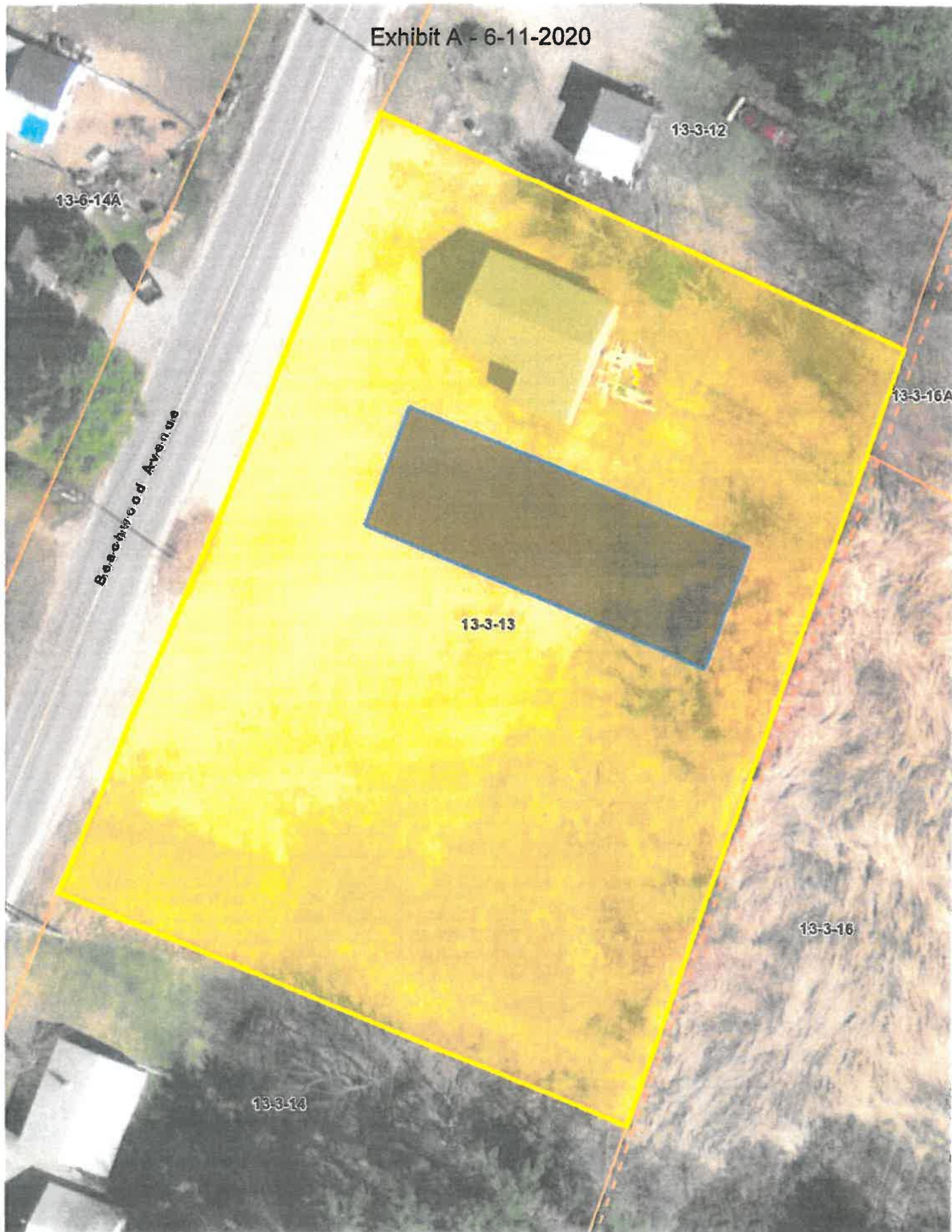
Bill got some construction estimates, essentially two options: Maine Tennis and Track is the company that installed our courts at Rotary Park, and they estimated \$75-90k for the entire package. Dayton Sand and Gravel quoted just the paving of a 60 foot by 120 foot pad for \$17K. The next was from Anchor Fence for 360 feet of 8 foot high fence with two 4 foot gates for \$24K. The cost to complete them with the surface, posts, nets, etc. is yet to be determined.

KPort Rec generated over \$7,200 in FY '20 in a season cut short by the pandemic. We only offer the program from November to April indoors at Consolidated; this project would allow year-round play to benefit our community and our budget. That figure represents a lot of happy seniors, paying just \$2 each time they played. Bill suggests annual membership fees for locals and a higher one for non-residents along with a drop-in fee. With that model, the program should quickly pay for the facility development and become a money maker.

The first step is to introduce the sport and the concept. Understanding the current economic climate, next steps would be inclusion in the capital plan, consultation with the other Town departments (Public Works and Planning/Codes) regarding the use of the site for this project, and further development of the project scope and finances (seeking other funding sources such as grants). The temporary solution is to fill cracks and paint lines on the tennis courts at Rotary Park to provide a seasonal location for our community to play this great sport.

Thank you for your time and consideration.

Exhibit A - 6-11-2020



Beechwood Avenue

13-6-14A

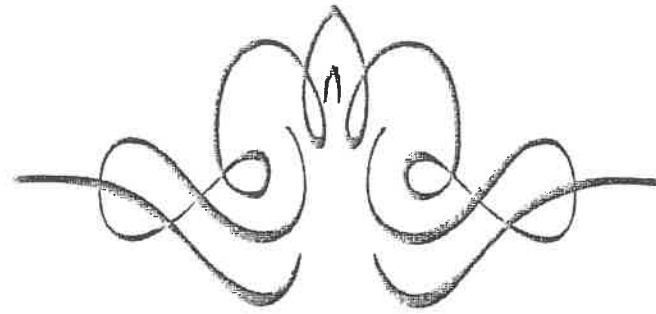
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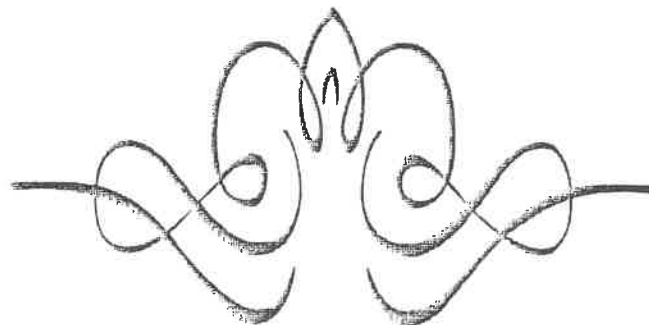
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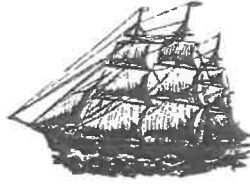
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13-3-14



# Agenda Item Divider





## TOWN OF KENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

### VICTUALER'S LICENSING HEARING

**June 25, 2020**

We, the undersigned officials of the Town of Kennebunkport and Members of the Victualer's Licensing Board, do authorize the Town Clerk to issue a Victualer's License to the business establishments on the attached sheet. The license shall be valid from June 1, 2020 through May 31, 2021 in accordance with the provisions of the Victualer's Licensing Ordinance adopted by the Town on March 21, 2000.

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Sheila Matthews-Bull

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Edward W. Hutchins, II

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Patrick A. Briggs

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Allen A. Daggett

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W. Michael Weston

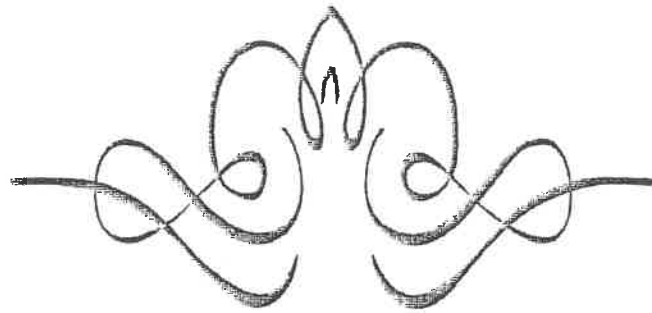
VICTUALERS LICENSES 2019-2020

BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ.EXP
1802 House	15 Locke Street	Eileen Robley	15 Locke Street	Kennebunkport, ME	04046	967-5632	925-300-5301	12	6	3	
A.V. Murray & Company	56 Abernaki Way	Nancy F. Murray	P.O. Box 345	Kennebunkport, ME	04046	710-1213		0	-	1	n/a
Alisson's Restaurant	11 Dock Square	Pamela Padgett	P.O. Box 344	Kennebunkport, ME	04046	967-4841	229-1226	130	-	20	April
Arundel Wharf Restaurant	43 Ocean Ave.	Robert Williamson	P.O. Box 1950	Kennebunkport, ME	04046	423-9089	967-3444	225	-	25	June
Aunt Marie's Ice Cream	10 Ocean Ave.	J. Steven Kingston	P.O.Box 1931	Kennebunkport, ME	04046	967-0103	229-4114	0	-	3	n/a
Bradbury Bros. Market	167 Main Street	James Faiella	P.O. Box 7287	Cape Porpoise, ME	04014	967-3939	603-490-6600	6	-	4-7	n/a
Breakwater Inn	131-133 Ocean Avenue	Karl Whipple	120 Main St. #405	Saco, ME	04072	967-5333	615-9362	52	35	6	July
Cape Arundel Golf Club	19 River Road	Mari	P.O. Box 1447	Kennebunkport, ME	04046	967-3494		0	-	20	n/a
Cape Arundel Inn	208 Ocean Ave	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2125	967-1527	75	15	25	January
Cape Pier Chowder House	79 Pier Road	Allen & Wanda Daggett	P.O. Box 7217	Cape Porpoise, ME	04014	967-0123	232-0124	24	-	4	March
Cape Porpoise Kitchen	1 Mills Road	Peggy Smith Livversidge	P.O. Box 231	Kennebunkport, ME	04046	967-1150	502-0816	12	-	8	n/a
Captain Fairfield Inn	8 Pleasant Street	Robert Blood	29 Main St.	Amesbury, MA	01913	967-4454	617-794-7348	18	9	3	January
Captain Jefferts Inn	5 Pearl Street	Robert Blood	29 Main St.	Amesbury, MA	01913	967-2311	423-9387	36	16	8	January
Captain Lord Mansion	6 Pleasant Street	Robert Blood	29 Main St.	Amesbury, MA	01913	423-9387	617-794-7348	40	16	9	January
Captain's Garden House	35 Maine Street	Robert Blood	29 Main St.	Amesbury, MA	01913	423-9387	617-794-7348	8	4	2	n/a
Chelwynd House Inn	4 Chestnut Street	Robert Knowles	P.O. Box 130	Kennebunkport, ME	04046	967-2235	468-2359	10	4	1	n/a
Chez Rosa Bistro	2 Ocean Ave.	Yazmin Saraya Jean	328 Flag Pond Rd	Saco, ME	04072	970-930-5440		68	-	12	January
Dock Square Coffee House	18 Dock Square	Anette Barba	P.O. Box 3068	Kennebunkport, ME	04046	967-4422	302-932-9838	11	-	3	n/a
Edgewater Inn	126 Ocean Ave.	First Serve Edgewater, Inc.	P.O. Box 630	Kittery, ME	03904	203-434-7205	967-3315	27	12	5	February
Fiafia, LLC	8 Spring Street	Monica King/Matt Douglas	PO Box 842	Kennebunkport, ME	04046	603-502-2052		16	0	4	n/a
Five Acre Farm	1 Bryant Lane	Melinda Anderson	43 Bryant Lane	Kennebunkport, ME	04046	286-9848	286-4031	0	-	3	n/a
From Anne's Garden	230 Beachwood Ave.	Anne Dolinsky	230 Beachwood Ave.	Kennebunkport, ME	04046	967-3351		0	-	1	n/a
Goose Rocks Beach General Store	3 Dyke Road	H. Stedman Seavey	154 Wildes District Rd	Kennebunkport, ME	04046	229-9399	590-1597	0	-	6	n/a
Goose Rocks Dairy	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677	978-500-9077	12	-	6	n/a
Goose Rocks Dairy Breakfast	278 Mills Road	Nicholas Costello	P.O. Box 2737	Kennebunkport, ME	04046	978-857-0677	978-500-9077	120	-	15	n/a
Harbor Inn	90 Ocean Avenue	Bill Dries	P.O. Box 707	Kennebunkport, ME	04046	502-0139	967-2074	16	6	2	n/a
Hidden Pond	356 Goose Rocks Road	Kristen Caouette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-9050	967-1519	120	56	75	January
Hurricane Restaurant	29 Dock Square	Taylor-made Hospitality, Inc.	P.O. Box 1801	Kennebunkport, ME	04046	967-9111	286-7127	108	-	18	February
Clubhouse at Cape Arundel	8 Old Fort Ave.	Jana Bissonnette	2 Livewell Drive, #203	Kennebunk, ME	04043	967-5353	967-1527	40	0	10	January
Kennebunk River Club	116 Ocean Avenue	Lou Rava	P.O. Box 994	Kennebunkport, ME	04046	967-2090		200	3	8	n/a
Kerengende	13 Spruce Avenue	Sarene Matthysen	13 Spruce Ave	Kennebunkport, ME	04046	521-4139		0	0	1	n/a
Lodge on the Cove	29 South Main Street	Justin Grimes	2 Livewell Drive, #203	Kennebunk, ME	04043	967-3993	967-1527	85	33	12	January
Labels Lobster Claw	124 Ocean Ave.	First Serve KPT Hospitality Group, Inc.	P.O. Box 630	Kittery, ME	03904	203-434-7205	967-2562	70	-	20	February
Maine Stay Inn & Cottages	34 Maine Street	Robert Blood	29 Main St.	Amesbury, MA	01913	617-794-7348	423-9387	34	17	8	January
Musette LLC	2 Pier Road	Selena Gearinger	P.O. Box 1254	Kennebunkport, ME	04046	204-0707	423-3683	40	n/a	8	March
Nonantum Resort	95 Ocean Ave.	Tina Gordon	P.O. Box 2826	Kennebunkport, ME	04046	967-4050	590-0922	204	109	36	April
Nunan's Lobster Hut	9 Mills Road	Richard & Keith Nunan	9 Mills Road	Kennebunkport, ME	04046	967-0958	967-4206	86	-	14	April
Old Parsonage Guest House	15 School Street	Christopher Spita	15 School Street	Kennebunkport, ME	04046	967-4352		8	4	1	n/a
Old Salt's Pantry	5 Ocean Ave	John Belyea	P.O. Box 401	Kennebunkport, ME	04046	967-4966	617-320-3931	Take Out	-	3	n/a

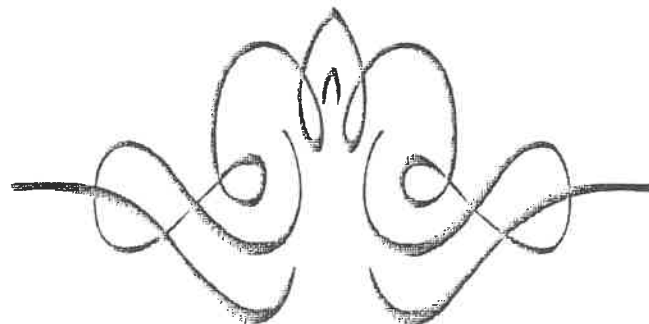
VICTUALERS LICENSES 2019-2020

BUSINESS NAME	BUSINESS LOCATION	CONTACT NAME	MAILING ADDRESS	CITY/STATE	ZIP	PHONE #	ALT #	# SEATS	# ROOMS	EMP/SHIFT	LIQ.EXP
Port Lobster Company	122 Ocean Ave.	Allen Daggett	P.O. Box 729	Kennebunkport, ME	04046	967-2081	205-7949	Take Out	-	10	n/a
Rhumb Line Resort	41 Turbats Creek Road	Sheila Matthews-Bull	41 Turbats Creek Road	Kennebunkport, ME	04046	967-5457	967-3622	50	57	4	February
Rococo Ice Cream	6 Spring Street	Lauren Guptill	538 School Street	Berwick, ME	03901	251-6866	619-4048	0	-	4	n/a
Roma Pizza & Pasta	5 Union Street	Rich Alonardo	PO Box 23	Kennebunkport, ME	04046	781-315-1347	204-2014	48	-	6	n/a
Sandy Pines Campground	277 Mills Road	Valerie Gendron	2 Livewell Drive, #201	Kennebunk, ME	04043	985-5132	967-2483	0	-	12	n/a
Satellite Doughnuts	4 Spring Street	J. Steven Kingston	PO Box 1931	Kennebunkport, ME	04046	229-4114	502-7909	0	-	5	n/a
Seashore Trolley Museum	195 Log Cabin Road	Sherri Alcock	P.O. Box A	Kennebunkport, ME	04046	967-2800 x110	415-6901	0-29	1	4	n/a
The Boathouse Hotel	21 Ocean Ave.	Terri Coakley	2 Livewell Drive, #203	Kennebunk, ME	04043	967-8223	967-1527	250	25	40	January
The Candy Man	20 Dock Square	John Biagioni	P.O. Box 1271	Kennebunkport, ME	04046	967-5693	781-608-5281	0	-	3	n/a
The Colony Hotel	140 Ocean Ave.	John Martin	140 Ocean Ave.	Kennebunkport, ME	04046	967-3331	488-7262	200	124	58	May
The Kennebunkport Inn	1 Dock Square	Christine Reid	2 Livewell Drive, #203	Kennebunk, ME	04043	967-2621	967-1527	150	33	25	January
The Lost Fire	62 Mills Road	German Lucarelli	PO Box 3097	Kennebunkport, ME	04046	646-241-7600	204-0123	130	1	12	
The Ramp Grill, LLC	77 Pier Road	Yalcin Kaya	P.O. Box 487	Kennebunkport, ME	04046	967-8500	603-785-9084	125	-	18	March
Three Sea's Lobster & Fish	130 Main Street	Colby Nunan	16R Turbats Creek Rd	Kennebunkport, ME	04046	204-0402	632-8115	0	0	1	n/a
Three M's Treats LLC dba Ben & Jerry's	5 Union Street	Thomas Murphy	PO Box 1252	Kennebunkport, ME	04046	967-2322	415-0706	0	-	7	n/a
Tides Beach Club	254 Kings Highway	Meg Barnes	2 Livewell Drive, #203	Kennebunk, ME	04043	967-1527	967-3757	80	21	24	January
Wolff Farm & Lobster	18 Wolff Farm Lane	Bernd Wolff	18 Wolff Farm Lane	Kennebunkport, ME	04046	283-1729	423-5552	0	-	2	n/a





# Agenda Item Divider



⑤

This application has been reviewed and approved by the following Municipal Officials,  
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

✓

Code Enforcement Officer

Tracy Cook, Town Clerk

, musette  
6/25/20





STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

## Application for an On-Premises License

*All Questions Must Be Answered Completely. Please print legibly.*

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS:    Yes <input type="checkbox"/> No <input type="checkbox"/>	

### Section I:    Licensee/Applicant(s) Information; Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC): <b>MUSETTE LLC</b>	Business Name (D/B/A): <b>Musette</b>
Individual or Sole Proprietor Applicant Name(s): <b>JONATHAN M. CARTWRIGHT</b>	Physical Location: <b>2 PIER RD. KENNEBUNKPORT ME 04046</b>
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different: <b>PO Box 1254 KENNEBUNKPORT ME 04046</b>
Mailing address, if different from DBA address: <b>PO Box 1254 KENNEBUNKPORT ME 04046</b>	Email Address: <b>jcu@me.com</b>
Telephone #                      Fax #: <b>207 251 3903</b>	Business Telephone #                      Fax #: <b>207 204 0707</b>
Federal Tax Identification Number: <b>820657705</b>	Maine Seller Certificate # or Sales Tax #: <b>1186433</b>
Retail Beverage Alcohol Dealers Permit: <b>CAR-2018-10940</b>	Website address: <b>Musettebyje.com</b>

1. New license or renewal of existing license?    ☐ New                      Expected Start date: \_\_\_\_\_

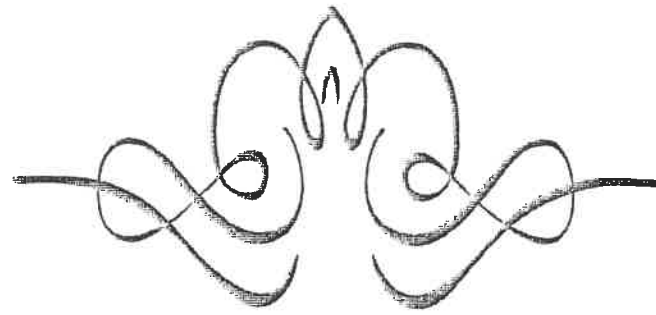
☒ Renewal                      Expiration Date: **05/24/2020**

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

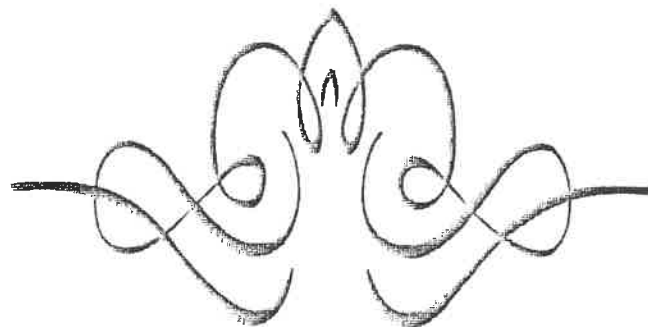
Food:    **450000**                      Beer, Wine or Spirits: **160000**                      Guest Rooms: **0**

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer)    ☒ Wine                      ☒ Spirits



# Agenda Item Divider



6

This application has been reviewed and approved by the following Municipal Officials,  
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

✓

Code Enforcement Officer

Tracy O'Roak, Town Clerk

Breakwater In  
6/25/20

6



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Section I: Licensee/Applicant(s) Information;  
Type of License and Status

Legal Business Entity Applicant Name (corporation, LLC):	Business Name (D/B/A):
Breakwater Inn & Spa Kennecunkport LLC	Breakwater Inn & Spa
Individual or Sole Proprietor Applicant Name(s):	Physical Location:
	127 Ocean Ave.
Individual or Sole Proprietor Applicant Name(s):	Mailing address, if different:
	Kennecunkport ME 04046
Mailing address, if different from DBA address:	Email Address:
	PO BOX M jbissonnette@thebreakwaterinn.com
Telephone # Fax #:	Business Telephone # Fax #:
	207-967-5333
Federal Tax Identification Number:	Maine Seller Certificate # or Sales Tax #:
83-1129105	
Retail Beverage Alcohol Dealers Permit:	Website address:
	www.TheBreakwaterInn.com

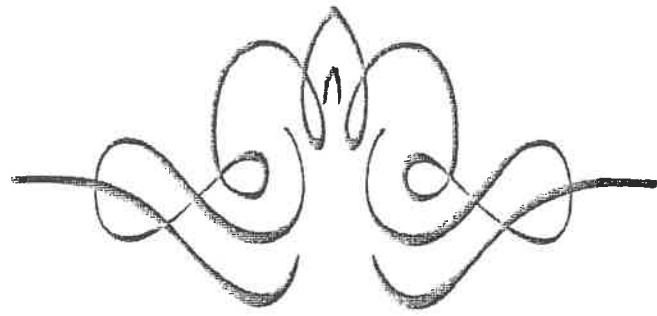
1. New license or renewal of existing license? ☐ New Expected Start date: 07/31/2020  
☒ Renewal Expiration Date: 07/20/2020

2. The dollar amount of gross income for the licensure period that will end on the expiration date above:

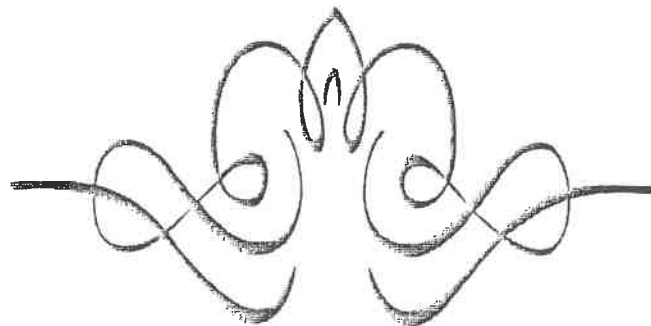
Food: 447,000 Beer, Wine or Spirits: 211,000 Guest Rooms: 1,000,000

3. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☒ Spirits



# Agenda Item Divider





## ANIMAL SHELTER AGREEMENT, KENNEBUNKPORT

This agreement (the “Agreement”) is by and between the Animal Welfare Society, Inc., a non-profit corporation organized and existing under the laws of the State of Maine (herein-after “AWS”), Old Holland Road, West Kennebunk, Maine and the Town of Kennebunkport, Maine (hereafter “Municipality”) (collectively, “Parties”). The terms of this Agreement shall take effect on July 1, 2020 and shall remain in effect through June 30, 2021.

WHEREAS, Municipality is required under the laws of the State of Maine to provide shelter at a State licensed animal control shelter (7 M.R.S. § 3949) for stray and lost domesticated companion animals (hereinafter “Animal” or “Animals”); and

WHEREAS, Municipality is required under the laws of the State of Maine to provide services relating to the humane disposition of said Animals in the event they are not claimed by their owners; and

WHEREAS, AWS operates an animal shelter as defined in 7 M.R.S. §3907, which is a suitable facility for the housing and/or disposition of said Animals (hereinafter, the “Shelter”) but is not a suitable facility for the housing and/or disposition of any living, sentient creature that is not an Animal;

NOW THEREFORE, the Parties hereby agree as follows:

1. AWS will confine such Animals as may be delivered to it by an authorized agent of the Municipality for the legal impoundment period. At the end of this period, AWS will make such a disposition as it seems fit in accordance with 7 M.R.S. §§3912, 3913, *et. seq.* AWS may refuse delivery of any living, sentient creature that, in the sole and exclusive judgment of AWS, is not an Animal.
2. Delivery of said Animals shall be accepted from the Municipality’s Animal Control Officer/Police from 7:30 a.m. to 4:30 p.m., Sunday through Saturday (“Regular Business Hours”). Police and/or Animal Control Officer will be issued a key to an after-hours holding room at the Shelter. Persons may deliver Animals found within the boundaries of the Municipality to the Shelter during Regular Business Hours. Animals delivered to AWS by Municipality’s Animal Control Officer or Police after hours shall be placed by the person delivering the Animal in pens, kennels, or crates made available in the holding room by AWS for that purpose, to the extent such materials are available to AWS. It is the responsibility of the Police and/or Animal Control Officer delivering an Animal after hours to provide bedding, food, and water for said Animal as supplied by AWS, to the extent such materials are available to AWS. Where delivery of one or more Animals by the Municipality’s Animal Control Officer or Police renders the Shelter unable to humanely confine such Animals in the holding room, the delivering Animal Control Officer or Police shall communicate with designated AWS personnel prior to delivery to verify AWS’s ability to confine such Animals. AWS alone retains sole discretion to refuse delivery of one or more Animals where such delivery renders AWS unable to provide appropriate housing and/or disposition of delivered Animals.



3. Police and Animal Control Officers shall take a stray or lost Animal to its owner, if known, or, if the owner is unknown, to the Shelter. Municipality agrees that all Animals apprehended and seized within the boundaries of the Municipality and delivered to the Shelter shall be under the exclusive control and custody of AWS. Moreover, Municipality agrees that AWS shall have the undisputed right, consistent with the laws of the State of Maine, to humanely dispose of every Animal given into its custody in accordance with State laws and the policies and procedures of AWS.
4. AWS will not accept delivery of any injured Animal that has not received proper veterinary care. Municipality agrees that it shall obtain appropriate veterinary care for injured Animals prior to delivery to AWS. In the event that Municipality delivers an injured Animal to the Shelter without first obtaining appropriate veterinary care, AWS, in its sole discretion, may elect either to refuse acceptance of such Animal or to accept delivery of such Animal and procure the veterinary care it deems necessary and appropriate. Municipality agrees to reimburse AWS for the costs of emergency and required veterinary care within ten (10) days from the receipt of an invoice. At no time will the Municipality deliver any injured Animal to the Shelter during hours other than Regular Business Hours unless Municipality has made prior arrangements with AWS.
5. The Municipality agrees to and shall indemnify and hold harmless AWS for any claims arising out of actions and/or inactions of the Municipality's Police Officers and Animal Control Officers in the capturing, detaining, processing, documenting and delivery of any Animal under this Agreement, and for any violation by the Municipality's Animal Control Officer or Police Officers of the provisions of this Agreement, and of applicable laws or regulations.
6. AWS shall assist Municipality's residents in allowing owned Animals to be claimed during Regular Business Hours. AWS will request proof of payment prior to releasing an Animal to its owner and may collect impoundment fees for the Municipality. AWS reserves the right to release an Animal without proof of payment of impoundment fees if a case warrants the release, in AWS' sole judgment. Impoundment fees collected by the AWS on the Municipality's behalf will be forwarded to the Municipality on a quarterly basis, along with a quarterly report of activity and an invoice for contract fee for service.
7. AWS may provide rabies quarantine on a space-available basis for a period of at least ten (10) days to stray dogs and cats found within the Municipality, which have bitten residents of the Municipality ("Rabies Quarantine"). Provision for rabies testing, and the costs therein, are the sole responsibility of the Municipality and/or its residents. AWS is not obligated to quarantine privately-owned Animals.



8. AWS shall provide to Municipality a detailed, quarterly record of the number of stray or lost Animals seized within the territorial limits of Municipality and received by AWS.
9. Municipality shall be fully responsible for carrying out all enforcement activities required under the laws of the State of Maine and the ordinances of the Municipality, as may be amended. AWS shall not be required to apprehend or seize any Animal found roaming at large.
10. AWS shall make all reasonable efforts to promote Trap, Neuter, Return (“TNR”) for feral cats, and return such feral cats that are spayed/neutered, vaccinated, ear tipped and/or micro-chipped to the originating location when possible, and promote caregiver volunteerism and guardianship. The Municipality shall work with AWS and the community to permit and encourage TNR as the preferred method of dealing with feral cats.
11. AWS shall have the sole and exclusive right to determine the responsibility of persons offering to become the owners of unclaimed Animals and the suitability of homes offered and shall have the sole and exclusive right to accept or reject such applicants’ claims to previously unclaimed Animals.
12. Municipality agrees that it shall notify AWS, in writing, of the identities of all of its duly authorized Animal Control Officers. Municipality agrees that it will provide each Animal Control Officer with a copy of the animal control laws of the State of Maine contained in the booklet published by the Maine Animal Welfare Board, the sections of the Municipality’s codes or ordinances, which are pertinent to the performance of their duties, and the terms of this Agreement. Animal Control Officers must also be certified as required by 7 M.R.S. § 3947.
13. AWS, its officers, employees, agents and volunteers shall act in an independent capacity during the term of this Agreement and shall not act or hold themselves out as officers, employees, agents or volunteers of Municipality. Municipality, its employees, agents and representatives shall act in an independent capacity during the term of this Agreement and shall not act or hold themselves out as officers, employees, agents or volunteers of AWS. Nothing in this Agreement shall be deemed by either Party or by any third party as creating a joint venture or partnership between AWS and Municipality.
14. AWS agrees to comply with applicable federal and state laws and regulations in the performance of this Agreement.
15. This Agreement shall not be assigned by either Party, without the prior written approval of the other Party.





16. AWS offers to provide the following services to Municipality at no additional cost to Municipality:

- a. Disposal Services: AWS will accept for disposal stray or lost cats or dogs, dead on arrival, from Animal Control Officers, or duly authorized Police.
- b. Telephone Services: To avoid confusion, AWS will take all telephone inquiries regarding reclaiming an Animal and adopting an Animal. Under special circumstances involving suspected abuse or neglect, the Animal Control/Police Officer(s) may request that they be contacted prior to an Animal being reclaimed by its owner.
- c. Lost and Found Pet Services: AWS staff will take lost and found reports to facilitate the return of pets to their owners.
- d. Education Services: AWS staff and volunteers will be available for conducting education programs upon request to any interested community group or organization, including schools, grades Kindergarten through 12.

17. For services provided by AWS to Municipality under this Agreement or under applicable law, the Municipality agrees to pay AWS the total sum of \$4,828.86, which is based on \$1.39 per capita/per year, of the Municipality's population as of 2010 Census (3,474), payable in advance quarterly payments.

Fee Calculation: 3,474 population x \$1.39 per capita = \$4,828.86

18. This Agreement represents the entire agreement between the Parties and no oral or prior written matter shall have any force or effect. No amendment shall be effective without prior express written approval signed by both Parties. Neither Party shall be bound by any conditions not expressly stated in this Agreement.

19. This Agreement is binding upon, and shall inure to the benefit of the heirs, assigns and successors in interest of the Parties hereto.

20. If any provisions of this Agreement shall be adjudged to be invalid or unenforceable by final judgment of a court of competent jurisdiction, such invalidity or unenforceability shall not affect the validity of the Agreement and the remaining provisions of the Agreement shall be construed as if not containing such provision and, thereafter, the rights and obligation of the parties shall be construed and enforced under the remaining provisions of the Agreement.

21. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maine.



22. The fees noted in Paragraph 17, above, shall cover all boarding for Animals delivered to AWS and held other than those pending court proceedings. In the case of seizures due to cruelty and/or neglect, costs and fees for animal care are the Municipality's responsibility. AWS fee schedules are available upon request.

IN WITNESS WHEREOF, the parties have caused this Agreement to be duly executed on their behalf, in duplicate counterparts, as of the date first above written.

TOWN OF KENNEBUNKPORT, MAINE

By: \_\_\_\_\_

Witness: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Its: \_\_\_\_\_

THE ANIMAL WELFARE SOCIETY, INC.

By: Abigail Smith

Witness: Terry Hutchins

Printed name: Abigail Smith

Printed Name: Terry Hutchins

Its: Executive Director



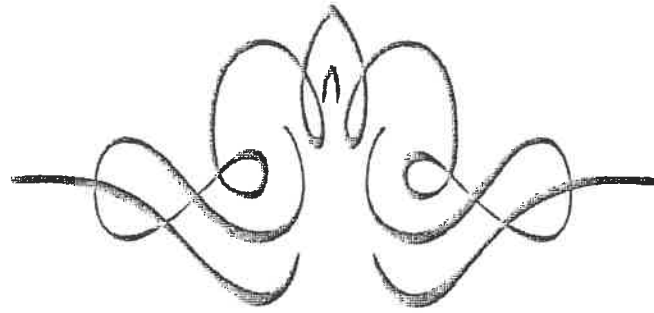
## KENNEBUNKPORT

### Quarterly Payment Schedule:

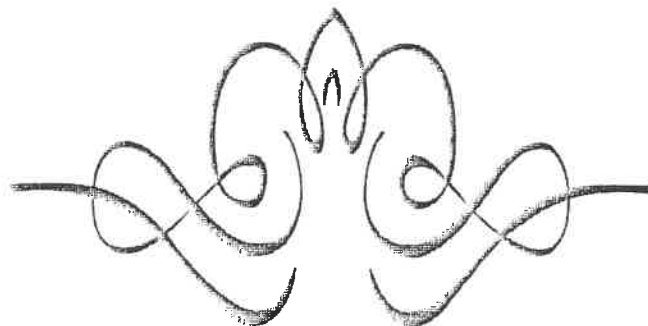
1st Payment due date:	July 1, 2020	Amount:	\$1,207.22
2nd Payment due date:	October 1, 2020	Amount:	\$1,207.22
3rd Payment due date:	January 1, 2021	Amount:	\$1,207.22
4th Payment due date:	April 1, 2021	Amount:	\$1,207.22
<b>Total</b>			<b>\$ 4,828.88</b>

Date Contract Mailed to Municipality: \_\_\_\_\_

Date Contract Received back by AWS: \_\_\_\_\_



# Agenda Item Divider



8

## Town of Kennebunkport

# Memo

**To:** Laurie Smith, Town Manager, and the Board of Selectmen  
**From:** Jennifer Lord, Treasurer  
**Date:** 6/17/2020  
**Re:** Accounts Receivable

---

It has been over one year since we submitted our old outstanding accounts receivable list to Sunrise Collections. The balance that we sent was \$16,550.59 consisting of 337 accounts. Sunrise has continued to try to collect, as of today, the balance is \$14,233.22 consisting of 292 accounts.

These accounts are made up of outstanding amounts from the following categories:

Dock Square Parking - These are people who left the lot without paying, were later billed and did not pay. 54 transactions - \$395.00 from FY 17 & 18

Pier moorings - These people have not had a mooring since the billing and are no longer enjoying the mooring privilege. 14 transactions - \$660.00 - From FY 14 & 15

Pier fuel - The 2 people making up this amount are no longer pier members and using the services. 5 transactions - \$619.22 - from FY 13 thru 17

Pier dues - The 6 people making up this total are no longer and have not been active pier members, therefore they have no pier privileges. 6 transactions - \$2,605.00 - from FY 13 & 14

Recreation fees - The balance made up of 5 families that no longer attend and cannot attend future programs unless prepaid. 7 transactions - \$1,369.00 - from FY 18

Parking Violations - Unpaid parking violations - 206 transactions - \$8,585.00 from FY 15 thru FY 18.

See attached detail for names.

At this time, I am seeking your authorization to write off these accounts as uncollectible and instruct Sunrise Collections to halt further collection attempts.

Thank you!

Town of Kennebunkport  
Accounts Receivable Summary Outstanding Listing

4/25/2019

Type	# of bills	amount
Dock Square Parking Lot	63	476.00
Pier - moorings	14	660.00
Pier - fuel	7	667.59
Pier - dues	6	2,605.00
Alarms	0	-
Shade tree work	0	-
Recreation	11	2,362.00
Parking violations	236	9,780.00
	337	<b>16,550.59</b>
balance 4/18/19		16,660.59
collected since 4/18/19		\$110.00
1 week		

Town of Kennebunkport  
Accounts Receivable Summary Outstanding Listing

6/5/2020

Type	# of bills	amount
Dock Square Parking Lot	54	395.00
Pier - moorings	14	660.00
Pier - fuel	5	619.22
Pier - dues	6	2,605.00
Alarms	0	-
Shade tree work	0	-
Recreation	7	1,369.00
Parking violations	206	8,585.00
<b>Balance 6/5/20</b>	292	<b>14,233.22</b>

Summary after 1 year at Collections

Collected 14.00% \$2,317.37

Accounts collected 45

## Town of Kennebunkport

FY 18

A/R

A/R #	due from	amount	A/R acct	description
16-509	Aronson, Angela	25.00	1-180-00	F1422
18-522	Benet, James W 3rd	25.00	1-180-00	H1057
15-525	Brancato, Carolyn T	25.00	1-180-00	F0416
15-527	Bushey, Franklyn Paul	25.00	1-180-00	F0662
15-546	Courturier, Jay R	25.00	1-180-00	E5180
18-554	Despathy, Brant M	25.00	1-180-00	H0949
16-554	Dunn, Latare	25.00	1-180-00	F1488
18-569	Ean Holdings	25.00	1-180-00	H1056
15-569	Everest, Lyndsay Nichole	25.00	1-180-00	F0423
15-570	Famolare, Amanda C	25.00	1-180-00	F0702
18-589	Fournier, Dustin Desmond	25.00	1-180-00	H0453
15-576	Frawley, Andrew j	25.00	1-180-00	E3197
16-566	Garneau, Joseph	25.00	1-180-00	F1495
16-565	Garneau, Joseph	25.00	1-180-00	G1664
15-588	Gross, Joseph A	25.00	1-180-00	E5284
18-598	Haggertt, Maryssa Lynn	25.00	1-180-00	H0471
17-161	Hogan, Patrick E	25.00	1-180-00	G0097
16-592	Howard, Kara	25.00	1-180-00	F1418
18-624	LLC Ean Holdings	25.00	1-180-00	G1285
17-184	Mayfield, Marine H	25.00	1-180-00	G0406
18-655	Osgood, Shelby Lynn	25.00	1-180-00	H0486
18-663	Powell-Canas, Annmarie	25.00	1-180-00	H0603
15-683	Ramirez, Betsaida	25.00	1-180-00	F0120
17-222	Santella, Anthony	25.00	1-180-00	F0180
18-710	Wright, Gregory M	25.00	1-180-00	H0611
16-501	9011-5742 Quebec Inc	30.00	1-180-00	F0923
17-100	ACAR Leasing LTD	30.00	1-180-00	G0533
18-505	Anderson, Erika B	30.00	1-180-00	G1152
18-509	Bae, Chang	30.00	1-180-00	G0740
18-511	Baker, Stephen A	30.00	1-180-00	G1155
18-513	Barclay, Randy L	30.00	1-180-00	G1046
16-517	Bence, Daniel	30.00	1-180-00	F0827
15-521	Bernier, Tyler William	30.00	1-180-00	F0005
17-114	Bevis, Cori Michelle	30.00	1-180-00	G1599
16-520	Bineau, Kelly	30.00	1-180-00	F0842
16-519	Bineau, Kelly	30.00	1-180-00	F0858
16-528	Burpee, Deborah	30.00	1-180-00	F1390
16-536	Cormier, Luann	30.00	1-180-00	F1174
15-545	Courtire, Kristyn L	30.00	1-180-00	E4935
18-548	Czepirska, Izabela	30.00	1-180-00	G1154
17-134	Daye, Brigid M	30.00	1-180-00	G1453
18-553	Denbesten, Lynn M	30.00	1-180-00	G0694
16-547	Deyo, Lydia	30.00	1-180-00	F1469
15-553	Dilallo, Lauren	30.00	1-180-00	E4646

16-548	Dillon, Robert	30.00	1-180-00	F1451
17-138	Dobrowolski, John	30.00	1-180-00	G0124
16-552	Drummond, Robinson	30.00	1-180-00	F1147
17-141	Dunn, Latara L	30.00	1-180-00	G1430
18-581	Evans, Pamela	30.00	1-180-00	G0945
16-560	Fernandez Conde, Carlos Jes	30.00	1-180-00	F1364
15-572	Fiorentino, Anna M	30.00	1-180-00	F0065
15-581	Glushko, Dmitriy	30.00	1-180-00	E4950
15-583	Gonzalez, Eliot D	30.00	1-180-00	D3932
15-584	Gough, Kevin M	30.00	1-180-00	E4649
17-156	Hahn, Fredric L	30.00	1-180-00	G1623
15-591	Halchak Corporation	30.00	1-180-00	E5435
16-586	Herling, Thomas	30.00	1-180-00	F1621
16-585	Herling, Thomas	30.00	1-180-00	F1905
15-596	Hertz Vehicles	30.00	1-180-00	E4617
15-597	Hertz Vehicles	30.00	1-180-00	E4637
18-601	Hodges, Reginald Jeffrey	30.00	1-180-00	H0326
18-608	Hulbert, Kyle	30.00	1-180-00	H0355
15-612	Kein, Jordan	30.00	1-180-00	E5290
16-603	Knowles, Bryan	30.00	1-180-00	F1130
18-616	Labelle, Robert M	30.00	1-180-00	G0739
17-171	Landry, Laurie L	30.00	1-180-00	G1798
18-618	Legassie, Jason D	30.00	1-180-00	G1079
17-173	Legresley, Robert	30.00	1-180-00	G0158
16-609	Leighton, Jason	30.00	1-180-00	F1416
18-619	Leighton, Jason	30.00	1-180-00	H0337
17-174	Leighton, Jason A	30.00	1-180-00	G0161
16-610	Lemire, Eric	30.00	1-180-00	F1819
18-625	Lowe, Michael C	30.00	1-180-00	H0197
18-631	Malo-Cloutier, Vincent	30.00	1-180-00	H0248
17-183	Martin, David B	30.00	1-180-00	G0526
16-626	Monahan, Meaghan	30.00	1-180-00	F1252
15-650	Moore, Edward Aaron	30.00	1-180-00	E5433
16-627	Morin, Chelsea	30.00	1-180-00	F0758
18-642	Morrill, Sarah D	30.00	1-180-00	H0344
15-656	Newman, Gregory	30.00	1-180-00	E5174
18-651	Niedzwiecki, Matthew D	30.00	1-180-00	H0728
15-666	Paprzycki, Stanley	30.00	1-180-00	E4613
15-667	Parker, Janet A	30.00	1-180-00	F0230
18-657	Payeur, Danielle C	30.00	1-180-00	H0349
18-660	Perrin-Keithly, Mellissa Joy	30.00	1-180-00	H0015
15-676	Powell-Canas, Annmarie	30.00	1-180-00	E5090
16-655	Prendergast, Michael	30.00	1-180-00	F1460
15-677	Prout, Amy S	30.00	1-180-00	E5022
17-211	Rich, Timothy A	30.00	1-180-00	G1616
15-690	Richards, Joshua A	30.00	1-180-00	E5227
18-667	Richeson, Laura Regina	30.00	1-180-00	G1055
18-671	Robillard, Eric	30.00	1-180-00	H0004
18-674	Rose, Gerald M III	30.00	1-180-00	G0984



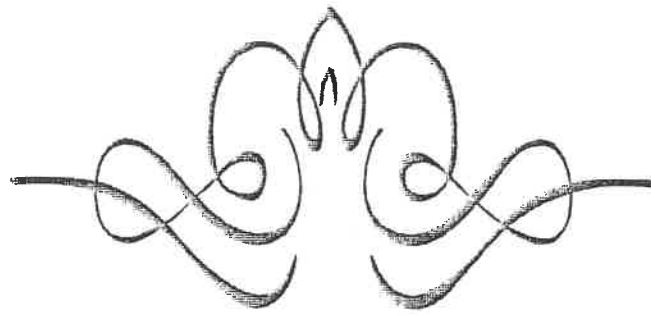
15-695 Roy, Marc R	30.00	1-180-00	F0224
15-696 Ryan, William P	30.00	1-180-00	E4791
16-677 Spearin, Hunter	30.00	1-180-00	F1360
18-686 Sternberg, Frank J	30.00	1-180-00	H0356
17-233 Stone, Leonard J	30.00	1-180-00	G0477
18-692 Theroux, Kimberly	30.00	1-180-00	G1098
18-699 University Leasing	30.00	1-180-00	G0471
15-729 Wakely, Jacob Cole	30.00	1-180-00	E4645
15-728 Wakely, Jacob Cole	30.00	1-180-00	F0629
17-252 Willette, Samantha Marie	30.00	1-180-00	G1437
18-504 Allaire, Jessica L	50.00	1-180-00	H0858
16-515 Beaudette, Keenan	50.00	1-180-00	G1688
18-530 Bowden, Adam D	50.00	1-180-00	H0867
16-526 Brown, Sheri	50.00	1-180-00	G1643
16-543 Davies, Michael	50.00	1-180-00	G1695
16-558 Easton, Caroline	50.00	1-180-00	F1437
18-576 Eggleston, Anisa M	50.00	1-180-00	G1110
16-559 Fendler Communications	50.00	1-180-00	G1740
16-561 Fifield, Hugh	50.00	1-180-00	G1710
16-564 Gadomski, Christopher	50.00	1-180-00	G1848
17-153 Gaudynski, Kristen Lee	50.00	1-180-00	G0845
18-595 Geyer, Stephanie McLean	50.00	1-180-00	H0927
18-606 Houde, Thomas	50.00	1-180-00	H0861
18-611 Ivester, Thomas Cameron	50.00	1-180-00	H0785
17-164 Jenkins, Brittany T	50.00	1-180-00	G0676
17-170 Lalonde, Daniel	50.00	1-180-00	G0613
15-619 Leroy, Jerome	50.00	1-180-00	E3125
17-178 Litevich, Amanda	50.00	1-180-00	G0617
17-181 Macquet, K	50.00	1-180-00	G0813
17-186 McGowan, Spencere	50.00	1-180-00	G0082
17-187 McLellan, Dustin C	50.00	1-180-00	G0092
17-200 Murphy, Amanda	50.00	1-180-00	G0847
16-630 Nelson, Todd	50.00	1-180-00	G1801
15-664 Paavonpera, Pekka T	50.00	1-180-00	F0316
17-207 Parker, Robert	50.00	1-180-00	G0830
16-651 Pinover, Wayne	50.00	1-180-00	G1936
18-665 PV Holding Corporation	50.00	1-180-00	H0935
17-217 Romanov, Yuliya A	50.00	1-180-00	G0096
16-671 Sayer, Ryan	50.00	1-180-00	G1847
17-237 Tanguay, Morgan S	50.00	1-180-00	G0807
15-725 Voyer, Robert	50.00	1-180-00	F0954
18-703 VW Credit Leasing LTD	50.00	1-180-00	H0855
15-734 Wilkins, Christopher W.D	50.00	1-180-00	F0962
17-101 Acquaviva, Alysson M	55.00	1-180-00	G0339
17-102 Advantage Vehicles LLC	55.00	1-180-00	G1255
17-103 Alseikecaplan, Beth D	55.00	1-180-00	G0047
15-502 Anderson, Benjamin	55.00	1-180-00	E4550
16-512 Baker, Kelly	55.00	1-180-00	F1883
17-108 Baker, Misty Dawn	55.00	1-180-00	G1946

17-109	Barton, Bryan James	55.00	1-180-00	G1775
16-516	Beg, Jamil Mirza	55.00	1-180-00	F1855
17-113	Berube, Roger M	55.00	1-180-00	G0134
15-526	Brewer, Scott L	55.00	1-180-00	E5320
16-525	Brousseau, Solange	55.00	1-180-00	F1012
17-124	Clement, Kate	55.00	1-180-00	G1550
16-562	Fitzgerald, Mary	55.00	1-180-00	F1841
15-574	Flaherty, Michael P	55.00	1-180-00	E5464
16-563	Fonseca, Carl	55.00	1-180-00	F1212
16-568	Gibara, Steven	55.00	1-180-00	F1615
16-573	Godding, Patrica	55.00	1-180-00	F0816
15-582	Goldberg, Gabriel A	55.00	1-180-00	E5208
16-591	Hoisington, Kara	55.00	1-180-00	F1951
16-593	Hughes, Douglas	55.00	1-180-00	F1884
16-596	Hussey, Elizabeth	55.00	1-180-00	F1220
15-611	Kayschiess, Evan C	55.00	1-180-00	E5152
15-629	LLC Hertz	55.00	1-180-00	E5118
15-644	Mccluskey, John David	55.00	1-180-00	E4887
16-619	McLarty, James	55.00	1-180-00	F1773
15-654	Morissette, Claire	55.00	1-180-00	E5342
17-198	Mulligan, George J	55.00	1-180-00	G1486
16-639	Odonnell, Jaime	55.00	1-180-00	F1014
17-203	Orourke, Mary S	55.00	1-180-00	G1227
16-642	Ouelette, Michael	55.00	1-180-00	F0893
16-644	Paquin, Matthew	55.00	1-180-00	F1836
15-668	Parsons, James L	55.00	1-180-00	E5315
15-669	Paul, Peter Khor	55.00	1-180-00	E5355
16-647	Pawloski, Dustin	55.00	1-180-00	F1898
15-678	PV Holding Corp	55.00	1-180-00	E5474
15-681	Quebec Inc	55.00	1-180-00	E5322
16-660	Rau, Daniel	55.00	1-180-00	F0879
17-221	Roth, David Michael	55.00	1-180-00	G0364
16-674	Simpson, David	55.00	1-180-00	F1848
15-710	Speirs, Scott	55.00	1-180-00	E5352
16-678	Srinivasan, Margaret	55.00	1-180-00	F0848
15-713	Steiner, Thierry	55.00	1-180-00	E5062
15-715	Taylor, Jason	55.00	1-180-00	E4910
17-241	Tofte, Christopher Erick	55.00	1-180-00	G1240
17-255	Wolff, Susanne	55.00	1-180-00	G1235
17-256	York, Ryan H	55.00	1-180-00	G0332
18-502	Alamo Financing LP	60.00	1-180-00	G0295
18-510	Baker, Stephen A	60.00	1-180-00	G1037
18-512	Barbagallo, John A	60.00	1-180-00	H0096
18-535	Cameron, Christopher	60.00	1-180-00	H0081
18-538	Carrozza, Carmelo	60.00	1-180-00	G0667
18-541	Classen, Christian	60.00	1-180-00	G1013
18-543	Condon, Christopher J	60.00	1-180-00	G0943
18-546	Cronin, Fawn H	60.00	1-180-00	H0324
18-549	Dacruz, Danielle	60.00	1-180-00	H0434

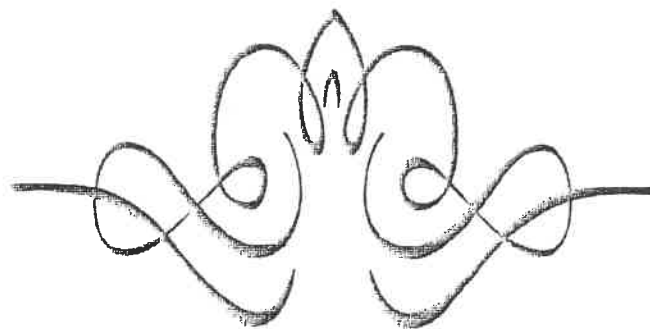
18-587	Fort, Peggy A	60.00	1-180-00	H0204
18-590	Frank, Eric	60.00	1-180-00	G0658
18-592	Gammon, Erica L	60.00	1-180-00	G0947
18-613	Kavazanjian, Lucinda	60.00	1-180-00	G0220
18-617	Laflamme, Justin T	60.00	1-180-00	H0412
18-627	Mackan, Heather	60.00	1-180-00	G1109
18-628	Macleod, Darrin	60.00	1-180-00	H0420
18-641	Monahan, Kevin M	60.00	1-180-00	H0447
18-646	Murphy, Amanda	60.00	1-180-00	G0719
18-645	Murphy, Amanda	60.00	1-180-00	H0103
18-644	Murphy, Amanda	60.00	1-180-00	H0295
18-654	Ollila-Pickus, Geraldine L	60.00	1-180-00	G1006
18-678	Severns, Jacob H	60.00	1-180-00	H0403
18-691	Talbot, Ronald	60.00	1-180-00	H0214
18-708	Wilkerson, Brandon	60.00	1-180-00	H0094
18-186	Coppinger, Ezra	8.00	1-180-00	4002
18-186	Coppinger, Ezra	25.00	1-180-00	4001
18-201	Jeffers, Declan	65.00	1-180-00	7011
18-186	Coppinger, Ezra	70.00	1-180-00	7005
18-239	Wolff-Rundlett, Lulu	100.00	1-180-00	5001
18-239	Wolff-Rundlett, Lulu	261.00	1-180-00	1001
18-206	Leach family	840.00	1-180-00	4002
		<b>9,954.00</b>		
14-79	Mike Bennett	400.00	4-180-10	13 pier dues
14-81	Nicholas Valls	400.00	4-180-10	13 pier dues
14-80	Pamela Burgess	400.00	4-180-10	13 pier dues
14-78	Peter Baxter	400.00	4-180-10	13 pier dues
14-75	Richard Kolseth	605.00	4-180-10	13 pier dues
15-061	Seifridsberg, Ana	400.00	4-180-10	14 dues
15-073	Baxter, Peter	60.00	4-180-10	15 mooring
15-074	Bennett, Mike	60.00	4-180-10	15 mooring
15-083	Buchanan, Michael	30.00	4-180-10	15 mooring
15-075	Burgess, Pamela	60.00	4-180-10	15 mooring
15-092	Larrabee, Jon	30.00	4-180-10	15 mooring
15-093	Larrabee, Jon	30.00	4-180-10	15 mooring
15-078	Seifridsberge, Ana	60.00	4-180-10	15 mooring
15	Burgess, Pamela	60.00	4-180-10	CP104
15	Bennett, Mike	60.00	4-180-10	CP14
15	SEIFRIDSBERGER, Ana	60.00	4-180-10	CP62
15	Baxter, Peter	60.00	4-180-10	CP94
13-19	Dick Kolseth	97.73	4-180-10	diesel
14-13	Dick Kolseth	187.60	4-180-10	diesel
17-361	Nate Leach	88.39	4-180-10	gas
14-32	Nate Leach	92.40	4-180-10	gas
15-045	Nate Leach	153.10	4-180-10	gas
15	LARRABEE, Jon	30.00	4-180-10	GR22
15	LARRABEE, Jon	30.00	4-180-10	GR23
15	Buchanan, Michael	30.00	4-180-10	GR30
		<b>3,884.22</b>		

17-277	Anderson, Daniel	3.00	4-180-11	8/5/2016
17-287	Bartram, Michele	9.00	4-180-11	9/24/2016
17-275	Baylis, Ruth	6.00	4-180-11	7/29/2016
18-86	Baylis, Ruth	6.00	4-180-11	DSPL 7/11/2017
18-87	Beuvich, Stephen	9.00	4-180-11	DSPL 7/27/2017
17-279	Blake, Robert	6.00	4-180-11	8/6/2016
18-103	Broadbent, Alice	6.00	4-180-11	DSPL 9/19/2017
17-270	Buchheit, Kirby	6.00	4-180-11	7/19/2016
17-284	Buntel, Patricia	6.00	4-180-11	9/1/2016
17-264	Decoste, Tim	12.00	4-180-11	7/6/2016
18-155	Dicard, Nick	6.00	4-180-11	DSPL 6/29/2018
17-291	Gendron, Sheehan	6.00	4-180-11	5/13/2017
18-107	Graves, Autumn	6.00	4-180-11	DSPL 9/27/2017
18-94	Groves, Arthur	35.00	4-180-11	DSPL 8/18/2017
18-85	Hanson, Dana	3.00	4-180-11	DSPL 7/6/2017
18-123	Hany, John	3.00	4-180-11	DSPL 6/3/2018
18-98	Harris, Todd	9.00	4-180-11	DSPL 8/31/2017
17-261	Heywood, Lucy	6.00	4-180-11	7/5/2016
18-95	Hoffman, Adam	6.00	4-180-11	DSPL 8/22/2017
18-88	Jaccamo, Ed	3.00	4-180-11	DSPL 7/30/2017
18-102	Jennison, Melissa	9.00	4-180-11	DSPL 9/17/2017
18-111	Jones, Pam	6.00	4-180-11	DSPL 5/11/2018
18-99	Karchko, Bob	9.00	4-180-11	DSPL 9/2/2017
17-286	Kelly, Jeremiah	9.00	4-180-11	9/24/2016
18-115	Lakeland, Lisa	6.00	4-180-11	DSPL 5/21/2018
17-260	Lamoureux, Christina	3.00	4-180-11	7/1/2016
17-314	Lebel, Jennifer	6.00	4-180-11	6/23/2017
17-300	Leighton, Jason	9.00	4-180-11	6/5/2017
18-120	Luce, Kelly	15.00	4-180-11	DSPL 5/29/2018
18-108	MacDonald, Ashley	12.00	4-180-11	DSPL 10/1/2017
17-289	McClendon, Marilyn	9.00	4-180-11	10/11/2016
17-288	McClendon, Mike	9.00	4-180-11	9/29/2016
17-278	McDonald, Tim	6.00	4-180-11	8/5/2016
18-82	McGrath, Mark	6.00	4-180-11	DSPL 7/5/2017
18-101	McLenithan, Jeremiah	6.00	4-180-11	DSPL 9/12/2017
18-105	Montessori, Derek	6.00	4-180-11	DSPL 9/26/2017
17-304	Morrisou, Brian	3.00	4-180-11	6/13/2017
18-92	Ostrander, Joe	12.00	4-180-11	DSPL 8/12/2017
17-293	Palmer, Robert	12.00	4-180-11	5/26/2017
18-109	Randall, Susanne	6.00	4-180-11	DSPL 5/5/2018
18-89	Rawling, Susan	6.00	4-180-11	DSPL 8/1/2017
17-265	Reilly, Brooke	9.00	4-180-11	7/7/2016
17-269	Richard, Jon	3.00	4-180-11	7/19/2019
17-259	Rooney, Joseph	3.00	4-180-11	7/1/2016
17-294	Ross, H	6.00	4-180-11	5/27/2017
17-285	Santa Cruisc, Soledad	3.00	4-180-11	9/1/2016
17-299	Secor-Rubenstein, Justin	6.00	4-180-11	6/3/2017
18-83	Sinnett, Derek	6.00	4-180-11	DSPL 7/5/2017
18-104	Sutherland, Keisha	6.00	4-180-11	DSPL 9/23/2017

18-149	Tobin, Simon	6.00	4-180-11	DSPL 6/27/2018
18-157	Velasquez, Caitlin	6.00	4-180-11	DSPL 6/30/2018
17-276	Vrettos, Valerie	6.00	4-180-11	8/3/2016
17-267	Wellman, Marcia	9.00	4-180-11	7/11/2016
17-282	Wright, Eric	9.00	4-180-11	8/13/2016
		<b>395.00</b>		
		<b>14,233.22</b>		



# Agenda Item Divider





## Regional Sustainability and Resilience Program



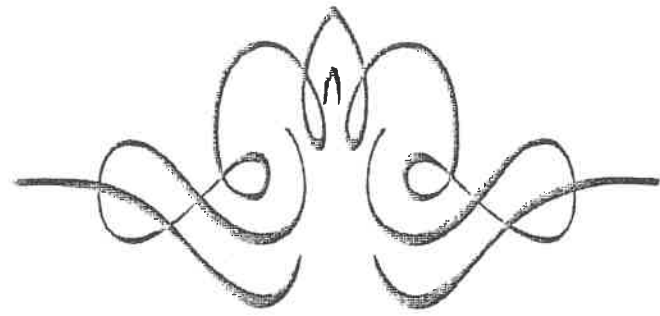
### Kennebunkport Board of Selectmen Meeting

June 25, 2020

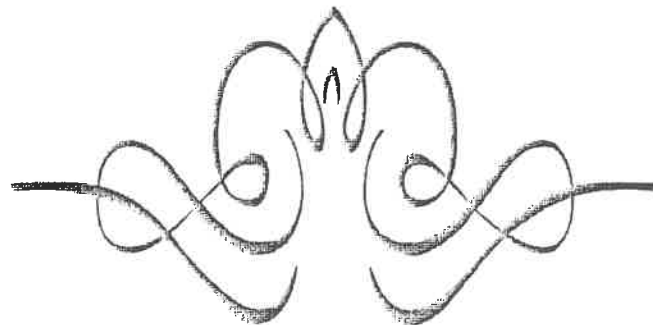
The Southern Maine Planning and Development Commission (SMPDC) Regional Sustainability and Resilience program formed in 2019 when the towns of Kennebunkport, Kennebunk, Kittery, York, Ogunquit, and Wells partnered with SMPDC to create a regional program to support municipal and regional sustainability and coastal resiliency efforts. The mission of the Program is to foster more sustainable and resilient communities in coastal York County by leveraging regional collaboration to enhance the effectiveness of local government action. It is led by Abbie Sherwin, Senior Coastal/Land Use Planner, and Karina Graeter, Sustainability Coordinator.

Over the past few months, the Program finalized its two-year Work Plan, which details the goals and objectives of this new and exciting regional initiative. Karina and Abbie have been coordinating with town staff and committee members on collecting detailed data for town and regional sustainability assessments. Work is well underway on a regional sea level rise vulnerability study examining the economic impacts of coastal flood hazards. Program staff are also working on developing a standardized greenhouse gas inventory process specifically for Southern Maine communities.

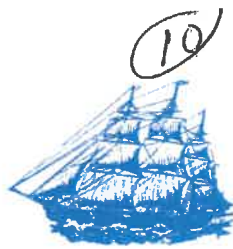
There have certainly been some challenges to starting a new program in the era of Covid-19, but we are very grateful for the continued support and involvement of the towns through this tough time. We've taken this opportunity to apply for a number of grants that will support our work with the communities and help us accomplish many of the objectives identified in the Program Work Plan. These include an EPA Healthy Communities Grant for a regional home weatherization project, multiple Maine Coastal Communities grants to develop guidance materials, model ordinance language, and town policy options for enhancing coastal resilience, and a National Fish and Wildlife Foundation grant to develop a regional coastal resilience plan for Southern Maine. In addition to pursuing funding opportunities for the region, the Program is establishing an informational workshop series for town staff and volunteer board members addressing priority sustainability and resilience topics.



# Agenda Item Divider







## KENNEBUNKPORT WASTEWATER DEPARTMENT

### MEMO

**Date:** June 15, 2020

**To:** Laurie Smith

**From:** Chris Simeoni, Deputy Director Public Works

**Re:** Selectmen's agenda 6/1125/20- Consider Abatement of Sewer User Fees for 3 Temple Street (MBL 11-12-6)

Benjamin Thompson, owner of 3 Temple Street, advised that he had recently (last year) completed the renovation of the building. The building was previously a four-unit apartment building. After the renovation, the building is now a single-family residence. I have confirmed this through the building plans on file with the Codes Office, as well as an in-person inspection of the residence on June 17<sup>th</sup>, 2020. The original four-unit sewer bill was \$1870.48 and is representative of what they were billed for this year.

I recommend abating a portion of that bill in the amount of \$1402.86, so that the final sewer bill for 2020 is \$467.62. The amount of \$467.62 is representative of a single-family residence. (One sewer unit.)

**Town of Kennebunkport  
Certificate of Abatement  
36 M.R.S.A. § 841  
2020**

**Account #: 597**

We, the undersigned Assessors/Municipal Officers of the municipality of Kennebunkport, Maine hereby certify to Laurie Smith, Tax Collector, that an abatement of sewer taxes has been granted as follows:

Date: June 17, 2020

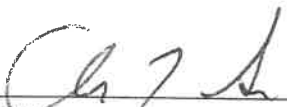
Amount Abated: \$1,402.86

Taxpayer: Benjamin Thompson & Rebecca Macdougall

Location: 3 Temple Street

MBL: 11-012-06

Reason: Property was renovated. The house is now a single family residence with one kitchen.

  
\_\_\_\_\_  
Christopher Simeoni

You are hereby discharged from any further obligation to collect the abated amount.

Date: June 25, 2020

\_\_\_\_\_  
Patrick A. Briggs

\_\_\_\_\_  
Michael Weston

\_\_\_\_\_  
Allen A. Daggett

\_\_\_\_\_  
Edward W. Hutchins

\_\_\_\_\_  
Sheila Matthews-Bull

## Nicole Evangelista

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**From:** Christopher Simeoni  
**Sent:** Wednesday, June 17, 2020 11:57 AM  
**To:** Nicole Evangelista  
**Subject:** 3 Temple Street  
**Attachments:** SKM\_308e20061711550.pdf

Nicole,

I just completed an inspection of 3 Temple Street. The residence is now a single family residence with one kitchen. I believe we were charging for four units previously. We will have to change this in Trio. I will request an abatement from the Selectmen on June 25<sup>th</sup>.

Chris

*Christopher Simeoni*  
Deputy Director  
Kennebunkport Public Works  
25 Recreation Way  
Kennebunkport, ME 04046  
Tel. (207) 967-2245 Ext. 160

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## SEWER SERVICE CHARGE INSPECTION

Sewer User Name: Benjamin Thompson Acct #: 597  
Street Location & Map, Block, Lot: 3 Temple Street (11-12-6)  
Person Permitting Inspection: David Graham per Benjamin Thompson

<u>Criteria for the Units</u>	<u>Count</u>	<u>Sewer Units</u>
Minimum Charge – One		
Single Family Dwelling Unit – One	<u>1</u>	<u>1</u>
Multi-Family Dwelling/Dwelling Unit – One		
20 School Students – One		
2 Motel & Hotel Units Double Occupancy – One		
4 Motel & Hotel Units Single Occupancy – One		
10 Restaurant Seats (All Seating) – One		
2 Tourist-House Rooms Double Occupancy – One		
4 Tourist-House Rooms Single Occupancy – One		
50 Yacht or Country Club Members – One		
100 Church or Men's & Women's Club Members – One		
0-5 Employees Commercial & Industry – One		
5-10 Employees Commercial & Industry – One and One Half		
Gas Station – Three		
2 Laundromat Washing Machines – One		
3 Campgrounds (Sewer Hookups) - One		

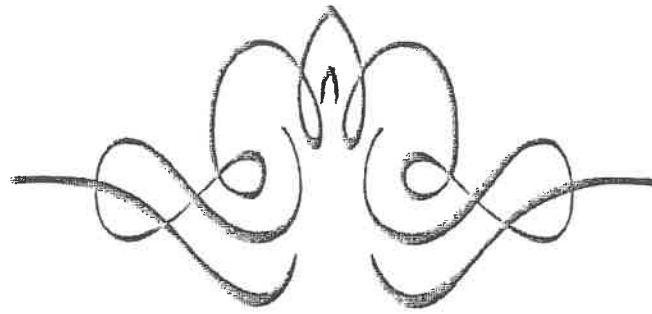
Remarks and Observations: Single Family residence now. Only  
1 kitchen

Owner/Person Permitting Inspection (signature): \_\_\_\_\_

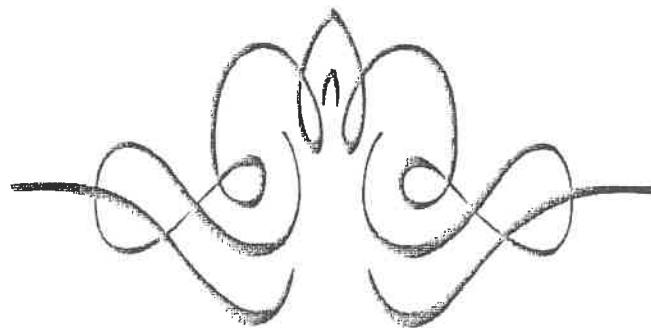
Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

6/17/2020



# Agenda Item Divider



149

## **Kennebunkport Public Health**

June 9, 2020

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$50.00 in memory of Pricilla Spang to the Nurses general (51-39-50-01) account. This money was granted to Kennebunkport Public Health dept to assist us with any health and social service projects, including Senior enrichments, and our new baby box program as we see fit.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health

DOROTHY T REYNOLDS  
DEBRA A SPEAR  
77 OLD PORT RD  
KENNEBUNK, ME 04043

Albany, NH

1336

6-2-2020

54-8963/2114

9

Date

CHECK NUMBER

Pay to the Order of Kennebunkport Public Health \$ 50.00  
Fifty Dollars  $\frac{00}{100}$  Dollars

**Northeast**  
CREDIT UNION  
PO Box 1240, Portsmouth, NH 03802-1240

For

Priscilla Sping

Dorothy T. Reynolds MP

1336

June 2, 2020

Dotty

Dear Allison,

I want to thank you for  
taking such good care of my sister.  
We are all going to miss her  
very much.

Sincerely,  
Dotty Reynolds

146

## **Kennebunkport Public Health**

June 9, 2020

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$50.00 in memory of Pricilla Spang to the Nurses general (51-39-50-01) account. This money was granted to Kennebunkport Public Health dept to assist us with any health and social service projects, including Senior enrichments, and our new baby box program as we see fit.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health



STANLEY E. BARWISE  
BARBARA A. BARWISE  
6 SEA LANE  
KENNEBUNKPORT, ME 04046

52-7450/2112

5345

DATE June 3, 2020 MP

6 DOLLARS 99¢  
SPECIALTY BLUE INK SECURITY



PAY TO  
THE ORDER OF

Kennebunkport Public Health

Fifty & 00/100

\$ 50.00

DOLLARS

Heat  
Reactive  
Ink

Kennebunk Savings

MEMO

Priscilla Spang

Barbara A. Barwise MP

5345

SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.

Please accept this donation in  
memory of Priscilla Spang.

Thank you

Stan. Barbara Barwise

6 Sea Lane

Kennebunkport ME 04046