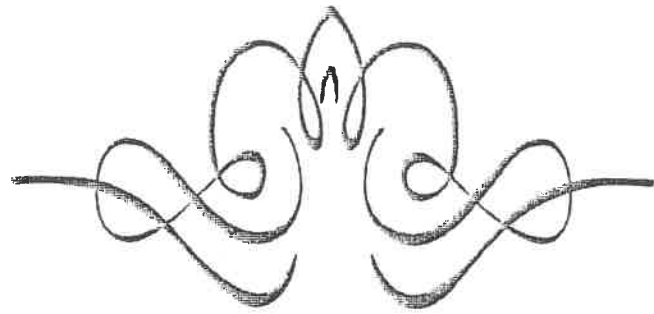


TOWN OF KENNEBUNKPORT, MAINE

–INCORPORATED 1653–

**Board of Selectmen Agenda
Village Fire Station – 32 North Street
March 12, 2020 – Immediately following
Joint Budget Meeting at 6:00 PM**

1. Call to Order.
2. Joint meeting with Budget Board for remaining fiscal year 2021 department operation budgets.
3. Approve the February 27, 2020, and March 5, 2020, selectmen meeting minutes.
4. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).
5. Consider a renewal liquor license application submitted by W & A, Inc., DBA Cape Pier Chowder House, 79 Pier Road.
6. Consider request for funding for the multi-town substance abuse initiative.
7. Authorize a Quit Claim Deed for map 5, block 1, lot 7.
8. Authorize a Quit Claim Deed for map 4, block 1, lot 3.
9. Accept \$200 donation from the United Way of York County for the emergency fuel fund.
10. Other Business.
11. Approve the March 12, 2020, Treasurer's Warrant.
12. Adjournment.



Agenda Item Divider



**Town of Kennebunkport
Board of Selectmen Meeting
Village Fire Station – 32 North Street
February 27, 2020 – 6:00 PM**

Minutes of the Selectmen's Meeting of February 27, 2020

Selectmen Attending: Patrick A. Briggs, Allen Daggett, Edward Hutchins

Selectmen Absent: Sheila Matthews-Bull and D. Michael Weston

Others: Mike Claus, Ashley Baker Cook, Michael Davis, Sarah Dore, Jay Everett, Tracey Gere, Gaby Grekin, David James, Arlene McMurray, Becky Nolette, Phil Potenziano, Harrison Small, Laurie Smith, Sandra Schmucki, Sue Ellen Stavrand, Tammy Wells, and others

1. Call to Order.

Chair Daggett called the meeting to order at 6:00 PM.

2. Approve the February 13, and 19, 2020, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the February 13, 2020, selectmen meeting minutes. **Vote:** 3-0.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the February 19, 2020, selectmen meeting minutes. **Vote:** 3-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Consider a liquor license renewal application submitted by First Serve KPT Hospitality Group, DBA Mabels Lobster Claw, 124 Ocean Avenue.

Chair Daggett announced that all of the liquor license and special amusement applications have been approved by the police chief, fire inspector, and code enforcement officer.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the liquor license renewal application submitted by First Serve KPT Hospitality Group, DBA Mabels Lobster Claw, 124 Ocean Avenue. **Vote:** 3-0.

5. Consider a renewal liquor license application submitted by First Serve Edgewater, Inc. DBA The Edgewater Inn, 126 Ocean Avenue.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the liquor license renewal application submitted by First Serve Edgewater, Inc. DBA The Edgewater Inn, 126 Ocean Avenue. **Vote:** 3-0.

February 27, 2020

- 6. Consider a renewal liquor license application submitted by Boughton Hotel Corps DBA The Colony Hotel, 140 Ocean Avenue.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the liquor license renewal application submitted by Boughton Hotel Corps DBA The Colony Hotel, 140 Ocean Avenue. **Vote:** 3-0.

- 7. Consider a renewal special amusement application submitted by Boughton Hotel Corps DBA The Colony Hotel, 140 Ocean Avenue.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the renewal special amusement permit application submitted by Boughton Hotel Corps DBA The Colony Hotel, 140 Ocean Avenue. **Vote:** 3-0.

- 8. Consider a renewal liquor license application submitted by W & A, Inc., DBA Cape Pier Chowder House, 79 Pier Road.**

This item will be considered at a future meeting because Selectman Daggett would have to recuse himself and a majority of the board is not present to vote.

- 9. Consider a renewal liquor license application submitted by The Ramp Grill, LLC, DBA Pier 77 Restaurant, 77 Pier Road.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the renewal liquor license application submitted by The Ramp Grill, LLC, DBA Pier 77 Restaurant, 77 Pier Road. **Vote:** 3-0.

- 10. Consider a renewal liquor license application submitted by Nunan's Lobster Hut, Inc., 9 Mills Road.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the renewal liquor license application submitted by Nunan's Lobster Hut, Inc., 9 Mills Road. **Vote:** 3-0.

- 11. Consider application submitted by the Kennebunkport Marina to add two additional floating docks (5 ft x 20 ft) each adjacent to the existing dock system.**

The Board went to a site walk at this location on February 13. Chair Daggett said the Kennebunkport Marina is putting in a free pump out station. This will be the first one available on the Kennebunk River. Selectman Hutchins added that this is only the first step in the application process.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the application submitted by the Kennebunkport Marina to move forward for Planning Board approval. **Vote:** 3-0.

- 12. Consider appointment to the Conservation Commission.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to appoint Jenne James to the Conservation Commission for a term expiring in July 2022. **Vote:** 3-0.

13. Sales Market Analysis Update with Vision Appraisal.

Assessors' Assistant Becky Nolette introduced Sandra Schmucki from Vision Government Solutions, formerly called Vision Appraisal.

Ms. Schmucki said the letters have gone out notifying residents who have purchased properties within the past few years that there will be someone coming out to perform inspections in the coming month. Income and expense forms will be sent out, and she is currently doing a sales review. She said the data collectors will come at the end of April and knock on residents' doors. In July, they should have all of the information needed.

14. RSU 21 Board Member, Sarah Dore with an update on the enrollment task force.

Sarah Dore; Gaby Grekin; and Philip Potenziano, interim superintendent; each presented sections of a PowerPoint presentation regarding RSU #21 elementary enrollment and answered questions from the audience. See Exhibit A.

One of the changes will be that new families would register at a central office. Since they have four schools, this would allow for ongoing, consistent decision making.

The Board and Town Manager thanked the enrollment task force and complimented them on their thorough presentation.

Mr. Potenziano invited interested parties to attend their meetings and said that they could also contact him.

They received audience comments from: Ashley Baker Cook, David James, and Tracey Gere.

Town Manager Laurie Smith added that this is not just a Kennebunkport problem but a problem for all three towns.

15. Mike Claus with an Ocean Avenue seawall update.

Public Works Director Mike Claus explained that the initial costs he received for the gray, galvanized steel guardrail did not include a colored coating which would cost an additional \$81,000. He recommended staying with the initial quote and not adding a colored coating. He said he will start the project on Monday, and their goal is to be finished by Memorial Day.

The Board agreed with him to not purchase colors.

16. Authorize a Quit Claim Deed for map 13, block 6, lot 10.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to authorize a Quit Claim Deed for map 13, block 6, lot 10. **Vote:** 3-0.

- 17. Approve restrictions on vehicle weight limits on certain roads in accordance with 29-A M.R.S.A. Section 2395 and the Kennebunkport Traffic and Parking Control Ordinance.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve restrictions on vehicle weight limits on certain roads in accordance with 29-A M.R.S.A. Section 2395 and the Kennebunkport Traffic and Parking Control Ordinance and to be lifted at the Public Work's discretion. **Vote:** 3-0.

- 18. Accept a donation of \$485.74 from the Wellness Committee at Consolidated School to the emergency fuel fund.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to accept a donation of \$485.74 from the Wellness Committee at Consolidated School to the emergency fuel fund. **Vote:** 3-0.

19. Other Business.

Ms. Smith reminded everyone that the presidential primary election is Tuesday, March 3. Kennebunkport residents vote at the Village Fire Station, 32 North Street. The polls are open at 8:00 AM and close at 8:00 PM.

- 20. Approve the February 27, 2020, Treasurer's Warrant.**

Motion by Selectman Hutchins, seconded by Selectman Briggs, to approve the February 27, 2020, Treasurer's Warrant. **Vote:** 3-0.

21. Adjournment.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to adjourn. **Vote:** 3-0.

The meeting adjourned at 7:00 PM.

Submitted by Arlene McMurray
Administrative Assistant



Exhibit A - 2-27-2020

RSU #21: Balancing Elementary Enrollment

Kennebunkport - 6:00pm, Thursday, February 27th @ Village Fire Station

Kennebunk - 6:30pm, Wednesday, March 4th @ Kennebunk Town Hall

Arundel - 6:00pm, Monday, March 9th @ Arundel Town Office

THE PROBLEM WE FACE:

Imbalances in elementary enrollment are creating inequities.

Tonight's Objectives

- ✓ To **raise awareness and increase understanding** of our district's current enrollment challenges
- ✓ To **share the history and status** of our work to date
- ✓ To **share our committee's pending recommendations** and the data, rationale and thinking behind them
- ✓ To **answer questions** and hear strengths and concerns

RSU 21 Enrollment Task Charge 2019-20

To produce and provide a detailed report that:

- ✓ Identifies the exploration of all possible options related to balancing enrollment across the RSU #21 District, but provides a *recommended approach* by the end of December 2019;
- ✓ Incorporates feedback from community stakeholders;
- ✓ Ensures that the diversity of our communities and towns is considered;
- ✓ Considers evidenced-based research and District documents;

Agenda

✓ The current enrollment challenge

Our committee's work to date

Our committee's pending recommendations

The data, rationale and thinking behind our recommendations

Community questions



RSU #21 has 4 elementary schools that offer high quality instruction to 1110 PreK-grade 5.



Kennebunk Elementary School

Grades Pre-Kindergarten – Grade 2

Located in West Kennebunk

Current Enrollment: 396 students



Sea Road School

Grades 3-5

Located in Kennebunk

Current Enrollment: 313 students



Kennebunkport Consolidated School

Grades Kindergarten- Grade 5

Located in Kennebunkport

Current Enrollment: 143 students



Mildred L. Day School

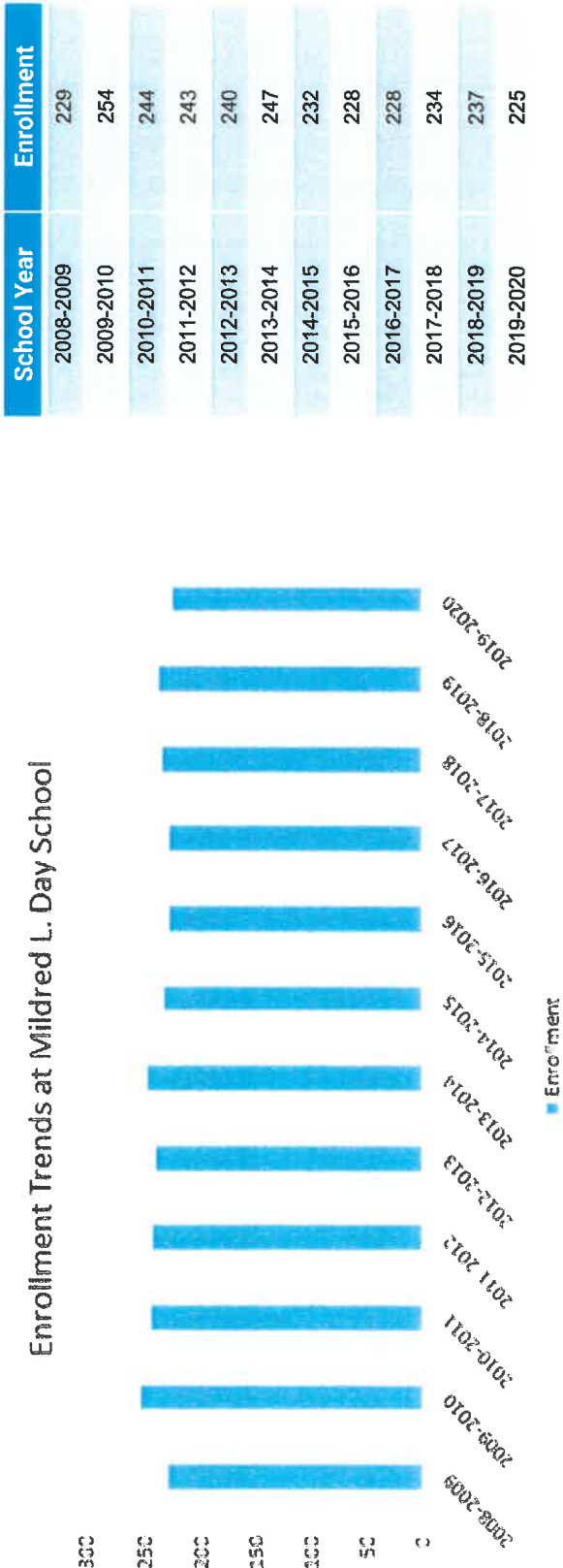
Grades Kindergarten- Grade 5

Located in Arundel

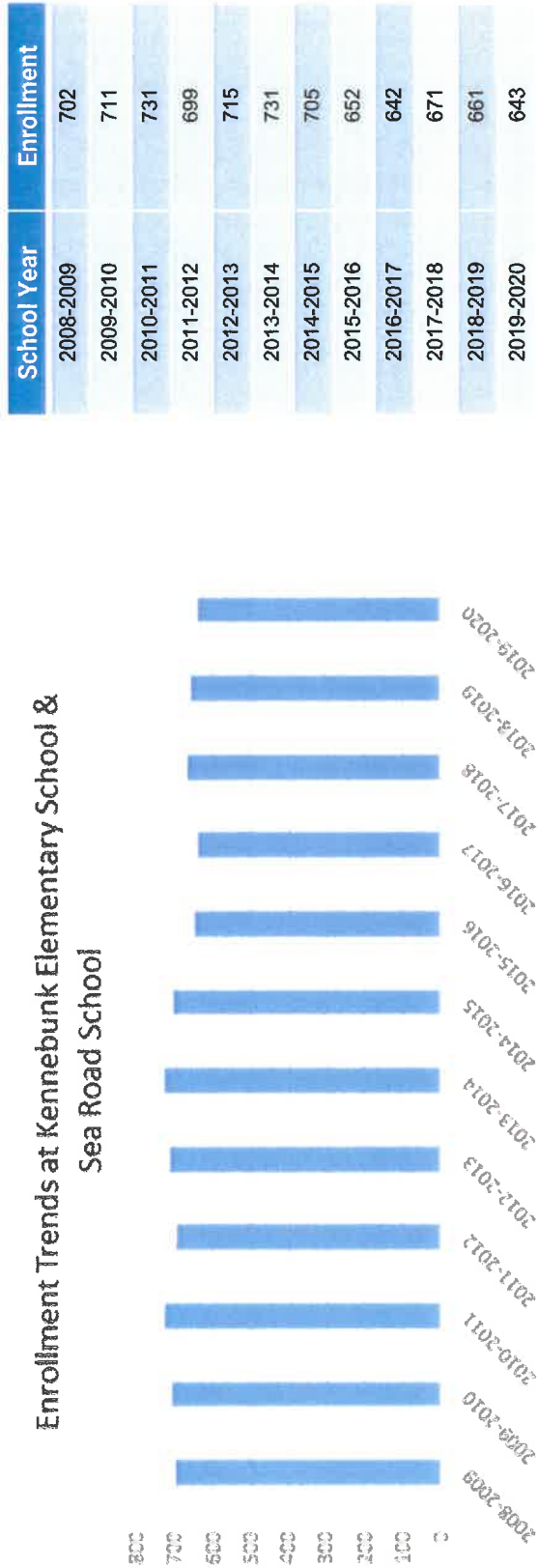
Current Enrollment: 227 students



Historical enrollment at Mildred L. Day school shows relatively steady enrollment.

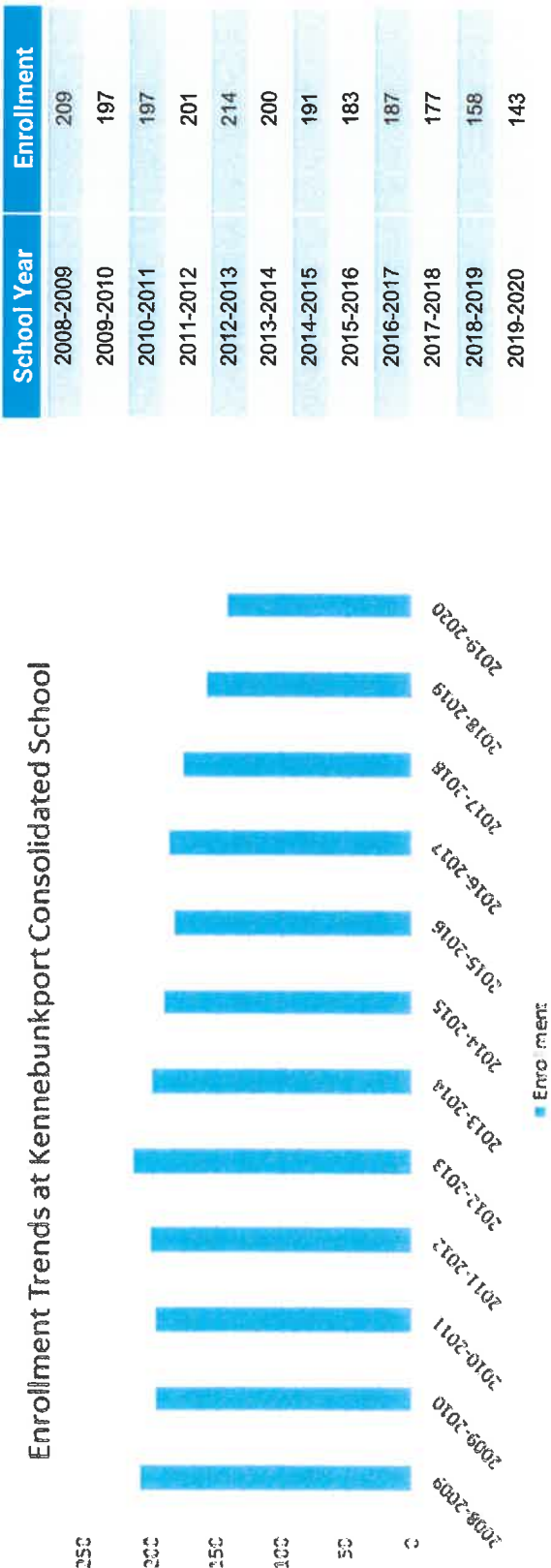


Historical enrollment at Kennebunk Elementary and Sea Road schools show slightly declining enrollment grades K-5.



*2018 & 2019- addition of Pre-K at KES
With these students, total enrollment numbers would be 783 (2018) and 744 (2019)

Historical enrollment at Kennebunkport Consolidated School shows stark, sustained declines.



Imbalanced enrollment creates a variety of inequities across the District.

Some examples of the impacts of imbalanced enrollment:

- ✓ Impacts teaching and learning by destabilizing or reducing school-based teaching cohorts
- ✓ Raises concerns about the cost effectiveness of running our schools by decreasing or increasing personnel, available resource and operational efficiencies
- ✓ Challenges classroom size consistency as some classrooms are under current RSU 21 class size policy; while others are at the maximum
- ✓ Decreases diversity in educational programming and student population
- ✓ Causes imbalances in class sizes between schools and from year to year (i.e. spikes or dips in enrollment)
- ✓ Impacts the unity of our District by challenging the ability to have strong schools in each town

Imbalanced enrollment creates a variety of school-specific inequities.

Some examples of the impacts of imbalanced enrollment:

AT KES:

- ✓ Large class sizes have resulted in the need to hire additional support staff (cost) and impact teacher ability to provide as much 1:1 instruction as desired (or available at other schools)

AT MLD:

- ✓ Steady population growth in Arundel has resulted in an elementary population that cannot fit in MLD alone- many resident students attend school at KCS or KES.

AT KCS:

- ✓ Since 2012-13, KCS enrollment has steadily dropped from 214 to 143
- ✓ Resident enrollment is currently under 100 students
- ✓ Some grades at KCS are as small as 14 students per grade
- ✓ Families have limited teacher options per grade to address differentiated student fit

Average class sizes vary significantly between our 4 elementary schools.



Kennebunk Elementary School

Grade	Average Class Size
K	18.5
1	19.6
2	19.5
--	--
--	--
--	--



Sea Road School

Grade	Average Class Size
--	--
--	--
--	--
3	21.8
4	21.2
5	20.6



Kennebunkport Consolidated School

Grade	Average Class Size
K	13.3
1	14.7
2	15.3
3	17.3
4	20
5	17.3



Mildred L. Day School

Grade	Average Class Size
K	18
1	18
2	17.5
3	14
4	21
5	24

The numbers in red identify significant differences in average class sizes between the schools.

Current elementary enrollment varies drastically between schools.



Kennebunk Elementary School

SCHOOL TOTAL	432
--------------	-----



Sea Road School

SCHOOL TOTAL	312
--------------	-----



Kennebunkport Consolidated School

SCHOOL TOTAL	143
--------------	-----



Mildred L. Day School

SCHOOL TOTAL	225
--------------	-----

While school size variation can be advantageous to offer a variety of district options, these extreme variations cause inequities.

Our unified district benefits our students and community — and is worth preserving.

Some strengths include:

- ✓ Newly renovated schools
- ✓ Strong MEA Student Achievement Data
- ✓ Access to top-notch technology resources (1 to 1 computing K-12)
- ✓ Cost-sharing and economy of scale (financial savings for all 3 towns)
- ✓ Depth and caliber of curriculum, athletic offerings, the Arts and extracurriculars
- ✓ After-school, rec and club activities encourage and promote early connections
- ✓ Cross-District events and activities encourage early connections between students & shared experiences

Of the 71 community members who responded to surveys (distributed in October 2019):

- 70% agreed or strongly agreed that “Preserving our unified, three-town district benefits our students, our taxpayers and our property values”
- 59% agreed or strongly agreed that “balancing enrollment amongst our elementary schools will strengthen our district”.

All three towns have sacrificed to join our RSU; all three towns have benefited from our RSU.

Agenda

The current enrollment challenge

✓ **Our committee's work to date**

Our committee's pending recommendations

The data, rationale and thinking behind our recommendations

Community questions



We have examined 15 different options in-depth to weigh the benefits and drawbacks of each.

Approaches explored include:

- ✓ 3 approaches initially identified by last year's committee
- ✓ 12 additional approaches proposed by the committee and the public (ideas shared in-person, online and via surveys)
- ✓ Make no changes to elementary school assignments

Our approach has encompassed both breadth and depth.

We have explored multiple factors and possible levers to address the problem.

Factors explored include:

- ✓ Maintaining current school structures and current grade spans
- ✓ Reconfiguring current school structures and current grade spans
- ✓ Decentralizing Pre-K
- ✓ Adjusting school assignment areas by proximity instead of town residence
- ✓ Maintaining school assignment by town of residence
- ✓ Blending all district students in 4th grade instead of 6th grade
- ✓ Creating a district magnet or specialty school
- ✓ Grandfathering and delayed implementation
- ✓ Closing a school (not an available option based on current enrollment)

We have conducted in-depth data analyses of the impacts of various options.

Impacts explored include:

- ✓ Financial (district costs re transportation and structural renovations)
- ✓ Student bus times
- ✓ District-wide enrollment trends and projections
- ✓ Class size
- ✓ School start times
- ✓ Estimated number of students impacted by town, by approach
- ✓ Effects on existing programming, staff teaming options and academic features
- ✓ Student/family disruption
- ✓ Student cohort continuity
- ✓ Research on the impact of grade spans, transitions and school configuration

We conducted three community forums to raise awareness, share progress and seek input.

Highlights include:

- ✓ In-depth discussion of three proposed plans from prior committee
- ✓ Comprehensive presentation of analysis of pros, cons and costs of each plan
- ✓ In person engagement with over 100 community members
- ✓ Participants worked in small groups to actively explore each option
- ✓ Participants shared plan-specific feedback

Additionally, approximately 100 surveys were distributed to community and staff members and 71 were returned.

There are no easy answers; All approaches contain trade-offs.

We valued staged implementation to minimize disruption and ease transitions — while recognizing the downside of staged action.

All potential approaches resulted in a small percentage of students who live in closer proximity to a school than their assigned school (true for current assignments as well) — and we recognized the inconvenience of this necessity.

All potential approaches by necessity included bussing across town lines — and we recognized this will require a change of mindset and expectation.

We feel confident that our recommended approach best balances the many competing tensions and factors.

Agenda

The current enrollment challenge

Our committee's work to date

✓ **Our committee's pending recommendations**

The data, rationale and thinking behind our recommendations

Community questions



Our recommendation proposes...

Beginning in Fall 2020, all new families with students in grades Pre-K through 5 enrolling after June 1, 2020 into the RSU 21 District will be placed in a District elementary school. Placement will be made based on a combination of the following factors:

- ✓ Grade cohort, class size and school capacity
- ✓ Location
- ✓ Preference
- ✓ Programmatic Location
- ✓ Siblings/Family Composition
- ✓ Student Needs

Our recommendation...

- ✓ Improves and ensures equity and a balance of enrollment
- ✓ Minimizes disruption to currently enrolled families
- ✓ Streamlines the location and process of new student enrollment to one location
- ✓ Provides transportation for all elementary students residing within the District to their school of placement
- ✓ Establishes consistent decision making factors for Administration

Agenda

The current enrollment challenge

Our committee's work to date

Our committee's pending recommendations

✓ **The data, rationale and thinking behind our recommendations**

Community questions



Our recommendation is grounded in data- and evidence-based decision-making and offers clear benefits (1 of 2).

Eases maxed classroom sizes: Results in long-term alleviation of oversize classes across all elementary schools and provides decision-making guidance for administration in times of future enrollment “bubbles”

Builds student population where needed: Results in long-term growth for KCS

Minimizes financial impact: Provides the least expensive option regarding required transportation and building renovation costs

Minimizes student impact: Impacts the fewest students of all major plans considered and preserves the vast majority of student cohorts

Minimizes busing impact: Results in shortest bus rides for students

Respects public sentiment:

- 89% said “Minimizing transportation time” was very or somewhat important
- 83% said “Assigning school based on proximity to a building” is very or somewhat important

Our recommendation is grounded in data- and evidence-based decision-making and offers clear benefits (2 of 2).

Provides protection against inconsistent enrollment projections: Since three enrollment projections showed three varying predictions (declining, increasing and flat), we avoided major structural changes to preserve flexibility and stability

Preserves structural continuity: Maintains current school structures and preserves a K-5 option in each town

Preserves varied district options: Maintains diversity of school structures within district (K-5, PK-2, 3-5 schools; large and small schools)

Requires monitoring: Mandates deliberate attention be paid to ongoing district-wide enrollment to minimize risk of future imbalances

Establishes consistency and transparency: Establishes clear enrollment decision-making framework for Administration (for new enrollments, superintendent agreements, in-district transfers, etc.)

We recognize and carefully considered the following impacts of our recommendation.

- ✓ Some students will attend a school other than the one that is geographically closest to their home (true of current assignments as well)
- ✓ Some students will attend a school other than the one that is in their Town of residence (true of current assignments as well)
- ✓ Short-term inequities not immediately solved by this plan; Administrative efforts to mitigate short-term enrollment inequities will be essential



We strongly recommend additional deliberate efforts to mitigate the short-term inequities.

Administrative efforts should include:

- ✓ Reviewing all current Superintendent Agreements and Out-of-District Tuition placements using the identified factors to determine placement for Fall 2020
- ✓ Working collaboratively with current Pre-K families to encourage Kindergarten placement at KCS
- ✓ Working collaboratively with current 2nd grade families transitioning from KES to SRS to encourage placement at KCS
- ✓ Reviewing current bus routes that travel from Kennebunk and Arundel to Kennebunkport and work collaboratively with identified families to encourage placement at KCS
- ✓ Utilizing the new placement factors to inform decision-making for in-district transfer requests

Agenda

The current enrollment challenge

Our committee's work to date

Our committee's pending recommendations

The data, rationale and thinking behind our recommendations

✓ **Community questions**



Your thoughts?

- ✓ What questions do you have?
- ✓ What strengths do you see?
- ✓ What concerns do you have?



Additional Information & Next Steps

✓ RSU 21 Enrollment Webpage (www.rsu21.net/enrollment-subcommittee)

✓ Next Meetings:

- **Wednesday March 4, 2020**- Kennebunk Selectperson Board 6:30pm- Kennebunk Town Hall
- **Monday March 9, 2020**- Arundel Selectmans Board 6:00pm- Arundel Town Hall
- **Wednesday March 11, 2020**- Task Force Meeting- Kennebunk Elementary School (B135)
- **Wednesday March 25, 2020**- Special Workshop Presentation to RSU 21 School Board 6pm, Kennebunk Elementary School A102

Thank you!

**Town of Kennebunkport
Budget Board/Selectmen's Meeting
March 5, 2020
6 p.m. – Village Fire Station – 32 North Street**

Minutes of the Selectmen's Meeting of March 5, 2020

Selectmen attending: Patrick A. Briggs, Sheila Mathews-Bull, and Allen A. Daggett, Ed Hutchins, and D. Michael Weston *via Skype*

Others: Barbara Barwise, Dan Beard, David Betses, Carol Cook, Jon Dykstra Werner Gilliam, David James, Allison Kenneway, Kathryn Leffler, Jennifer Lord, Dimitri Michaud, Dawn Morse, Tracey O'Roak, David Powell, Michelle Powell, Breese Reagle, Craig Sanford, Stedman Seavey, Steve Turner, and Laurie Smith

1. Call to Order.

Selectman Daggett called the meeting to order at 6:00 P.M.

Each member of the Budget Board and Board of Selectmen introduced themselves.

Barbara Barwise announced that at the first Budget Board Meeting before this Selectmen Meeting, she was reappointed chair, Kathryn Leffler is vice-chair, and Steve Turner is secretary.

2. Joint meeting with Budget Board for fiscal year 2021 municipal budget presentation and discussion.

Town Manager Laurie Smith went over the Budget Development Schedule and explained that the budget book is set up according to their chart of accounts. She said she will do the budget introduction and gave a PowerPoint presentation explaining the highlights of the fiscal year 2021 departments' operational budget.

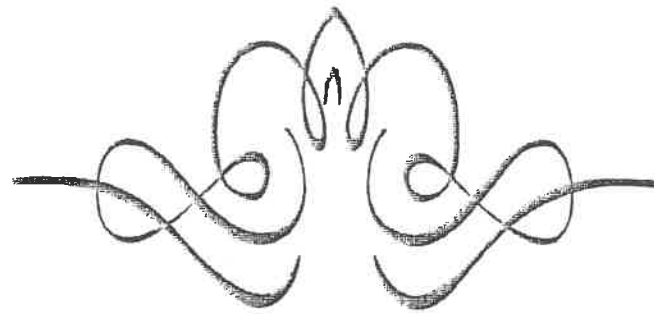
Department Directors presented their budgets and answered questions.

3. Adjournment.

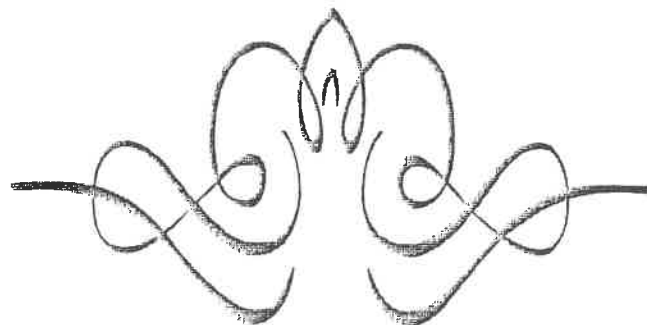
Chair Barwise adjourned the Budget Board meeting.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn the meeting. **Vote:** 5-0.

The meeting adjourned at 8:22 P.M.
Minutes taken via video stream
Submitted by Arlene McMurray



Agenda Item Divider



4

This application has been reviewed and approved by the following Municipal Officials,
whose signatures are on file with the Town Clerk:

✓

Police Chief

✓

Fire Inspector

✓

Code Enforcement Officer

Tracy O'Leary

, Town Clerk

Cape Pier chandler
2127 House



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

**Section I: Licensee/Applicant(s) Information;
Type of License and Status**

Legal Business Entity Applicant Name (corporation, LLC): W & A Inc	Business Name (D/B/A): Cape Pier Chowder House
Individual or Sole Proprietor Applicant Name(s): Wanda L. Daggett	Physical Location: 79 Pier Road
Individual or Sole Proprietor Applicant Name(s): Allen A. Daggett	Mailing address, if different: PO Box 7217
Mailing address, if different from DBA address: PO Box 7217	Email Address: orders@capeporpoiselobster.com
Telephone # Fax #: 207-967-0900 207-967-3511	Business Telephone # Fax #: 207-967-0123 207-967-3511
Federal Tax Identification Number: 82-4091988	Maine Seller Certificate # or Sales Tax #: 1189302
Retail Beverage Alcohol Dealers Permit: 5472	Website address: CapePierChowderHouse.com

1. New license or renewal of existing license? ☐ New ☒ Renewal

If a renewal, please provide the following information:

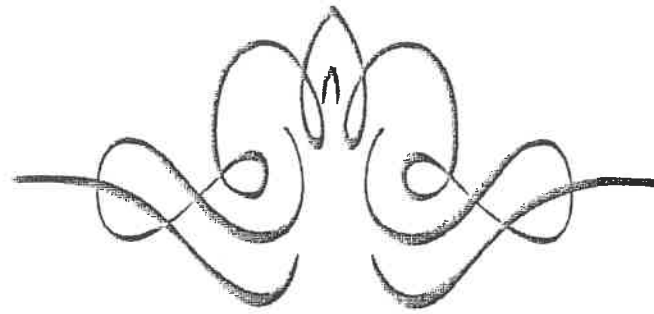
Your current license expiration date: 03/20/2020

The dollar amount of gross income for the licensure period that will end on the expiration date above:

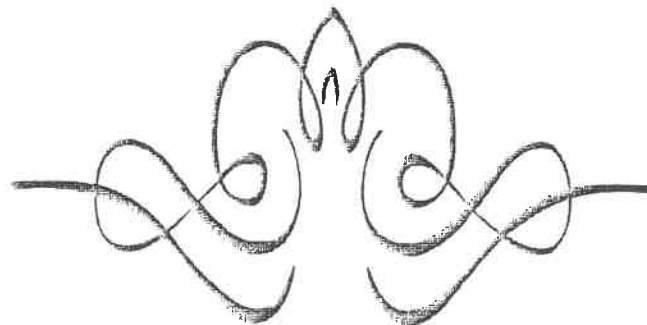
Food: \$ 605,894.00 Beer, Wine or Spirits: \$ 41,687.00 Guest Rooms: \$ 0.00

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☒ Wine ☐ Spirits



Agenda Item Divider





KENNEBUNK POLICE DEPARTMENT

KENNEBUNK, MAINE



Robert F. MacKenzie, Chief of Police

Michael F. Nugent, Deputy Chief
Eric O'Brien, Lieutenant

Town of Kennebunkport
Attn: Town Manager Laurie Smith
6 Elm Street
Kennebunkport, ME 04006

Town Manager Smith:

I have been tirelessly working to combat the opioid epidemic and the underlying issue of substance use disorder (SUD) for several years now. The Kennebunk's are not immune to those struggling with SUD and we have seen our communities touched by the opioid epidemic with overdoses and loss of life. In fact, Kennebunkport has lost three individuals over the past few years due to overdoses according to the medical examiner's office, and I am aware of others struggling with various substances in all of our communities.

I have worked in my capacity as police chief and as a Rotarian to bring awareness to SUD throughout Maine and New Hampshire and as far away as New York State. I was recently in Washington D.C. last week to share the work I have been doing with our legislators which was very well received. I was also just recognized by the Maine Chiefs of Police for Outstanding Contribution to Law Enforcement for my work on SUD.

I recently have embarked on an initiative as it relates to combating substance use disorder as a community-wide initiative, which I feel very strongly about. I met Larry McCullough a few years ago through his work at Pinetree Institute in Eliot, ME. Larry has been bringing awareness of Adverse Childhood Experience's (ACE's) and Trauma Informed Care to southern Maine and seacoast New Hampshire. In fact, Rotary District 7780's Recovery Initiative Committee and several Rotary clubs within our District are working together to bring a master training program on ACE's as so community members and school officials can train in our respective communities. I had met with Larry early in 2019 with the idea of bringing a Communities Coordinated Response pilot program to southern Maine in tandem with the City of Portsmouth New Hampshire. The idea is to bring our community stakeholders all together in order to identify issues as it relates to SUD, and plan a coordinated response. We envisioned town government, social services, medical providers, school officials, Rotary, United Way, businesses and others together to identify and strategically plan a response. Due to RSU 21 experiencing legal issues it was decided to put this initiative on hold as RSU 21 would be an important part.

Feeling as though we can progress forward on this initiative at this time I engaged conversation with Larry and developed a plan to move forward. It was my suggestion that we look at the three communities of Kennebunk, Kennebunkport & Arundel as to follow RSU 21's footprint to move a community coordinated response in a unified way. The cost of this initiative is \$8,000.00. My thought was to seek out funding from the three

communities and other stakeholders. As it stands now, we have the following funds that have been designated for this initiative:

Kennebunk Savings Bank \$5,000.00

Town of Kennebunk: \$500.00

Rotary District 7780 Recovery Initiative: \$500.00

Pending:

Town of Kennebunkport: \$500.00

Town of Arundel: \$500.00

Kennebunk Rotary Club: \$500.00

Kennebunkport Rotary Club: \$500.00

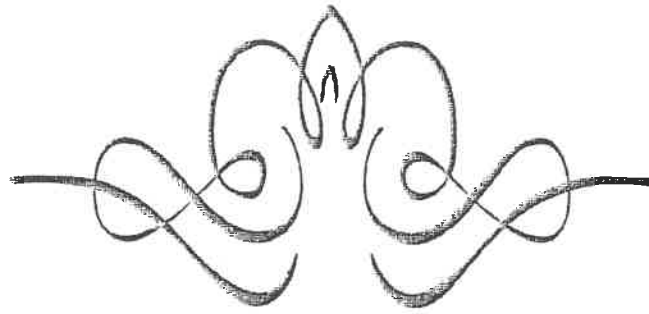
The Maine's Opioid Response Strategic Action Plan from the Governor's office identifies ACE's education & training as one of the priorities for combating the opioid epidemic. I am truly committed to making a difference and I ask Kennebunkport to join me in this effort.

Sincerely,

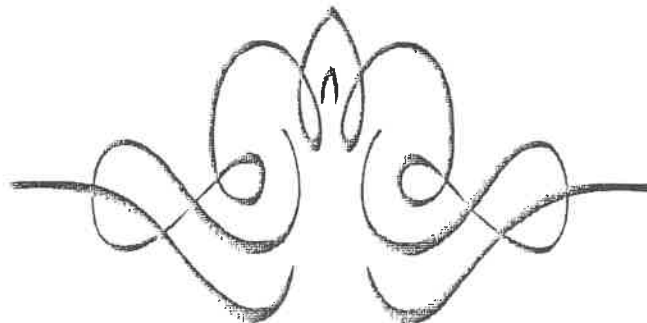


Robert F. MacKenzie

Chief of Police



Agenda Item Divider





12RETTD

RETTD

00

**MAINE REVENUE SERVICES
REAL ESTATE TRANSFER TAX
DECLARATION**

TITLE 36, M.R.S.A. SECTIONS §§4641-4641N

1. County

YORK

2. Municipality/Township

KENNEBUNKPORT

**3. GRANTEE/
PURCHASER**

3a) Name LAST or BUSINESS, FIRST, MI

TOWNE, HELEN M. ESTATE

3c) Name, LAST or BUSINESS, FIRST, MI

C/O MARJORIE CAMPBELL

3e) Mailing Address

41 HIGH STREET

3f) City

KENNEBUNK

BOOK/PAGE—REGISTRY USE ONLY

3b) SSN or Federal ID

3d) SSN or Federal ID

3g) State

ME

3h) Zip Code

04043

**4. GRANTOR/
SELLER**

4a) Name, LAST or BUSINESS, FIRST, MI

TOWN OF KENNEBUNKPORT

4c) Name, LAST or BUSINESS, FIRST, MI

4b) SSN or Federal ID

4d) SSN or Federal ID

4e) Mailing Address

PO BOX 566

4f) City

KENNEBUNKPORT

4g) State

ME

4h) Zip Code

04046

5. PROPERTY

5a) Map

5

Block

1

Lot

7

Sub-Lot

5c) Physical Location

SACO WOODS

5b) Type of property—Enter the code number that **best** describes the property being sold. (See instructions)→

101

Check any that apply:

☐ No tax maps exist☐ Multiple parcels☐ Portion of parcel

5d) Acreage

20.0

6. TRANSFER TAX

6a) Purchase Price (If the transfer is a gift, enter "0")

6a

.00

6b) Fair Market Value (enter a value **only** if you entered "0" in 6a) or if 6a) was of nominal value)

6b

71500.00

6c) Exemption claim — ☒ Check the box if either grantor or grantee is claiming exemption from transfer tax and explain.

RELEASE TO GRANTEE FROM MUNICIPALITY FOR PAYMENT OF TAX LIENS

7. DATE OF TRANSFER (MM-DD-YYYY)

02-25-2020

MONTH DAY YEAR

8. WARNING TO BUYER—If the property is classified as Farmland, Open Space, Tree Growth, or Working Water-front a substantial financial penalty could be triggered by development, subdivision, partition or change in use.☐ CLASSIFIED**9. SPECIAL CIRCUMSTANCES**—Were there any special circumstances in the transfer which suggest that the price paid was either more or less than its fair market value? If yes, check the box and explain:**10. INCOME TAX WITHHELD**—Buyer(s) not required to withhold Maine income tax because:

- ☐ Seller has qualified as a Maine resident
- ☐ A waiver has been received from the State Tax Assessor
- ☐ Consideration for the property is less than \$50,000
- ☐ Foreclosure Sale

11. OATH

Aware of penalties as set forth by Title 36 §4641-K, we hereby swear or affirm that we have each examined this return and to the best of our knowledge and belief, it is true, correct, and complete. Grantee(s) and Grantor(s) or their authorized agent(s) are required to sign below:

Grantee MARJORIE CAMPBELL

Date 2-25-2020

Grantor JENNIFER LORD, TREASURER

Date 2-25-2020

Grantee

Date

Grantor

Date

12. PREPARER

Name of Preparer

REBECCA NOLETTE

Phone Number

207-967-1603

Mailing Address

PO BOX 566

E-Mail Address

BNOLETTE@KENNEBUNKPORTME.GOV

KENNEBUNKPORT, ME 04046

Fax Number

207-967-8470

<http://www.maine.gov/revenue/propertytax/transfertax/transfertax.htm>

MUNICIPAL QUITCLAIM DEED WITHOUT COVENANTS

KNOW ALL BY THESE PRESENTS THAT the Inhabitants of the Town of Kennebunkport, a body corporate and politic located in York County, State of Maine, for consideration paid, release to Towne, Helen M Estate and C/O Campbell, Marjorie a certain parcel of land with buildings thereon, if any, located in the Town of Kennebunkport, York County, State of Maine, identified as follows:

Map Lot 005-001-007, on the Town Assessors' maps for Kennebunkport, which are on file at the municipal office, being the same premises described in Town of Kennebunkport Tax Lien Certificates, recorded in the York County Registry of Deeds on July 19, 2018 and July 12, 2019 in Book 17757 Page 604 and Book 17993 Page 831.

The Inhabitants of the Town of Kennebunkport have caused this instrument to be signed in its corporate name by

its Municipal Officers duly authorized.

Witness our hands and seals this 12th day of March, 2020.

Inhabitants of the Town of Kennebunkport

Witness

Witness

Witness

Witness

Witness

ACKNOWLEDGEMENT

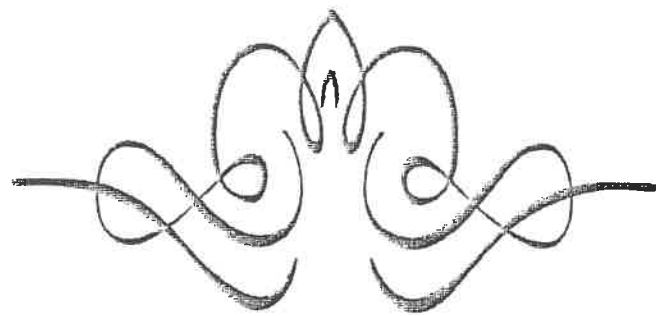
State of Maine
York, County, ss.

March 12, 2020

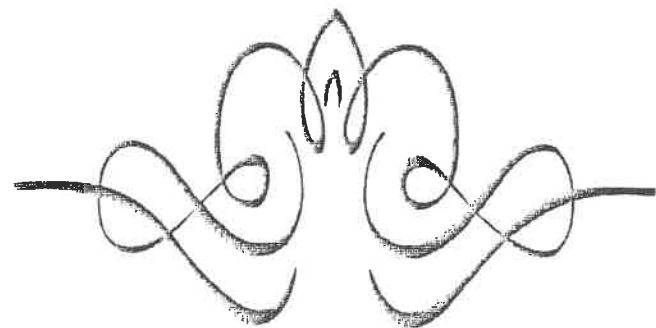
Then personally appeared before me the above-named

Municipal Officers of the Town of Kennebunkport, and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Inhabitants of said Municipality.

Before me,



Agenda Item Divider





12RETTD

RETTD

00

**MAINE REVENUE SERVICES
REAL ESTATE TRANSFER TAX
DECLARATION**

TITLE 36, M.R.S.A. SECTIONS §§4641-4641N

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4c) Name LAST or BUSINESS, FIRST, MI

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5. PROPERTY

5a) Map

4

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3

Sub-Lot

5b) Type of property—Enter the code number that best describes the property being sold. (See instructions)→

101

Check any that apply:

☐ No tax maps exist☐ Multiple parcels☐ Portion of parcel

5d) Acreage

12.10

5c) Physical Location

ARUNDEL LINE

6. TRANSFER TAX

6a) Purchase Price (If the transfer is a gift, enter "0")

6a

.00

6b) Fair Market Value (enter a value **only** if you entered "0" in 6a) or if 6a) was of nominal value)

6b

56500.00

6c) Exemption claim - ☒ Check the box if either grantor or grantee is claiming exemption from transfer tax and explain.

RELEASE TO GRANTEE FROM MUNICIPALITY FOR PAYMENT OF TAX LIENS

7. DATE OF TRANSFER (MM-DD-YYYY)

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MONTH DAY YEAR

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Grantee MARJORIE CAMPBELL

Date 2-25-2020

Grantor JENNIFER LORD, TREASURER

Date 2-25-2020

Grantee

Date

Grantor

Date

12. PREPARER

Name of Preparer

REBECCA NOLETTE

Phone Number

207-967-1603

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KENNEBUNKPORT, ME 04046

Fax Number

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Map Lot 004-001-003, on the Town Assessors' maps for Kennebunkport, which are on file at the municipal office, being the same premises described in Town of Kennebunkport Tax Lien Certificates, recorded in the York County Registry of Deeds on July 19, 2018 and July 12, 2019 in Book 17757 Page 603 and Book 17993 Page 830.

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Inhabitants of the Town of Kennebunkport

Witness

Witness

Witness

Witness

Witness

ACKNOWLEDGEMENT

State of Maine
York, County, ss.

March 12, 2020

Then personally appeared before me the above-named

Municipal Officers of the Town of Kennebunkport, and acknowledged the foregoing to be their free act and deed in their said capacity and the free act and deed of the Inhabitants of said Municipality.

Before me,

8

Kennebunkport Public Health

February 18, 2020

ATN: Kennebunkport Board of Selectman, Laurie Smith- Kennebunkport Town Manager

Please accept this donation of \$200.00 from United Way of York County. This gift is dedicated towards the emergency fuel fund.

Thank you!

Alison Kenneway RN, BSN

February 20, 2020

Alison Kenneway
Town of Kennebunkport
101A Main St.
Kennebunkport, ME 04046

Dear Alison Kenneway,

On January 16th, many foundations, businesses and individual donors once again contributed generously to a statewide Keep Maine Warm Fund via the Project HEAT Telethon. As in past years, United Way of York County will receive a portion of this statewide funding for distribution across York County. Knowing that many people need heating and fuel assistance now, we are pleased to send this check to you in order to ensure that vulnerable residents in your community are staying warm and safe this winter.

Enclosed please find a check in the amount of \$200 We ask that these funds be used to support non-LIHEAP (Low Income Home Energy Assistance Program) eligible residents who have significant needs, but may not have qualified for this type of support.

Per the Letter of Intent United Way of York County signs each year, these funds may be used to *"provide emergency heating assistance, including fuel and/or emergency furnace repairs, to households in need of such assistance. Any other use of funds is prohibited..."*

In the event that you are unable to distribute all of the enclosed funds for heating assistance and/or furnace repairs to those not already receiving other assistance this season, we encourage you to roll them over into next year's heating assistance efforts. As long as you are able to do so, you do not need to return unused funds to us.

If you have any questions, please do not hesitate to contact me at coliver@buildcommunity.org or 985-3359.

Thank you for providing assistance to our friends and neighbors when they need it most.

Sincerely,



Cliff Oliver
Community Impact Investment Manager
United Way of York County

16266



UNITED WAY OF YORK COUNTY

 36 WATER STREET
 P.O. BOX 727
 KENNEBUNK, ME 04043
 (207) 985-3359

**People's United
Bank**

51-7218/2211



2/18/20

 PAY TO THE
 ORDER OF

Town of Kennebunkport

\$ **200.00

Two Hundred and 00/100

DOLLARS

 Town of Kennebunkport
 101A Main Street
 Kennebunkport, ME 04046

Two Signatures Required for Amounts in Excess of \$2500.00

AUTHORIZED SIGNATURE

MEMO

Fuel/Heating Assistance

0106511

United Way of York County

16266

Date	Type	Reference	Original Amt.	Balance Due	2/18/20 Discount	Payment
2/18/20	Bill		200.00	200.00		200.00
					Check Amount	200.00

Operating Account Fuel/Heating Assistance

200.00