

TOWN OF KENNEBUNKPORT, MAINE

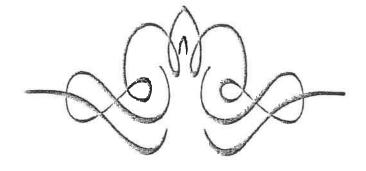
-INCORPORATED 1653-

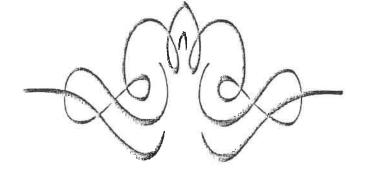
Board of Selectmen Agenda November 14, 2019 6:00 PM Village Fire Station—32 Elm Street

- 1. Call to Order.
- 2. Approve the October 24, 2019, selectmen meeting minutes.
- 3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.
- 4. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Boathouse Waterfront Hotel, 21 Ocean Avenue.
- 5. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, The Boathouse Waterfront Hotel, 21 Ocean Avenue.
- 6. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Kennebunkport Inn, 1 Dock Square.
- 7. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA The Kennebunkport Inn, 1 Dock Square.
- 8. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn and Resort, 208 Ocean Avenue.
- 9. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn and Resort, 208 Ocean Avenue.
- 10. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn Clubhouse, 8 Old Fort Avenue.

- 11. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Cape Arundel Inn Clubhouse, 208 Ocean Avenue.
- 12. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Hidden Pond, 354 Goose Rocks Road.
- 13. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Hidden Pond, 354 Goose Rocks Road.
- 14. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA The Lodge on the Cove, 29 South Main Street.
- 15. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA The Lodge on the Cove, 29 South Main Street.
- 16. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Tides Beach Club, 254 Kings Highway.
- 17. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Tides Beach Club, 254 Kings Highway.
- 18. Public Hearing to consider application for liquor license submitted by KHC Hotel Manager, LLC, DBA Yachtsman Hotel and Marina Club, 59 Ocean Avenue.
- 19. Public Hearing to consider application for special amusement permit submitted by KHC Hotel Manager, LLC, DBA Yachtsman Hotel and Marina Club, 59 Ocean Avenue.
- 20. Police awards presentation.
- 21. Consider Planning Board appointments.
- 22. Award the police cruiser bid.
- 23. Consider three supplemental commitments of sewer user rates for the period beginning October 31, 2019, and ending December 31, 2019.
- 24. Presentation of ordinance changes regarding publishing of public hearing notices for Planning Board, etc.
- 25. Consider tax acquired property write off.
- 26. Approve the FY2021 budget schedule.
- 27. Discussion on FY2021 budget goals.

- 28. Discuss meeting dates for the holidays–November 21 at 5:00 PM and December 23, 9 AM.
- 29. Accept \$2,000 donation from the St. Ann's Episcopal Church to the nurses' general account.
- 30. Other Business.
- 31. Approve the November 14, 2019, Treasurer's Warrant.
- 32. Adjournment.





Board of Selectmen Meeting October 24, 2019 6:00 PM Village Fire Station—32 North Street

Minutes of the Selectmen's Meeting of October 24, 2019

Selectmen Attending: Patrick A. Briggs, Allen Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

Others: Ralph Austin, Michael Claus, Bob Convery, Carol Cook, Michael Davis, Jon Dykstra, David James, Arlene McMurray, Becky Nolette, Harrison Small, Laurie A. Smith, and others

1. Call to Order.

Chair Daggett called the meeting to order at 6:01 PM.

2. Approve the October 10, 2019, selectmen meeting minutes.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the October 10, 2019, selectmen meeting minutes. **Vote:** 4-0.

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.

Director of Parks and Recreation Carol Cook invited everyone to attend the Zombie Dash tomorrow evening at the Conservation Trust. She said they are still hoping to get more zombies. So far, 17 have volunteered. She said 80 people are attending this event. At 5:45 PM is the family friendly run and at 6:15 PM is the extreme run, it's darker and more challenging.

4. Consider applications for Recreation Committee.

Ms. Cook said her department has added more programs, so they need more volunteers. She would like the committee to consist of seven members and she has received five applicants so far: Robert Convery, Kristen Garvin, Adam Hartwig, Debra Lennon, and Bryan Page.

Adam Hartwig and Bob Convery spoke of their interest in membership on the committee.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to appoint: Robert Convery, Kristen Garvin, Adam Hartwig, Debra Lennon, and Bryan Page, to a term expiring June 2020 on the Recreation Committee. **Vote**: 4-0.

5. Award bid for revaluation update.

Assessor Becky Nolette announced she solicited bids for the town revaluation update and received two responses: KRT Appraisal–\$83,000 and Vision Government Solutions–\$67,000. The amount budgeted for this project is \$67,000. She recommends awarding the bid to Vision Government Solutions because she already has a good relationship with them and uses their software.

Ms. Nolette said they will look at the property sold for the last two years and take pictures. The information will be more accurate if they let the inspectors come in, but residents can refuse to let them in. She stated that if the resident refuses to let the inspectors in, it will be more difficult for them to appeal their taxes.

Ms. Nolette said she will inform the public via the Town website, and will put a pamphlet together. She stated she tries to inform everyone who comes into her office.

6. Sign the municipal valuation return.

Ms. Nolette said this form is due annually on November 1, and the information is used on our state valuation.

Motion by Selectman Hutchins, seconded by Selectman Briggs, to sign the municipal valuation return. **Vote**: 4-0.

7. Award bid for Public Works F350 pickup.

Public Works Director Michael Claus said this new truck would be his. He is going to sell the Ford Ranger. He solicited bids from five dealers and received two responses: Arundel Ford-\$42,893.00 and Key Ford-\$32,907.00. He recommends awarding the bid to Key Ford.

Motion by Selectman Hutchins, seconded by Selectman Briggs to award the bid for the F350 pickup for public works to Key Ford at a cost of \$32,907.00. **Vote**: 4-0.

8. Accept a donation of \$1,000 from the Kennebunkport Resident's Association to the Public Health Department's general needs account.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to accept the donation of \$1,000 from the Kennebunkport Resident's Association to the Public Health Department's general needs account. **Vote**: 4-0.

9. Proposed recycling survey for November Election Day.

The Board received a recycling survey developed by the Solid Waste Committee. Mr. Claus said the compost bins have come in and the Solid Waste Committee would like to distribute them and the survey at the polls on Election Day.

Discussion followed. The Board wanted more information on the survey such as a question about a town drop off (recycling center). Since the election turnout in November is expected to be light, the Board believes there is enough time to get a new survey out to the public. Jon Dykstra added that the committee is working on education.

10. Other Business.

Attorney Ralph Austin, who represents Steve Francis of 76 Pier Road, said Mr. Francis has a property under contract set to close on November 1 and found out there is a title defect in the waterline easement of 2002. The waterline was fine, but a small triangular portion was conveyed to the town. He needs a corrective easement deed from the Town for that triangular portion that the waterline runs through. See Exhibit A.

Motion by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the QuitClaim Deed as presented. **Vote**: 4-0.

Town Manager Laurie Smith invited everyone to attend the community music showcase at Vinegar Hill sponsored by the Heritage Housing Trust. There will be live music, dancing, and an auction on November 7, from 7:00 PM to 10:00 PM.

11. Approve the October 24, 2019, Treasurer's Warrant.

Motion by Hutchins, seconded by Selectman Briggs, to approve the October 24, 2019, Treasurer's Warrant. **Vote**: 4-0.

12. Adjournment.

Motion by Hutchins, seconded by Selectman Briggs, to adjourn.

The meeting adjourned at 6:45 PM.

Submitted by Arlene McMurray Administrative Assistant

Exhibit A - 10-24-2019

Space above for recording information

QUITCLAIM DEED (Without Covenants) Confirmatory Essement Deed

KNOW ALL PERSONS BY THESE PRESENTS, that the INHABITANTS of the TOWN of KENNEBUNKPORT, a body corporate and politic located in York County, State of Maine ("Grantor"), releases to STEPHEN D. FRANCIS, Trustee of the STEPHEN D. FRANCIS TRUST, a Virginia Trust with a mailing address of 419 Stonehouse Road, Williamsburg, VA 23188 ("Grantee"), a perpetual easement over, under and across a certain lot or parcel of land situated in the Town of Kennebunkport, in the County of York and State of Maine, lying on the easterly side of Pier Road, sometimes known as Bickford's Island Road, said easement area being more particularly bounded and described as follows:

Beginning at a point in the easterly side of said Pier Road, said point located thirty-five (35) feet Northwesterly along the Easterly sideline of said Road from the Southwesterly corner of property of the Grantor herein; running thence in an Easterly direction, at right angles to said Road, eight (8) feet, more or less, to a point in the Northeasterly sideline of the property of the Grantor herein, and at land of Susan J. Rees Trust of 2014, said point being located North 6° 29'00" West a distance of forty (40) feet, more or less, from the Southeasterly corner of property of the Grantor herein. Said easement is everywhere two (2) feet in width, and lies Northerly of the aforedescribed line.

Said easement shall be for the purposes of laying, relaying, installing, constructing, operating, and maintaining water pipes from said Pier Road to land of the Grantee herein; together with the right to enter the easement area with personnel, vehicles, materials and equipment at all reasonable times for the foregoing purposes; to trim, cut down, and remove grass, bushes, trees, and other vegetation growing on or about the easement area; and to excavate and fill the easement area, all to such extent as Grantee shall deem reasonable and necessary. Grantor further grants to Grantee such temporary rights and easements over Grantor's Property as shall be reasonable or necessary to repair or replace the waterline should such repair or replacement be prudent or necessary in Grantee's discretion.

Grantor reserves the right to use and enjoy the easement area and Grantor's Land in any manner which is not inconsistent with the rights herein conveyed, and does not interfere with the use of the said easement by the Grantee for the purposes herein named. Grantee shall, after any

entry, restore the easement area as nearly as possible to its condition immediately prior to such entry.

The parties agree that the easement shall lie one (1) foot on each side of the existing water line on Grantor's Land where now located.

The property of the Grantor over which the within easement is granted are those premises conveyed to the Grantor herein by deed from Susan J. Rees and Jeffrey Rees dated June 13, 2008 and recorded in the York County Registry of Deeds in Book 15550, Page 362 ("Grantor's Property") which was accepted by the Grantor with knowledge of the location of the existing water pipe. The property of the Grantee benefiting from the within easement are those premises conveyed to Grantee herein from Stephen D. Francis by deed dated April 7, 2000 and recorded in said Registry of Deeds in Book 9975, Page 226 ("Grantee's Property").

The purpose of this Confirmatory Easement Deed is to confirm the easement by implication, which existed at the time the Grantor took title to the property, in the same location and for the same purposes of the grant of a prior Easement Deed from Stephen LaPalme to the Grantee herein dated August 21, 2002 and recorded in the York County Registry of Deeds in Book 11961, Page 277, as affected by Partial Release of Easement Deed dated July 14, 2008 and recorded in the York County Registry of Deeds in Book 15455, Page 62, and to acknowledge and confirm that the rights and easements therein granted are appurtenant to Grantee's Property.

1. 14	port have caused this instrument to be signed
WITNESS our hands and seals as of this _	day of October, 2019.
	INHABITANTS OF THE TOWN OF KENNEBUNKPORT
	Ву:
	Ву:
	Ву:
	Ву:

STATE OF MAINE		
YORK, ss.	October	, 2019
	efore me the above named nunicipal officers of the Town of Kennebunkr	ort and
acknowledged the foregoing to be	heir free act and deed in their said capacity, a	
deed of the Inhabitants of said mu	icipality, before me	
	Notary Public	Α
	Print Name:	
	Commission Expires:	







KENNEBUNKPORT TOWN CLERK

To: Laurie Smith, Town Manager

Board of Selectmen

From: Tracey O'Roak

Date: November 1, 2019

Re: Liquor License Approvals

The following NEW liquor license and special amusement permits are scheduled for public hearing at the November 14th meeting.

- 1. The KHC Hotel Manager, DBA The Boathouse Waterfront Hotel
- 2. The KHC Hotel Manager, DBA The Kennebunkport Inn
- 3. The KHC Hotel Manager DBA Cape Arundel Inn & Resort
- 4. The KHC Hotel Manager DBA Cape Arundel Inn Clubhouse
- 5. The KHC Hotel Manager DBA Hidden Pond
- 6. The KHC Hotel Manager DBA The Lodge on the Cove
- 7. The KHC Hotel Manager DBA Tides Beach Club
- 8. The KHC Hotel Manager DBA Yachtsman Hotel & Marine Club

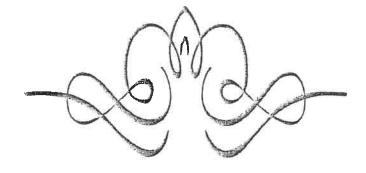
These are all existing establishments with a new owner. Approval is recommended.

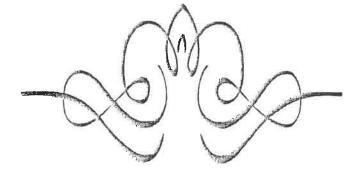
Thank you for your consideration.

This application has been rev whose signatures are on file	viewed and approved by the following ividing particulars, with the Town Clerk:
	Police Chief
	Fire Inspector
	Code Enforcement Officer
Trace	y Okoak, Town Clerk

Boothouse 11/14/19

DIVISION USE ONLY BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT License No: 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) Class: By: 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) TEL: (207) 624-7220 FAX: (207) 287-3434 Deposit Date: EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV Amt. Deposited: Cash Ck Mo: PRESENT LICENSE EXPIRES: Good SOS & DBA: YES □ NO 🗆 NEW application: ✓ Yes □ No If business is NEW or under new ownership, indicate starting date: Nov. 26, 2019 Requested inspection (New Licensees/ Ownership Changes Only) Date: INDICATE TYPE OF PRIVILEGE: MALT VINOUS SPIRITUOUS INDICATE TYPE OF LICENSE: ☐ RESTAURANT/LOUNGE (Class XI) ☐ RESTAURANT (Class I,II,III,IV) ☐ CLASS A LOUNGE (Class X) HOTEL, FOOD OPTIONAL (Class I-A) ☐ HOTEL (Class I,II,III,IV) ☐ BED & BREAKFAST (Class V) ☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: ☐ SELF-SPONSORED EVENTS (QUALIFIED CATERERS ONLY) REFER TO PAGE 3 FOR FEE SCHEDULE ALL OUESTIONS MUST BE ANSWERED IN FULL Corporation Name Business Name (D/B/A) pashouse (Dates front Kotel APPLICANT(S) -(Sole Proprietor) Physical Location: Il Ocean DOB: City/Town Zip Code Kenne bunkom Address Mailing Address RUSEVUDIV AVELLE City/Town Zip Code Zip Code State RI 12930 (03) Vauston rauston 292020032 Telephone Number Fax Number **Business Telephone Number** Fax Number 201947 8723 Seller Certificate #: 84-3266633 or Sales Tax #: Website: 1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 2. State amount of gross income from period of last license: FOOD \$ LIQUOR \$ 3. Is applicant a corporation, limited liability company or limited partnership? If Yes, please complete the Corporate Information required for Business Entities who are licensees. 4. Do you permit dancing or entertainment on the licensed premises?





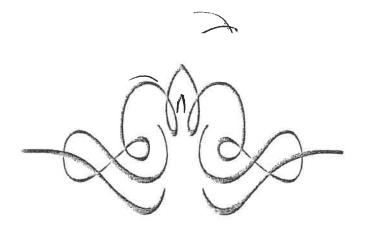


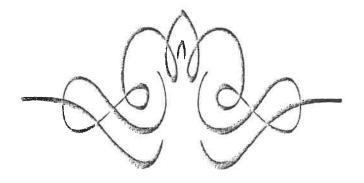
TOWNOFKENNEBUNKPORT, MAINE

-INCORPORATED 1653-

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant RHC Hotel Manager, Lac				
Residence Address 1140 Reservoir Avenue Cranston PI 02920				
Home Telephone Number 401946 4000				
Name of Business Boathusse Water front Hotel				
Business Address 21 Ocean Avenue 046410- Levil				
Type of Business Hotel / Prestaurant				
Business Telephone Number 201 961 8223				
Nature of Special Amusement Live Music/ Dancing				
Has your liquor and or amusement license ever been denied or revoked?				
Yes No				
If yes, describe circumstances specifically. (Attach additional page if necessary)				
 Permit Fee: \$ 100.00 (payable to the Found of Kennebunkport) By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name: I wanted A. Pracatte and				

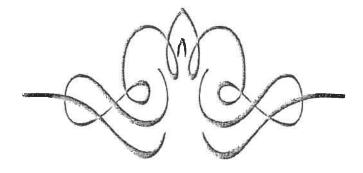


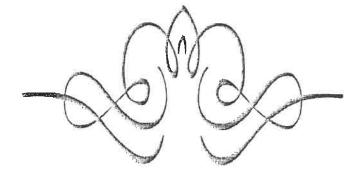


This application has been rewhose signatures are on file	viewed and approved by the following Municipal Officials, with the Town Clerk:	
	Police Chief	
	Fire Inspector	
	Code Enforcement Officer	
Trac	Eur Okoak, Town Clerk	
	Kennebunkport I	-nn

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION USE ONLY **DIVISION OF LIQUOR LICENSING AND ENFORCEMENT** License No: 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) Class: By: TEL: (207) 624-7220 FAX: (207) 287-3434 Deposit Date: EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV Amt. Deposited: Cash Ck Mo: PRESENT LICENSE EXPIRES: Good SOS & DBA: YES □ NO \square NEW application:

✓ Yes □ No If business is NEW or under new ownership, indicate starting date: Nov. 26, 2019 Requested inspection (New Licensees/ Ownership Changes Only) Date MALT VINOUS INDICATE TYPE OF PRIVILEGE: SPIRITUOUS INDICATE TYPE OF LICENSE: ☐ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X) HOTEL, FOOD OPTIONAL (Class I-A) ☐ HOTEL (Class I,II,III,IV) ☐ BED & BREAKFAST (Class V) ☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: ☐ SELF-SPONSORED EVENTS (QUALIFIED CATERERS ONLY) REFER TO PAGE 3 FOR FEE SCHEDULE ALL QUESTIONS MUST BE ANSWERED IN FULL Corneration Manage Business Name (D/B/A) The Kennetunkpart Inn APPLICANT(S) Sole Proprietor) **Physical Location:** 1 TOCK City/Town DOB: Zip Code Kunny bunk Address **Mailing Address** Same As Above? mule State Zip Code Varietar 02920-6032 Telephone Number Fax Number **Business Telephone Number** Fax Number Seller Certificate #: or Sales Tax #: Email Address: Website: 1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 34 2. State amount of gross income from period of last license: FOOD \$ LIQUOR \$ 3. Is applicant a corporation, limited liability company or limited partnership? If Yes, please complete the Corporate Information required for Business Entities who are licensees. 4. Do you permit dancing or entertainment on the licensed premises? YES NO





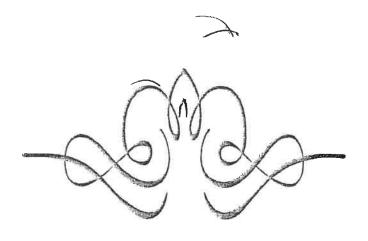


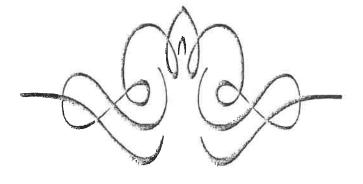
TOWNOFKENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant KHC Hotel Manager, Luc
Residence Address 1140 Reservoir Avenue Cranston PI 02920
Home Telephone Number 401 946 4000
Name of Business Kunnebunkport Inn
Business Address 1 Dock Square 040411-692
Type of Business Hotul / Rustauvaut.
Business Telephone Number 207 967 3621
Nature of Special Amusement Live Russic
Has your liquor and or amusement license ever been denied or revoked? Yes No If yes, describe circumstances specifically. (Attach additional page if necessary)
1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) 2. By making application for this permitted signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name: A. Procacce and





This application has been reviewed and approved by th	ne following Municipal Officials,
whose signatures are on file with the Town Clerk:	
,	

Police Chief

Fire Inspector

Code Enforcement Officer

Tacuy Noak, Town Clerk

Cape Arundel Frn 11/14/19



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)		DIVISION USE ONLY	
		logular Mail\	License No:
			Class: By:
TEL: (207) 624-7220 FAX: (207) 287-3434	4	·	Deposit Date:
EMAIL INQUIRIES: MAINELIQUOR@MA	INE.GOV		Amt. Deposited:
ADDIGENT LICENGE EVENDER			Cash Ck Mo:
PRESENT LICENSE EXPIRES:	=		Good SOS & DBA: YES □ NO
NEW application: Yes No If business is NEW or under new ownership, inc			
Requested inspection (New Licensees/ Ownersh			Business hours:
INDICATE TYPE OF PRIVILEGE: M			DUS
_	INDICATE TYP		_
	/	OUNGE (Class XI)	`
☐ HOTEL (Class I,II,III,IV)	HOTEL, FOOD OF	PTIONAL (Class I-A)	☐ BED & BREAKFAST (Class
☐ GOLF COURSE (Class I,II,III,IV) ☐	TAVERN (Class I	V)	☐ QUALIFIED CATERING
☐ OTHER:			☐ SELF-SPONSORED EVEN
_			(QUALIFIED CATERERS ONLY)
REI	FER TO PAGE 3 I	FOR FEE SCHEDUL	E
	ESTIONS MUST	BE ANSWERED IN	
Corporation Name:		Business Name (D/I	B/A)
HHC Hotel Manager	16	Chap Aries	del Iny & Russet
APPLICANT(S) -(Sole Proprietor)	DOB:	Physical Location:	
		208 00	ean Avenue
	DOB:	City/Town	State Zip C
Address		Mailing Address	Same As Above? □
1140 Ruservoir Avenue	u-	Maning Address	work Avener
City/Town State	Zip Code	City/Town	State Zip C
Crouston PI a	<i>)920 1082</i> Number	Crauston	Pt 02920-60
Telephone Number Fax	Number	Business Telephone	number Fax Number
Federal I.D. #	129689	8.55-344	-5700
		Seller Certificate #:	2 2/11/
Email Address		Waheita:	1003493
Email Address: Mi Olyal @ procaecian	Li com	+ pakotulso	1203445
		10	200
1. If premise is a Hotel or Bed & Breakfast	, indicate number	of rooms available for	or transient guests:
2. State amount of gross income from peri	od of last license:		
ROOMS \$ FOOD \$	LIQUO	PR \$	_
3. Is applicant a corporation, limited liability of Yes, please complete the Corporate Information			YES ☑ NO □ who are licensees.
4. Do you permit dancing or entertainment	t on the licensed p	oremises? YES 🔽	NO 🗆





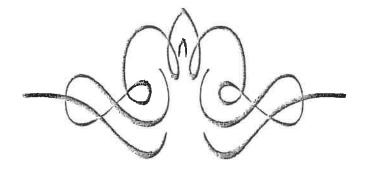


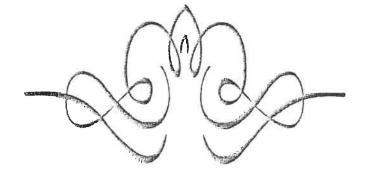
TOWNOFKENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant KHC Hotel Manager, Lac				
Residence Address 1140 Reservoir Avenue Cranston PI 02820				
Home Telephone Number 401946 4000				
Name of Business Cape Avended Tun				
Business Address 208 Octan Provence 04046-6037				
Type of Business Inn Rustauvant				
Business Telephone Number 207 967 2135				
Business Telephone Number 207 967 2135 Nature of Special Amusement Little Alusic / Daucing				
Has your liquor and or amusement license ever been denied or revoked?				
Yes No				
If yes, describe circumstances specifically. (Attach additional page if necessary)				
1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) 2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name:				





10

This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

Police Chief

Fire Inspector

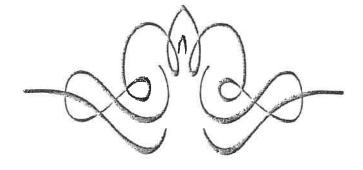
Code Enforcement Officer

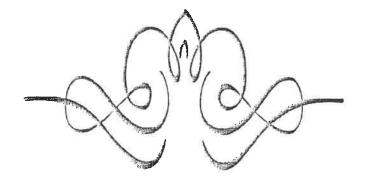
Tracey ORock, Town Clerk

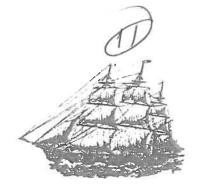
Cape Arundel Clubbox



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail)		DIVISION USE ONLY
		License No:
		Class: By:
'-3434	·	Deposit Date:
@INIAINE.GOV		Amt. Deposited:
		Cash Ck Mo:
	===	Good SOS & DBA: YES \(\text{NO} \)
_		
		Business hours:
MALT VINO	us 🗹 SPIRITUO	OUS
INDICATE TYPE	PE OF LICENSE:	
☐ RESTAURANT/LO	OUNGE (Class XI)	☐ CLASS A LOUNGE (Class X)
HOTEL, FOOD O	PTIONAL (Class I-A) BED & BREAKFAST (Class V)
☐ TAVERN (Class I	IV)	\square QUALIFIED CATERING
		☐ SELF-SPONSORED EVENTS
		(QUALIFIED CATERERS ONLY)
REFER TO PAGE 3	FOR FEE SCHEDUL	LE.
L QUESTIONS MUST	BE ANSWERED IN	FULL
	Business Name (D/	B/A)
iges, nec	Cape Avun	del an Clubhause
בפטע אָ;	Physical Location:	
DOB:	City/Town	State Zip Code
		and the second s
	Mailing Address	Same As Above? 🗆
wee and	1140RUSEU	voir House
ate Zip Code	2	State Zip Cod
りぬかりつから	Business Telephone	e Number Fax Number
	•	
	Seller Certificate #	
	/	1203445
1		. 15 . 1
anticau	the rotal	and resorts cher
kfast, indicate number	of rooms available f	For transient guests:
n period of last license:		
LIQUO	OR \$	
liability company or lin	mited partnership?	YES ✓ NO □
		who are licensees.
	ip, indicate starting date: where the period of last license: kfast, indicate number a period of last license: LIQUO liability company or line in period of last license: LIQUO liability company or line in period of last license: LIQUO liability company or line in period of last license: LIQUO liability company or line in period of last license: LIQUO liability company or line in period of last license:	ip, indicate starting date:





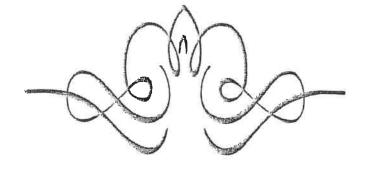


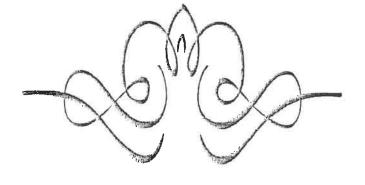
TOWNOFKENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant KHC Hotel Manager, Lac
Residence Address 1140 Reservoir Avenue Cranston PI 02920
Home Telephone Number 401 946 4000
Name of Business Cape Arundel - Clubhouse Business Address 208 Ocean Avenue 04046-6037
Business Address 208 Ocean Avenue 040416-10037
Type of Business
Business Telephone Number 27947 2125
Nature of Special Amusement Live Music / Saucerg
Has your liquor and or amusement license ever been denied or revoked?
Yes No
If yes, describe circumstances specifically. (Attach additional page if necessary)
1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) 2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name: It is adopted to the Town of Kennebunkport) A Drack to a unfine to the Town of Kennebunkport)





This application has been rev whose signatures are on file	riewed and approved by the following Municipal Officials, with the Town Clerk:
	Police Chief
\checkmark	Fire Inspector
	Code Enforcement Officer

Tracy operat, Town Clerk

Hidden And



DIVISION USE ONLY BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT License No: 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) Class: 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) By: TEL: (207) 624-7220 FAX: (207) 287-3434 Deposit Date: EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV Amt. Deposited: Cash Ck Mo: PRESENT LICENSE EXPIRES: Good SOS & DBA: YES □ NO □ NEW application: ☐ Yes ☐ No If business is NEW or under new ownership, indicate starting date: Nov. 26, 2019 Requested inspection (New Licensees/ Ownership Changes Only) Date MALT INDICATE TYPE OF PRIVILEGE: VINOUS INDICATE TYPE OF LICENSE: ☐ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X) HOTEL, FOOD OPTIONAL (Class I-A) ☐ HOTEL (Class I,II,III,IV) ☐ BED & BREAKFAST (Class V) ☐ TAVERN (Class IV) ☐ GOLF COURSE (Class I,II,III,IV) ☐ QUALIFIED CATERING OTHER: ☐ SELF-SPONSORED EVENTS (QUALIFIED CATERERS ONLY) REFER TO PAGE 3 FOR FEE SCHEDULE ALL QUESTIONS MUST BE ANSWERED IN FULL Corporation Name: Business Name (D/B/A) APPLICANT(S) -(Sole Proprietor) DOB: Lunaubank Address Mailing Address Same As Above? ELLE Zip Code Zip Code City/Town 03920-6033

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests:

Business Telephone Number

Seller Certificate #: or Sales Tax #: Website:

2. State amount of gross income from period of last license:

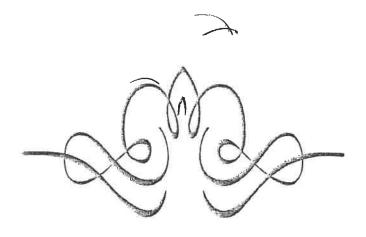
Telephone Number

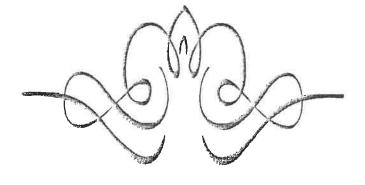
ROOMS \$_____ FOOD \$ ____ LIQUOR \$ ____

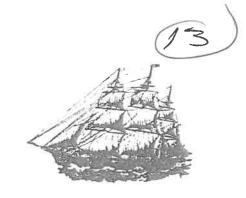
Fax Number

3. Is applicant a corporation, limited liability company or limited partnership? YES NO If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES \square NO \square





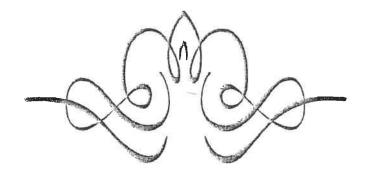


TOWNOFKENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant KHC Hotel Manager, Lac
Residence Address 1140 RESERVOIT AVENUE Cranston PI 02920
Home Telephone Number 401.946 4600
Name of Business Hidden Pond
Business Address 366 GOOSE POLKS ROAD 040416-5302
Type of Business Rusart / Restaurant
Business Telephone Number 207 960 9050.
Nature of Special Amusement Live Music/Danceny
Has your liquor and or amusement license ever been denied or revoked?
Yes No
If yes, describe circumstances specifically. (Attach additional page if necessary)
 Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) By making application for this permit and sahing this application form, acknowledge that I am familiar with the trees and regulations governing this permit. Signature of Applicant Printed name: I wante A. Procesce and in the printed payable of the printed payable of the printed payable of the payable of



Agenda Item Divider

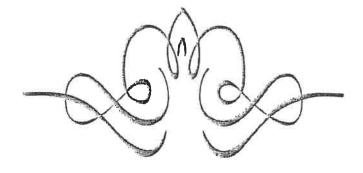
This application has been review whose signatures are on file wit	th the Town Clerk:
P	Police Chief
F	Fire Inspector
	Code Enforcement Officer
Traun	Acak, Town Clerk
	Lodge on the cove



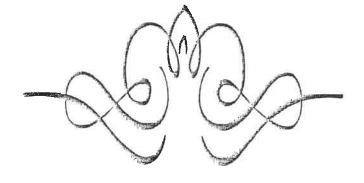
DIVISION USE ONLY

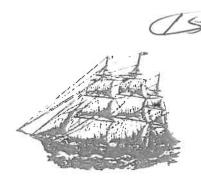
BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (F	License No:
10 WATER STREET, HALLOWELL, ME 04347 (Overnight	
TEL: (207) 624-7220 FAX: (207) 287-3434 EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV	Deposit Date:
EMAIL MAGNITES. MAINELIQUON MAINE. 300	Amt. Deposited:
	Cash Ck Mo:
PRESENT LICENSE EXPIRES:	Good SOS & DBA: YES □ NO □
NEW application: Yes No If business is NEW or under new ownership, indicate starting date: Requested inspection (New Licensees/ Ownership Changes Only) INDICATE TYPE OF PRIVILEGE: MALT VINO	Date: Business hours:
	PE OF LICENSE:
☐ RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LO	
HOTEL (Class I,II,III,IV)	
☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class I	
□ OTHER:	☐ SELF-SPONSORED EVENTS
4	(QUALIFIED CATERERS ONLY)
REFER TO PAGE 3 I	FOR FEE SCHEDULE
ALL QUESTIONS MUST	BE ANSWERED IN FULL
Corporation Nama	Business Name (D/B/A)
KHE Kotel Managor LAC	The Lodge on the Cove
APPLICANT(S) -(Sale Proprietty) DOB:	Physical Location:
DOB;	City/Town State Zip Code
	Kennybunkpart HE 04046-6313
Address	Mailing Address Same As Above? □
City/Town State Zip Code	City/Town State Zip Code
City/10wii State Zip Code	Circuston RI 12920-10032
Telephone Number Fax Number	Business Telephone Number Fax Number
4019464600 4019429689	201967 3843
Federal I.D. #	Seller Certificate #: or Sales Tax #:
84-266632 Email Address:	Wahaita:
Mjoyal @procacce anti. com	Website: +pghotuls and resorts.com
1. If premise is a Hotel or Bed & Breakfast, indicate number	of rooms available for transient guests: 33
2. State amount of gross income from period of last license:	
ROOMS \$ FOOD \$ LIQUO	PR \$
3. Is applicant a corporation, limited liability company or lift Yes, please complete the Corporate Information required for	
4. Do you permit dancing or entertainment on the licensed p	oremises? YES NO 🗆



Agenda Item Divider



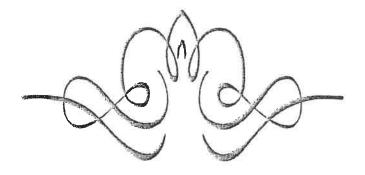


TOWNOFKENNEBUNKPORT, MAINE

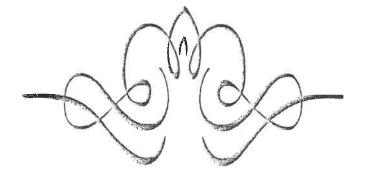
- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant KHC Hotel Manager, Lac
Residence Address 1140 RESERVOIT AVELLE Cranston PI 02920
Home Telephone Number 461944400
Name of Business Ludge on the CWE
Business Address 29 South Main Street 04046-6313.
Type of Business Hotel/Rustaurant
Business Telephone Number 207 967 3993
Nature of Special Amusement Live Illessef Tomicing
Has your liquor and or amusement license ever been denied or revoked?
Yes No
If yes, describe circumstances specifically. (Attach additional page if necessary)
 Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) By making application for this permit and signing this application form, I
acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name:
Printed name 1 - 1 - 4 - 4 - 4 - 4 - 4 - 4 - 4 - 4 -



Adenda Itan Divider



10

This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

Police Chief

Fire Inspector

Code Enforcement Officer

Tracy Oroak, Town Clerk

Tides Beach chit



BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS DIVISION USE ONLY **DIVISION OF LIQUOR LICENSING AND ENFORCEMENT** License No: 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) Class: 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) TEL: (207) 624-7220 FAX: (207) 287-3434 Deposit Date: EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV Amt. Deposited: Cash Ck Mo: PRESENT LICENSE EXPIRES: Good SOS & DBA: YES □ NO □ NEW application:

✓ Yes

No If business is NEW or under new ownership, indicate starting date: Nov. 26, 2019 Requested inspection (New Licensees/ Ownership Changes Only) Date: INDICATE TYPE OF PRIVILEGE: MALT VINOUS **SPIRITUOUS** INDICATE TYPE OF LICENSE: RESTAURANT (Class I,II,III,IV) ☐ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V) ☐ HOTEL (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ GOLF COURSE (Class I,II,III,IV) ☐ OTHER: ☐ SELF-SPONSORED EVENTS (QUALIFIED CATERERS ONLY) REFER TO PAGE 3 FOR FEE SCHEDULE ALL QUESTIONS MUST BE ANSWERED IN FULL Cornoration Name Business Name (D/B/A) APPLICANT(S) -(Sole Proprietor) Physical Location: DOB: City/Town Rearrbunk Address Mailing Address Zip Code 12920 60032 Telephone Number Fax Number **Business Telephone Number** Seller Certificate #: or Sales Tax #: Website: 1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 2. State amount of gross income from period of last license: ROOMS \$ FOOD \$ LIQUOR \$ 3. Is applicant a corporation, limited liability company or limited partnership? If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES 🗹 NO 🗆



Adenda Item Divider

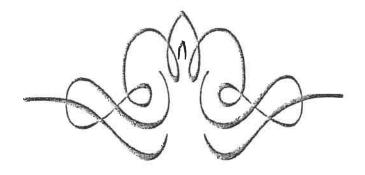


TOWNOFKENNEBUNKPORT, MAINE

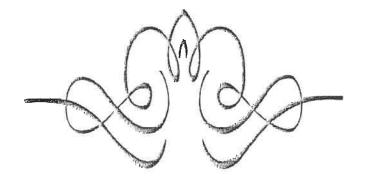
- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant RHC Hotel Manager, Luc
Residence Address 1140 Reservoir Avenue Cranston PI 02920
Home Telephone Number 401946 4000
Name of Business Tides Beach Club.
Business Address 254 Kings Highway 04046-7362
Type of Business Hotel / Pestaurant
Business Telephone Number 200947 3757
Nature of Special Amusement (Live pursue) dancing
Has your liquor and or amusement license ever been denied or revoked?
Yes No
If yes, describe circumstances specifically. (Attach additional page if necessary)
1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) 2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the trues and regulations governing this permit. Signature of Applicant Printed name: Li > Abotto A. Pracatce and



AGENCIA Item Divider



This application has been reviewed and approved by the following Municipal Officials, whose signatures are on file with the Town Clerk:

Police Chief

Fire Inspector

Code Enforcement Officer

_, Town Clerk

Yachtsman Hotel



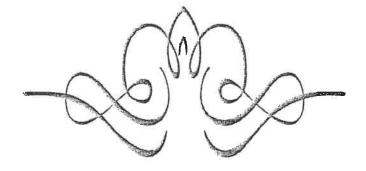
DIVISION USE ONLY BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS **DIVISION OF LIQUOR LICENSING AND ENFORCEMENT** License No: 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008 (Regular Mail) Class: 10 WATER STREET, HALLOWELL, ME 04347 (Overnight Mail) By: TEL: (207) 624-7220 FAX: (207) 287-3434 Deposit Date: EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV Amt. Deposited: Cash Ck Mo: PRESENT LICENSE EXPIRES: Good SOS & DBA: YES □ NO □ NEW application: Yes No If business is NEW or under new ownership, indicate starting date: Requested inspection (New Licensees/ Ownership Changes Only) Date: MALT INDICATE TYPE OF PRIVILEGE: INDICATE TYPE OF LICENSE: ☐ RESTAURANT/LOUNGE (Class XI) ☐ RESTAURANT (Class I,II,III,IV) ☐ CLASS A LOUNGE (Class X) HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V) ☐ HOTEL (Class I,II,III,IV) ☐ GOLF COURSE (Class I,II,III,IV) ☐ TAVERN (Class IV) ☐ QUALIFIED CATERING OTHER: ☐ SELF-SPONSORED EVENTS (QUALIFIED CATERERS ONLY) REFER TO PAGE 3 FOR FEE SCHEDULE ALL OUESTIONS MUST BE ANSWERED IN FULL Corporation Name: Business Name (D/B/A) APPLICANT(S) -(Sole Proprietor) DOB: Zip Code Kunuhunknm Address Mailing Address/ Zip Code Zip Code 02920-6032 20 20032 Fax Number **Business Telephone Number** Fax Number Telephone Number Seller Certificate #: Federal I.D. # or Sales Tax #: Website: 1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: 2. State amount of gross income from period of last license:

4. Do you permit dancing or entertainment on the licensed premises? YES ☑ NO □

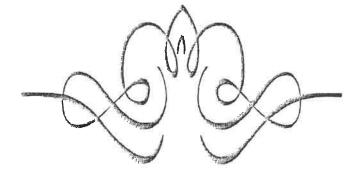
3. Is applicant a corporation, limited liability company or limited partnership?

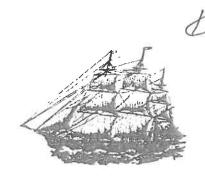
FOOD \$ LIQUOR \$

If Yes, please complete the Corporate Information required for Business Entities who are licensees.



Adenda Item Divider



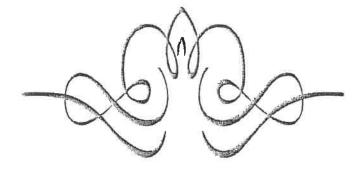


TOWNOFKENNEBUNKPORT, MAINE

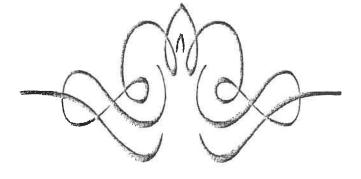
- INCORPORATED 1653 -

APPLICATION SPECIAL AMUSEMENT PERMIT FOR DANCING AND ENTERTAINMENT

Name of Applicant RHC Hotel Manager, Luc
Residence Address 1140 RESURVIOIT AVELLE Cranston PI 02920
Home Telephone Number 401946 4000
Name of Business Yarlutsman Hotel & Marina Club.
Business Address 59 Ocean Avenue 04046
Type of Business Hotal / Marine Bar/Marine
Business Telephone Number 207 967 2511
Nature of Special Amusement Live Musica / Dancing
Has your liquor and or amusement license ever been denied or revoked?
Yes No
If yes, describe circumstances specifically. (Attach additional page if necessary)
1. Permit Fee: \$ 100.00 (payable to the Town of Kennebunkport) 2. By making application for this permit and signing this application form, I acknowledge that I am familiar with the rules and regulations governing this permit. Signature of Applicant Printed name: A. Pracacce and



Adenda Item Divider





Arlene McMurray

From: cmsmailer@civicplus.com on behalf of John P Harcourt via Town of Kennebunkport, ME

<cmsmailer@civicplus.com>

Sent: Friday, November 01, 2019 12:50 PM

To: Arlene McMurray

Subject: Form submission from: Online Application for Boards/Committees

Submitted on Friday, November 1, 2019 - 12:49pm

Submitted values are:

Choose from the following: Planning Board == Please provide the following information:==

Full Name: John P Harcourt Email: jpharcourt@gmail.com

Residential Address: Residential Phone Business Address: Business Phone:

Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:

Member, Village Parcel Master Plan Committee. March 2019-Present Member, Education Committee at The New School. September 2019-Present Autism Information Specialist, Autism Society of Maine. June 2019-Present Do you have any skills, experience, or training you would like to mention?

My experience on the Village Parcel Master Plan Committee has given me a unique opportunity to listen to and learn from a broad range of citizens, boards and commissions about the priorities of the people who live in Kennebunkport and participate in the community. The knowledge learned from that experience would be valuable in serving on the planning board.

I have also had opportunities to work successfully with planning boards in New York, Illinois and Connecticut on several projects.

What is your reason for wanting to serve on this board or committee? I was a part time resident of Kennebunkport for twelve years before moving here permanently about 18 months ago. I believe it is important to be involved in and contribute to the community in which you live. I have the time and commitment to do the extraordinary work required to serve on the Planning Board.

List the top 3 choices that you would like to serve on (1.2.3. in desired order)?

The results of this submission may be viewed at: https://www.kennebunkportme.gov/node/2661/submission/9744

Selectmen's Meeting

PRENDA ITEM 9



TOWN OF KENNEBUNKPORT Application for Boards, Committees & Commissions

To the Town Manager:

I hereby request to be considered for membership to the following board(s) and/or committee(s): (If more than one, please indicate your preference: 1,2,3...)

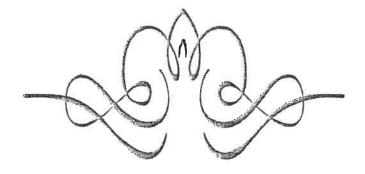
 Administrative Code Committee Board of Assessment Review Budget Board Cape Porpoise Pier Advisory Committee Cemetery Committee Conservation Commission Government Wharf Committee Growth Planning Committee Kennebunk River Committee Lighting Committee 	□ Parsons Way Planning Board Recreation Committee □ Senior Advisory Committee □ Sewer Advisory Committee □ Shade Tree Committee □ Shellfish Conservation Committee □ Sidewalk Committee □ Solid Waste Committee □ Zoning Board of Appeals
Signature of Applicant	Mov. 5, 2019 Date
Preliminary Information	
Name (Print):	7 Small
Residence Address:	12d Phone:
Business Address:	Phone:
Mailing Address:	
(if different)	
E-mail Address:	1
Membership in community organizations	s:
Organization Dates	Activities

\\kport-file01\users\$\amcmurray\My Documents\Forms, Formats, etc\New Committee - 2019 with Recreation Committee.doc

o you have any	y skills, experience, or training you would like to mention?
Have.	ben in Scouts for 30 you in
Navion	e goulious
/hat is your rea	ason for wanting to serve on this board or committee?
Vhat is your real	ason for wanting to serve on this board or committee? my experience in construction I some thoughts to share in
Love	son for wanting to serve on this board or committee? my experience in construction I some thoughts to share in ny for new slevelope ments,

Are you registered to vote in Kennebunkport? Please check one: Yes - No

Please return the completed application to: Town Manager, 6 Elm St., P.O. Box 566, Kennebunkport, ME 04046. You will be contacted upon receipt.



Agenda Item Divider



MEMORANDUM

To: Laurie Smith, Town Manager

Fr: Craig Sanford, Chief of Police

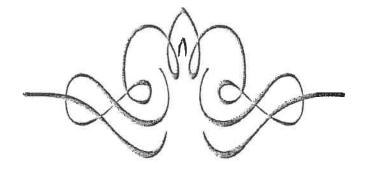
Re: Cruiser Purchase

Dt: November 7, 2019

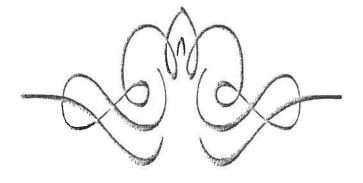
The police department has been challenged this year trying to coordinate the purchase of a new Dodge Charger. The manufacturer has held off informing the dealerships of the purchase window. This window is the opportunity for police agencies to order vehicles and go through the bidding process. Because the manufacturer has decided to redesign the police package, it has shortened the purchase window and has forced us to rush the process along. In doing so, we may not be guaranteed a vehicle.

To adhere to the town's purchasing policy and allow for selectmen approval, we are quickly trying to get quotes with trade-in of a 2016 Dodge Charger with over 120,000 miles. We are in conversation with two dealerships whom we have dealt with in previous years. I am asking that the board approve the purchase of a new 2020 Dodge Charger with an estimated price between \$22,000 to \$24,000, minus trade-in value, by the police department from the lowest bidder while staying within budgeted limits. We will have a quote available for your review at the meeting.

Should our purchase not be completed, we will reevaluate, come up with a different plan and bring it before the board.



Adenda Item Divider







KENNEBUNKPORT WASTEWATER DEPARTMENT

MEMO

Date: October 30, 2019

To: Laurie Smith

From: Chris Simeoni, Deputy Director Public Works

Re: Selectmen's agenda 11/14/19- Consider supplemental assessments for three new sewer service applications

We have received three new sewer service connection applications for the following parcels:

- MBL 35-18-3A (Benjamin W. & Stephanie L. Coffin)
- MBL 23-1-19A4 (Linda & Robert Hurley)
- MBL 23-1-19A14 (Kimberly & Robert Balcavage)

Per the Sewer Ordinance Article XIII Section 8:

Sec. 8. When a Sewer Connection Application is processed, and a permit is issued, the owner of the property for which the application was issued will be billed for the units that were approved. If the application was approved during the billing year, the sewer charge will be pro-rated for the rest of that year; any year thereafter the owner will receive a bill for all the units that were approved for a full year. The sewer bill will be assessed regardless of whether the units are tied into the collection system or not.

The amount for the pro-rated portion of the user fee to be assessed for each property is \$88.85 for a total of \$266.55. We are requesting the selectmen commit the above-mentioned sewer rates at the November 14th Selectmen's meeting.

Thank you,

Christopher Simeoni

Christopher Simeoni

Deputy Director Public Works



TOWNOFKENNEBUNKPORT, MAINE

= INCORPORATED 1653 -

Certificate of Commitment of Sewer User Rates

To: Jennifer Lord, the treasurer of the municipality of Kennebunkport, Maine.

We, the undersigned municipal officers of the municipality of Kennebunkport, hereby certified and commit to you a true list of the sewer rates established by us pursuant to 30-A M.R.S.A. § 3406 for those properties, units, and structures required by local and State law to pay a sewer rate to the municipality, for the period beginning October 23, 2019 and ending December 31, 2019. This list is comprised of the pages numbered 1 to 2 inclusive which are attached to this certificate. The date(s) on which the rates included in this list are due and payable is (are) December 16, 2019. You are hereby required to collect from each person named in the attached list his or her respective amount as indicated in the list, the sum of those lists being \$266.55. You are hereby required to charge interest at a rate of 9.00% per annum on any unpaid account balance beginning December 17, 2019. You are hereby authorized to collect these rates and any accrued interest by any means legally available to you under State law. On or before December 31, 2019 you shall complete and make an account of your collections of the whole sum herein committed to you.

-

6 Elm Street, P.O. Box 566, Kennebunkport, Maine 04046 Tel: (207) 967-4243 Fax: (207) 967-8470

Created Bills Report

KENNEBUNKPORT 2:49:45 PM

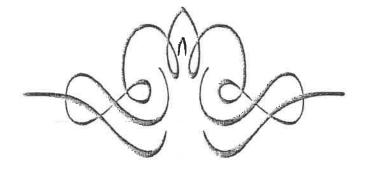
Rate Key: 109 Interest As Of: 11/14/2019

Book: 99

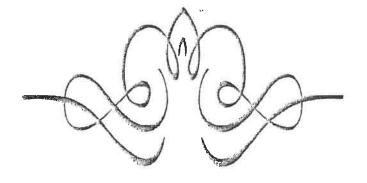
	88.85 14223 COFFIN, BENJAMIN W & STEPHANIE L		88.85
Interest	0.00	0.00	0.00
Past Due	0.00	0.00	0.00
Tax	0.00	0.00	00.00
Misc	0.00	00.00	0.00
Regular	88.85	88.85	88.85
Cons	0	0	0
Sed	0		
Book Seq	66*	Book: 99 1 bill	Total:

Created Bills Report

* = Override



Adenda Item Divider





TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

Proposed Ordinance Revisions March 2020

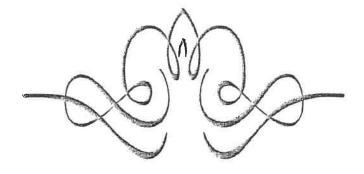
• With the loss of the Journal Tribune we were forced to look at alternative newspapers in which to publish our legal notices related to Board of Appeals hearings and Planning Board site plan review applications. What we found is that in order to work within our posted timeframes the only paper available was the Portland Press Herald, which in all cases more than doubled the cost of newspaper publishing's. This caused us to question the value of newspaper publishing's, and whether there was a more effective option that met with our ordinance obligations. Subject to review by the town attorney it is our belief that a local newspaper posting for these types of applications is a local choice and not one mandated by state law, allowing us the option modify our ordinance. Having the option to post to the town website directly informs our intended audience and saves a significant cost to the applicant. Our requirement to send certified notices to abutters within 200'ft is unaffected by this proposed amendment and will continue as it always has.

9.3 Appeals Procedure

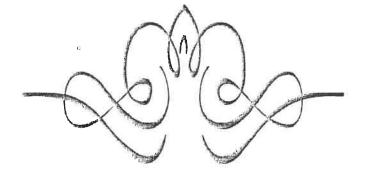
A. At least three (3) days ten (10) days prior to the hearing date, the Town Clerk shall publish a notice of the hearing in a newspaper of general circulation in Kennebunkport, or publish a notice on the town of Kennebunkport's webpage. The notice shall identify the property involved, the name of the applicant, the nature of the application, and the time and place of the public hearing.

10.8 Planning Board Procedure for Site Plan Review

B. Following the receipt of an application the Board may hold a pre-hearing meeting with the applicant to discuss submission requirements and general concerns of the Board. The Planning Board may also request that the application include a report from the Chief of Police, the Fire Chief, the Superintendent of the Water District and the Superintendent of the Sewer Department containing their recommendations regarding the proposed use. Within forty-five (45) days of the submission of a completed application, with all supporting documentation, the Board shall hold a public hearing. At least three (3) days ten (10) days prior to the hearing date, the Town Clerk shall publish a notice of the hearing in a newspaper of general circulation in Kennebunkport, or publish a notice on the town of Kennebunkport's webpage. The notice shall identify the property involved, the applicant, the nature of the application, and the time and place of the public hearing.



Adenda Literation Divider





Town of Kennebunkport

Memo

To:

Laurie Smith, Town Manager, and the Board of Selectmen

From:

Jennifer Lord, Treasurer

Date:

11/14/19

Re:

Tax Acquired Property

The Rahim property located on Beachwood Ave, Map/Lot 023-001-027C, was foreclosed on in 2016 and 2017, and the 2018 tax lien is outstanding. In April of 2018, for FY 19 the assessor changed the property to Town owned and the status went to exempt. There were no tax commitments for FY 19 and FY 20.

At this time, I would request that the Board of Selectmen authorize me to write off the outstanding principal on the taxes as follows:

2016 Lien

\$572.88

2017 Lien

\$616.03

2018 Lien

<u>\$649.51</u>

Total to write off

\$1,838.42

Thank you!

3 9:04:09 A	4512	KENNEBUNKPORT, ME	VISION		Accoccod	74,400	74400			T BUTTON	0	0	0	0	74.400	0	74,400	0.00	O	74,400		Result			Land Value	74,400	74.400
State Use 903T Print Date 11-06-2019 9:04:09 A			VIS		Code		Total	This signature acknowledges a visit by a Data Collector or Assessor		MARY											VISIT / CHANGE HISTORY	Purpost/Result	Vacant Land		Adj Unit P	0.00	Total Land Value
ate Use nt Date	3ed 74.400			74,400	Year	2017		Collecto		ESUM											ANGE		080 080			1.0000	otal La
şş <u>r</u>	Assessed 74.			otal 74,400 74,400	Assessed V	74,400	74400	by a Data		VALE							a				SIT/CF	+	5) 		Location Adjustment	-0	
-	l g			00	ASSE	+		s a visit l		MISEE	ard)	ldg)	Bldg)	ments	ldg)	5	el Valu					+			ocation		
1 of	Appraised 74,400			74.4	Code	9035	Total	owledge		APP	/alue (C	Value (B	Value (Improve	/alue (B	<u>e</u>	d Parc		D	VALUE		Date	07-08-2008				-
Card #	App				Year	2018		ture ackr		2007	d Bldg. ∖	d Xf (B)	d Ob (B)	raised	d Land	and Valu	praise	5	n Metho	RCEL		Ť					
-	Code Appraised 74,40			Total	Assessed	74,400	74400			SE SE	Appraised Bldg. Value (Card)	Appraised Xf (B) Value (Bldg)	Appraised Ob (B) Value (Bldg)	Total Appraised Improvements	Appraised Land Value (Bldg)	Special Land Value	Total Appraised Parcel Value	Exemption	Valuation Method	NET PARCEL VALUE					Notes		
Bldg Name Sec # 1 of	ption				Code		Total		Comm Int				ے									Comments				ТОРО	
Se B	ă				Year	2019		S	Amount				Batch				JRE					5		CTION	Nbhd. Adj	0.800	
	ZONE(S) Free Enterpri	-Vacan		ı		18,700 1A 0 1A		SMEN	A								CLOSU	Ω						ON SE	Nbhd.	66	
	ZONE(S) FE Free Ente	101 Rural-Vacant			SALE PRICE	85		ASSES	Number								r FORE	ATURE				d		LUAT	Cond.	0.75	
/ 1/ 27/C / Bldg #		\vdash		ğ	-	>>>		OTHER ASSESSMENTS	\vdash				Tracing				TAKEN BY	X LIEN M				Date Comp		LAND LINE VALUATION SECTION	Site Index	4 4	
23/ 1/2	1 Paved	NTAL I			3				Description			QQ					PERTY	2016 T/			ECOR	% Comp		LAN	Size Adj S	1.00000	
Map ID	SEWER/WATER	SUPPLEMENTAL DATA House Co		- 1		04-01-2016 06-14-2000 10-19-1991			Code			ASSESSING NEIGHBORHOOD		-	2		4/2018 PROPERTY TAKEN BY FORECLOSURE	PROCESS. 2016 TAX LIEN MATURED				Insp Date			Unit Price Size	2.33 1.00 0.00 1.00	AC
		94		∞ 1	+				ŧ		0.00	NG NE	8	0	2						ULDIN					r o	+
382	Z Above Str 4 Rolling	Low Frio Acct 3194	EX EA			7 0327			Amount			SESSI									80	Project Cost			Land Units	3.880 AC	4.7983
-	2 Above 5	6 Low Trio Ac	CURRNT 1ST YEA FMP EX	GIS ID	122	10067 10067 05862					Total	AS		1								T				A	
/ENUE Account #			04046			>		SNO	S.		To		Nbhd Name									Description			Land Type		Parcel Total Land Area
A DOC	F F				KSH	RANK		EXEMPTIONS	Description				N P									9			14	出出	Sel Tota
on BEACHWOOD AVENUE 1382 Accou	CURRENT OWNER KENNEBUNKPORT, TOWN OF		ORT ME	10	RECORD OF OWNERSHIP	NEMNEBOUNTON, TOWN OF RAHIM JOYCE L & LANDON FRANK V		EXE	Õ													Issue Date Type			Description	TOWN TAX ACQ TOWN TAX ACQ	Parc
Property Location Vision ID 100382	NEBUNKP	iax acquired Po box 566	KENNEBUNKPORT		KECC INIEDI INICIO	IIM JOYCE			ar Code				Nphd	10001							1 1	Permit Id Issu			de	903T TC0 903T TC0	
Pro Visi	Ā.	₹ 8	Ž.		2	\$ \$ \$			Year													Per			В	~ ~	

CONSTRUCTION DETAIL Flament Cd Description		CONSTRUCTION DETAIL (CONTINUED) Element Cd Description	Cd Cd	CONTINUE Description	(Q		
Style: 99 Vacant Land Model 00 Vacant Land Grade: Grade: Convolution Roof Structure Roof Cover Interior Wall 1 Interior Wall 2 Interior Wall 2 Interior Wall 1 Interior Wall 2 Interior Wall 2 Interior Wall 2 Interior Wall 2 Interior Wall 3 Interior Wall 4 Interior Wall 4 Interior Wall 4 Interior Wall 5 Interior Wall 6 Interior Wall 6 Interior Wall 7 Interior Wall 6 Interior Wall 7 Interio	Parcel Id Condo U Condo U Condo U Condo U Condo U Precise Percera Puil External Function External Function External Function Condition Condition Cons Sec Dep % CD Dep % CD Dep % CO Cost to C C C C C C C C C C C C C C C C C C	Parcel Id Adjust Type Code Condo Unit Condo Unit Condo Unit Condo Unit Condo Unit Effective Year Built Depreciation Code Remodel Rating Year Remodeled Depreciation % Functional Obsol External Obsol External Obsol Condition % Percent Good Cns Sect Rould Dep % Ovr Condition % Percent Good Cns Sect Rould Dep % Ovr Condition % Percent Good Cns Sect Rould Dep % Ovr Condition % Risc Imp Ovr Condition % Cost to Cure Ovr Cost to Cure Ovr Cost to Cure Ovr	condo DATA CONDO DATA CONDO DATA COST / MARKET VALUATION alue New of ear Built in Code ion Code ion Code ion % ion Code ion Code ion % ion Code ion % ion Code ion % ion Code ion Cod	Description Fac	Factor%	No Sketch	
Code Description	COMMENT COMMENT	VXF - BUIL UB Unit	S Unit Price	Yr Bit % Gd	6 Gd Appr. Value		
Code Description	BUILDING SUB-AREA SUMMARY SECTION Living Area Floor Area Eff Area	A SUMMAR?	Eff Area	Unit Cost	Undeprec Value		
TH Gross Liv / Lease Area			C		C		

RE Account 3194 Detail as of 11/06/2019

11/06/2019 Page 1

Name: KENNEBUNKPORT, & TAX ACQUIRED

Location: 0 BEACHWOOD AVENUE Acreage: 4.8 Map/Lot: 023-001-027C

Book Page: B17274P116

2015-1 Period Due:

 Land:
 74,400

 Building:
 0

 Exempt
 74,400

Total:

Ref1: BP

Mailing PO BOX 566

Address: KENNEBUNKPORT ME 04046

Year/Rec #	Date	Reference	PC	Principal	Interest	Costs	Total
2018-1 L	08/10/17	Original		649.51	0.00	0.00	649.51
	Billed To: TO	WN OF KENNEBL	JNKPORT				0 15.51
	6/12/2018	DEMAND	A 3	0.00	0.00	-9.59	-9.59
			Demand	d Fees			2.32
	07/19/18	Liened		649.51	26.53	60.59	736.63
		CURINT	_	0.00	-59.17	0.00	-59.17
		Total		649.51	85.70	60.59	795.80
2017-1 L	07/28/16	Original		616.03	0.00	0.00	616.03
	Billed To: RAF	IM JOYCE L & C	O RICK RA			0.00	010.03
	6/7/2017	DEMAND	A 3	0.00	0.00	-9.59	-9.59
			Demand	d Fees		7.33	5.55
	07/14/17	Liened		616.03	25.46	57.59	699.08
	12/7/2018	CHGINT	ΑI	0.00	-60.37	0.00	-60.37
	12/7/2018	FCFEES	AL	0.00	0.00	-9.67	-9.67
			Lien Ma	turity Fee			
		CURINT		0.00	-39.46	0.00	-39.46
		Total		616.03	125.29	67.26	808.58
2016-1 L	• •	Original		572.88	0.00	0.00	572.88
1		IIM JOYCE L & C	C/O RICK RA	MIHA			
	6/6/2016	DEMAND	A 3	0.00	0.00	-9.47	-9.47
			Demand	d Fees			
	07/12/16	Liened		572.88	23.62	57.47	653.97
	11/30/2017	FCFEES	AL	0.00	0.00	-9.47	-9.47
				turity Fee			
	11/30/2017	CHGINT	ΑI	0.00	-55.59	0.00	-55.59
		CURINT		0.00	-77.57	0.00	-77.57
		Total		572.88	156.78	66.94	796.60
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
2013-1 R				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 R				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R			_	0.00	0.00	0.00	0.00
ccount Totals a	s of 11/06/20	19		1,838.42	367.77	194.79	2,400.98

Exempt Codes: 50 - Totally Exempt

KENNEBUNKPORT 8:48 AM

RE Account 3194 Detail as of 11/06/2019

11/06/2019 Page 2

Name: KENNEBUNKPORT, & TAX ACQUIRED

Location: 0 BEACHWOOD AVENUE Acreage: 4.8 Map/Lot: 023-001-027C

Book Page: B17274P116

2015-1 Period Due:

 Land:
 74,400

 Building:
 0

 Exempt
 74,400

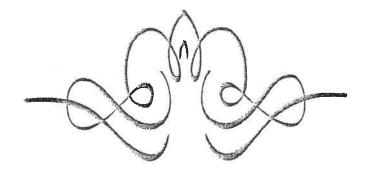
Total:

Ref1: BP

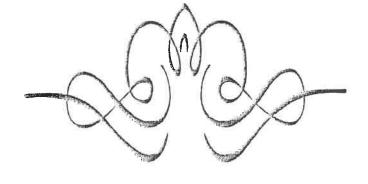
Mailing PO BOX 566

Address: KENNEBUNKPORT ME 04046

Year/Rec # Date	Reference	P	С	Principal	Interest	Costs	Total
2018-1	0.1246						
2017-1	0.1181						
2016-1	0.1099			Note: Payments will be reflected as positive			
Total	0.3526	i		values and	charges to the acc	count will be	

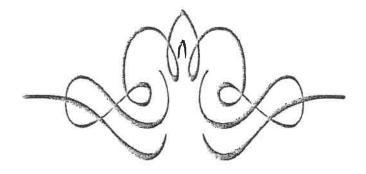


Acenda Item Divider

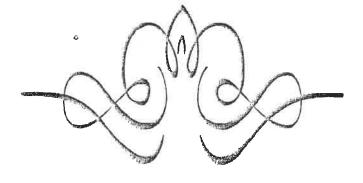


Town of Kennebunkport - Fiscal Year 2021 July 2020 to June 2021 - Budget Development Schedule

- October 8, 2019 Send out all applications to Social Service Agencies.
- November 14, 2019 Board of Selectmen to review proposed budget development schedule and submit priorities and special requests.
- November 15, 2019 Social service agency requests are due.
- December 2, 2019 Budget request sent to all departments.
- December 5, 2019 Forward all social service agency requests to Budget Board subcommittee.
- December 6, 2019 Budget requests sent to all committees and outside agencies.
- January 3, 2020 (Friday) All budget requests are submitted to Finance.
- January 10, 2020 Budget Board social service agency recommendations are given to Town Manager.
- January 20, 2020 Week of Town Manager meets with all departments.
- February 3, 2020 Week of Town Manager has follow-up meetings with all departments.
- **February 28, 2020** (Friday) Town manager submits capital and operating budget to the Board of Selectmen and Budget Board. <u>THIS IS NOT A MEETING</u>. It is a deadline for submitting information.
- March 5, 2020 (Thursday @ 6:00 PM) JOINT MEETING Budget Board will meet at 5:30 to elect
 officers. Town manager and department heads present overview and department operational budgets to the
 Board of Selectmen. The Budget Board will attend the meeting to hear all requests.
- March 12, 2020 (Thursday @ 6:00 PM) –JOINT MEETING Presentation of remaining department operational budgets to the Board of Selectmen. The Budget Board will attend the meeting to hear all requests. (Regular Board of Selectman Meeting to follow at 7 PM.)
- March 19, 2020 (Thursday @ 6:00 PM) JOINT MEETING Presentation of department capital requests and town committee, outside agency, and social service requests. The Budget Board will attend the meeting to hear all requests.
- March 26, 2020 (Thursday @ 6:00 PM) SELECTMEN meet to review final budgets and take all recommendation votes. (Regular Board of Selectman Meeting to follow.)
- March 27, 2020 (Friday) Submit all budget changes to Budget Board.
- April 2, 2020 (Thursday @ 6:00 PM) BUDGET BOARD meet to review final budgets and take all recommendation votes.
- April 9, 2020 (Thursday @ 6:00 PM) JOINT MEETING if necessary Last chance to make any
 adjustments in the budget or their recommendations. (Regular Board of Selectman Meeting to follow.)
- April 17, 2020 (Friday) Submit town report version of the budget to Arlene.
- April 23, 2020 (Thursday @ 6:00 PM) Board of Selectmen meeting to sign the warrant (Last possible day to sign will be April 23)
- May 26, 2020 (Tuesday) Distribution of town reports.
- June 9, 2020 (Tuesday) Annual town meeting elections.
- June 13, 2020 (Saturday) Annual town meeting Consolidated School.



Adenda Item Divider





Kennebunkport Public Health

November 1, 2019

ATN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$2000.00 from St Ann's Episcopal Church to the Nurses general (51-39-50-01) account. This money was granted to Kennebunkport Public Health dept to assist us with any health and social service projects, including Senior enrichments, and our new baby box program as we see fit.

Thank you!

Alison Kenneway RN, BSN

Kennebunkport Public Health

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH MICROPRINTED BORDER



5684

ST. ANN'S EPISCOPAL CHURCH

P.O. BOX 44 KENNEBUNKPORT, ME 04046

52-7218/2211

10/28/19

AY TO THE Kennebunkport Public Health Service

_*2,000.00**

Two Thousand and 00/100*************************

DOLLARS

Kennebunkport Public Health Services

AUTHODIZEC CICNATI

MEMO

THIS DOCUMENT CONTAINS HEAT SENSITIVE INK. TOUCH OR PRESS HERE FRED IMAGE DISAPPEARS WITH HEAT