

TOWN OF KENNEBUNKPORT, MAINE

—INCORPORATED 1653—

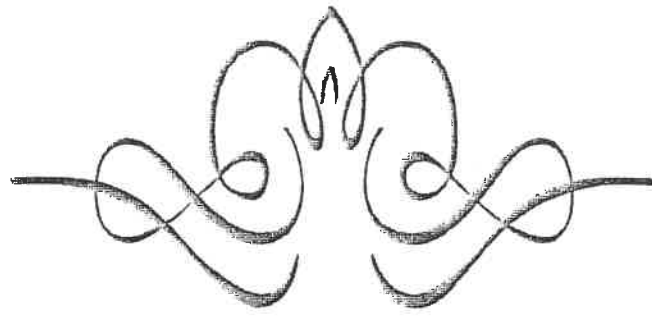
**Board of Selectmen Agenda**

**October 24, 2019**

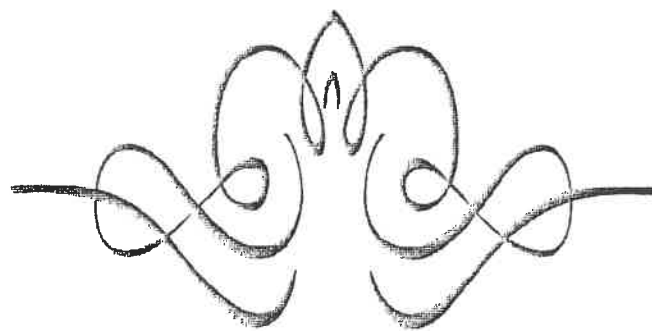
**6:00 PM**

**Village Fire Station—32 Elm Street**

1. Call to Order.
2. Approve the October 10, 2019, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.
4. Consider applications for Recreation Committee.
5. Award bid for revaluation update.
6. Sign the municipal valuation return.
7. Award bid for Public Works F350 pickup.
8. Accept a donation of \$1,000 from the Kennebunkport Resident's Association to the Public Health Department's general needs account.
9. Proposed recycling survey for November Election Day.
10. Other Business.
11. Approve the October 24, 2019, Treasurer's Warrant.
12. Adjournment.



# Agenda Item Divider



**Board of Selectmen Meeting  
October 10, 2019  
6:00 PM  
Village Fire Station—32 North Street**

Minutes of the Selectmen's Meeting of October 10, 2019

**Selectmen Attending:** Patrick A. Briggs, Allen Daggett, Edward W. Hutchins, and Sheila Matthews-Bull

**Others:** Michael Claus, Michael Davis, David James, Alison Kenneway, Arlene McMurray, Chris Simeoni, Laurie A. Smith, Bob Wester, and others

**1. Call to Order.**

Chair Daggett called the meeting to order at 6 PM. He announced that the Maine Supreme Court ruled that the Town of Kennebunkport owns Goose Rocks Beach. He said the Beach Ordinance still stands, and they will continue to work with the Beach Advisory Board.

**2. Approve the September 26, 2019, Selectmen Meeting Minutes**

**Motion** by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the September 12, 2019, Selectmen meeting minutes. **Vote:** 3-0-1/Selectman Hutchins abstained from voting because he did not attend that meeting.

**3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).**

There were no comments.

**4. Public Hearing to adopt the MMA Model Ordinance GA Appendices A–F and H for the period of October 1, 2019 – September 30, 2020.**

The Chair Daggett opened the public hearing at 6:09 PM.

General Assistance Administrator Alison Kenneway explained the new MMA General Assistance Ordinance Appendices for October 1, 2019–September 30, 2020.

Chair Daggett closed the public hearing at 6:12 PM.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to adopt the MMA Model Ordinance GA Appendices A–F and H for the period of October 1, 2019 – September 30, 2020. **Vote:** 4-0.

**5. Award the wastewater emergency backup generator bid.**

Deputy Director of Public Works Chris Simeoni reported that bids were solicited from three companies and two responded:

<b>Company</b>	<b>Price</b>
Milton Cat	\$161,660
Cummins	\$129,271

He recommends awarding the bid to Cummins. He plans to put the old generator out to bid.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to award the bid for the wastewater emergency backup generator to Cummins at a cost of \$129,771. **Vote:** 4-0.

**6. Accept \$8,000 donation from the Kennebunk Portside Rotary to the Kennebunkport Parks and Recreation Department for the ice skating rink.**

Bob Wester from Kennebunk Portside Rotary presented the town with a check for \$8,000 for the ice skating rink.

Parks and Recreation Director Carol Cook said the rink will be up and running this winter. It will be where the old tennis court was. The sizes they are exploring are 60' x 120' or 50' x 100'.

**Motion** by Selectman Briggs, seconded by Selectman Matthews-Bull, to accept the donation of \$8,000 from the Kennebunk Portside Rotary to the Kennebunkport Parks and Recreation Department for the ice skating rink. **Vote:** 4-0.

**7. Consider the street opening permit application submitted by Baile Development, LLC at the intersection of Kings Highway and Henchey Way to tap into existing water main and run new main down Henchey Way.**

Public Works Director Michael Claus discussed the street opening application.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the street opening permit application submitted by Baile Development, LLC at the intersection of Kings Highway and Henchey Way. **Vote:** 4-0.

**8. Consider the street opening permit application submitted by Dana Dexter for new water service on 20 Langsford Road.**

Mr. Claus went over this street opening permit application. Kennebunk, Kennebunkport, and Wells Water District will pay for repairing the road after installing the new water service under their permit fee.

Langsford Road was recently repaved, and Selectman Hutchins was concerned about enforcing the moratorium on road openings for roads that were already paved.

Mr. Claus said his plan is to post on the Town website roads that were paved and the date the moratorium on road openings starts and expires.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the street opening permit application submitted by Dana Dexter for new water service on 20 Langsford Road. **Vote:** 3-1/Selectman Hutchins opposed.

**9. Consider request for funding to establish a sustainability/coastal resilience position at SMPDC.**

Town Manager Laurie Smith reported that she met with five other towns (Kittery, York, Ogunquit, Wells, and Kennebunk) to work on issues related to climate change such as sustainability/coastal resiliency due to rising sea levels and more frequent storm events. The Southern Maine Planning and Development Commission plans to hire someone regionally for a full-time position with expertise in energy, sustainability, and grant applications to support all six towns. The salary for this position is \$90,000. Since they are halfway through the budget, \$7,500 is needed by each town to fund this position for this fiscal year. Funding for a full year would requiring \$15,000 per year/per town of which \$30,000 will go toward matching grant funds. It will probably take about two years to assess the results.

**Motion** by Selectman Hutchins, seconded by Selectman Briggs, to extend \$7,500 from the contingency fund to cover the sustainability/coastal resilience position at SMPDC for fiscal year 2020. **Vote:** 4-0.

**10. Other Business.**

Director of Parks and Recreation Carol Cook requested permission to carry forward \$8,015.92 from the fiscal year 2019 Parks and Recreation account to the fiscal year 2020 Parks and Recreation account to cover salaries, market rate adjustments, and overtime for additional programs.

**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to carry forward \$8,015.92 from the fiscal year 2019 Parks and Recreation account to the fiscal year 2020 Parks and Recreation account. **Vote:** 4-0.

Ms. Smith asked the Board to start thinking of budget priorities for the first agenda in November.

**11. Approve the October 10, 2019, Treasurer's Warrant.**

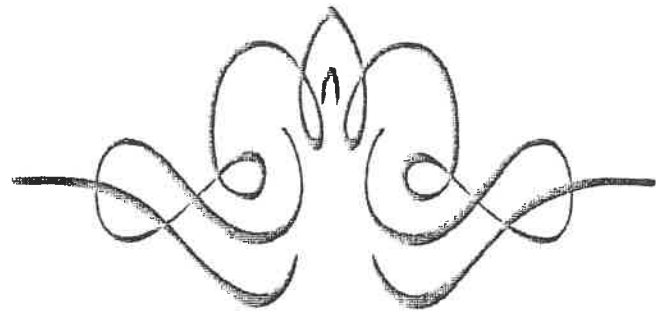
**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to approve the October 10, 2019, Treasurer's Warrant. **Vote:** 4-0.

**12. Adjournment.**

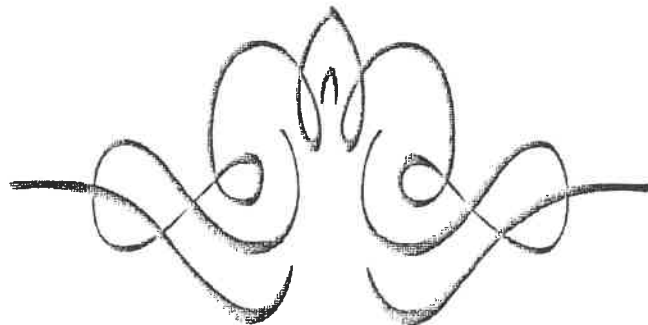
**Motion** by Selectman Hutchins, seconded by Selectman Matthews-Bull, to adjourn. **Vote:** 4-0.

The meeting adjourned at 6:30 PM.

Submitted by Arlene McMurray  
Administrative Assistant



# Agenda Item Divider



4

**TOWN OF KENNEBUNKPORT**  
**Application for Boards, Committees & Commissions**

**To the Town Manager:**

**I hereby request to be considered for membership to the following board(s) and/or committee(s): (If more than one, please indicate your preference: 1,2,3...)**

- |  |   |
|--|---|
| <input type="checkbox"/> Administrative Code Committee         | <input type="checkbox"/> Parsons Way                      |
| <input type="checkbox"/> Board of Assessment Review            | <input type="checkbox"/> Planning Board                   |
| <input type="checkbox"/> Budget Board                          | <input checked="" type="checkbox"/> Recreation Committee  |
| <input type="checkbox"/> Cape Porpoise Pier Advisory Committee | <input type="checkbox"/> Senior Advisory Committee        |
| <input type="checkbox"/> Cemetery Committee                    | <input type="checkbox"/> Sewer Advisory Committee         |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Shade Tree Committee             |
| <input type="checkbox"/> Government Wharf Committee            | <input type="checkbox"/> Shellfish Conservation Committee |
| <input type="checkbox"/> Growth Planning Committee             | <input type="checkbox"/> Sidewalk Committee               |
| <input type="checkbox"/> Kennebunk River Committee             | <input type="checkbox"/> Solid Waste Committee            |
| <input type="checkbox"/> Lighting Committee                    | <input type="checkbox"/> Zoning Board of Appeals          |

Robert F. Convey  
Signature of Applicant

10/9/19  
Date

**Preliminary Information**

Name (Print): Robert F Convey

Residence Address: 1 Pine Dr Phone: 908 393 2070

Business Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: Same as above

(if different) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Membership in community organizations:**

Organization	Dates	Activities
<u>Sewer Advisory Committee</u>		
<u>1st of 2</u>	<u>40 years</u>	<u>Helping others</u>
<u>American Legion</u>	<u>20 years</u>	<u>" "</u>



Do you have any skills, experience, or training you would like to mention?

43 years working for Verizon Senior Manager for 9-1-1  
Systems

What is your reason for wanting to serve on this board or committee?

I have found that the Parks + Recreation Unit is  
an excellent organization with an excellent staff. I  
would like to help them out.

Are you registered to vote in Kennebunkport? Please check one: ☒ Yes ☐ No

Please return the completed application to: Town Manager, 6 Elm St., P.O. Box 566,  
Kennebunkport, ME 04046. You will be contacted upon receipt.

## Arlene McMurray

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**From:** cmsmailer@civicplus.com on behalf of Kristen Garvin via Town of Kennebunkport, ME  
<cmsmailer@civicplus.com>  
**Sent:** Thursday, October 17, 2019 5:10 PM  
**To:** Arlene McMurray  
**Subject:** Form submission from: Online Application for Boards/Committees

Submitted on Thursday, October 17, 2019 - 5:10pm

Submitted values are:

Choose from the following: Recreation Committee

==Please provide the following information:==

Full Name: Kristen Garvin

Email: kristen.garvin@kennebunkportme.gov

Residential Address: 1500 Main St, Kennebunkport, ME 04046

Residential Phone: 207.261.1234

Business Address:

Business Phone:

Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed: Sidewalk committee Do you have any skills, experience, or training you would like to mention? RN, EMT

What is your reason for wanting to serve on this board or committee?

Community involvement

List the top 3 choices that you would like to serve on( 1. 2. 3. in desired order)? Recreation committee

The results of this submission may be viewed at:

<https://www.kennebunkportme.gov/node/2661/submission/9574>

4

## Arlene McMurray

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**From:** cmsmailer@civicplus.com on behalf of Adam Hartwig via Town of Kennebunkport, ME  
<cmsmailer@civicplus.com>  
**Sent:** Thursday, October 17, 2019 7:46 PM  
**To:** Arlene McMurray  
**Subject:** Form submission from: Online Application for Boards/Committees

Submitted on Thursday, October 17, 2019 - 7:46pm

Submitted values are:

Choose from the following: Recreation Committee

==Please provide the following information:==

Full Name: Adam Hartwig

Email: hartwig.ada@kennebunkportme.gov

Residential Address:

Residential Phone: ?

Business Address:

Business Phone:

Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:

Project Alliance Drug Free Communities Coalition 2015 to present Sanford strong 2012 to 2015 York County Emergency management Hazardous Materials response team 2015 to present Do you have any skills, experience, or training you would like to mention?

Coaching basketball, soccer, hockey, football What is your reason for wanting to serve on this board or committee? To help maintain the excellence of the recreation department.

List the top 3 choices that you would like to serve on( 1. 2. 3. in desired order)?

The results of this submission may be viewed at:

<https://www.kennebunkportme.gov/node/2661/submission/9614>

## Arlene McMurray

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**From:** cmsmailer@civicplus.com on behalf of Debra Lennon via Town of Kennebunkport, ME <cmsmailer@civicplus.com>  
**Sent:** Wednesday, October 09, 2019 4:14 PM  
**To:** Arlene McMurray  
**Subject:** Form submission from: Online Application for Boards/Committees

Submitted on Wednesday, October 9, 2019 - 4:14pm

Submitted values are:

Choose from the following: Recreation Committee

==Please provide the following information:==

Full Name: Debra Lennon

Email: [Debra.Lennon@kennebunkportme.gov](mailto:Debra.Lennon@kennebunkportme.gov)

Residential Address: 1000 Main St

Residential Phone: 207.261.1234

Business Address:

Business Phone:

Mailing Address (if different):

Are you registered to vote in Kennebunkport? Yes Please list Membership in community organizations, dates involved, and activities performed:

Community of Caring 2016-now- Board member

Chalk the Port- Planning Committee- Summer 2019 Heritage Housign trust- Assisting with planning of fundraising events

Santa Paws Fest-2018-Now Kennebunkport Festival- Since inception- Hosted events

KKCC- Destination Marketing- Off and on for 10 years

KKCC- Board Member & President- early 2000's Do you have any skills, experience, or training you would like to mention?

Strong Marketing skills

Strong administrative skills

Highly accountable

Active participation

General management & operations skills

What is your reason for wanting to serve on this board or committee? I worked with the team on the Chalk the 'Port event and found the team to be great to work with and I love the work that they do for the community and the children in our community.

List the top 3 choices that you would like to serve on( 1. 2. 3. in desired order)? Only interested in PArks & Rec thanks...

The results of this submission may be viewed at:

<https://www.kennebunkportme.gov/node/2661/submission/9434>

**TOWN OF KENNEBUNKPORT**  
**Application for Boards, Committees & Commissions**

**To the Town Manager:**

**I hereby request to be considered for membership to the following board(s) and/or committee(s): (If more than one, please indicate your preference: 1,2,3...)**

- |  |   |
|--|---|
| <input type="checkbox"/> Administrative Code Committee         | <input type="checkbox"/> Parsons Way                      |
| <input type="checkbox"/> Board of Assessment Review            | <input type="checkbox"/> Planning Board                   |
| <input type="checkbox"/> Budget Board                          | <input checked="" type="checkbox"/> Recreation Committee  |
| <input type="checkbox"/> Cape Porpoise Pier Advisory Committee | <input type="checkbox"/> Senior Advisory Committee        |
| <input type="checkbox"/> Cemetery Committee                    | <input type="checkbox"/> Sewer Advisory Committee         |
| <input type="checkbox"/> Conservation Commission               | <input type="checkbox"/> Shade Tree Committee             |
| <input type="checkbox"/> Government Wharf Committee            | <input type="checkbox"/> Shellfish Conservation Committee |
| <input type="checkbox"/> Growth Planning Committee             | <input type="checkbox"/> Sidewalk Committee               |
| <input type="checkbox"/> Kennebunk River Committee             | <input type="checkbox"/> Solid Waste Committee            |
| <input type="checkbox"/> Lighting Committee                    | <input type="checkbox"/> Zoning Board of Appeals          |

  
Signature of Applicant

10/16/19  
Date

**Preliminary Information**

Name (Print): Bryan Page

Residence Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Business Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

(if different) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Membership in community organizations:**

Organization	Dates	Activities
<u>Kennebunk Little League</u>	<u>2017, 2019</u>	<u>Baseball + t. ball coach</u>
<u>COS Kennebunk</u>	<u>2018 - present</u>	<u>food pantry @ St. Martin's on Friday's</u>

Do you have any skills, experience, or training you would like to mention?

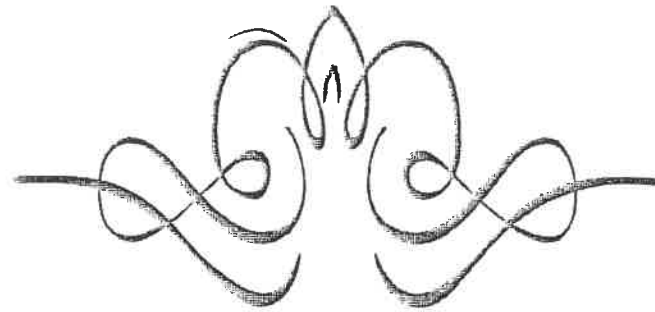
Hockey and Baseball coaching, miscellaneous volunteering opportunities

What is your reason for wanting to serve on this board or committee?

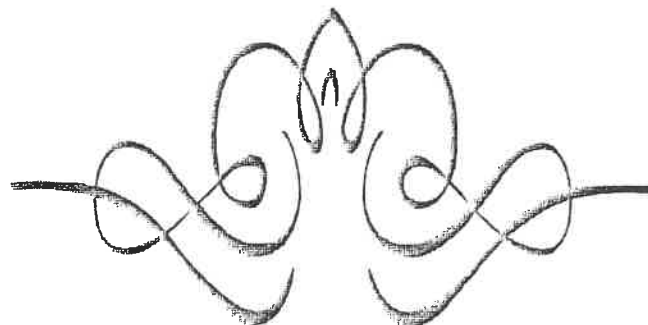
Love the community I live in with my family, love what Rec does, want to be as helpful as possible

Are you registered to vote in Kennebunkport? Please check one: ☒ Yes ☐ No

Please return the completed application to: Town Manager, 6 Elm St., P.O. Box 566, Kennebunkport, ME 04046. You will be contacted upon receipt.



# Agenda Item Divider





## TOWN OF KENNEBUNKPORT, MAINE

– INCORPORATED 1653 –

To: Board of Assessors/Selectmen  
Laurie Smith, Town Manager

From: Becky Nolette, Assessors Agent

RE: Recommendation to Award the Town-Wide Statistical Update contract to Vision

Date: October 8, 2019

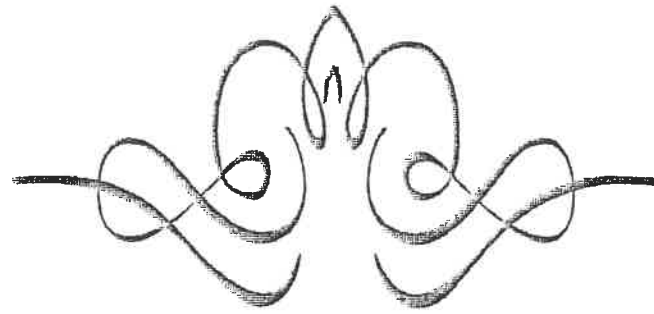
I am requesting that the awarding of the Town-Wide Statistical Update contract be placed on the Selectmen's Agenda for their October 24, 2019 meeting.

An invitation for proposals for the Town-Wide Statistical Update was sent out on August 23, 2019. Proposals were due on September 20, 2019. The town approved a budget of \$67,000 for this project. We received two (2) proposals, one from KRT Appraisal in the amount of \$83,000, the other from Vision Government Solutions in the amount of \$67,000.

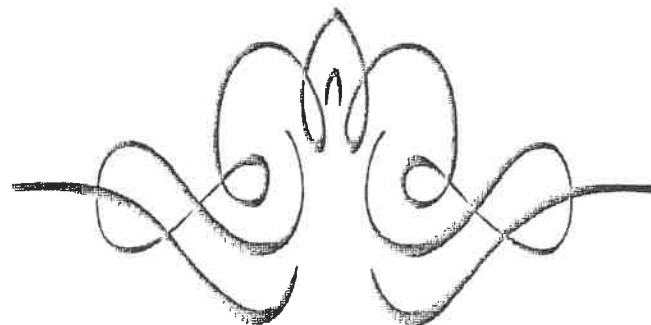
As per our purchasing policy, the two (2) proposal were reviewed by a committee of three, Patrick Briggs, Werner Gilliam and myself. Together we reviewed the proposals and conducted an interview with Pat Donovan and Stephen Whalen of Vision Government Solutions.

We have a strong working relationship with Vision, as they conducted our revaluation in both 1998 and 2009. Our current assessing software is a Vision product; therefore we are recommending the contract be awarded to Vision Government Solutions in the amount of \$67,000.





# Agenda Item Divider





# TOWN OF KENNEBUNKPORT, MAINE

~ INCORPORATED 1653 ~

MAINE'S FINEST RESORT

To: Board of Selectmen/Assessors

From: Becky R. Nolette, CMA, Assessors Agent

Date: October 18, 2019

Re: Municipal Valuation Return

Attached please find the completed Municipal Valuation Return for the Town which requires your signatures. This report is due annually by November 1<sup>st</sup> and the information provided is used in our State Valuation as well as in determining our Homestead, Veterans and Current Use reimbursements.

The MVR provides the State an overview of municipal tax records.

If you have any questions, please let me know.

## MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN

(36 M.R.S. § 383)

DUE DATE - NOVEMBER 1, 2019 (or within 30 days of commitment, whichever is later)

1. County: YORK

Commitment Date: 7/25/2019  
mm/dd/yyyy

2. Municipality KENNEBUNKPORT

3. 2019 Certified Ratio (Percentage of current just value upon which assessments are based.) 3 97.00%

Homestead, veterans, blind, and BETE Exemptions, Tree Growth and Farmland values must be adjusted by this percentage

## TAXABLE VALUATION OF REAL ESTATE

(Exclude exempt valuation of all categories)

4. Land (include value of transmission, distribution lines and substations, dams and power houses) 4 1,052,969,600

5. Buildings 5 920,524,200

6. Total **taxable** valuation of real estate (sum of lines 4 & 5 above) 6 1,973,493,800  
(must match Municipal Tax Rate Calculation Standard Form page 10, line 1)

## TAXABLE VALUATION OF PERSONAL PROPERTY

(Exclude exempt valuation of all categories)

7. Production machinery and equipment 7 6,453,000

8. Business equipment (furniture, furnishings and fixtures) 8 1,979,490

9. All other personal property 9 1,673,730

10. Total **taxable** valuation of personal property (sum of lines 7 through 9 above) 10 10,106,220  
(must match Municipal Tax Rate Calculation Standard Form page 10, line 2)

## OTHER TAX INFORMATION

11. Total taxable valuation of real estate and personal property (sum of lines 6 & 10 above) 11 1,983,600,020  
(must match Municipal Tax Rate Calculation Standard Form page 10, line 3)

12. 2019 Property Tax Rate (example .01520) 12 0.009450

13. 2019 Property Tax Levy (includes overlay and any fractional gains from rounding) 13 \$18,745,020.19  
Note: This is the exact amount of 2019 tax actually committed to the collector  
(must match Municipal Tax Rate Calculation Standard Form page 10, line 19)

## HOMESTEAD EXEMPTION REIMBURSEMENT CLAIM

Homestead exemptions must be adjusted by the municipality's certified ratio

14. a. Total number of \$20,000 homestead exemptions granted 14a 781

b. Total exempt value for all \$20,000 homestead exemptions granted (Line 14a x \$20,000) 14b 15,151,400

c. Total number of properties fully exempted (valued less than \$20,000) by homestead exemptions granted 14c 0

d. Total exempt value for all properties fully exempted (valued less than \$20,000) by homestead exemptions granted 14d 0

e. Total number of homestead exemptions granted (sum of 14a & 14c) 14e 781

f. Total exempt value for all homestead exemptions granted (sum of 14b & 14d) 14f 15,151,400  
(Must match Municipal Tax Rate Calculation Standard Form page 10, line 4a)

g. Total **assessed value** of all homestead qualified property (land and buildings) 14g 362,982,900

**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: KENNEBUNKPORT

**BUSINESS EQUIPMENT TAX EXEMPTION (BETE) REIMBURSEMENT CLAIM**

15. a. Number of BETE applications processed for tax year 2019	15a	21
b. Number of BETE applications approved	15b	20
c. Total exempt value of all BETE qualified property (Must match Municipal Tax Rate Calculation Standard Form page 10, line 5a)	15c	1,438,060
d Total exempt value of BETE property located in a municipal retention TIF district	15d	0

**TAX INCREMENT FINANCING (TIF)**

16. a. Total amount of increased taxable valuation above original assessed value within TIF districts	16a	
b. Amount of captured assessed value within TIF districts	16b	
c. Property tax revenue that is appropriated and deposited into either a project cost account or a sinking fund account	16c	
d. BETE reimbursement revenue that is appropriated and deposited into either a project cost account or a sinking fund account	16d	

(Lines 16c and 16d combined must match Municipal Tax Rate Calculation Standard Form page 10, line 9)

**EXCISE TAX**

17. a. Enter whether excise taxes are collected based on a calendar or fiscal year	17a	FISCAL
b. Motor vehicle excise tax collected	17b	\$1,053,456.00
c. Watercraft excise tax collected	17c	\$15,225.00

**ELECTRICAL GENERATION AND DISTRIBUTION PROPERTY**

18. Total valuation of distribution and transmission lines owned by electric utility companies	18	\$5,942,100
19. Total valuation of all electrical generation facilities	19	

**FOREST LAND CLASSIFIED UNDER THE TREE GROWTH TAX LAW PROGRAM**

(36 M.R.S. §§ 571 - 584-A)

20. Average per acre unit value used for undeveloped acreage (land not classified)	20	\$5,000
21. Classified forest land. (Do Not include land classified in Farmland as woodland)		
a. Number of parcels classified as of April 1, 2019	21a	13
b. Softwood acreage	21b	10.00
c. Mixed wood acreage	21c	247.00
d. Hardwood acreage	21d	373.00
e. Total number of acres of forest land only (sum of lines 21 b, c, and d above)	21e	630.00
22. Total assessed valuation of all classified forest land for tax year 2019	22	
a. Per acre values used to assess Tree Growth classified forest land value:		
(1) Softwood	22a(1)	414.00
(2) Mixed Wood	22a(2)	437.00
(3) Hardwood	22a(3)	350.00

**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: KENNEBUNKPORT

**TREE GROWTH TAX LAW CONTINUED**

23. Number of forestland acres first classified for tax year 2019	23	0.00
24. Land withdrawn from Tree Growth classification (36 M.R.S. § 581)		
a. Total number of parcels withdrawn from 4/2/178 through 4/1/19	24a	1
b. Total number of acres withdrawn from 4/2/18 through 4/1/19	24b	46.00
c. Total value of penalties assessed by the municipality due to withdrawal of classified Tree Growth land from 4/2/18 through 4/1/19	24c	\$0.00
d. Total number of \$500 penalties assessed for non-compliance	24d	
24-1 Since April 1, 2018, have any Tree Growth acres been transferred to Farmland?	24-1	<b>NO</b> Yes/No

**LAND CLASSIFIED UNDER THE FARM AND OPEN SPACE TAX LAW PROGRAM**  
(36 M.R.S. §§ 1101 to 1121)

**FARM LAND:**

25. Number of parcels classified as Farmland as of April 1, 2019	25	5
26. Number of acres first classified as Farmland for tax year 2019	26	0.00
27. a. Total number of acres of all land now classified as Farmland (Do not include Farm woodland)	27a	19.00
b. Total valuation of all land now classified as Farmland (Do not include Farm woodland)	27b	6,500
28. a. Number of <u>Farm</u> woodland acres:		
(1) Softwood acreage	28a(1)	
(2) Mixed wood acreage	28a(2)	46
(3) Hardwood acreage	28a(3)	
b. Total number of acres of all land now classified as <u>Farm</u> woodland	28b	46.00
c. Total valuation of all land now classified as <u>Farm</u> woodland	28c	19,800
d. Per acre rates used for <u>Farm</u> woodland:		
(1) Softwood	28d(1)	414
(2) Mixed Wood	28d(2)	437
(3) Hardwood	28d(3)	350
29. Land withdrawn from Farmland classification (36 M.R.S. § 1112)		
a. Total number of parcels withdrawn from 4/2/18 through 4/1/19	29a	0
b. Total number of acres withdrawn from 4/2/18 through 4/1/19	29b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Farmland from 4/2/18 through 4/1/19	29c	\$0.00

**OPEN SPACE:**

30. Number of parcels classified as Open Space as of April 1, 2019	30	6
31. Number of acres first classified as Open Space for tax year 2019	31	0.00
32. Total number of acres of land now classified as Open Space	32	83.00
33. Total valuation of all land now classified as Open Space	33	51,700

**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: **KENNEBUNKPORT**

**OPEN SPACE CONTINUED**

34. Land withdrawn from Open Space classification (36 M.R.S. § 1112)

a. Total number of parcels withdrawn from 4/2/18 through 4/1/19	34a	0
b. Total number of acres withdrawn from 4/2/18 through 4/1/19	34b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Open Space land from 4/2/18 through 4/1/19	34c	\$0.00

**LAND CLASSIFIED UNDER THE WORKING WATERFRONT TAX LAW**

(36 M.R.S., §§ 1131 - 1140-B)

35. Number of parcels classified as Working Waterfront as of April 1, 2019	35	1
36. Number of acres first classified as Working Waterfront for tax year 2019	36	0.00
37. Total acreage of all land now classified as Working Waterfront	37	0.13
38. Total valuation of all land now classified as Working Waterfront	38	40,000
39. Land withdrawn from Working Waterfront classification (36 M.R.S. § 1138)		
a. Total number of parcels withdrawn from 4/2/18 through 4/1/19	39a	0
b. Total number of acres withdrawn from 4/2/18 through 4/1/19	39b	0.00
c. Total value of penalties assessed by the municipality due to the withdrawal of classified Working Waterfront land from 4/2/18 through 4/1/19	39c	\$0.00

**EXEMPT PROPERTY**

(36 M.R.S. §§ 651, 652, 653, 654-A, 656)

40. Enter the **exempt value** of all the following classes of property which are exempt from property taxation by law.

a. Public Property (§ 651(1)(A) and (B))

(1) United States 40a(1) **\$7,560,400**

(2) State of Maine (excluding roads) 40a(2) **\$607,900**

Total value of public property (40a(1) + 40a(2)) 40a **8,168,300**

b. Real estate owned by the Water Resources Board of the State of New Hampshire located within this state (§ 651(1)(B-1))

40b **0**

c. Property of any public municipal corporation of this state (including county property) appropriated to public uses (§ 651(1)(D)) (County, Municipal, Quasi-Municipal owned property)

40c **16,466,300**

d. Pipes, fixtures, hydrants, conduits, gatehouses, pumping stations, reservoirs and dams of a public municipal corporation supplying water, power or light if located outside the limits of the municipality (§ 651(1)(E))

40d **1,481,200**

e. Airport or landing field of a public municipal corporation used for airport or aeronautical purposes (§ 651(1)(F))

40e **0**

f. Landing area of a privately owned airport when owner grants free use of that landing area to the public (§ 656(1)(C))

40f **0**

g. Pipes, fixtures, conduits, buildings, pumping stations, and other facilities of a public municipal corporation used for sewerage disposal if located outside the limits of the municipality (§ 651(1)(G))

40g

**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: **KENNEBUNKPORT**

**EXEMPT PROPERTY CONTINUED**

40. h. Property of benevolent and charitable institutions. (§ 652(1)(A))	40h	<b>14,951,900</b>
i. Property of literary and scientific institutions. (§ 652(1)(B))	40i	<b>4,532,900</b>
j. Property of the American Legion, Veterans of Foreign Wars, American Veterans, Sons of Union Veterans of the Civil War, Disabled American Veterans and Navy Clubs of the USA. (§ 652(1)(E))		
1) Total exempt value of veterans organizations.	40 j(1)	<b>393,300</b>
2) Exempt value attributable to purposes <b>other than</b> meetings, ceremonials, or instruction facilities ( <b>reimbursable exemption</b> ).	40 j(2)	<b>0</b>
k. Property of chambers of commerce or boards of trade (§ 652(1)(F))	40k	<b>0</b>
l. Property of houses of religious worship and parsonages (§ 652(1)(G))		
1) Number of parsonages within this municipality	40 l(1)	<b>3</b>
2) Total <b>exempt</b> value of those parsonages	40 l(2)	<b>60,000</b>
3) Total <b>taxable</b> value of those parsonages	40 l(3)	<b>4,393,500</b>
4) Total <b>exempt</b> value of all houses of religious worship	40 l(4)	<b>9,955,900</b>
TOTAL EXEMPT VALUE OF ALL HOUSES OF RELIGIOUS WORSHIP AND PARSONAGES (Sum of lines 40l(2) + 40l(4))	40l	<b>10,015,900</b>
m. Property owned or held in trust for fraternal organizations operating under the lodge system (do not include college fraternities) (§ 652(1)(H))	40m	<b>1,015,400</b>
n. Personal property <b>leased</b> by a benevolent and charitable organization exempt from taxation under § 501 of the Internal Revenue Code of 1954 and the primary purpose is the operation of a hospital licensed by the Dept. of Health and Human Services, health maintenance organization or blood bank (§ 652(1)(K)) (Value of property <u>owned</u> by a hospital should be reported on line 40h)	40n	<b>0</b>
o. Exempt value of real property of all persons determined to be legally blind (§ 654-A) ( \$4,000 adjusted by certified ratio)	40o	<b>3,880</b>
p. Aqueducts, pipes and conduits of any corporation supplying a municipality with water (§ 656(1)(A))	40p	<b>0</b>
q. Animal waste storage facilities constructed after April 1, 1999 and certified as exempt by the Commissioner of Agriculture, Conservation and Forestry (§ 656(1)(J)) ( <b>reimbursable exemption</b> )	40q	<b>0</b>
r. Pollution control facilities that are certified as such by the Commissioner of Environmental Protection (§ 656(1)(E))	40r	<b>5,020,900</b>
s. Snowmobile trail grooming equipment registered under 12 M.R.S. § 13113 (§ 655(1)(T)) ( <b>reimbursable exemption</b> )	40s	



# MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN

Municipality: \_\_\_\_\_

**40t. VETERANS EXEMPTIONS** - The following information is necessary in order to calculate reimbursement. (36 M.R.S. § 653)

<b>SECTION 1: The section is only for those veterans who served <u>during a federally recognized war period</u></b>		
	NUMBER OF EXEMPTIONS	EXEMPT VALUE
<b>Widower:</b>		
1. Living male spouse or male parent of a deceased veteran \$6,000 adjusted by the certified ratio (§ 653(1)(D))	40t(1)A <input type="text"/>	40t(1)B <input type="text"/>
<b>Revocable Living Trusts:</b>		
2. Paraplegic veteran (or their widow) who is the beneficiary of a revocable living trust. \$50,000 adjusted by the certified ratio (§ 653(1)(D-1))	40t(2)A <input type="text"/>	40t(2)B <input type="text"/>
3. All other veterans (or their widows) who are the beneficiaries of revocable living trusts. \$6,000 adjusted by the certified ratio (§ 653(1)(C) or (D))	40t(3)A <input type="text"/>	40t(3)B <input type="text"/>
<b>WW I Veterans:</b>		
4. WW I veteran (or their widow) enlisted as Maine resident \$7,000 adjusted by the certified ratio (§ 653(1)(C-1) or (D-2))	40t(4)A <input type="text"/>	40t(4)B <input type="text"/>
5. WW I veteran (or their widow) enlisted as non-Maine resident \$7,000 adjusted by the certified ratio (§ 653(1)(C-1) or (D-2))	40t(5)A <input type="text"/>	40t(5)B <input type="text"/>
<b>Paraplegic Veterans:</b>		
6. Paraplegic status veteran or their unremarried widow. \$50,000 adjusted by the certified ratio (§ 653(1)(D-1))	40t(6)A <input type="text"/>	40t(6)B <input type="text"/>
<b>Cooperative Housing Corporation Veterans:</b>		
7. Qualifying Shareholder of Cooperative Housing Corporation \$6,000 adjusted by the certified ratio (§ 653(2))	40t(7)A <input type="text"/>	40t(7)B <input type="text"/>
<b>All Other Veterans:</b>		
8. All other veterans (or their widows) enlisted as Maine residents. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(1))	40t(8)A <input type="text" value="47"/>	40t(8)B <input type="text" value="\$273,540"/>
9. All other veterans (or their widows) enlisted as non-Maine residents. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(1))	40t(9)A <input type="text" value="74"/>	40t(9)B <input type="text" value="\$430,680"/>
<b>SECTION 2: This section is only for those veterans who <u>did not serve during a federally recognized war period</u></b>		
	NUMBER OF EXEMPTIONS	EXEMPT VALUE
10. Veteran (or their widow) disabled in the line of duty. \$6,000 adjusted by the certified ratio (§ 653(1)(C)(2) or (D))	40t(10)A <input type="text"/>	40t(10)B <input type="text"/>
11. Veteran (or their widow) who served during the periods from August 24, 1982 to July 31, 1984 and December 20, 1989 to January 31, 1990. \$6,000 adjusted by the certified ratio. [§ 653(1)(C)(1) or (D)]	40t(11)A <input type="text"/>	40t(11)B <input type="text"/>
12. Veteran (or their widow) who served during the period from February 27, 1961 and August 5, 1964, <b>but did not serve</b> prior to February 1, 1955 or after August 4, 1964. \$6,000 adjusted by the certified ratio. [§ 653(1)(C)(1) or (D)]	40t(12)A <input type="text"/>	40t(12)B <input type="text"/>

Total number of ALL veteran exemptions granted in 2019

40t(A)

Total exempt value of ALL veteran exemptions granted in tax year 2019

40t(B)



**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: **KENNEBUNKPORT**

**EXEMPT PROPERTY CONTINUED**

40. u. **Other.** The Laws of the State of Maine provide for exemption of quasi-municipal organizations such as authorities districts and trust commissions. These exemptions will not be found in Title 36.

Examples: Section 5114 of Title 30-A provides for exemption of real and personal property of an Urban Renewal Authority or Chapter 164, P. & S.L. of 1971 provides for exemption of real estate owned by the Cobbossee-Annabessacook Authority. (See also 30-A M.R.S., § 5413, Revenue Producing Municipal Facilities Act.)

Enter the full name of the organization in your municipality that has been granted exempt status through such a law, the provision of the law granting the exemption and the estimated full value of real property.

NAME OF ORGANIZATION	PROVISION OF LAW	EXEMPT VALUE
<b>RSU 21</b>		<b>\$2,993,900</b>
<b>TOTAL</b>		<b>40u 2,993,900</b>
<b>40. TOTAL VALUE OF ALL PROPERTY EXEMPTED BY LAW</b>		<b>40 65,748,100</b>
		(sum of all exempt value)

**MUNICIPAL RECORDS**

41. a. Does your municipality have tax maps? 41a **YES** YES/NO  
If yes, proceed to b, c and d. If no, move to line 42. Give date when tax maps were originally obtained and name of contractor. (This does not refer to the annual updating of tax maps.)
- b. Date 41b **4/1/1974** mm/dd/yyyy
- c. Name of contractor 41c **AVIS AIR MAPS**
- d. Are your tax maps PAPER, GIS, or CAD? 41d **GIS**
42. Enter the number of land parcels within your municipality (Not the number of tax bills) 42 **3823**
43. Total **taxable** land **acreage** in your municipality. 43 **12469.97**
44. a. Has a professional town-wide revaluation been completed in your municipality?
- If yes, please answer the questions below. 44a **YES** YES/NO  
If no, please proceed to line 45.
- b. Did the revaluation include any of the following? Please enter each category with **YES** or **NO**.
- 44b (1) **YES** LAND
- 44b (2) **YES** BUILDINGS
- 44b (3) **YES** PERSONAL PROPERTY
- c. Effective Date 44c **4/1/2009** mm/dd/yyyy
- d. Contractor Name 44d **VISION APPRAISAL**
- e. Cost 44e **\$287,000**

**MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN**

Municipality: **KENNEBUNKPORT**

**MUNICIPAL RECORDS CONTINUED**

45. Enter the best choice that describes how the municipality administers its assessment function. Choose **SINGLE ASSESSOR, ASSESSORS' AGENT** or **BOARD OF ASSESSORS**. Include the name of any single assessor or agent.

a) Function 45a **ASSESSORS' AGENT**

b) Name 45b **REBECCA NOLETTE**

c) Email address 45c **bnolette@kennebunkportme.gov**

46. Enter the beginning and ending dates of the fiscal year in your municipality.

FROM 46a **7/1/2019** TO 46b **6/30/2020**  
mm/dd/yyyy mm/dd/yyyy

47. Interest rate charged on overdue 2019 property taxes (36 M.R.S. § 505) 47 **9.00**  
(not to exceed 9.00%)

48. Date(s) that 2019 property taxes are due.

48a **9/10/2019** 48b   
mm/dd/yyyy mm/dd/yyyy

48c **3/10/2020** 48d   
mm/dd/yyyy mm/dd/yyyy

49. Are your assessment records computerized?

49a **YES** YES/NO Name of software used 49b **VISION GOVT SOL.**

50. Has your municipality implemented a local property tax relief program?

50a **YES** YES/NO How many people qualified? 50b **7**

How much relief was granted? 50c **\$2,118.50**

51. Has your municipality implemented a local elderly volunteer tax credit program under 36 M.R.S. § 6232(1-A)?

51a **NO** YES/NO How many people qualified? 51b   
mm/dd/yyyy mm/dd/yyyy

How much relief was granted? 51c   
mm/dd/yyyy mm/dd/yyyy

I/We, the Assessor(s) of the Municipality of **KENNEBUNKPORT** do state that the foregoing information contained herein is, to the best knowledge and belief of this office, reported correctly and that all of the requirements of the law have been followed in valuing, listing and submitting the information.

ASSESSOR(S)  
SIGNATURES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATE   
mm/dd/yyyy

**NOTICE: This return must be completed and sent to the Property Tax Division by November 1, 2019 or within 30 days after the commitment date, whichever is later, in order to avoid reduction or loss of any entitlement under the Tree Growth Tax Law municipal reimbursement program for the 2019 tax year.**

# MAINE REVENUE SERVICES - 2019 MUNICIPAL VALUATION RETURN

Municipality: **KENNEBUNKPORT**

County: **YORK**

## VALUATION INFORMATION

1. Enter the number and type of new, demolished and converted residential buildings in your municipality since April 1, 2018, giving the approximate increase or decrease in full market value.

	One Family	Two Family	3-4 Family	5 Family Plus	Mobile Homes	Seasonal Homes
New	39					
Demolished	17					
Converted						
Valuation Increase (+)	\$14,308,100					
Valuation Loss (-)	\$1,438,000					
Net Increase/Loss	\$12,870,100	\$0	\$0	\$0	\$0	\$0

2. Enter any new industrial or commercial growth started or expanded since April 1, 2018, giving the approximate full market value and additional machinery, equipment, etc.


3. Enter any extreme losses in valuation since April 1, 2018, giving a brief explanation such as "fire" or "mill closing", etc. giving the loss at full market value.


4. Explain any general increase or decrease in valuation since April 1, 2018 based on revaluations, change in ratio used, adjustments, etc.


# MAINE REVENUE SERVICES - 2019 MUNICIPAL TAX RATE CALCULATION STANDARD FORM

Municipality: **KENNEBUNKPORT**

## BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

- |   |      |  |  |
|---|------|--|--|
| 1. Total taxable valuation of real estate   | 1    | <b>1,973,493,800</b>                             |  |
|   |      | <small>(must match MVR Page 1, line 6)</small>   |  |
| 2. Total taxable valuation of personal property   | 2    | <b>10,106,220</b>                                |  |
|   |      | <small>(must match MVR Page 1, line 10)</small>  |  |
| 3. Total taxable valuation of real estate and personal property (Line 1 plus line 2)  | 3    | <b>1,983,600,020</b>                             |  |
|   |      | <small>(must match MVR Page 1, line 11)</small>  |  |
| 4. (a) Total exempt value for all homestead exemptions granted  | 4(a) | <b>15,151,400</b>                                |  |
|   |      | <small>(must match MVR Page 1, line 14f)</small> |  |
| (b) Homestead exemption reimbursement value   | 4(b) | <b>9,469,625</b>                                 |  |
|   |      | <small>(line 4(a) multiplied by 0.625)</small>   |  |
| 5. (a) Total exempt value of all BETE qualified property  | 5(a) | <b>1,438,060</b>                                 |  |
|   |      | <small>(must match MVR Page 2, line 15c)</small> |  |
| (b) The statutory standard reimbursement for 2019 is 50%<br>Municipalities with significant personal property & equipment<br>may qualify for more than 50% reimbursement. Contact MRS for the Enhanced Calculator Form. | 5(b) | <b>719,030</b>                                   |  |
|   |      | <small>(line 5(a) multiplied by 0.5)</small>     |  |
| 6. Total valuation base (Line 3 plus line 4(b) plus line 5(b))  | 6    | <b>1,993,788,675</b>                             |  |

**DO NOT QUALIFY**

### ASSESSMENTS

- |   |    |  |  |
|---|----|--|--|
| 7. County tax   | 7  | <b>\$1,143,776.00</b>                                  |  |
| 8. Municipal appropriation  | 8  | <b>\$9,263,166.00</b>                                  |  |
| 9. TIF Financing plan amount  | 9  |  |  |
|   |    | <small>(must match MVR Page 2, line 16c + 16d)</small> |  |
| 10. Local education appropriation (local share/contribution)<br>(Adjusted to municipal fiscal year) | 10 | <b>\$11,249,250.00</b>                                 |  |
| 11. Total assessments (Add lines 7 through 10)  | 11 | <b>\$21,656,192.00</b>                                 |  |

### ALLOWABLE DEDUCTIONS

- |  |    |                        |  |
|--|----|------------------------|--|
| 12. Anticipated state municipal revenue sharing  | 12 | <b>\$55,000.00</b>     |  |
| 13. Other revenues: (All other revenues that have been formally<br>appropriated to be used to reduce the commitment such as excise tax revenue, Tree Growth reimbursement, trust fund or bank<br>interest income, appropriated surplus revenue, etc. (Do not Include any homestead or BETE reimbursement)) | 13 | <b>\$2,836,903.00</b>  |  |
| 14. Total deductions (Line 12 plus line 13)  | 14 | <b>\$2,891,903.00</b>  |  |
| 15. Net to be raised by local property tax rate (Line 11 minus line 14)  | 15 | <b>\$18,764,289.00</b> |  |

- |   |   |  |   |  |                         |
|---|---|--|---|--|-------------------------|
| 16. <b>\$18,764,289.00</b><br><small>(Amount from line 15)</small>          | x | <b>1.05</b>  | = | <b>\$19,702,503.45</b>   | Maximum Allowable Tax   |
| 17. <b>\$18,764,289.00</b><br><small>(Amount from line 15)</small>          | ÷ | <b>1,993,788,675</b><br><small>(Amount from line 6)</small>    | = | <b>0.009411</b>  | Minimum Tax Rate        |
| 18. <b>\$19,702,503.45</b><br><small>(Amount from line 16)</small>          | ÷ | <b>1,993,788,675</b><br><small>(Amount from line 6)</small>    | = | <b>0.009882</b>  | Maximum Tax Rate        |
| 19. <b>1,983,600,020</b><br><small>(Amount from line 3)</small>             | x | <b>0.009450</b><br><small>(Selected Rate)</small>              | = | <b>\$18,745,020.19</b><br><small>(Enter on MVR Page 1, line 13)</small>    | Tax for Commitment      |
| 20. <b>\$18,764,289.00</b><br><small>(Amount from line 15)</small>          | x | <b>0.05</b>  | = | <b>\$938,214.45</b>  | Maximum Overlay         |
| 21. <b>9,469,625</b><br><small>(Amount from line 4b)</small>                | x | <b>0.009450</b><br><small>(Selected Rate)</small>              | = | <b>\$89,487.96</b><br><small>(Enter on line 8, Assessment Warrant)</small> | Homestead Reimbursement |
| 22. <b>719,030</b><br><small>(Amount from line 5b)</small>                  | x | <b>0.009450</b><br><small>(Selected Rate)</small>              | = | <b>\$6,794.83</b><br><small>(Enter on line 9, Assessment Warrant)</small>  | BETE Reimbursement      |
| 23. <b>\$18,841,302.98</b><br><small>(Line 19 plus lines 21 and 22)</small> | - | <b>\$18,764,289.00</b><br><small>(Amount from line 15)</small> | = | <b>\$77,013.98</b><br><small>(Enter on line 5, Assessment Warrant)</small> | Overlay                 |

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant,  
Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.



# Agenda Item Divider





## KENNEBUNKPORT WASTEWATER DEPARTMENT

### MEMO

**Date:** October 17, 2019

**To:** Laurie Smith

**From:** Chris Simeoni, Deputy Director Public Works

**Re:** Selectmen's agenda 10/24/19- Award bid for new Public Works F350 pickup

An invitation to bid on a new 2019/2020 Ford F350 pickup truck for the Highway Department to replace the Director's current truck was disseminated on October 2<sup>nd</sup>, 2019. The bids had to be submitted by 2:00 p.m. on October 16<sup>th</sup>, 2019

The invitation was sent to the following dealers:

- Jeff Labbe, Arundel Ford, 1561 Portland Rd, Arundel, ME 04046, (800) 889-7171, jlabbe@arundelford.com
- Darren Chisholm, Prime Ford Saco, 857 Portland Rd., Saco, ME 04072, (207) 282-0300, dchisholm@driveprime.com
- Rob Berry, Key Auto, 422 US 1/PO Box 37, York, ME 03909, (207) 363-2483, rberry@keyauto.com
- Drew Hutton, Rowe Westbrook Ford, 91 Main St. #1 Westbrook, ME 04092, (207) 854-2555, dhutton@roweford.com
- Scott Bonney, Yankee Ford Sales & Service, 165 Waterman Dr., South Portland, ME 04106, (207) 799-5591, scott@yankeeford.com

We only had two responsive bidders. We received bids from the following dealers in the following amounts:

- Arundel Ford - \$42,893.00
- Key Ford - \$32,907.00

We are requesting authorization from the Selectmen on the October 24<sup>th</sup> Selectmen's meeting to award the bid to Key Ford of York for the amount of \$32,907.00. We wish to purchase the truck with money that was appropriated to the capital account for the anticipated replacement of this truck.

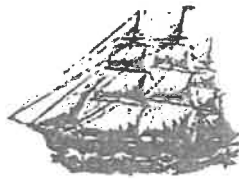
Thank you,

***Christopher Simeoni***

Christopher Simeoni

Deputy Director Public Works

25R School Street, P.O. Box 1038, Kennebunkport, Maine 04046  
Tel: (207) 967-2245 Fax: (207) 967-5372



TOWN OF KENNEBUNKPORT, MAINE

- INCORPORATED 1653 -

PROPOSAL SUMMARY FORM  
Public Works 1-Ton Pickup Truck

In accordance with the Request for Proposals, Instructions, and Specifications; the following Proposals were received and opened:

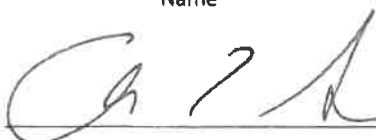
Date: 10/16/19

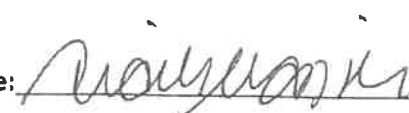
Time: 2:00 pm

Bidder Name	Contact Information	Proposal Amount
Key Ford of York		\$ 32,907
Prundel Ford		\$ 42,893
		\$
		\$

Opened By: Ahriis Simoni  
Name

Witness: Nicole Evangelista  
Name

Signature: 

Signature: 

**BID PROPOSAL FORM**  
**One (1) Ton Truck Contract No. 2019-02**

**SUBMIT TO:** Town Manager's Office  
Town of Kennebunkport  
6 Elm Street / P.O. Box 566  
Kennebunkport, Maine 04046

**BID DATE:** Wednesday October 16, 2019, 2:00 p.m.

The undersigned hereby certifies he/she has examined and fully comprehends the requirements of these specifications for the above equipment and offers to furnish all labor, materials, equipment, supplies and related to do the work as detailed for the following lump sum price. Bid Prices (1-3) should reflect the price of one truck.

**Model / Year Bid** 2020 FORD F-350

**Total Contract Price for Truck** \$32907.00

(In Numbers)

**Expected Delivery Time after Receipt of Purchase Order** DELIVERY DATE AS DICTATED BY MANUFACTURER, 12/14 week job1 (11/18/19)

**NAME OF FIRM:** KEY FORD OF YORK

**ADDRESS:** 422 US ROUTE #1  
YORK, ME 03909

**AUTHORIZED SIGNATURE:**

SALES & LEASING CONSULTANT

**PRINT NAME AND TITLE:** BOB BERRY JR,

**TELEPHONE:** 207-363-2483

**DATE:** 10-7-19

**Required Attachments: 1. Detailed One (1) Ton Truck Manufacturer Specifications with Town Selected Options**





PROUD MEMBER OF THE  Auto Group

## KEY FORD OF YORK

PHONE 1-207-363-2483  
FAX 1-207-363-3547

422 US Route One  
P.O. Box 37  
York, Maine 03909-0037  
[www.keyford.net](http://www.keyford.net)

October 7, 2019

Town Manager's Office

Town of Kennebunkport

6 Elm Street

Kennebunkport, Me 04046

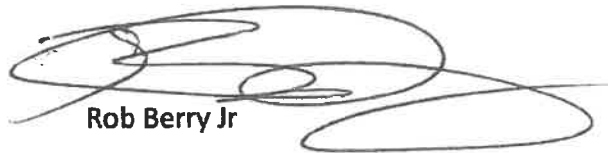
Dear Sirs;

Key Ford of York, Maine submits the following bid for one (1) 2020  
Ford F-350.

As quoted for the Town of Kennebunkport is:

Price of one (1) 2020 Ford F-350 is \$32,907.00

Sincerely,



Rob Berry Jr

Sales & Leasing Consultant

\*(building start date job#1 11/18/19)

\*delivery date as dictated by manufacturer

\* enc: 4

CNGP530

## VEHICLE ORDER CONFIRMATION

10/03/19 09:10:19

==&gt;

Dealer: F11552

2020 F-SERIES SD

Page: 1 of 2

Order No: 9999 Priority: M2 Ord FIN: QK866 Order Type: 5B Price Level: 020  
 Ord PEP: 613A Cust/Flt Name: KENNEBUNKPORT PO Number:

RETAIL

RETAIL

F3B	F350 4X4 SD R/C	\$42810		10900# GVWR PKG	
	142" WHEELBASE			425 50 STATE EMISS	NC
Z1	OXFORD WHITE			473 SNOW PLOW PKG	250
3	40/20/40 CLOTH			512 SPARE TIRE/WHL2	NC
S	MEDIUM EARTH GR			JACK	
613A	PREF EQUIP PKG			61S SPLSH GRDS FRNT	130
	.XLT TRIM			62S SPLSH GRDS REAR	NC
	.AMFM/MP3/CLK			66S UPFITTER SWCH	165
996	.6.2L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	46655
44G	10-SPD AUTOMATC	NC		TOTAL	46655
	LT275/65BSWAS18			*THIS IS NOT AN INVOICE*	
X37	3.73 REG AXLE	NC			
	JOB #1 BUILD				
	TRAILER TOW PKG			* MORE ORDER INFO NEXT PAGE *	
18B	PLAT RUNNING BD	320		F8=Next	

F1=Help F2=Return to Order  
 F4=Submit F5=Add to Library

F3/F12=Veh Ord Menu

S006 - MORE DATA IS AVAILABLE.

QC09587

V1DP006Z

2,6

CNGP530

## VEHICLE ORDER CONFIRMATION

10/03/19 09:10:59

==&gt;

Dealer: F11552

2020 F-SERIES SD

Page: 2 of 2

Order No: 9999 Priority: M2 Ord FIN: QK866 Order Type: 5B Price Level: 020

Ord PEP: 613A Cust/Flt Name: KENNEBUNKPORT PO Number:

RETAIL

RETAIL

67E 240 AMP ALTRNTR \$85

76R REV VEH AID SEN 295

85S TOUGH BED 595

86M DUAL BATTERY 210

873 REAR CHMSL CAM 200

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1595

TOTAL BASE AND OPTIONS 46655

TOTAL 46655

\*THIS IS NOT AN INVOICE\*

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC09587

V1DP0062

2,6

**BID PROPOSAL FORM**  
**One (1) Ton Truck Contract No. 2019-02**

**SUBMIT TO:** Town Manager's Office  
Town of Kennebunkport  
6 Elm Street / P.O. Box 566  
Kennebunkport, Maine 04046

**BID DATE:** Wednesday October 16, 2019, 2:00 p.m.

The undersigned hereby certifies he/she has examined and fully comprehends the requirements of these specifications for the above equipment and offers to furnish all labor, materials, equipment, supplies and related to do the work as detailed for the following lump sum price. Bid Prices (1-3) should reflect the price of one truck.

**Model / Year Bid** FORD F350 2020

**Total Contract Price for Truck**

\$42,893

(In Numbers)

**Expected Delivery Time after Receipt of Purchase Order** \_\_\_\_\_

**NAME OF FIRM:**

ARUNDEL FORD

**ADDRESS:**

1561 PORTLAND RD

ARUNDEL ME 04046

**AUTHORIZED SIGNATURE:**

Rod Brackett

**PRINT NAME AND TITLE:**

ROD BRACKETT FLEET MANAGER

**TELEPHONE:**

207-985-7171

**DATE:**

10/15/19

**Required Attachments:** 1. Detailed One (1) Ton Truck Manufacturer Specifications with Town Selected Options

CNGP530

VEHICLE ORDER CONFIRMATION

10/07/19 10:11:53

=>

Dealer: F11556

2020 F-SERIES SD

Page: 2 of 2

Order No: 0000 Priority: M2 Ord FIN: KA619 Order Type: 5B Price Level: 020

Ord PEP: 613A Cust/Flt Name: KENNEBUNK SEW PO Number:

	RETAIL	RETAIL
62S SPLSH GRDS REAR	NC	TOTAL BASE AND OPTIONS\$46745
66S UPFITTER SWITCH	165	TOTAL 46745
67E 240 AMP ALTRNTR	85	*THIS IS NOT AN INVOICE*
76R REV VEH AID SEN	295	*TOTAL PRICE EXCLUDES COMP PR
794 PRICE CONCESSN		
REMARKS TRAILER		
85S TOUGH BED	595	
86M DUAL BATTERY	210	
873 REAR CHMSL CAM	200	
SP DLR ACCT ADJ		
SP FLT ACCT CR		
FUEL CHARGE		
B4A NET INV FLT OPT	NC	
DEST AND DELIV	1595	

F1=Help

F2=Return to Order

F7=Prev

F4=Submit

F5=Add to Library

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

F9=View Trailers

QC01626

CNGP530

## VEHICLE ORDER CONFIRMATION

10/07/19 10:11:47

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Dealer: F11556

2020 F-SERIES SD

Page: 1 of 2

Order No: 0000 Priority: M2 Ord FIN: KA619 Order Type: 5B Price Level: 020

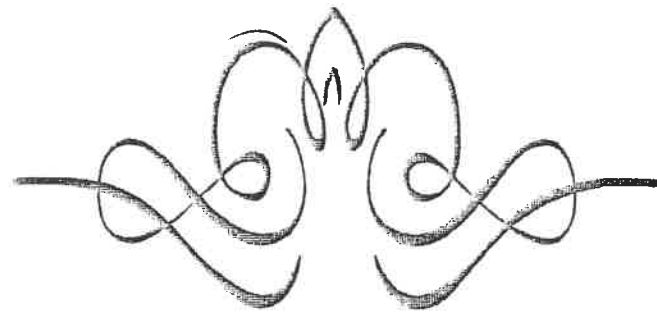
Ord PEP: 613A Cust/Flt Name: KENNEBUNK SEW

PO Number:

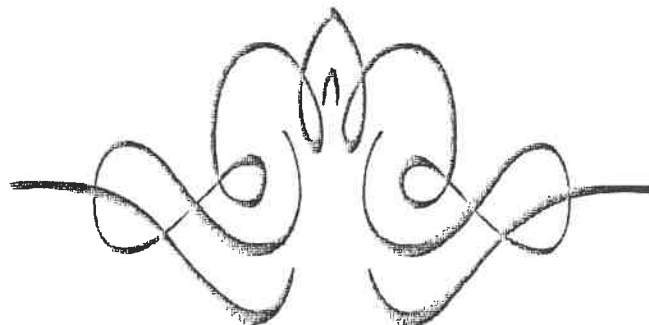
F3B	F350 4X4 SD R/C	RETAIL \$42810	18B	PLAT RUNNING BD	RETAIL \$320
	142" WHEELBASE			10900# GVWR PKG	
Z1	OXFORD WHITE		425	50 STATE EMISS	NC
3	40/20/40 CLOTH		473	SNOW PLOW PKG	250
S	MEDIUM EARTH GR		512	SPARE TIRE/WHL2	NC
613A	PREF EQUIP PKG			JACK	
	.XLT TRIM		615	SPLSH GRDS FRNT	130
	.AMFM/MP3/CLK				
996	.6.2L EFI V8 ENG	NC		TOTAL BASE AND OPTIONS	46745
44G	10-SPD AUTOMATC	NC		TOTAL	46745
	LT275/65B\$WAS18			*THIS IS NOT AN INVOICE*	
X37	3.73 REG AXLE	NC		*TOTAL PRICE EXCLUDES COMP PR	
	JOB #1 BUILD				
	TRAILER TOW PKG			* MORE ORDER INFO NEXT PAGE *	
16S	ALL WEATHER MAT	90		F8=Next	
F1=Help		F2=Return to Order		F3/F12=Veh Ord Menu	
F4=Submit		F5=Add to Library		F9=View Trailers	

S006 - MORE DATA IS AVAILABLE.

QC01626



# Agenda Item Divider




## Kennebunkport Public Health

October 18, 2019

ATTN: Kennebunkport Board of Selectmen, Laurie Smith-Kennebunkport Town Manager

Please accept this generous gift of \$1000.00 from Kennebunkport Residents Association to the general needs account # 1-320-06.

Thank you!



Alison Kenneway RN, BSN

Kennebunkport Public Health



Kennebunkport Residents Association  
David Powell, Treasurer  
PO Box 323  
Kennebunkport, ME 04046

October 16, 2019

Alison Kenneway RN, BSN  
Director of Public Health  
Kennebunkport Public Health Department  
101A Main Street  
Kennebunkport, ME 04046

Dear Alison,

Please accept the enclosed check for \$1,000 from the Kennebunkport Residents Association (KRA) as a donation to the Kennebunkport Nurses General Fund account.

Fond regards,

Kennebunkport Residents Association Executive Committee  
Robert Almeder  
Tom Foley  
David James  
Robert Madden  
David Powell

KENNEBUNKPORT RESIDENTS ASSOCIATION

52-7450/2112  
66437155

1111

DATE Oct 16, 2019

PAY TO  
THE ORDER

Town of Kennebunkport Nurses General Fund \$ 1,000.00  
One Thousand

DOLLARS



Kennebunk  
Savings Bank  
Community Roots Since 1871

MEMO NURSES GENERAL FUND DONATION

David S. Powell



# Agenda Item Divider



9

**Proposed Recycling Survey (for November Election Day)**

**1. As of August 2019, Kennebunkport eliminated curbside recycling because of new costs and unknowns about the recycling market. (previously under a long term contract the town did not have to pay for pickup or processing of materials)**

**Do you agree with this decision?**

\_\_\_\_ **Yes**

\_\_\_\_ **No**

**2. Now that the town has eliminated recycling, what are you doing with your recyclable items(check any/all that apply):**

\_\_\_\_ **taking items to the Kennebunk transfer station**

\_\_\_\_ **utilizing KLINK at Hannaford or taking to a redemption center**

\_\_\_\_ **putting them out with my weekly trash**

\_\_\_\_ **leaving them for non-profit groups**

\_\_\_\_ **other?** \_\_\_\_\_

**3. Early in 2020, the Budget Board and the Board of Selectmen will consider a plan to resume recycling. If they support the plan, residents will vote on whether they want recycling resumed at the June town meeting.**

**The town currently spends \$\_\_\_\_\_ annually for garbage pickup and disposal; it is estimated that resuming bi-weekly recycling with EcoMaine will cost an additional \$\_\_\_\_\_, or approximately \$ \_\_\_\_ per household/business.**

**Are you in favor of resuming curbside pickup of recycling?**

**Yes\_\_\_\_\_ No \_\_\_\_\_**

**Thank you for your input.  
KPT Solid Waste Committee**