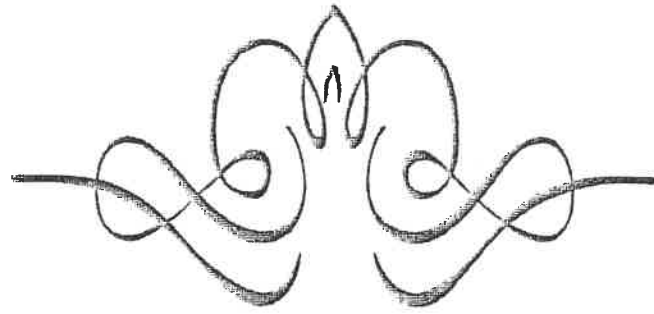


TOWN OF KENNEBUNKPORT, MAINE

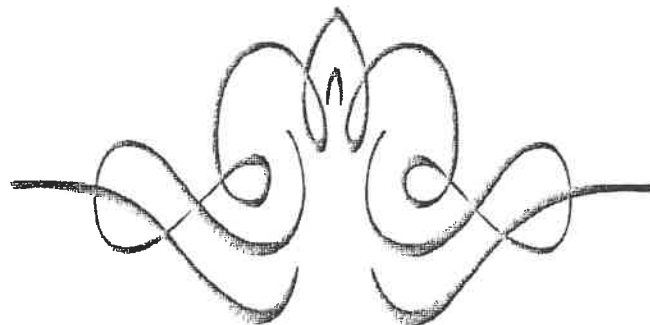
—INCORPORATED 1653—

**Board of Selectmen Agenda
October 10, 2019
6:00 PM
Village Fire Station—32 Elm Street**

1. Call to Order.
2. Approve the September 26, 2019, selectmen meeting minutes.
3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.
4. Public Hearing to adopt the MMA Model Ordinance GA Appendices A–F and H for the period of October 1, 2019 – September 30, 2020.
5. Award the wastewater emergency backup generator bid.
6. Accept \$8,000 donation from the Kennebunk Portside Rotary to the Kennebunkport Parks and Recreation Department for the ice skating rink.
7. Consider the street opening permit application submitted by Baile Development, LLC at the intersection of Kings Highway and Henchey Way to tap into existing water main and run new main down Henchey Way.
8. Consider the street opening permit application submitted by Dana Dexter for new water service on 20 Langsford Road.
9. Consider request for funding to establish a sustainability/coastal resilience position at SMPDC.
10. Other Business.
11. Approve the October 10, 2019, Treasurer's Warrant.
12. Adjournment.



Agenda Item Divider



**Board of Selectmen Meeting
September 26, 2019
6:00 PM
Village Fire Station—32 North Street**

Minutes of the Selectmen's Meeting of September 26, 2019

Selectmen Attending: Patrick A. Briggs, Allen Daggett, and Sheila Matthews-Bull

Selectman Absent: Edward Hutchins

Others: Dick Ackley, Andrew Barowsky, Bill Claus, Michael Claus, Carol Cook, Michael Davis, Jon Dykstra, Harvey Flashen, Paul Hogan, David James, Amy McNully, Mike Papaz, Harrison Small, Arlene McMurray, Tracey O'Roak, John Rinaldi, Kinder Wilson, and others

1. Call to Order.

Chair Daggett called the meeting to order at 6:05 PM.

2. Approve the September 12, 2019, Selectmen Meeting Minutes

Motion by Selectman Briggs, seconded by Selectman Matthews-Bull, to approve the September 12, 2019, Selectmen meeting minutes. **Vote:** 3-0

3. Public Forum (This is an opportunity for anyone who wants to address the Board of Selectmen with any issue that is not on the agenda.).

There were no comments.

4. Consider request to make Grandview Avenue a one-way street, running from Ocean Avenue to South Main St.

Amy McNally, standing in for Ralph Austin who represents Andrew Barowsky, introduced his request to make Grandview Avenue a one-way street.

Mr. Barowsky expressed his safety concerns because he said there has been a significant increase in traffic over the years on Grandview Avenue. He stated buses and trucks have caused property damage when attempting to make turns. He added that four other property owners on his street support his request.

Mike Papaz opposed making Grandview Avenue a one-way street because he said it will cause more traffic to go down East Avenue which has lots of curves.

Dick Ackley, who represents Lynn Chase and her four properties on East Avenue, also objected to making Grandview Avenue a one-way street along with Bill Claus and, a resident of East Avenue.

Chair Daggett was not in favor of changing Grandview Avenue because Grandview Avenue is straighter road, while East Avenue is curvy.

Selectman Matthews-Bull had concerns that a change would cause more traffic on East Avenue, and Selectman Briggs agreed.

On another subject, John Rinaldi expressed his safety concern with children playing in the summer who cross Grandview Avenue to get to the tennis courts. He asked if perhaps public works could put up a crosswalk to keep children corralled.

Public Works Director Mike Claus said signage might be better way to address this.

Mr. Barowsky asked if the no parking signs can be fixed on Grandview Avenue. Mr. Claus will also address this.

5. Update on Ocean Avenue Seawall project.

Mr. Claus said they are working on changes to the guardrail. There has been a delay in approving the shop drawings until he has the cost of the contract modification for this change. He said there is no cost increase with moving the project date to the spring.

The cost for the rails is over budget by \$16,280. Mr. Claus said they could hold off with installation of the rails if needed.

Town Manager Laurie Smith added they will continue to try to reduce costs.

6. Request to support recycling legislation and authorize petition.

Jon Dykstra, member of the Solid Waste Committee, said this past March, the legislature directed the Maine DEP to develop legislation to establish a "product stewardship program." The legislation would give package producers the incentive to reduce the amount of product packaging and encourage them to design and create packages that are recyclable and/or consist of recycling content. DEP has until December 16 to propose legislation to the Joint Standing Committee on Environment and Natural Resources. The National Resource Council of Maine is asking municipalities across the state to adopt the resolution of support in developing an Extended Producer Responsibility for Packaging Law. He said the Solid Waste Committee requests that the Board of Selectmen adopt this resolution.

Discussion followed. Selectman Matthews-Bull expressed her concerns over government control and price increases.

David James said commented they don't have anything to lose by adopting this resolution, and they should not prejudge legislation.

Chair Daggett said they are going to look at every angle to find a good way to recycle.

Ms. Smith added that the Solid Waste Committee is working on alternatives.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to sign the resolution supporting development of an Extended Producer Responsibility for Packaging law. **Vote:** 3-0.

7. Establishment of a Parks and Recreation Committee.

Director of Parks and Recreation Carol Cook said she could use some help. She would like to have the Recreation Committee start up again. She clarified the committee's mission:

1. The Rec. Committee is responsible for assisting the Rec. staff in formulating ideas for as well as implementing Rec. programs, community events, and classes based on the perceived needs of the community.
2. The Committee will act as an advocate and a liaison for the Rec. department within the community and help with recruiting volunteers for Rec. programs and events.
3. The Committee shall be charged with the assessment and enhancement of Kennebunkport's public recreation facilities in response to the community's needs and priorities. It will work with the Department of Parks and Recreation to help develop a long-range plan of facilities.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to formulate the mission of the Parks and Recreation Committee stated above. **Vote:** 3-0.

Paul Hogan suggested getting a teenager on the committee.

8. Consider agent fee increase for motor vehicle registrations, effective October 1, 2019.

Town Clerk Tracey O'Roak said the state increased vehicle registration fees \$2.00. She suggested increasing municipal agent fees to be in line with state law.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the increase in fees for municipal agents for motor vehicles from \$3 to

\$5, and the increase in motor vehicle renewal registrations from \$4 to \$6, effective October 1, 2019. **Vote:** 3-0.

9. Other Business.

Ms. Smith said that FEMA denied the flood map appeal and at the last meeting one of the options was to proceed with a scientific resolution panel review, which the Board chose. Since that time, there was a meeting with the congressional delegation and the multitown group. They concluded that the town should not request a scientific review panel because it would limit court action. Other options are to take court action against FEMA; not to take court action or proceed with a scientific resolution panel review and do a letter of map revision, but map must be in effect and people would need to buy flood insurance; or file a letter for map revision under the current maps and also file a letter of revision on the proposed maps when they go into effect. She said it is unlikely they would not have time to file for a map revision.

The attorneys recommend that all towns and cities submit comments by the deadline on Monday. The Board agreed with their recommendations to not go forward with a scientific review panel.

Ms. Smith asked the Board if it would like a representative from each town meet with the RSU 21 on a regular basis. The Board agreed to have open communication.

Chair Daggett thanked the public works department for the work done on Mills Road.

10. Approve the September 26, 2019, Treasurer's Warrant.

Motion by Selectman Matthews-Bull, seconded by Selectman Briggs, to approve the September 26, 2019, Treasurer's Warrant. **Vote:** 3-0.

11. Adjournment.

Motion from Selectman Briggs, seconded from Selectman Matthews-Bull, to adjourn. **Vote:** 3-0.

The meeting adjourned at 7:03 PM.

Submitted by Arlene McMurray
Administrative Assistant



TOWN OF KENNEBUNKPORT, MAINE

— INCORPORATED 1653 —

Public Hearing

Town of Kennebunkport General Assistance Ordinance

The Town of Kennebunkport Board of Selectmen will conduct a public hearing to adopt the MMA Model Ordinance GA Appendices A–F and H for the period October 1, 2019–September 30, 2020.

The hearing will be held on October 10, 2019, at 6 p.m., at the Village Fire Station, 32 North Street, Kennebunkport, Maine.

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Russell, Program Manager, General Assistance
Date: September 6, 2019
Subject: New GA Maximums

Enclosed please find the following items:

- MMA's new (October 1, 2019–September 30, 2020) **“General Assistance Ordinance Appendices”** (A – F and H).
- **“GA Maximums Adoption Form”** which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Appendix A – F & Appendix H

The enclosed Appendices A – F, and Appendix H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – F and Appendix H. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local General Assistance Ordinance and yearly Appendices, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site www.memun.org).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

2019-2020 GA Overall Maximums

Metropolitan Areas

Persons in Household					
COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	759	862	1,096	1,373	1,924
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	865	909	1,176	1,634	1,866
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	725	783	1,007	1,265	1,606
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	725	728	964	1,208	1,330
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,089	1,191	1,526	2,037	2,418
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	809	915	1,076	1,425	1,677

Appendix A

Effective: 10/01/19-09/30/20

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	899 ↑\$133.00	961 ↑\$177.00	1,190 ↑\$92.00	1,525 ↑\$38.00	1,692 ↑177.00
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,112	1,143	1,511	1,893	2,654

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	640	696	816	1,100	1,180
Franklin County	669	715	828	1,084	1,468
Hancock County	818	855	1,036	1,307	1,433
Kennebec County	752	777	969	1,273	1,360
Knox County	781	786	969	1,269	1,379
Lincoln County	849	869	1,038	1,326	1,541
Oxford County	748	752	920	1,299	1,511
Piscataquis County	645	700	865	1,144	1,373
Somerset County	699	733	942	1,228	1,316
Waldo County	801	855	979	1,316	1,676
Washington County	698	702	910	1,140	1,243

* Please Note: Add \$75 for each additional person.

2019-2020 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2019, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 45.12	\$ 194
2	82.56	355
3	118.37	509
4	150.23	646
5	178.60	768
6	214.19	921
7	236.74	1,018
8	270.70	1,164

↑ \$2.50
↑ \$2.00
↑ \$4.00
↑ \$4.00
↑ \$6.00
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↑ \$8.00
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Note: For each additional person add \$146 per month. ↑ \$2.00

2019-2020 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should **ONLY consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (*See Instruction Memo for further guidance.*)

Non-Metropolitan FMR Areas

<u>Aroostook County</u>				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	113	487	137	587
1	117	502	147	634
2	133	572	173	743
3	186	799	236	1,015
4	192	826	251	1,079
<u>Franklin County</u>				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	120	516	143	616
1	121	521	152	633
2	141	606	176	755
3	182	783	232	999
4	266	1,145	318	1,367
<u>Hancock County</u>				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	155	667	178	764
1	155	667	184	791
2	184	792	223	958
3	234	1,007	283	1,216
4	248	1,067	308	1,324
<u>Kennebec County</u>				
Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0	140	601	162	698
1	140	601	166	713
2	169	725	207	891
3	226	973	275	1,182
4	231	994	291	1,251

Non-Metropolitan FMR Areas

<u>Knox County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		147	630	169	727
1		147	630	169	727
2		169	725	207	891
3		225	969	274	1,178
4		235	1,013	295	1,270
<u>Lincoln County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		162	698	185	795
1		162	698	187	805
2		185	794	223	960
3		238	1,026	287	1,235
4		273	1,175	333	1,432
<u>Oxford County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		139	597	161	694
1		139	597	161	694
2		157	676	196	842
3		232	999	281	1,208
4		266	1,145	326	1,402
<u>Piscataquis County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		113	487	135	580
1		119	512	146	627
2		149	640	181	780
3		203	871	244	1,048
4		237	1,019	293	1,262
<u>Somerset County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		127	548	150	645
1		127	548	156	669
2		162	698	201	864
3		216	928	264	1,137
4		221	950	281	1,207

Non-Metropolitan FMR Areas

Waldo County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	151	650	174	747
1	154	663	184	791
2	171	735	210	901
3	236	1,016	285	1,225
4	305	1,310	364	1,567

Washington County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	127	547	150	644
1	127	547	150	644
2	155	666	193	832
3	195	840	244	1,049
4	204	877	264	1,134

Metropolitan FMR Areas

Bangor HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	141	608	164	705
1	156	670	186	798
2	198	852	237	1,018
3	249	1,073	298	1,282
4	362	1,558	422	1,815

Cumberland Cty. HMFA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	166	714	189	811
1	167	717	197	845
2	217	932	255	1,098
3	310	1,334	359	1,543
4	349	1,500	409	1,757

Lewiston/Auburn MSA	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	133	574	156	671
1	137	591	167	719
2	177	763	216	929
3	224	965	273	1,174
4	288	1,240	348	1,497

Metropolitan FMR Areas

<u>Penobscot Ctv. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		133	574	156	671
1		133	574	156	671
2		167	720	206	886
3		211	908	260	1,117
4		224	964	284	1,221
<u>Portland HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		218	938	241	1,035
1		232	999	262	1,127
2		298	1,282	337	1,448
3		404	1,737	453	1,946
4		477	2,052	537	2,309
<u>Sagadahoc Ctv. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		153	658	176	755
1		168	723	198	851
2		193	832	232	998
3		262	1,125	310	1,334
4		305	1,311	365	1,568
<u>York Ctv. HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		174 ↑ 34.0%	748 ↑ 148.0%	197 ↑ 34.0%	845 ↑ 144.0%
1		179 ↑ 19.0%	769 ↑ 81.0%	209 ↑ 20.0%	897 ↑ 95.0%
2		220 ↑ 17.0%	946 ↑ 71.0%	259 ↑ 23.0%	1,112 ↑ 99.0%
3		285 ↑ 11.0%	1,225 ↑ 24.0%	333 ↑ 10.0%	1,434 ↑ 46.0%
4		308 ↑ 34.0%	1,326 ↑ 26.0%	368 ↑ 42.0%	1,583 ↑ 140.0%
<u>York/Kittery/S. Berwick HMFA</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms		Weekly	Monthly	Weekly	Monthly
0		223	961	246	1,058
1		223	961	251	1,079
2		295	1,267	333	1,433
3		370	1,593	419	1,802
4		532	2,288	592	2,545

2019-2020 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from October 1, 2019 to September 30, 2020.

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>
York	\$899.00	\$961.00	\$1190.00	\$1525.00	\$1692.00	\$1767.00

NOTE: For each additional person add \$75 per month.

(The applicable figures from Appendix A, *once adopted*, should be inserted here.)

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1 ↑ 0.47	\$ 45.12 ↑ 0.47	\$ 194 ↑ 2.00
2	82.56 ↑ 0.47	355 ↑ 2.00
3	118.37 ↑ 0.93	509 ↑ 4.00
4	150.23 ↑ 0.93	646 ↑ 4.00
5	178.60 ↑ 1.39	768 ↑ 6.00
6	214.19 ↑ 1.63	921 ↑ 6.00
7	236.74 ↑ 1.62	1,018 ↑ 9.00
8	270.70 ↑ 2.10	1,164 ↑ 9.00

NOTE: For each additional person add \$144 per month.

APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	\$174.00	\$748.00	\$197.00	\$845.00
1	\$179.00	\$769.00	\$209.00	\$892.00
2	\$220.00	\$940.00	\$239.00	\$1017.00
3	\$285.00	\$1205.00	\$333.00	\$1434.00
4	\$308.00	\$1326.00	\$368.00	\$1583.00

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is *not automatically* entitled to the "maximums" established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>	
1	\$14.00	\$60.00	
2	\$15.70	\$67.50	
3	\$17.45	\$75.00	
4	\$19.90	\$86.00	
5	\$23.10	\$99.00	
6	\$25.00	\$107.00	

NOTE: For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>	
1	\$20.65	\$89.00	
2	\$23.75	\$102.00	
3	\$27.70	\$119.00	
4	\$32.25	\$139.00	
5	\$38.75	\$167.00	
6	\$41.00	\$176.00	

NOTE: For each additional person add \$10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>	
September	50	January	225	
October	100	February	225	
November	200	March	125	
December	200	April	125	
		May	50	

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>	
1-2	\$10.50	\$45.00	NO A
3-4	\$11.60	\$50.00	
5-6	\$12.80	\$55.00	
7-8	\$14.00	\$60.00	

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>	
1	\$12.80	\$55.00	NO
2	\$17.40	\$75.00	
3	\$23.30	\$100.00	
4	\$27.90	\$120.00	

FOR MUNICIPAL USE ONLY

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**. Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

GENERAL ASSISTANCE ORDINANCE APPENDICES A-D & APPENDIX H 2019-2020

The Municipality of Kennebunkport adopts the MMA Model Ordinance GA Appendices (A-D) for the period of Oct. 1, 2019—September 30, 2020. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

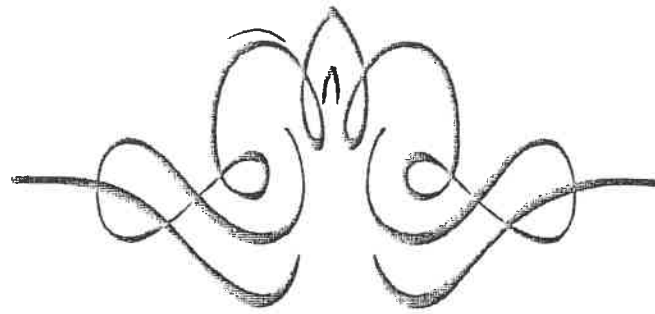
(Signature)

(Print Name)

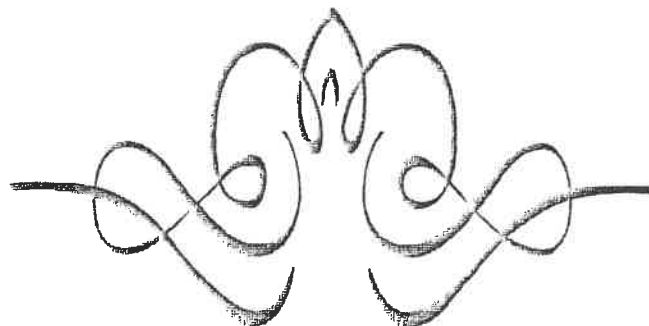
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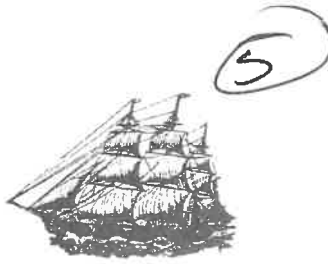
(Print Name)

(Signature)



Agenda Item Divider





KENNEBUNKPORT WASTEWATER DEPARTMENT

MEMO

Date: October 1, 2019

To: Laurie Smith

From: Chris Simeoni, Deputy Director Public Works

Re: Selectmen's agenda 10/10/19- Award Wastewater emergency backup generator bid

I'm requesting to have the following item placed on the agenda for the October 10th, 2019 Selectmen's meeting:

Award bid for replacement Wastewater Treatment Facility Emergency Power Generator – An invitation to bid was sent out on September 12th for the new replacement emergency power generator for the treatment plant. The bids were due by September 27th at 2:00pm. There were only two responsive bidders, Caterpillar and Cummins. See attached bid tab.

It is our opinion that both manufacturers (Caterpillar and Cummins) provide generators of equal quality. The bid from Milton CAT was \$161,660.00. The bid from Cummins was \$129,217.00. Based on pricing, we are recommending that the contract be awarded to Cummins for the total of \$129,217.00.

Thank you,

Christopher Simeoni

Christopher Simeoni

Deputy Director Public Works

TOWN OF KENNEBUNKPORT



WWTF Emergency Power Generator Replacement BID TAB

Project No. 14227A

Bid Opening Date: 9/27/2019

LINDSEY SHIELDS (PM)				BIDDER'S NAME		
				Milton CAT	Cummins	
BID QUANTITIES						
	Item	Qty.	UNIT			
BASE BID						
U1	Furnish and delivery of Diesel Standby Power System & Automatic Transfer Switch, excluding Item U2, below.	1	LS	\$155,960.00	\$126,490.00	\$126,490.00
U2	Manufacturer Representative site visits	3	LS	\$3,000.00		\$1,527.00
SUBTOTAL BASE BID AMOUNT; ITEMS (U1 THROUGH U2)				\$158,960.00		\$128,017.00
BID ALTERNATE 1						
A1	Resistive Load Bank	1	LS	\$2,700.00	\$1,200.00	\$1,200.00
SUBTOTAL BID ALTERNATE AMOUNT; ITEMS (A1 THROUGH A1)				\$2,700.00		\$1,200.00
TOTAL BID AMOUNT; ITEMS (U1 THROUGH A1)				\$161,660.00		\$129,217.00

October 4, 2019
W-P Project No. 14227A

Mr. Christopher Simeoni, Deputy Director
Kennebunkport Public Works
25 Recreation Way
Kennebunkport, Maine 04046

Subject: Wastewater Treatment Facility Emergency Generator Replacement
Evaluation of Bids

Dear Chris:

We have completed our review of the bids that were received on September 27, 2019 for the Wastewater Treatment Facility Emergency Generator Replacement project. This letter represents a summary of our findings.

Three bids were solicited from Cummins Sales and Service, Milton CAT and Power Products Systems, LLC. Two bids were received and reviewed. A tabulation of the bids is attached. Cummins Sales and Service of Braintree, Massachusetts has submitted the low bid. The second bidder, Milton CAT, was approximately 25% higher than the low bid, which is an indication that Cummins' low bid appears reasonable for the type of work involved. Power Products Systems, LLC did not respond to the bid solicitation.

Maine DEP typically requires the solicitation of three quotes to satisfy the SRF funding program's public bidding requirements for equipment purchases. Although the Town did not receive three quotes for the Wastewater Treatment Facility Emergency Generator Replacement pre-selection contract, we have verbally confirmed with Maine DEP that the Town has made a good-faith effort to meet the Maine DEP SRF funding program requirements by soliciting three quotes, and may proceed with the award of the contract, contingent upon their review and approval of the Town's bidding procedure documentation. We are preparing the required bidding procedure documentation on behalf of the Town for Maine DEP review.

In reviewing Cummins' bid package, it was discovered that Cummins included their standard 3R enclosure for the new automatic transfer switch and not an additional NEMA 3R enclosure, as specified, to provide additional protection from sun and precipitation exposure. We discussed the issue with Cummins, and they are willing to provide an additional operator interface terminal display shield to protect the screen from sun exposure at no additional cost.

We have contacted 3 references (internal to Wright-Pierce) regarding Cummins equipment and service. The results of these reference checks were consistent and ranged from an overall assessment of "good" to "very good" performance.

Based on the above information, we are not aware of any reason why this contract should not be awarded to Cummins Sales and Service as the lowest responsive and responsible bidder.

Mr. Christopher Simeoni
10/4/2019
Page 2 of 2



If the Town decides to proceed with the project based on the lowest responsive bid, the Town should issue a letter to Cummins stating the Town's intention to award the contract. Suggested language for this letter is attached. We would be happy to assist you with submitting the necessary documentation to DEP for approval, awarding the contract, requesting the required bonds and insurance information, and executing the Contract Documents.

Very truly yours,

WRIGHT-PIERCE

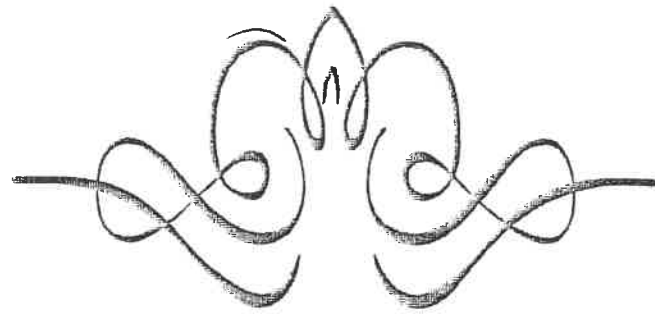
A handwritten signature in black ink that reads "Lindsey Shields".

Lindsey Shields, P.E.
Project Manager
lindsey.shields@wright-pierce.com

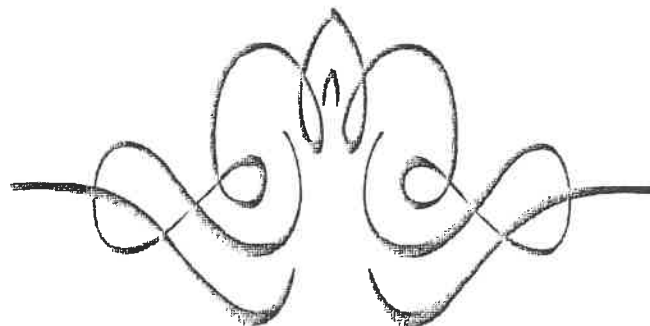
A handwritten signature in black ink that reads "Corey W. Lewis".

Corey Lewis, P.E.
Project Engineer
corey.lewis@wright-pierce.com

Enclosures



Agenda Item Divider



⑦

TOWN OF KENNEBUNKPORT
Street Opening Permit

Justin Foglio
608-7817

PROPERTY INFORMATION

Name of Homeowner: Baile Development, LLC (work being done for) Date: 9/25/2019
Address: Intersection King's Hwy / Henchey Way
Telephone: (207) 247-4186 (Foglio Office) Map, Block, Lot: _____
Street to be excavated: King's Hwy
Size of excavation (length and width): Appx 6'W x 40'L cross-cut
Reason for excavation: tap into ex- water main & run new main down Henchey Way
Permit Conditions: If there is, any intrusion into the black top, road should be paved from curb to curb.

CONTRACTOR INFORMATION

Date of excavation: Tuesday 10/1/2019
Name of Contractor: Foglio Inc
Address: 978 Main St. Waterboro, ME
Telephone: (207) 247-4186 Fax: (207) 247-6910

BOND & INSURANCE INFORMATION

See attached

Performance Bond: ☐ Cash ☐ Check ☐ Money Order ☐ Surety Bond ☐ Other

Bond Amount: _____

Company that issued the bond (if applicable): _____

Person or entity providing the bond to the Town (contractor, property owner, other): _____

Insurance Company: _____

Signature of person completing the application: Justin Foglio Date: 9/25/2019

APPROVED

Highway Superintendent: Mull WL

Selectmen: _____

Selectmen: _____

Date Approved: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Application Fee: \$25.00

Date Paid: 9.25.19

Amount Paid: \$25.00

☐ Cash ☒ Check ☐ Money Order

*Please attach map or sketch showing the location and size of any cuts to be made; a bond; and proof of insurance.

CH # 64191



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/4/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Kasprzak Insurance 787 Sokokis Trail PO Box 23 No. Waterboro ME 04061		CONTACT NAME: Marina Salang-White PHONE (A/C, No, Ext): (207) 247-4959 FAX (A/C, No): (207) 247-3007 E-MAIL ADDRESS: marina@kasprzakinsurance.com	
INSURED Foglio Inc.; Douglas Foglio Sr.; Waterboro Sand & Gravel; Foglio Land Development Co LLC PO Box 308 Waterboro ME 04087		INSURER(S) AFFORDING COVERAGE INSURER A: Firemen's Ins Co of Washington DC INSURER B: Acadia Insurance Co. INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 21784 31325	

COVERAGES**CERTIFICATE NUMBER:** CL196352129**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			CPA0016907-34	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			CAA1001141-34	6/1/2019	6/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			CUA0016942-34	6/1/2019	6/1/2020	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WPA0016906-34	6/1/2019	6/1/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Town of Kennebunkport
PO Box 566
Kennebunkport, ME 04046

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Stephen Kasprzak

COMMENTS/REMARKS

TO CERTIFICATE HOLDER AND NAMED INSURED:

KASPRZAK INSURANCE DISCLAIMER:

This certificate of insurance is issued in accordance with the named insured's insurance policy provisions at the time this certificate is issued. Kasprzak Insurance does not guarantee that the terms, conditions, policy provisions, and/or cancellation notice provisions meet your contract's insurance requirements.

BOND DEPARTMENT

AGENCY: 18-0261 Erickson Bonding & Ins Assocs

CONTINUATION CERTIFICATE	BOND S-808018
--------------------------	---------------

Principal:

Foglio Inc*
978 Main St
P.O. Box 308
Waterboro, ME 04087

Obligee:

Town of Kennebunkport
6 Elm St

Kennebunkport ME 04046

Bond Term in Months: 24

Effective Date: 10/17/2019

Expiration Date: 10/17/2021

Penalty Amount: \$2,000

Type of Bond: License/Permit

Classification: Street/Highway Permit

Remarks:

Highway/Street Opening Permit

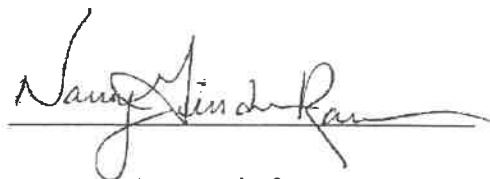
It is hereby agreed that the captioned numbered Bond is continued in force in the above amount for the period of the continued term stated above and is subject to all the covenants and conditions of said Bond.

This continuation shall be deemed a part of the original Bond, and not a new obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date".

NGM INSURANCE COMPANY

By:



Attorney-in-fact



This Continuation Certificate needs to be filed with the obligee. No other proof of renewal has been sent to any other party.

Agency Bill

BOND DEPARTMENT

AGENCY: 18-0261 Erickson Bonding & Ins Assocs

CONTINUATION CERTIFICATE	BOND S-847414
---------------------------------	----------------------

Principal:

Foglio Inc*
978 Main St
P.O. Box 308
Waterboro, ME 04087

Obligee:

Town of Kennebunkport
6 Elm St
Kennebunkport ME 04046

Bond Term in Months: 12

Effective Date: 4/12/2019

Expiration Date: 4/12/2020

Penalty Amount: \$10,000

Type of Bond: License

Classification: Highway/Street Permit

Remarks:

Highway/Street Permit


It is hereby agreed that the captioned numbered Bond is continued in force in the above amount for the period of the continued term stated above and is subject to all the covenants and conditions of said Bond.

This continuation shall be deemed a part of the original Bond, and not a new obligation, no matter how long the Bond has been in force or how many premiums are paid for the Bond, unless otherwise provided for by statute or ordinance applicable.

In witness whereof, the company has caused this instrument to be duly signed, sealed and dated as of the above "continuation effective date".

NGM INSURANCE COMPANY

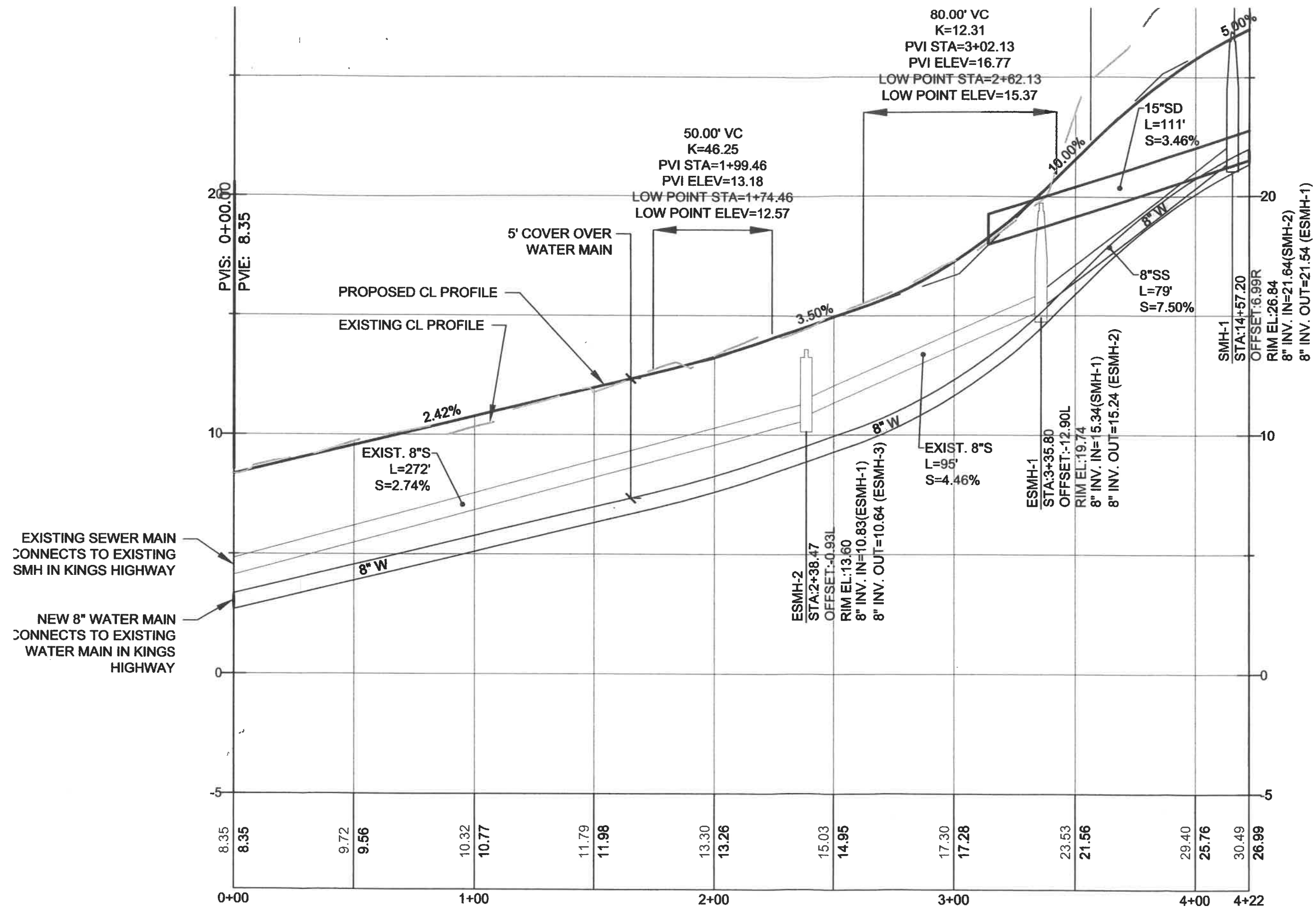
By:


Attorney-in-fact



This Continuation Certificate needs to be filed with the obligee. No other proof of renewal has been sent to any other party.

Agency Bill



PROFILE - HENCHEY WAY

SCALE: 1"=40' HORIZONTAL 1"=4' VERTICAL



Agenda Item Divider



8

TOWN OF KENNEBUNKPORT
Street Opening Permit

PROPERTY INFORMATION

Name of Homeowner: DANA DEXTER Date: 8-19-19
Address: 2318 WEINMANN WAY YARDLEY PA 19067
Telephone: 609-468-2828 Map, Block, Lot: 30-1-30
Street to be excavated: 20 LANGSFORD ROAD
Size of excavation (length and width): 33' x 8'
Reason for excavation: NEW WATER SERVICE

Permit Conditions: If there is, any intrusion into the black top, road should be paved from curb to curb.

CONTRACTOR INFORMATION

Date of excavation: 8-19-19 - 10-1-19
Name of Contractor: KKW WATER DISTRICT
Address: PO BOX 88, 92 MAIN STREET KENNEBUNK
Telephone: 985-3385 Fax: 985-3102

BOND & INSURANCE INFORMATION

Performance Bond: ☐ Cash ☐ Check ☐ Money Order ☐ Surety Bond ☐ Other

Bond Amount: _____

Company that issued the bond (if applicable): _____

Person or entity providing the bond to the Town (contractor, property owner, other): _____

Insurance Company: _____

Signature of person completing the application: _____ Date: _____

APPROVED

***SEE ATTACHED SPECIAL PAVING REQUIREMENTS**

Highway Superintendent: Mike W. A.

Selectmen: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Selectmen: _____

Date Approved: _____

Application Fee: \$25.00

Date Paid: _____

Amount Paid: _____

☐ Cash ☐ Check ☐ Money Order

***Please attach map or sketch showing the location and size of any cuts to be made; a bond; and proof of insurance.**



20 Langsford Road

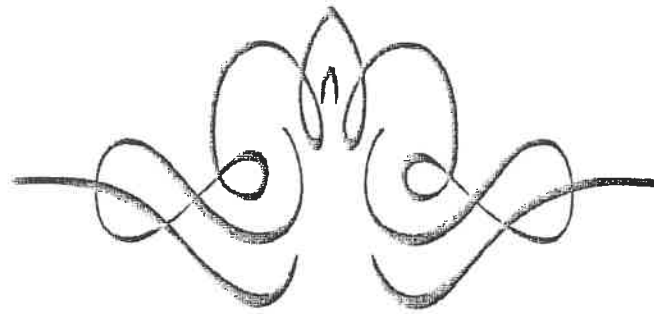
Paving will be done in this manner.

There will be two 1 ½" lifts in trench after service is completed.

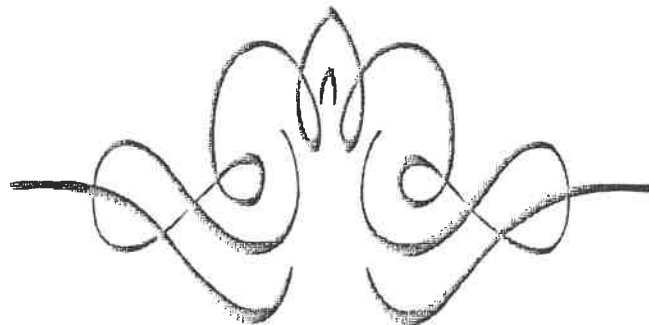
Next season there will be a 50' x 1" grind (25' either side from center of trench) along with overlay.

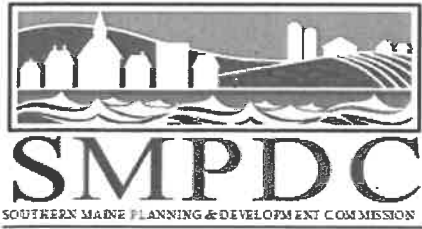
All paving will be done by Pavement Treatment Inc.

A handwritten signature in blue ink, appearing to read "M. D. Duffell". The signature is written in a cursive, flowing style with a large initial "M".



Agenda Item Divider





9
Serving the Municipalities of Southwestern
Maine

October 1, 2019

Dear Laurie,

Over the past couple of months, a group of six towns have been meeting to discuss jointly establishing a position at the Southern Maine Planning and Development Commission (SMPDC) to work on issues related to energy planning, sustainability and coastal resiliency due to the impacts from rising sea levels and more frequent storm events.

As a result of these discussions, the six towns (Kittery, York, Ogunquit, Wells, Kennebunk and Kennebunkport) agreed that pursuing such a position, as a two year pilot program, would be the most cost effective and efficient way to address these issues. SMPDC has worked with the communities and plans to establish a dedicated position which can support the efforts of all the communities. The proposal not only establishes a Sustainability/Coastal Resilience position, it provides cash match for ongoing grant efforts. At the end of two years all communities and SMPDC will assess the results. The proposal is as follows:

Outline of Job

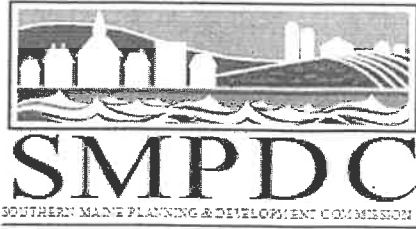
- We would advertise for a full time Sustainability/Coastal Resilience Coordinator with an expertise in energy and sustainability.
- The person would work with all six communities and their various committees dealing with energy, sustainability, climate change and sea level rise. The communities currently are in different places with respect to what has been done or is needed. We are ready to take that into account, so the support will be tailored to each community.
- The Coordinator will work with Abbie Sherwin, our Senior/Coastal Planner who has expertise in sea level rise and resiliency. The position will also be supported by other staff at SMPDC as needed.

SMPDC has put together a job description which is available if desired.

Current Efforts

SMPDC is currently working on coastal issues and hopes to be able to leverage additional dollars for this work. It is important to note that dedicated funds from the towns can be used as match for the following projects:

- SMPDC and three of the towns (York, Wells and Kennebunk) recently received a Maine Coastal Program for \$75,000 to study sea level rise implications for municipal infrastructure and finances. Additional funds though the communities could leverage more research and data for the entire six town region. A \$10,000 match is needed for this project.
- As York County was the only national designated disaster area in Maine for the March 2018 storms, we are eligible and plan to apply for a federal Economic Development Administration



Serving the Municipalities of Southwestern
Maine

grant. We are readying an application for approximately \$100,000 to study business and local economic impacts and detail what actions the communities might take to lessen those impacts. (as an aside, the six communities make up 13% of Maine Restaurant sales tax and 24% of Maine Lodging sales tax). A \$20,000 cash match is required for this project.

Summaries of these grant projects are available if desired. We would also note we hope to leverage additional grants funds as we identify projects and implementation ideas.

Funding

This would be a full time position requiring about \$90,000 for salary, benefits and overhead.

- Funding would be 15,000 per year/per town, of which \$30,000 will go towards matching grant funds as described above.
- As we will be basically half way through a budget year soon, we are asking each town for \$7,500 for this year (FY20) and \$15,000 for a full year (FY21) beginning in July.
- We are looking at this as essentially a pilot program but the understanding through our discussions, is that we would need two years to assess results.

With the increased emphasis on energy, sustainability and resiliency at the state level, this seems to be an opportune time to begin this important regional effort.

Please let me know if you have any questions or if you would like me to attend a meeting.

Sincerely,

Paul Schumacher
Executive Director